



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, April 4, 2017 at 7:00 PM
City Council Chambers, 4 Summer St, Room 202

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR

NO SCHEDULE

6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

7. UTILITY HEARING(S) AND RELATED ORDER(S)

NO SCHEDULE

8. HEARINGS AND RELATED ORDERS

NO SCHEDULE

9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

10. APPOINTMENTS:

10.1 Confirming Appointments:

NO SCHEDULE

10.2 Non-Confirming Appointments:

AUXILIARY POLICE OFFICERS -

Resignations:

11. PETITIONS:

NO SCHEDULE



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11B Applications:

1. Application from Autumn Hotaling from the *Alzheimer's Association* for "Ride to End Alzheimer's", Saturday, June 24; starting in Rye NH with Haverhill bicycling route between 10 am and 1:30 pm
2. Application from Jeff Grassie - *Creative Haverhill* for permit to hold *Farmer's Market*; Saturdays; June 24 to October 28; 9 am – 1 pm *has police approval with comments* Attachments

Applications/Handicap Parking Signs - New:

NO SCHEDULE

11.3B Tag Days:

NO SCHEDULE

Annual License Renewals:

11.3.1 Hawker Peddlers License Renewals 2017:

11.3.2 Coin-Op License Renewals 2017:

11.3.3 Sunday Coin-Op License Renewals 2017:

11.3.4 Drainlayer license 2017:

11.5 Taxi Driver License: Renewals

NO SCHEDULE

Taxi License:

NO SCHEDULE

12 MOTIONS AND ORDERS

12.1 Order – authorize payment of bills of previous/current years as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Michael Stankovich-reimbursement	434.00	Employee Benefits
Atlantic Coast Fence	360.00	Highway

Attachment

12A. ORDINANCES (FILE 10 DAYS)

NO SCHEDULE

12B. MONTHLY REPORTS

NO SCHEDULE



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13 COMMUNICATIONS FROM COUNCILLORS

- 13.1 Communication from Council President Michitson requests an update from Mayor Fiorentini on plans for Police and Public Works budget workshops
- 13.2 Communication from Councillors Barrett and Sullivan requesting an update from our legislative delegation regarding the Bradford layover station
- 13.3 Communication from Councillor Daly O'Brien requesting a discussion about managing the Mayor's *State of the City address* being held on the same night as a City Council meeting
- 13.4 Communication from Councillor Daly O'Brien requesting to discuss the I-495 bridge
- 13.5 Communication from Councillor Bevilacqua requesting to introduce Gregory Deschenes, President of Riverside Bradford Baseball League to discuss opening day and the Riverside Bradford League
- 13.6 Communication from Councillor Bevilacqua requesting a discussion regarding the Carleton Street sewer pumping station and possible backups into neighboring homes
- 13.7 Communication from Councillor McGonagle requesting the removal of a handicap parking space at 25 Auburn Street as it is no longer needed

[Attachments](#)

14. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 14.1 Document 9-N; Ordinance re: Parking, 13 Highland st, Establish Handicap Parking
- 14.2 Document 9-O; Ordinance re: Parking – 19 Arch av, Establish Handicap Parking
- 14.3 Document 9-P; Ordinance re: Parking, 17 Vine st Apt 1, Establish Handicap Parking
- 14.4 Document 9-Q; Ordinance re: Parking, 5th Avenue No 24, Establish Handicap Parking
All filed March 22 2017
- 14.5 Document 31-W; Communication from Councillor Bevilacqua requesting to propose a new Haverhill Economic development identity
Postponed from March 21 2017
- 14.6 Document 41-E; Communication from Councillor Daly O'Brien requesting to discuss an issue with a catch basin in the area of 49 Lowell av
Postponed from March 21 2017

[Attachments](#)

[Attachments](#)



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14.7 Document 44; Loan Order – appropriate \$3,651,699 in addition to the \$37,484,000.00 previously appropriated for the purpose of financing the engineering and construction of improvements to the water treatment plant *(see revised)*

14.7.1 Document 44-B; *Revised – proposed Loan Order; \$3,651,699.00*
Both filed March 22 2017

14.8 Document 45; Ordinance re: Parking (City Hall Parking) Amend Code Section 240-88.Schedule E: City Parking Lots *filed March 22 2017* Attachments

15 RESOLUTIONS AND PROCLAMATIONS

15.1 PROCLAMATION – March 25, *GREEK INDEPENDENCE DAY*

15.2 PROCLAMATION – April 2017, *DONATE LIFE MONTH*

Attachments

16 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

16.1 Councillor LePage submits Minutes of the *Administration & Finance committee* meeting held on March 22 2017 Attachment

17 DOCUMENTS REFERRED TO COMMITTEE STUDY

18 ADJOURN:




City of Haverhill

Application for Permit

11B

Name of Organization	Alzheimer's Association		
Address of Organization	309 Waverly Oaks Rd, Waltham		
Requesting Permit for (List Type of event)	bicycling ride	Date & Time	6/24/17 10-130 pm
Location of Event	Starting in Rye, NH, see attached map		
Authorized or Contact Person	Autumn Hotaling	Telephone/Cell #/Pager # (Indicate if pager)	603-959-2916

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e.: Parades/Carnivals/Community Events	 Signature	3/27/17 Date	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization:  Date: 2/13/17

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____
Applicant must attend Yes [] No [] (date) (time)

Office Use

Permit

Permit approved on: _____	Proof of Insurance: _____	# Detail Officers: _____
Policy Number/Exp. Date: _____		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____ Issued on: _____ Seal		
City Clerk		

RUN TRI RIDE to End Alzheimer's

Alzheimer's Association®



RIDE to End Alzheimer's

June 24, 2017

Grab your bike, form a team and **MOVE** to End Alzheimer's disease! Celebrating its 21st year, the RIDE to End Alzheimer's will start and end outside of Portsmouth, NH at the Seacoast Science Center. Offering four different route options; the Family Ride (3-5 miles), 30-mile, 62-mile, or 100-mile, the RIDE has something for everyone to get involved!

Riders can expect our VIP treatment at our Pit Stops, support vans and medical teams as well as complimentary bike tech support. Our introductory year at the Seacoast Science Center in Rye, NH brings new excitement and opportunity to the RIDE. The Center offers scenic ocean views, paved bike paths for our Family Ride, and an extended post-ride celebration!

Hundreds of riders and local businesses raise funds and awareness for Alzheimer's research. Each year, 90% of funds raised go to research restricted grants. In the last 20 years, the RIDE to End Alzheimer's has raised over \$4 million dollars to fund Alzheimer's disease breakthroughs.

Our corporate partners receive key visibility to our cyclists, volunteers and community including: logo placement on our collateral distributed throughout New England, listing or logo placement on our rider gear and jersey, route signage, as well as promotion on our website and social media and more!

Join the RIDE this summer and **MOVE** to a world without Alzheimer's disease!

For more information, please contact ahotaling@alz.org



Timeline and Overview of Event Progression

The Ride to End Alzheimer's is proposed to begin as described above. We will have volunteers along the route to assist with directions and to support the riders. All major intersections, as well as traffic control for the start of the event, will be coordinated by Reuben Kline 717-357-0126. We are not requesting any road closures or police controlled intersections aside from the start. If you feel there is a safety need to have any of the intersections on the course controlled by police, please let us know. Please also provide any additional feedback or suggestions you might have.

The event is proposed to start at 6:30 AM on Saturday June 24, 2017. At first the riders will be grouped more tightly together but because this is not a standard race the riders will spread out rather quickly. As the day goes on there will be larger gaps between the riders. We anticipate having 500 cyclists for this year's event. With an estimate of 200 riders on the 30 mile course, 200 on the 60 mile course, and 100 on the 100 mile course.

There will be a lead vehicle on the course to verify that all turns/intersections are marked appropriately. There will also be two to four other event vehicles on the course supporting cyclist. Event vehicles will obey traffic laws.

Riders do make pit stops along the route, all of which are located on land owned by private institutions. As such, we've secured permission directly from these private institutions, and will be providing liability insurance certificates to them. *In towns with no pit stops, the copies of insurance binders covering riders as they pass through your town will be kept with support vehicles the day of the event, as well as at the Alzheimer's Association.*

We are concerned about the environment and the local communities in proximity to this event. In order to ensure low-negative impact on the environment, the route will be marked with reusable, high-visibility signage. When marking route directions on pavement, we always use a water soluble spray chalk that has a limited environmental and visual impact. With regard to the local communities, we are dedicated to building appreciation for cycling in the community and do all we can to minimize impact on local residence.

INCIDENT ACTION PLAN: Ride to End Alzheimer's

The purpose of this Incident Action Plan (IAP) is to identify and mitigate any potential risks associated with the planning, implementation and successful completion of the event referenced below. The parties that are planning and coordinating this event are committed to ensuring that all participants, sponsors, community members and emergency personnel are able to partake in the event in a safe and organized manner. Prior to the event on site personnel must be advised of this action plan and their duties during an actual emergency as well as given a copy. The procedural information contained herein will be strictly adhered to.

Title of Event: "Ride to End Alzheimer's"

Date(s) of Event: June 24, 2017; Start time 6:30 AM

Event Description: Bicycle ride, non-competitive

Location: See attached maps

On scene person in charge of event:

Name: Autumn Hotaling (Event Director)

Phone numbers: 617-959-2976 -mobile

Email Address: ahotaling@alz.org

Event Coordinator/Chairperson:

Name: Reuben Kline (Course Director)

Phone Numbers: 717.357.0126

Email Address: reubenkline@hotmail.com

Medical Emergencies Procedure

For emergency call 911. All medical emergencies will be reported to Police, EMS or event personnel as soon as possible either in person or via phone. Event personnel, when notified, will call directly to 911 or notify on site EMS or Police and report the incident/problem. Responding emergency vehicles will enter the event as directed or depending on the location of the emergency a location determined by Police or EMS. The on-site person in charge or event coordinator will make sure an area is open to allow emergency personnel, vehicles and equipment to access the event grounds whenever emergency assistance is needed and this access shall be maintained throughout the event. The nearest hospital for receiving patients will be determined by the local EMS service responding to each incident (hospital address and contact information are located at the bottom of this form). If the event plan includes a private EMS provider on scene they will provide on-site care. If the on-site private EMS provider must leave

the event prior to its conclusion they must notify the on-site event coordinator and the police prior to leaving and if required arrange for additional EMS during their absence.

Police Emergencies

For all police emergencies on site police personnel are to be notified or 911 called immediately. Local police contact information is located at the bottom of this form.

Fire Emergencies

For all fire emergencies, 911 will be called or on site event personnel and on site police personnel will be notified with the exact location and type of emergency. On site personnel will assist with evacuation. Vehicles should not be moved during an emergency response. It is recognized that exiting traffic would inhibit and/or place arriving emergency responders and exiting individuals in peril. (Local fire department address and contact information are located at the bottom of this form).

Lost Child Procedure: Police and on site event personnel will be notified. In the event of a lost child is found he/she should remain at the location he/she is found at unless the location is unsafe or impractical or until it is determined that it is impractical to remain at the location. The child, if able, will be asked to provide parent/ guardian information. If audio equipment is available an announcement of the situation may be made at the decision of on scene police personnel. The child will remain under the supervision of police personnel or their designee who will ensure the child is comfortable and safe until his/her parent/guardian arrives. Parental identification shall be verified prior to release of the child.

Weather Emergency: In the event of any weather emergency the police, event coordinator or on site event personnel may decide to halt the event for the safety of participants and the public. At no time will the decision to halt an event due to a weather related event by the police be overridden by others. Coordination for the safety of participants and spectators will be accomplished by the event personnel verbally advising participants to seek shelter in vehicles or buildings.

If and when the weather emergency has passed, a decision will be made by police personnel and the event coordinator as when to allow the event to resume.

Communication Plan: All on site event personnel, event coordinator, EMS, fire and police personnel must have a means of communication during the event. This will be accomplished by direct communication with the local police from event director, Reuben Kline. That assigned individual will have communication with workers and volunteers whom are stationed throughout the event. The workers and volunteers shall be advised and instructed who to contact in an event related emergency

Important Phone Numbers and names:

Autumn Hotaling - 617-959-2976 (Event Director)

Reuben Kline 717.357.0126 (Course Director)

Medical Emergency **911**

Ambulance **911**

Fire Emergency **911**

Police

- **Police Emergency 911**
- **New Hampshire State Police: 603-679-3333**
- **Massachusetts State Police: 978-462-7478**
- **Rye, NH Police: 603-964-5522**
- **Hampton, NH Police: 603-929-4444**
- **South Hampton, NH Police: 603-394-0105**
- **Newton, NH Police: 603-382-5586**
- **Kensington, NH Police: 603-772-2929**
- **Exeter, NH Police: 603-772-1212**
- **Stratham, NH Police: 603-778-9691**
- **Greenland, NH Police: 603-431-4624**
- **Newburyport, MA Police: 978-462-4411**
- **West Newbury, MA Police: 978-363-1212**
- **Newbury, MA Police: 978-462-4440**
- **Rowley, MA Police: 978-948-7644**
- **Salisbury, MA Police: 978-465-3121**
- **Georgetown, MA Police: 978-352-5700**
- **Haverhill, MA Police: 978-373-1212**
- **Groveland, MA Police: 978-521-1212**
- **Merrimac, MA Police: 978-346-8321**
- **Rockingham County Sheriff: 603-679-9485**
- **Essex County Sheriff: 978-750-1900**

Hospitals

Baldpate Hospital	(978) 352-2131	83 Baldpate Road	Georgetown	MA	01833
Holy Family Hospital	(978) 374-2000	140 Lincoln Avenue	Haverhill	MA	01830
Anna Jaques Hospital	(978) 463-1000	25 Highland Avenue	Newburyport	MA	01950
Parkland Medical Center	(603) 432-1500	One Parkland Drive	Derry	NH	03038
Wentworth-Douglass Hospital	(603) 742-5252	789 Central Avenue	Dover	NH	03820
Exeter Hospital	(603) 778-7311	5 Alumni Drive	Exeter	NH	03833
Hampstead Hospital	(603) 329-5311	218 East Road	Hampstead	NH	03841
Portsmouth Regional Hospital	(603) 436-5110	333 Borthwick Avenue	Portsmouth	NH	03801

This map illustrates the Merrimack River Basin, highlighting major cities, towns, and transportation infrastructure. Key locations include Portsmouth-New Castle, Epping, Newfields, Stratham, Exeter, North Hampton, Hampton, Seabrook, Amesbury, Salisbury, Newburyport, Newbury, Rowley, Georgetown, Groveland, Haverhill, Plaistow, and Kingston. The map also shows the Parker River/Essex Bay Area of Critical Environmental Concern. Major transportation routes are marked with numbers in circles, including 1, 1A, 1B, 2, 3, 5, 10, 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 65, 70, 75, 85, 90, 95, 101, 107, 108, 108A, 108B, 110, 111, 111A, 113, 125, 126, 133, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 8

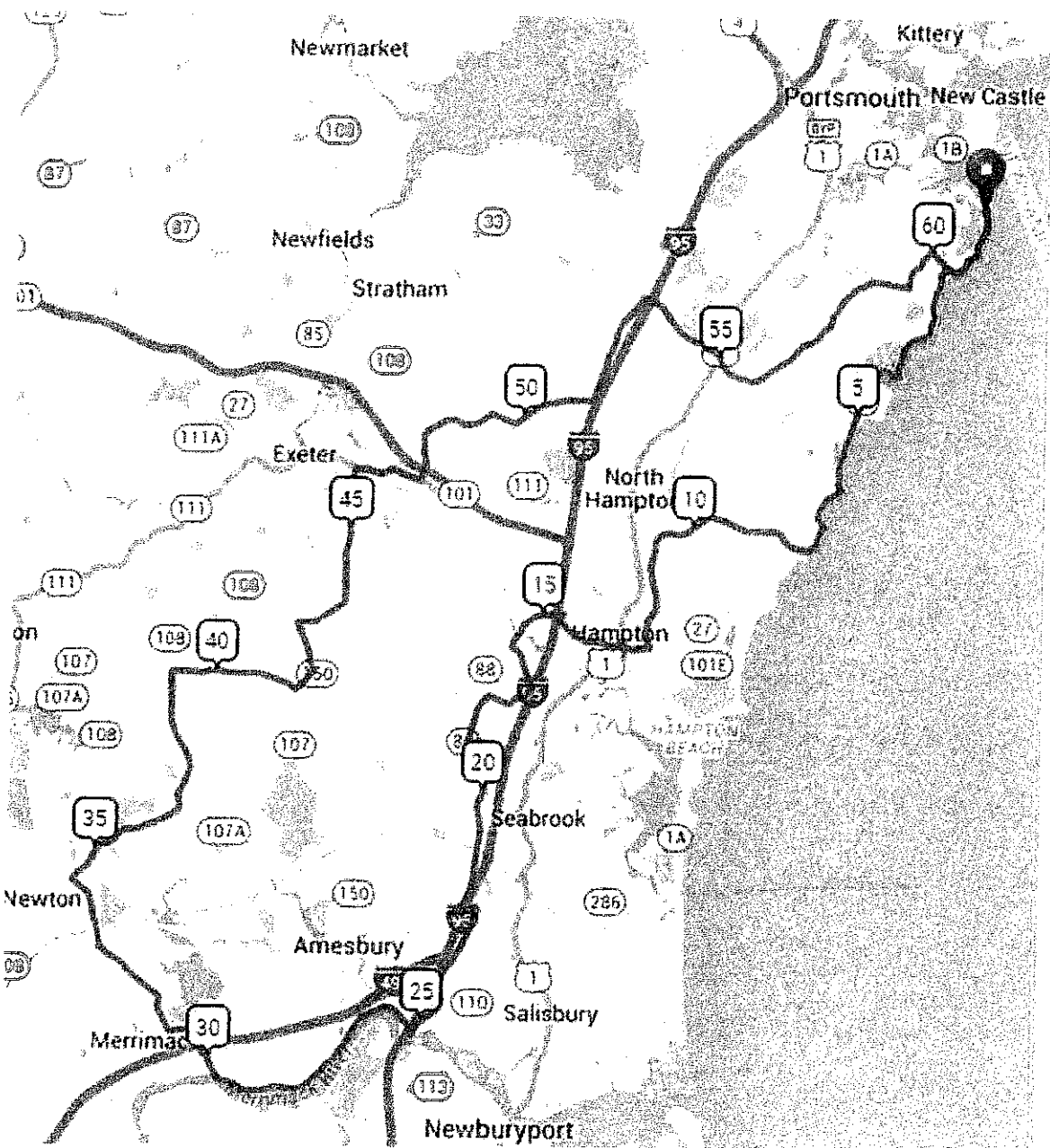
Cue Sheet 100 Mile Route

0.0	0.0	■	Start of route
0.0	0.0	←	L onto NH-1A S
7.8	7.7	→	R onto NH-111 W
9.7	1.9	←	L onto Mill Rd
12.5	2.8	←	Slight L onto Winnacunnet Rd
12.7	0.2	→	R onto Park Ave
13.2	0.6	←	L onto Lafayette Rd
13.3	0.1	→	R onto Drakeside Rd
14.7	1.4	←	L onto Towle Farm Rd
15.9	1.2	←	L onto Brown Rd
16.9	1.0	→	R onto NH-88 W
17.0	0.1	←	L onto Drinkwater Rd
17.6	0.6	←	L onto Crank Rd
17.9	0.4	←	Slight L onto Goodwin Rd
18.5	0.5	←	L onto NH-84 E
19.0	0.6	→	R onto Stand Rd
20.1	1.0	↑	Continue onto Batchelder Rd
21.1	1.0	↑	Continue onto Locust St
22.2	1.2	←	L onto Congress St
22.3	0.1	←	L onto Main St
22.7	0.4	→	R onto Rabbit Rd
24.6	1.8	↑	Continue onto Merrill St
25.3	0.7	→	R toward Main St
25.3	0.0	→	R onto Main St
25.5	0.2	↑	Continue onto Evans Pl
25.7	0.2	↑	Continue onto Main St
26.5	0.8	←	L onto Merimac St
26.9	0.4	↑	Continue straight onto Pleasant Valley Rd
29.6	2.7	→	Pleasant Valley Rd turns slightly R and becomes Skunk Rd
29.9	0.4	←	L onto Middle Rd
30.3	0.4	↑	Continue onto River Rd
32.2	1.8	←	L onto E Main St/Rocks Village Bridge
32.4	0.2	←	L onto River Rd
34.6	2.2	→	Slight R onto Coffin St
35.5	0.9	←	L onto MA-113 E
36.3	0.8	→	R onto Chase St
36.9	0.5	→	R onto Middle St
37.5	0.7	←	L onto Indian Hill St

39.2	1.6	←	L onto South St
39.7	0.5	←	South St turns slightly L and becomes Scotland Rd
41.7	2.0	↑	Continue onto Parker St
42.3	0.6	↑	Continue straight onto Graf Rd
42.8	0.5	→	R onto Low St
42.9	0.2	↑	Continue onto Pond St
43.3	0.4	→	R onto MA-1A S/High St
44.3	1.0	→	R onto Hanover St
44.5	0.2	←	Slight L onto Green St
45.4	0.9	→	Slight R onto Hay St
46.1	0.8	←	L onto Newman Rd
47.3	1.2	→	R onto MA-1A S
50.2	2.9	→	R onto Cross St
50.3	0.2	←	Slight L to stay on Cross St
50.5	0.2	→	Slight R to stay on Cross St
51.1	0.6	→	Slight R to stay on Cross St
51.1	0.1	↑	Continue onto Central St
52.6	1.5	↑	Continue onto Glen St
53.1	0.5	↑	Continue straight onto Hillside St
54.1	1.0	→	Slight R onto Wethersfield St
55.0	0.9	→	R to stay on Wethersfield St
55.2	0.2	↑	Continue onto Jewett St
55.4	0.2	→	R onto Warren St
56.4	1.0	←	Sharp L onto Jackson St
57.3	0.9	↑	Continue onto Jewett St
57.9	0.6	→	R onto Thurlow St
59.4	1.5	↑	Continue onto Byfield Rd
60.0	0.6	→	Slight R onto 7 Star Rd
60.0	0.0	←	L onto Bare Hill Rd
61.2	1.1	↑	Continue onto Rollins St
61.8	0.6	←	L onto Garrison St
62.2	0.4	↑	Continue onto Gardner St
62.5	0.3	→	R onto Elm Park
62.6	0.1	←	L toward MA-97 N
62.6	0.0	→	R onto MA-97 N
62.9	0.3	↑	Continue onto Groveland St
63.4	0.5	→	R onto Pine St
63.5	0.1	↑	Continue straight onto Kenoza St
64.9	1.4	→	Slight R onto Middle Rd

66.6	1.8	→	R onto Amesbury Rd
67.5	0.9	←	L onto Brandy Brow Rd
68.1	0.6	→	Slight R onto Heath Rd
68.9	0.8	←	L onto Hadley Rd
70.7	1.8	←	L onto Merrimac Rd
71.1	0.4	→	Slight R onto NH-106 N
72.7	1.6	↑	Continue straight onto Maple Ave
73.6	0.9	↑	Continue onto Chase Rd
75.1	1.5	↑	Continue onto S Rd
77.5	2.5	→	R onto Stumpfield Rd
79.8	2.2	←	L onto Trundlebed Ln
80.2	0.4	←	L onto NH-150 N
81.1	0.9	→	R onto N Rd
82.0	0.9	←	L onto Drinkwater Rd
84.3	2.3	→	R onto NH-111 E/NH-27 E/High St
85.5	1.1	←	L onto Guinea Rd
86.3	0.8	→	R onto Stratham Heights Rd
87.6	1.3	→	R onto Bunker Hill Ave
88.0	0.4	↑	Continue onto Walnut Ave
88.2	0.2	↑	Continue straight onto Lovering Rd
89.6	1.4	←	L onto NH-161
91.6	2.0	→	R onto Breakfast Hill Rd
93.3	1.7	↑	Continue onto Washington Rd
95.8	2.5	←	Slight L onto Wallis Rd
97.5	1.7	←	L onto Brackett Rd
98.3	0.8	→	R onto Parsons Rd
98.5	0.3	↑	Continue onto Marsh Rd
98.7	0.2	←	L onto NH-1A N
100.0	1.3	→	Slight R onto Odiome Point sp
100.2	0.2	→	R
100.3	0.0	Ⓟ	End of route

Ride to End Alzheimer's 60 mile route

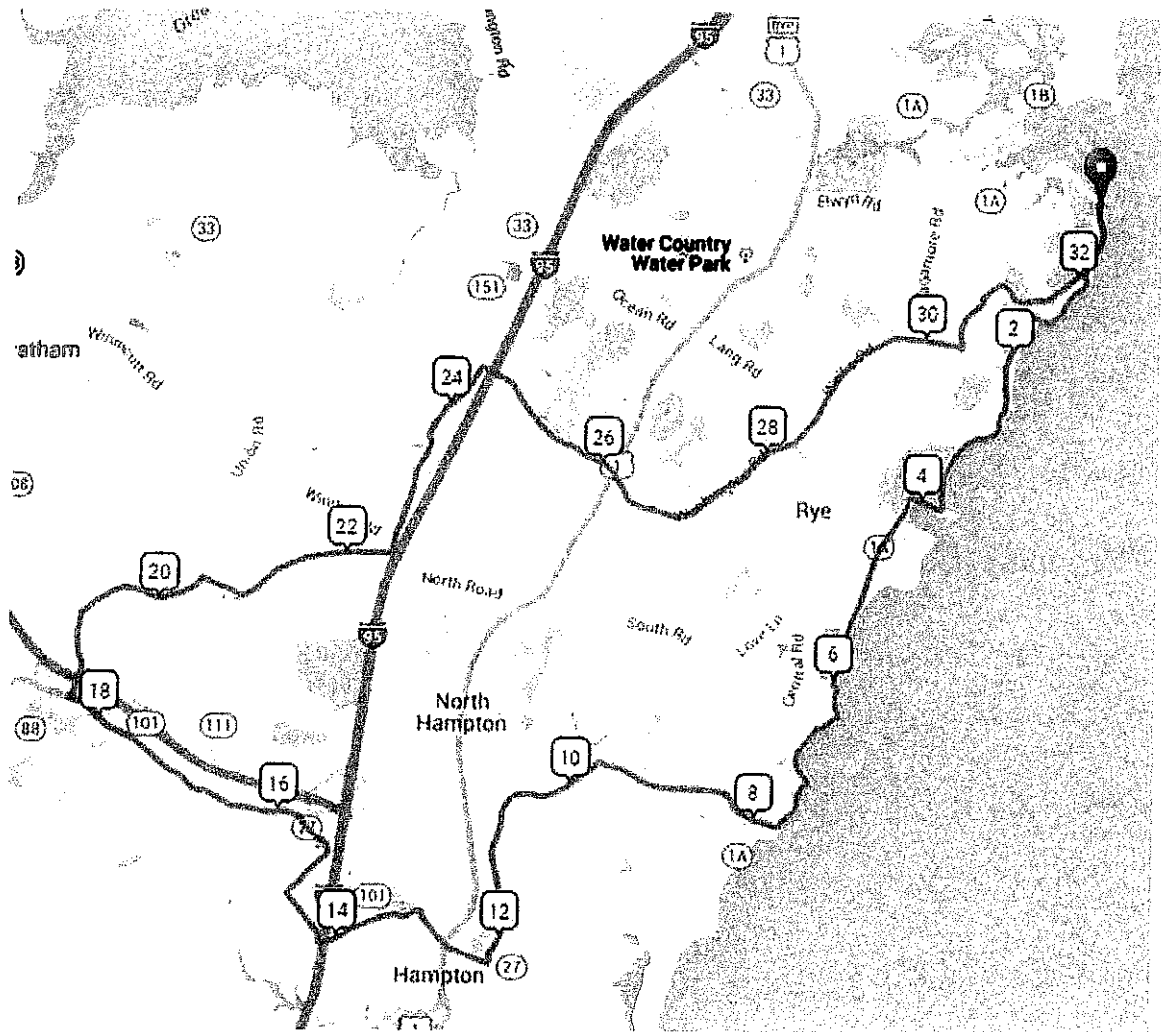


Cue Sheet 60 Mile Route

0.0	0.0	Start of route
0.0	0.0	- L onto NH-1A S
7.8	7.7	- R onto NH-111 W
9.7	1.9	- L onto Main Rd
12.6	2.8	- Slight L onto Winnacunnel Rd
12.7	0.2	- R onto Park Ave
13.2	0.5	- L onto Lafayette Rd
13.9	0.4	- R onto Drakeside Rd
14.7	1.4	- L onto Towle Farm Rd
15.9	1.2	- L onto Brown Rd
16.9	1.0	- R onto NH-88 W
17.0	0.1	- L onto Drinkwater Rd
17.6	0.6	- L onto Crank Rd
17.9	0.4	- Slight L onto Goodwin Rd
19.5	0.5	- L onto NH-94 E
19.0	0.6	- R onto Staro Rd
20.1	1.0	↑ Continue onto Balcheider Rd
21.1	1.0	↑ Continue onto Locust St
22.2	1.2	- L onto Congress St
22.3	0.1	- L onto Main St
22.7	0.4	- R onto Rabbit Rd
24.6	1.8	↑ Continue onto Merrill St
25.9	0.7	- R toward Main St
26.3	0.0	- R onto Main St
26.6	0.2	↑ Continue onto Evans Pl
26.7	0.2	↑ Continue onto Main St
26.6	0.4	- L onto Merrimac St
26.9	0.4	↑ Continue straight onto Pleasant Valley Rd
29.6	2.7	- Pleasant Valley Rd turns slightly R and becomes Skunk Rd
29.9	0.4	↑ Continue onto Emery St
30.6	0.7	- L onto MA-110 W
31.0	0.4	- R onto Bear Hill Rd
34.0	3.0	↑ Continue onto Amesbury Rd
34.4	0.3	- R onto Maple Ave
35.2	0.9	↑ Continue onto Chase Rd
36.7	1.5	↑ Continue onto S Rd
39.2	2.5	- R onto Stumpfield Rd
41.5	2.2	- L onto Trundlebed Ln

41.9	0.4	- L onto NH-160 N
42.8	0.9	- R at the 1st cross street onto N Rd
43.7	0.9	- L onto Drinkwater Rd
46.0	2.3	- R onto NH-111 E/NH-27 E/High St
47.2	1.1	- L onto Guinea Rd
48.0	0.8	- R onto Stratham Heights Rd
49.3	1.3	- R onto Bunker Hill Ave
49.7	0.4	↑ Continue onto Walnut Ave
49.9	0.2	↑ Continue straight onto Lovering Rd
51.3	1.4	- L onto NH-161
53.3	2.0	- R onto Breakfast Hill Rd
55.0	1.7	↑ Continue onto Washington Rd
57.4	2.5	- Slight L onto Walls Rd
59.2	1.7	- L onto Brackett Rd
60.0	0.8	- R onto Parsons Rd
60.2	0.3	↑ Continue onto Marsh Rd
60.4	0.2	- L onto NH-1A N
61.7	1.3	- Slight R onto Odiorne Point sp
61.9	0.2	- R
61.9	0.0	End of route

Ride to End Alzheimer's 30 mile route



Cue Sheet 30 Mile Route

0.0	0.0	•	Start of route
0.0	0.0	←	L onto NH-1A S
1.0	1.1	→	R onto NH-111 W
3.7	1.9	←	L onto Mill Rd
12.3	2.6	→	R onto High St
12.7	0.4	←	L onto Lafayette Rd
12.7	0.0	←	L onto NH-27 W Exeter Rd
13.1	0.4	←	L onto Towle Farm Rd
14.2	1.1	←	R onto Mary Estabroder Rd
14.8	0.6	→	R onto Timber Swamp Rd
15.4	0.6	←	L onto NH-27 W
16.3	2.9	→	R onto Guinea Rd
19.2	0.6	→	R onto Stratham Heights Rd
20.6	1.3	→	R onto Bunker Hill Ave
20.9	0.4	↑	Continue onto Walnut Ave
21.0	0.2	↑	Continue straight onto Lowering Rd
22.4	1.4	←	L onto NH-151
24.6	2.0	→	R onto Breakfast Hill Rd
26.1	1.7	→	Breakfast Hill Rd turns slightly R and becomes Washington Rd
28.6	2.6	←	Slight L onto Wallis Rd
30.3	1.7	←	L onto Frarkeft Rd
31.1	0.6	→	R onto Parsons Rd
32.1	1.0	←	L onto NH-1A N
32.8	0.7	→	R
32.8	0.0	•	End of route

Course Control Plan

Course Control Plan Ride to End Alzheimer's, See map: <http://ridewithgps.com/routes/11710178>

Location	Mile on 100 route	Control Type	Direction of Route	Time Active for 100 mile riders	Time Active for 60 mile riders	Time Active for 60 mile riders
Lead vehicle		Staff & HAM Radio				
Tail Vehicle		Staff & HAM Radio				
Start						
Exit of Seacoast Center & NH-1A S		0 police				
NH-1A S & NH-111 Atlantic Ave	mile 7.8	Staff	Left Turn	6:30 AM	8:30 AM	10:00 AM
NH-111 Atlantic Ave & Mill Road	mile 9.7	police	Right Turn	6:45 to 7:15	8:45 to 9:15	10:20 to 10:50
Park Ave & Lafayette Rd	mile 13.2	police	Left Turn	6:50 to 7:25	8:50 to 9:25	10:30 to 11:00
Rabbit Rd & Merrill St	mile 22.7	? Busy	Left Turn	7:00 to 7:50	9:00 to 9:50	N/A
Skunk Rd & Middle Rd			Straight	7:30 to 8:45	9:30 to 10:45	N/A
100mi and 60mi Split	mile 29.9	Staff	100mi go Left			
River Rd & E Main St/Rocks			60 mi go Straight	7:50 to 9:30	9:50 to 11:30	N/A
Village Bridge	mile 32.2	police	Left Turn	7:55 to 9:45	N/A	N/A
E Main St/Rocks Village Bridge & River Rd						
Central St & Glen St	mile 32.4	police	Left Turn	7:55 to 9:45	N/A	N/A
NH-108 & Maple Rd	mile 52.6	police	Straight	8:50 to 11:45	N/A	N/A
100mi and 60mi Merge	mile 72.6	Staff	100mi go Straight		mile 34.4	
NH-27 E/High St & Guinea Rd			60 mi go Right	9:45 to 1:45	10:00 to 11:55	N/A
Merge for 30mi and 100/60mi	mile 85.4	police	Left Turn for 60, 100		mile 47.2	mile 18.3
Marsh Rd & NH-1A N	mile 98.7	police	Right Turn for 30mi	10:25 to 3:00	10:40 to 1:15	10:55 to 12:30
NH-1A N & Odome Point Bike Path	mile 100	Staff	Left Turn	11:00 to 4:25	11:15 to 1:30	11:35 to 3:00
			Right Turn	11:05 to 4:30	11:20 to 1:50	11:40 to 3:10
30 mile route only: http://ridewithgps.com/routes/11700930						
Lafayette Rd/ Exeter Rd & NH-27	mile 12.7	police	Straight	N/A	N/A	10:35 to 11:30
Exeter Rd & Towle Farm Rd	mile 13.1	police	Left Turn	N/A	N/A	10:35 to 11:30
Timber Swamp Rd & NH-27	mile 15.4	staff	Left Turn	N/A	N/A	10:45 to 12:10



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER T.A. Cummings AssuredPartners of IL LLC 4153 Main Street Skokie IL 60076		CONTACT NAME: Sandy Crespin PHONE (A/C No. Ext): (847) 745-1824 FAX (A/C No.): (847) 745-1825 E-MAIL ADDRESS: sandyc@tacummings.com	
INSURED Alzheimer's Disease & Related Disorders Association, Inc. 225 N. Michigan Ave., Ste 1700 Chicago IL 60601		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Company NAIC # 18058 INSURER B: Hartford Fire Insurance Company 19682 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	PHPK1472214	3/11/2017	3/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	PHPK1472214	3/11/2017	3/11/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ 1,000,000
	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	PHUB534839	3/11/2017	3/11/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> <input type="checkbox"/> Y/N N/A	83WEBU6934	3/11/2017	3/11/2018	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	D & O, EPLI		PHSD1127009	3/11/2017	3/11/2018	D&O \$25K/EPLI \$35K Rententio 10,000,000
A	Professional Liability		PHPK1472214	3/11/2017	3/11/2018	Occurrence 1,000,000/Aggregat 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Alzheimer's Association, Massachusetts and New Hampshire Chapter.

RE: Bicycling Event, event date: 6/24/2017.

Certificate holder is included as additional insured for operations conducted by the named insured.
Subject to policy terms and conditions.

****Bounce Houses and other inflatable or rebounding devices are excluded from liability coverage under this policy.**

CERTIFICATE HOLDER**CANCELLATION**Town of Haverhill
40 Bailey Boulevard
Haverhill, MA 01832

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Cummings/CRS01

ACORD 25 (2010/05)

INS025 (201005) 01

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2017MAR31AM0345HAY CITYC

11B

PA \$250 for
blanket vendor
permit 3P3017

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

ch # 836

Name of Organization: Haverhill Farmers Market

Address of Organization: under Umbrella of Creative Haverhill

Is the Organization a Non-Profit? Yes ☐ No ☒ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):

Haverhill Farmers Market

Date of Event: June 24 - Oct 28 Time of Event: 9-1pm

Location of Event: 40 Bailey Blvd. Haverhill
Indoor: ☐ Outdoor: ☒

Name and Address of the Owner of the Property: City, Police Station

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 375 - 450 each day

Number of Parking Spaces available on Site: Plenty, street parking & Quee Parking Deck



**CITY OF HAVERHILL
POLICE DEPARTMENT**

40 Bailey Boulevard
Haverhill MA 01830

Captain Michael Wrenn
Administrative Commander
(978) 722-1512
Mwrenn@HaverhillPolice.com

March 27, 2017

To Whom It May Concern:

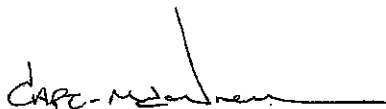
The Police Department has no objection to the Haverhill Farmers Market utilizing the parking lot adjacent to the station on Saturdays starting on June 24, 2017 and ending on October 28, 2017. The hours of operation are from 9:00 A.M. – 1:00 P.M.

This will be the 6th year that the Farmers Market has utilized this location; to date there have been no issues. In the past vendors have been very good about keeping the area clean and free of trash both during the hours of operation and before leaving for the day, we ask that this continues.

In addition we ask that:

- 1) No vendors or customers of the Farmers' Market park their vehicles on Bailey Blvd. directly along the side of the Police Department. These spaces are needed for people coming to do business at the police department; signage is in place which clearly designates these spaces as parking for "Police Department Business Only".
- 2) At no time shall vendors use any electrical outlets outside the police station or run any extension cords on or over the grounds of the police department.

If you have any questions or concerns please feel free to contact me.


Capt. Michael J. Wrenn
Administrative Commander
Haverhill Police Department



CERTIFICATE OF LIABILITY INSURANCE

HAVER-2

OP ID: LS

DATE (MM/DD/YYYY)

03/16/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Pro Insur, Inc. dba
Campbell Risk Management
9595 Whitley Drive, Suite 204
Indianapolis, IN 46240
Larry Spilker ext 203

CONTACT NAME: Larry Spilker ext 203

PHONE (A/C, No, Ext): 317-848-9075

FAX (A/C, No): 317-848-9093

E-MAIL ADDRESS: lspilker@campbellrisk.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Capitol Indemnity Corporation

10472

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED Haverhill Farmers Market
57 Wingate Street
Haverhill, MA 01832

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVPD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	CP02650294	04/01/2017	04/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Creative Haverhill, City of Haverhill, and Haverhill Farmers Market, are additional insureds.

CERTIFICATE HOLDER

Creative Haverhill
57 Wingate Street
Haverhill, MA 01832

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

Have arrangements been made for offsite parking? Yes _____ No N/A

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes _____ No ☒ If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: _____

Number of public restrooms available: Permanent Police Dept Portable _____

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

Are you requesting that the fees be waived? Yes ☒ No _____
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: Jeff Grassie

Address of Authorized Person: 1153 W - Lowell Ave Haverhill MA.

Telephone #/Cell #/Pager # (Indicate if Pager): 978 872 - 7535

Social Security Number of Authorized Person: --- -- 5968

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ **Approved:** WFL **Denied:** _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ **Approved:** _____ **Denied:** _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ **Approved:** mw **Denied:** _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ **Approved:** _____ **Denied:** _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ **Approved:** _____ **Denied:** _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ **Approved:** _____ **Denied:** _____

Comments/Conditions/Requirements: _____

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: MCW Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: MT Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: 170 Approved: ✓ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Linda Koutoulas

Subject: FW: farmer's market

From: Mike Stankovich [<mailto:mstankovich@cityofhaverhill.com>]
Sent: Friday, March 31, 2017 9:30 AM
To: Linda Koutoulas
Subject: RE: farmer's market

Linda,

Sorry for the delay, ok with DPW.

Mike

From: Linda Koutoulas [<mailto:LKoutoulas@cityofhaverhill.com>]
Sent: Friday, March 31, 2017 9:08 AM
To: Mike Stankovich
Subject: farmer's market

Mike – do you think you'll be responding to Farmer's Market Application? If not, I will be submitting for council agenda for next week – let me know !

Thank you!

Linda

Linda L. Koutoulas
Haverhill City Clerk
4 Summer St, Room 118
Haverhill MA 01830
PH: 978-374-2312
Fax: 978-373-8490

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization: _____

Date: 3/27/17

Signature Witnessed By: _____

Date: 3/29/17

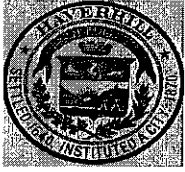
City Council will hear this request for application on: _____

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



Document
CITY OF HAVERHILL
In Municipal Council

12.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Michael Stankovich-reimbursement	434.40	Employee Benefits
Atlantic Coast Fence	360.00	Highway



Haverhill

Department of Public Works
500 Primrose Street
Haverhill, MA 01830
Phone: 978-374-2360
Fax: 978-374-2362
www.ci.haverhill.ma.us

Michael K. Stankovich
Director of Public Works
mstankovich@cityofhaverhill.com

Date: March 8, 2016

To: Accounts Payable

From: Michael K. Stankovich, Director of Public Works *MKS*

Re: insurance

Per agreement with Mayor & employment contract, the City of Haverhill will reimburse me for my annual life insurance policy premium. Attached is a receipt for this policy in the amount of \$ 434.40.

I would therefore request reimbursement for a total amount of \$ 434.40.

Thank you.

Detach along the dashed line

Please return this portion with your check made payable to Northwestern Mutual

Thank you for your business.

Please use a separate sheet of paper for correspondence related to your bill. Any writing on this coupon will be missed in automated processing.

Michael K Stankovich
142 Pleasant Valley St Apt 106-302
Methuen, MA 01844

Total Amount
Due: \$434.40

Due
Date: March 10, 2016

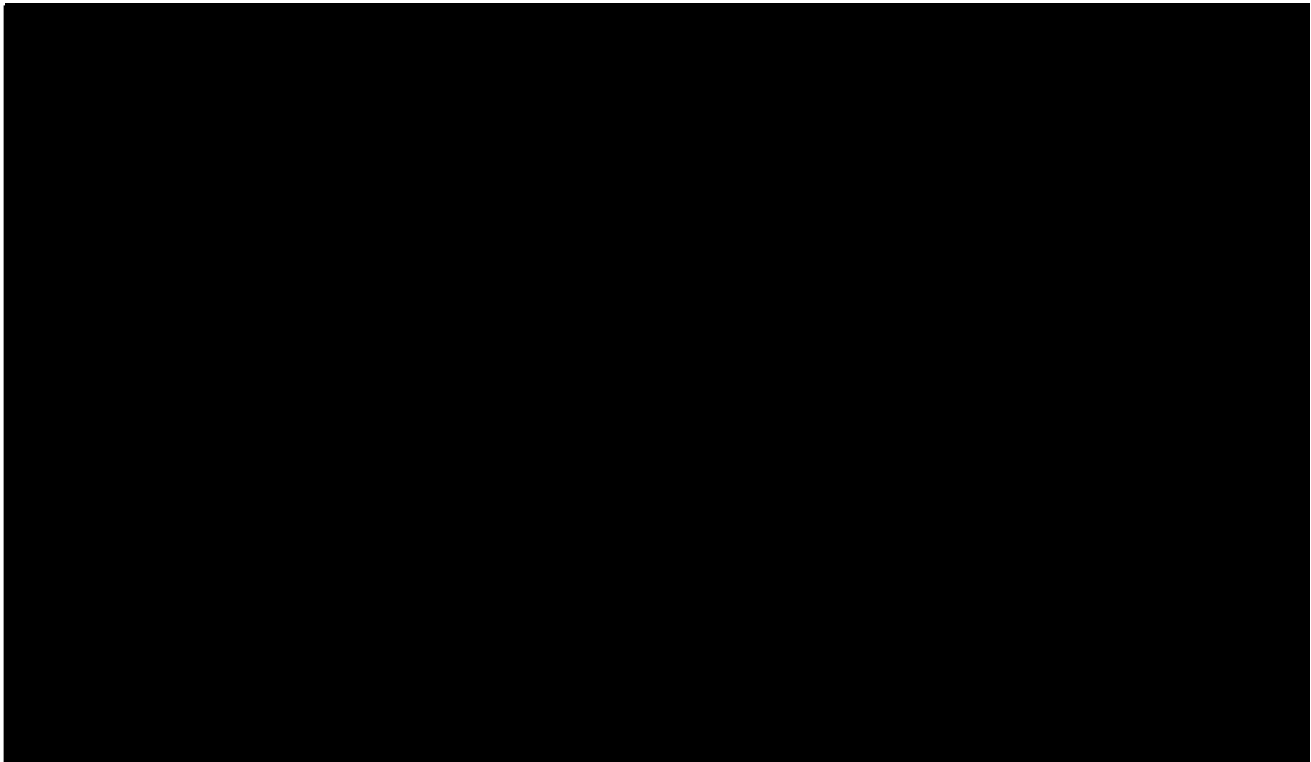
NORTHWESTERN MUTUAL
PO BOX 3007
MILWAUKEE WI 53201-3007

POLICY

14976022 STA

Write only this number on check or as
account number for bill pay service.

51497602270043440



FENCE-4-RENT d.b.a. ATLANTIC COAST FENCE CO., INC

82 HAVERHILL ROAD
AMESBURY, MA

(978) 388-1415

INVOICE

SOLD TO:

Haverhill Public Schools
4 Summer Street
Room 104
Haverhill, MA 01830
attn: Stephanie Croston

SHIPPED TO:

Nettle Middle School
150 Boardman Street
Haverhill, MA 01830

PO. 174315
HIGHWAY FENCE
1010000.1.0422 57461

INVOICE NUMBER TR002C-2016
INVOICE DATE February 3, 2016
OUR ORDER NO. 1701336
YOUR ORDER NO. TR002-2016
TERMS NET 30 DAYS
SALES REP Ted III
SHIPPED VIA FOB
F.O.B. Haverhill, MA
PREPAID or COLLECT COLL

Sales Tax Rate:

0.00% Exempt

1	Emergency Repair work to Temporary Fence 2/2/2016	300.00	\$300.00
1	Welding Surcharge due to plow damage to stands	60.00	\$60.00
<p>Terms: Rental is based on 365 days and payment is NET 30 Days. Scheduled pick up of temporary fencing will be set for Wednesday August 23, 2017 during normal business hours. If additional time is required you must make arrangements prior to August 9, 2017. Additional monthly rental is at the rate of \$18.53 Materials and Equipment are to remain on the property listed above and available for inspection at any given time. Any damaged, lost or stolen materials or equipment that is rented will be charged the replacement cost. Payment for additional time are invoiced monthly and are due within 5 days of invoice date. A late payment fee of \$30.00 will be invoiced for any unpaid balances not paid within the due date grace period.</p>			
All equipment and or materials rented are to remain the property of Atlantic Coast Fence Co., Inc d.b.a. Fence-4-Rent.com		SUBTOTAL	360.00
		TAX	0.00
		FREIGHT	
			included \$360.00
		PAY THIS AMOUNT	

DIRECT ALL INQUIRIES TO:

Accounts Receivable
(978) 388-1415
email: accounting@atlanticcoastfence.com

MAKE ALL CHECKS PAYABLE TO:

Atlantic Coast Fence Co., Inc
Attn: Accounts Receivable
82 Haverhill Road
Amesbury, MA 01913

THANK YOU FOR YOUR BUSINESS!

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 31, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY 2016 Bills

Dear Mr. President and Members of the Haverhill City Council:

Enclosed, please find an order to pay a bill from the previous fiscal year for a total of \$794.40.
\$434.40 for employee benefit reimbursement and \$360.00 for fencing.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



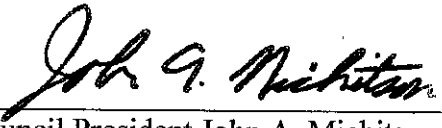
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

13.1
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 30, 2017

TO: Members of the City Council:

Council President Michitson seeks an update from Mayor Fiorentini on plans for Police and Public Works budget workshops.



Council President John A. Michitson

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LePAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN




CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843


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CITY HALL, ROOM 204
4 SUMMER STREET
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FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 27, 2017

TO: Mr. President and Members of the City Council:

Councillors Barrett and Sullivan would like to request an update from our legislative delegation regarding the Bradford layover station.


City Councillor Melinda Barrett


City Councillor Thomas Sullivan

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LePAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843


13,3

CITY HALL, ROOM 204
4 SUMMER STREET
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FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 29, 2017

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien would like to discuss managing the Mayor's State of the City address being held on the same night as a City Council meeting.


City Councillor Mary Ellen Daly O'Brien

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

13,4
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 29, 2017

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien wishes to discuss the I-495 bridge.

Mary Ellen Daly O'Brien
City Councillor Mary Ellen Daly O'Brien

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
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MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

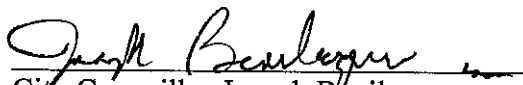
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4 SUMMER STREET
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FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 30, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to introduce Gregory Deschenes, President of Riverside Bradford Baseball League to discuss opening day and the Riverside Bradford League.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

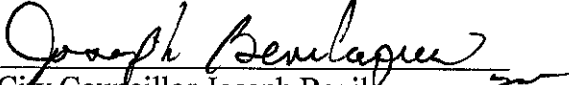
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4 SUMMER STREET
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FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 28, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding the Carleton Street sewer pumping station and possible backups into neighboring homes.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
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THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

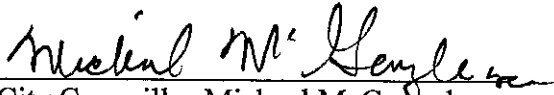
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citycncl@cityofhaverhill.com

March 29, 2017

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of a handicap parking space at 25 Auburn Street as it is no longer needed.


City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
In front of 13 Ashland Street, except for 2 24-hour handicapped parking spaces at 13 Ashland Street [Added 7-12-2011 by Doc. 7-Q]	No parking	24 hours
Auburn Street		
From White Street to Fourth Avenue, west side	No parking	—
From 20 feet north of White Street north for 46 feet, east side	Time limited: 30 minutes	7:00 a.m. to 7:00 p.m.
* In front of 25 Auburn Street, except for 1 24-hour handicapped parking space at No. 25 [Added 6-17-2014 by Doc. 12-J]	No parking	24 hours
In front of 39 Auburn Street, except for 1 24-hour handicapped parking space at No. 39 [Added 3-14-1995 by Doc. 44-B]	No parking	24 hours
78 Auburn Street [Added 12-3-1996 by Doc. 54-G; amended 7-22-1997 by Doc. 47-C; repealed 10-31-2000 by Doc. 18-U]		
Back Lane [Added 5-31-2016 by Doc. 21-C]		
Both sides, entire length	No parking	24 hours
Bailey Boulevard [Repealed 5-12-1992 by Doc. 54-C]		
Bailey Boulevard [Added 5-12-1992 by Doc. 54-C; amended 10-4-1994 by Doc. 12-I; 10-25-1994 by Doc. 54-H; 2-17-1998 by Doc. 40; 5-14-2002 by Doc. 44-C; 5-14-2002 by Doc. 44-D; 5-14-2002 by Doc. 44-M; 3-24-2009 by Doc. 39-J]		
All as shown on the Central Business District Parking Map dated 12/04/2012, as last revised on 01/07/2014, filed in the office of the City Engineer, Plan 2B/3418, a copy of which is also on file with the City Clerk [Amended 9-6-2011 by Doc. 23-F; 8-7-2012 by Doc. 22-C; 2-26-2013 by Doc. 30; 5-21-2013 by Doc. 30-B; 1-28-2014 by Doc. 13-B]		
Bartlett Street		
From Washington Street to High Street, west side	No parking	—
Beach Street		
In front of 9 Beach Street [Added 4-19-2011 by Doc. 7-F; repealed 5-26-2015 by Doc. 52-C]		

9-N



DOCUMENT 9-N

14.1

CITY OF HAVERHILL

In Municipal Council March 21 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Parking (13 Highland Street)—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION

REGULATION

HOURS/DAYS

13 Highland Street

In front of No. 13
Highland Street except
for 1-24 hour handicapped
parking space at No. 13
Highland Street

No Parking

24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 6, 2017

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances – 13 Highland Street and
19 Arch Avenue**

Dear Mr. Pillsbury:

At the City Council meeting held on February 28, 2017 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 3-E – 13 Highland St.
- Doc. 3-F – 19 Arch Ave.

The City Council concurred with these requests and asks that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Lance Powell



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

March 6, 2017

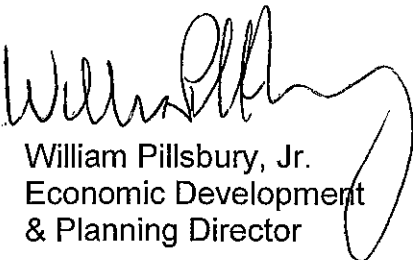
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE
AT #13 Highland Street**

Dear Council President Michitson & Councilors:

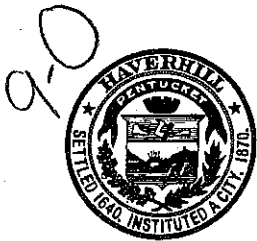
As per your request dated **3/6/17** and the request dated **2/15/17** from Police Chief Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at #13 Highland Street.

Sincerely,



William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw



DOCUMENT 9-0

CITY OF HAVERHILL

In Municipal Council March 21 2017

14.2

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Parking (19 Arch Avenue—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
19 Arch Avenue. In front of No. 19 Arch Avenue except for 1-24 hour handicap parking space at No.19 Arch Avenue	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

March 6, 2017

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances – 13 Highland Street and
19 Arch Avenue**

Dear Mr. Pillsbury:

At the City Council meeting held on February 28, 2017 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 3-E – 13 Highland St.
- Doc. 3-F – 19 Arch Ave.

The City Council concurred with these requests and asks that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Lance Powell



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

March 6, 2017

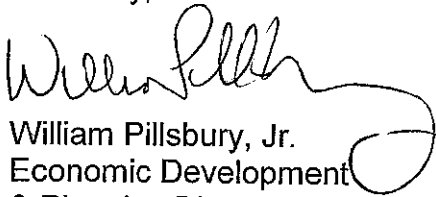
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE at
19 Arch Avenue**

Dear Council President Michitson & City Councilors:

As per your request dated **3-6-17** and the request from Police Chief Alan R. DeNaro dated **2/15/17**, I am submitting a Municipal Ordinance that will establish a handicap parking space at #19 Arch Avenue.

Sincerely,


William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw



DOCUMENT 9-P

CITY OF HAVERHILL

In Municipal Council March 21 2017

CHAPTER 240

~~ORDERED~~ MUNICIPAL ORDINANCE

An Ordinance Relating to Parking (17 Vine Street Apt. #1—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
17 Vine Street Apt. #1 In front of Apt. #1 except for 1-24 hour handicap parking space at No.17 Vine St. Apt. #1	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

March 9, 2017

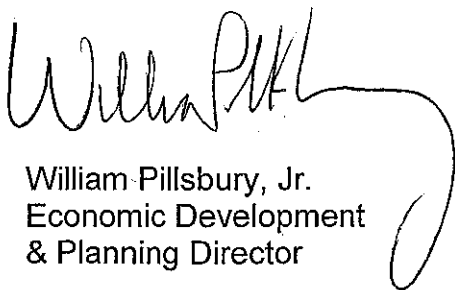
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE
AT #17 Vine Street Apt. #1**

Dear Council President Michitson & Councilors:

As per your request dated **3/8/17** and the request dated 3/1/17 from Police Chief Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at #17 Vine Street for apartment Number One (1).

Sincerely,



William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw



DOCUMENT 9-Q

CITY OF HAVERHILL

In Municipal Council March 21 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Parking (5th Ave No. 24—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
24 Fifth Ave In front of 24 except for 1-24 hour handicap parking space at No.24 Fifth Ave	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

March 9, 2017

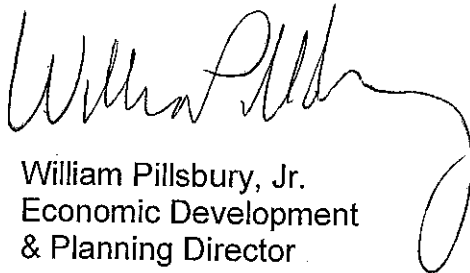
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE
AT 24 Fifth Avenue**

Dear Council President Michitson & Councilors:

As per your request dated **3/8/17** and the request dated 3/1/17 from Police Chief Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at #24 Fifth Ave.

Sincerely,



William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw

31-W
CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
 MELINDA E. BARRETT
VICE PRESIDENT
 ANDRES X. VARGAS
 MICHAEL S. MCGONAGLE
 JOSEPH J. BEVILACQUA
 COLIN F. LEPAGE
 MARY ELLEN DALY O'BRIEN
 WILLIAM J. MACEK
 THOMAS J. SULLIVAN



CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

1915
 CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

www.ci.haverhill.ma.us

citycncl@cityofhaverhill.com

February 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to propose new Haverhill economic development identity.

Joseph Bevilacqua
 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: February 28 2017
 POSTPONE TO MARCH 7 2017
 Attest:

 City Clerk

IN CITY COUNCIL: March 7 2017
 POSTPONE TO MARCH 14 2017
 Attest:

 City Clerk

IN CITY COUNCIL: March 21 2017
 POSTPONE TO APRIL 4 2017
 Attest:

 City Clerk

CITY COUNCIL

4/1/16
 JOHN A. MICHITSON
 PRESIDENT
 MELINDA E. BARRETT
 VICE PRESIDENT
 ANDRES X. VARGAS
 MICHAEL S. MCGONAGLE
 JOSEPH J. BEVILACQUA
 COLIN F. LEPAGE
 MARY ELLEN DALY O'BRIEN
 WILLIAM J. MACEK
 THOMAS J. SULLIVAN



CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

14.6

CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978 374-2328
 FACSIMILE: 978 374-2329
 www.ci.haverhill.ma.us
 citycncl@cityofhaverhill.com

March 15, 2017

TO: Mr. President and Members of the City Council:

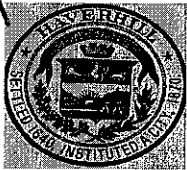
Councillor Mary Ellen Daly O'Brien would like to discuss an issue with a catch basin in the area of 49 Lowell Avenue.

Mary Ellen Daly O'Brien
 City Councillor Mary Ellen Daly O'Brien

IN CITY COUNCIL: March 21 2017
 POSTPONED TO MARCH 28 2017
 Attest:

 City Clerk

44



Document 44

CITY OF HAVERHILL

In Municipal Council March 21 2017

14.7

Ordered:

Loan Order

That \$3,651,699.00 is appropriated in addition to the \$37,484,000.00 previously appropriated, for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$3,651,699.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

March 10, 2017

To: John A. Michitson, President
and Members of the City Council

From: Robert E. Ward *REW*
Deputy DPW Director

Subject: Proposed Loan Order for the Construction of Water Treatment Plant Upgrades

I am respectfully submitting the enclosed City Council Order to appropriate \$3,651,699.00 in addition to the \$37,484,000.00 appropriated by Document 15-C approved by the City Council on June 7, 2016. The additional appropriation is needed to fund the cost of improvements to the City's water treatment plant.

The original loan order was passed last June to meet the funding appropriation deadline of June 30, 2016 set by the Massachusetts Department of Environmental Protection (DEP). Since then, the design was completed and approved by DEP, and the construction bids received.

The revised construction cost, based on the low bid received, is \$38,082,799.00 compared to the original estimate of \$35,057,000.00. Engineering costs for construction administration and inspection also increased from \$2,427,000.00 to \$3,052,900.00. The increased costs are due to the complexity of the construction related to working on the existing facility while keeping the existing treatment processes online.

This project is eligible for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. Payments are expected to begin in fiscal year 2019. Attached is a revised copy of the Water Division's 5-year financial forecast showing user rates and retained earnings needed for funding the loan payments. Instead of increasing the user rate to fund the additional cost, the 5-year forecast uses approximately \$5 million (previously \$3.5 million) from water retained earnings to offset rate increases.

Enclosed is a copy of the information package submitted with the loan order last June. If you need additional information please contact me at rward@haverhillwater.com or call me at (978) 374-2383.

Enclosures

Cc: James J. Fiorentini, Mayor
Michael Stankovich, Director of Public Works
Charles Benevento, Auditor/Finance Director
William Pauk, Finance/Project Manager

Revised Water Budget - 5 Year Forecast

5-Year Forecast						
	Budget FY17	Forecast FY18	Forecast FY19	Forecast FY20	Forecast FY21	Forecast FY22
Water-Revenue						
User rate	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32	\$4.75
Percent Change	0.0%	11.2%	11.7%	11.6%	12.2%	10.0%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)	\$ (5,813,074)
Commercial Usage	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)	\$ (5,164,310)
Charge for Services	\$ (736,500)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (120,000)	\$ (125,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (6,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (102,000)	\$ (94,750)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
Total Revenue	\$ (7,417,158)	\$ (8,128,328)	\$ (8,957,448)	\$ (9,881,859)	\$ (10,968,042)	\$ (11,961,784)
Water-Expenditures						
Salaries-Water	\$ 2,062,789	\$ 2,199,719	\$ 2,189,060	\$ 2,227,721	\$ 2,260,265	\$ 2,293,647
Benefits - Water & Engineering	\$ 825,889	\$ 951,973	\$ 988,852	\$ 1,027,182	\$ 1,067,542	\$ 1,109,500
Expenses-Water	\$ 2,555,712	\$ 2,581,188	\$ 2,684,436	\$ 2,791,813	\$ 2,903,485	\$ 3,019,625
Engineering	\$ 427,470	\$ 426,847	\$ 433,392	\$ 441,007	\$ 447,945	\$ 454,996
Debt	\$ 1,104,858	\$ 1,277,774	\$ 3,968,741	\$ 3,864,680	\$ 3,789,490	\$ 3,789,490
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 932,500	\$ 1,170,000	\$ 832,500	\$ 832,500	\$ 999,500	\$ 999,500
Total Expenditures	\$ 8,052,052	\$ 8,750,335	\$ 11,239,814	\$ 11,327,738	\$ 11,611,061	\$ 11,809,592
Surplus/(Deficit)	\$ (634,894)	\$ (622,007)	\$ (2,282,366)	\$ (1,445,879)	\$ (643,019)	\$ 152,192
Year End Retained Earnings	\$ 5,521,645	\$ 4,899,638	\$ 2,617,271	\$ 1,171,392	\$ 528,373	\$ 680,566
Min. Retained Earnings (15%)	\$ 1,207,808	\$ 1,312,550	\$ 1,685,972	\$ 1,699,161	\$ 1,741,659	\$ 1,771,439

Average Impact to Rate Payer						
User Rate	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32	\$4.75
Percent Change	0.0%	11.2%	11.7%	11.6%	12.2%	10.0%
Ave. Residential Bill (90 hcf)	\$250	\$278	\$311	\$347	\$389	\$428
Ave. Annual Increase	\$6	\$28	\$32	\$36	\$42	\$39



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: May 27, 2016

To: John A. Michitson, City Council President
and Members of the City Council

From: Robert E. Ward
Deputy DPW Director

Subject: Proposed Loan Order for the Construction of Water Treatment Plant Upgrades

I am providing this memo along with the attachments to support the proposed loan order for \$37,484,000.00 placed on file at the May 24, 2016 City Council meeting and scheduled for the June 7, 2016 meeting. The *Authority to File* document submitted with the loan order also requires approval.

The loan order is to fund the cost of construction of improvements to the City's water treatment plant. The goal of the project is to upgrade the plant and treatment process to provide safe drinking water to our community for the next 20 to 30 years. The loan is eligible for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. To remain eligible an approved loan order needs to be submitted to the Massachusetts Department of Environmental Protection (DEP) by June 30, 2016.

The Water Treatment Plant has been treating and providing drinking water to Haverhill residents and businesses since it was constructed in the late 1970's and put in service in 1980. In 2010, Wright-Pierce Engineers completed a review of the plant as part of the Water System Master Plan to evaluate the hydraulic and treatment performance of the plant. The study identified limitations in treatment capacity and major equipment redundancy critical for plant reliability.

To address these deficiencies, the City completed additional evaluation and engineering including an evaluation of alternative treatment technologies, a peer review of the treatment technology evaluation, pilot testing of new technology, a preliminary design report and the final design. The following reports, which are available in pdf format, are the result of the engineering efforts.

- *Comprehensive Water System Master Plan for the City of Haverhill Water Division, May 2010*
- *Water Treatment Facility Upgrade Treatment Technology Evaluation, November 2012*
- *May 3, 2013 RE: Haverhill Water Treatment Facility Evaluation – Peer Review*
- *Haverhill Water Treatment Plant, Upgrade Preliminary Design Report for the City Of Haverhill, MA, May 2014*

The project includes upgrades to the entire treatment process and building systems and will be accomplished substantially within the existing building footprint. The design is based on forecasted future water demands for Haverhill, providing equipment reliability and redundancy, and accommodating future drinking water regulations. Notable improvements include changing existing sedimentation basins to a Dissolved Air Flotation System, replacing and expanding the carbon filters, adding a second clear-well, replacing the existing emergency generator and installing new residuals handling and disposal systems.

The final design is 99 percent complete and has been submitted to DEP for their review. We expect to bid and award the construction contract by February/March 2017 with construction to start in April 2017. Construction is anticipated to be complete in July 2019.

Attached is a copy of Draft Schedule C which is the hypothetical debt schedule for the loan over a 20-year period. Payments are expected to begin in fiscal year 2019 with a payment of \$2.5 million and approximately \$2.3 million each year after that for 20 years. Also attached is a copy of the Water Division's 5-Year financial forecast showing user rates for funding the loan payments. This scenario uses approximately \$3.5 million from water retained earnings to offset rate increases. The year-end retained earnings balances are shown on the forecast. The rate impact is approximately \$1.08 per hundred cubic feet which results in an average annual increase of \$97 per year. As discussed at the water budget conference on May 25th we will be exploring alternatives to reduce the rate impact to Haverhill residents.

I will be attending the City Council meeting on June 7, 2016 to give a brief presentation and answer questions.

If you need additional information please email rward@haverhillwater.com or call me at (978) 374-2382.

Enclosures

Cc: James J. Fiorentini, Mayor
Michael Stankovich, Director of Public Works
Charles Benevento, Auditor/Finance Director
William Pauk, Finance/Project Manager

**Water Treatment Plant Upgrade Project
City Council Information Package**

List of Attachments

Loan Order	For City Council Approval
Authority to File	For City Council Approval
Project Background and Description	
Existing Process Flow Schematic – Figure 1-1	
Proposed Process Flow Schematic – Figure 2-8	
Project Cost Estimate	
Estimated Construction Costs Detail	
Draft Schedule C – Hypothetical Debt Schedule from the Massachusetts Clean Water Trust	
FY17 Water Budget - 5 Year Forecast	



Document

CITY OF HAVERHILL

In Municipal Council

Ordered: that \$37,484,000.00 is appropriated for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$37,484,000.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

RESOLUTION

Resolution Authorizing Officer to file Application with the Massachusetts Department of Environmental Protection for State Financial Assistance for Water Pollution Abatement Projects.

AUTHORITY TO FILE

Whereas, the City of Haverhill, after thorough investigation, has determined that the work activity consisting of construction activities related to improvements to the water treatment plant is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Drinking Water Protection Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the Haverhill City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

Haverhill Water Treatment Plant Upgrades Background and Description

The City of Haverhill's WTP has been treating and supplying potable water from Kenoza Lake since the facility was commissioned in 1980. The WTP is located on the northwest shore of Kenoza Lake along Route 110. Raw water from the lake is treated by a conventional process which includes chemical addition coagulation, flocculation, sedimentation and filtration, Granular Activated Carbon (GAC) filtration, clearwell storage, disinfection, and corrosion control. A schematic of the treatment process is shown in Figure 1-1 attached.

Through limited yet focused upgrades, the WTP has met all treatment goals and requirements in an era of increasingly more stringent water regulations. A treatment plant evaluation conducted as part of the 2010 Comprehensive Water System Master Plan (Master Plan) by Wright-Pierce identified significant hydraulic and process limitations, primarily related to the undersized filtration systems, which restricted capacity and treatment capability.

The original system was designed for a peak hydraulic capacity of 12 million gallons per day (MGD). Yet the current maximum reliable capacity of the entire filtration system is only 8.0 MGD. Any failure with this system reduces the plant capacity to less than the average daily city demand. Many of the other major process units are original 1980 equipment and are failing due to age or do not have any redundancy. Loss of any single system would significantly impede capacity and jeopardize service to the community.

The following is a listing of some of the major plant systems and the related issues of concern.

- Raw water pumping: one pump failed in 2013. Procurement of a new pump through startup of the new pump took about 16 months. The remaining two raw water pumps are original 1980 equipment.
- Rapid mixing: any failure here reduces the plant capacity not in terms of mixing but in the recycle and treatment of filter backwash water.
- Flocculation mixing: the existing mixers are original 1980 equipment and have been repaired many times. Wear and corrosion have got to the point where they need to be replaced or settled water quality will degrade.
- Filter system: There is no redundancy in this system. Failure of any one filter unit increases the load on the remaining filters. This can lead to increased water depth in the filter bed and result in additional failures.
- Clearwell: the existing clearwell is not baffled resulting in treatment and compliance issues particularly during cold water season. The process has to meet requirements for proper disinfection by over chlorinating to compensate for the lack of detention time due to working with an unbaffled clearwell.
- Sewer lift station: the sanitary sewer lift station serving the treatment plant and maintenance office has experienced several major failures over the last several years and is now reduced to 50% of its original capacity. A total failure could result in sewage overflow into Kenoza Lake and the need to truck the sewerage flow from the site.
- Emergency electrical generator: the original turbine engine driven generator system, while still working, is no longer supported by the manufacturer. As time goes on replacement parts are harder to find and becoming increasingly expensive. As this generator ages the risk of failure increases when it is needed during a power failure.
- Building systems (architectural, structural, heating and ventilation, instrumentation and electrical systems) are outdated and in need of replacement and upgrades.

Based on the recommendations and findings in the Master Plan, a treatment technology alternatives study was conducted in 2012 to determine the best processes for inclusion in the upgrades to the WTP. The

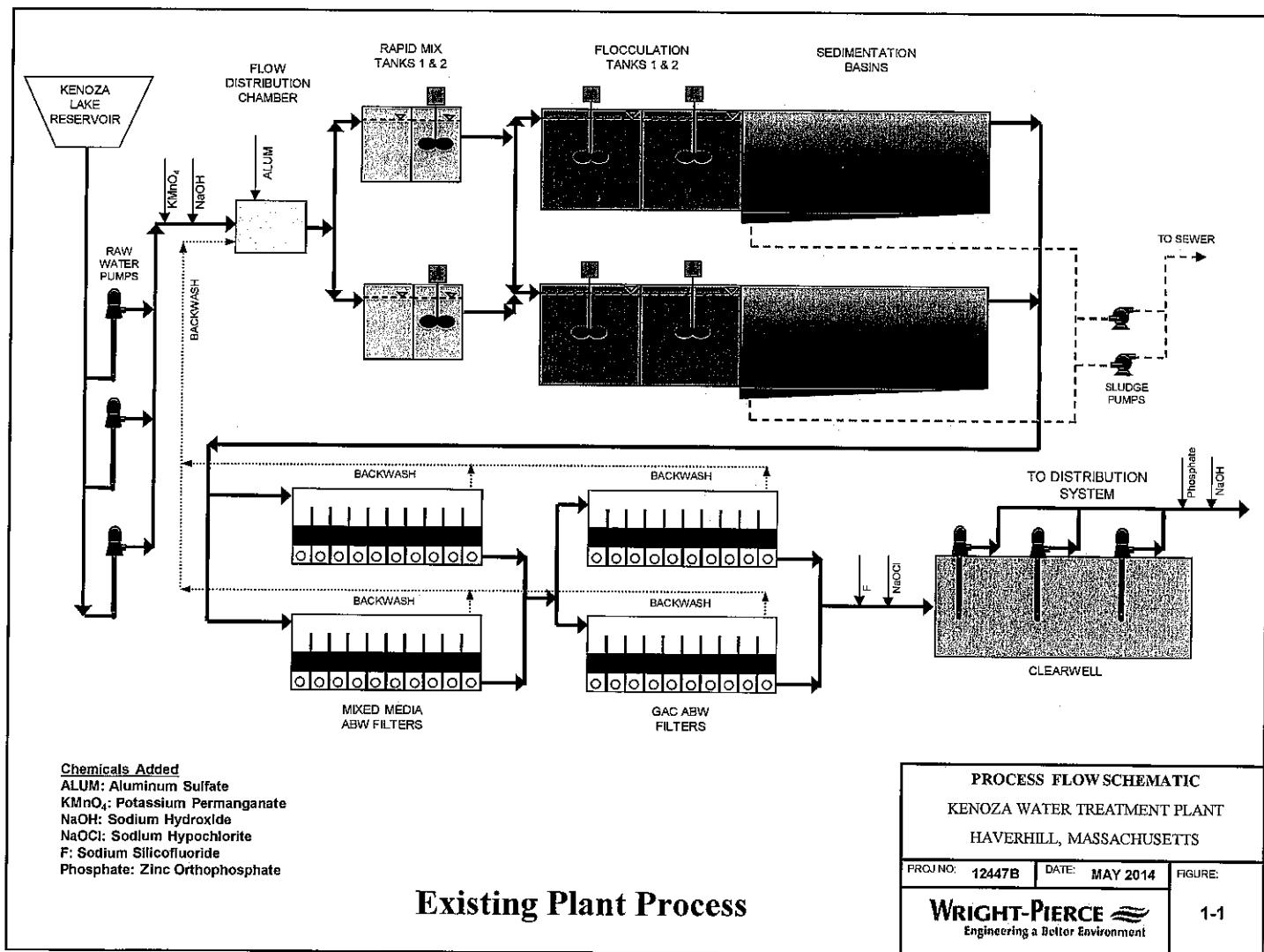
technology study concluded that for the most part, the existing process is well suited for the water quality of Haverhill's supplies. The treatment technology study considered five treatment process options from rehabilitation of the existing plant process in-kind to advanced treatment processes of submerged and pressure membrane systems. While the rehabilitation of the process as it is today is the most economical alternative, it does not address redundancy and capacity issues. Advanced treatment systems such as membranes do have the benefit of being able to treat a very wide range of source water quality but that advantage comes at a much higher capital cost and annual operation and maintenance cost. The study recommended that an alternative dissolved air floatation (DAF) clarification process be considered to replace the existing gravity sedimentation process. The DAF process has a smaller footprint which will free up sufficient space within the existing building footprint to increase the needed filtration capacity. A pilot study of the DAF clarification process validated that DAF was appropriate to replace the existing sedimentation process.

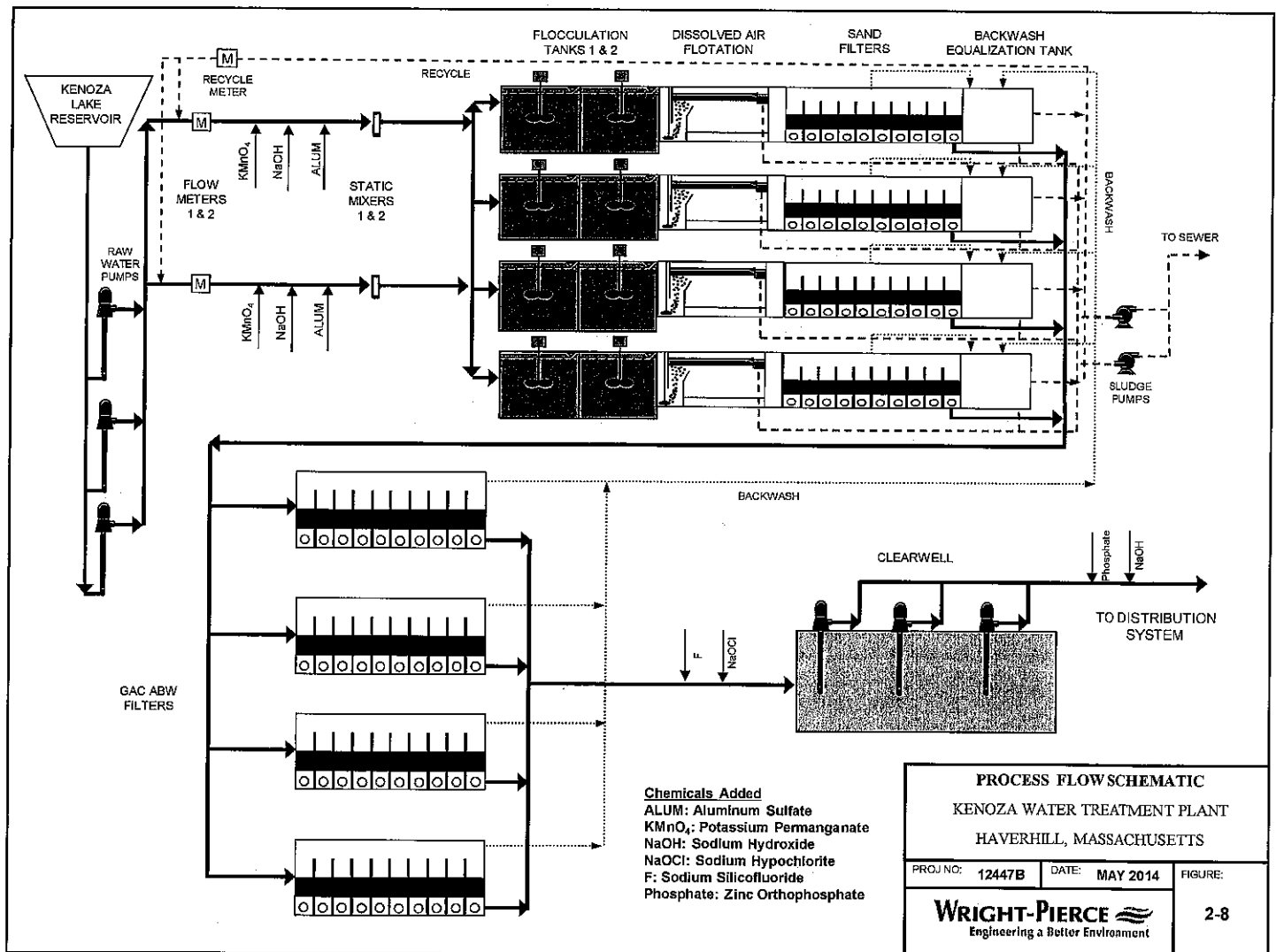
In May 2014, the Preliminary Design Report (PDR) was completed. The primary purpose of the PDR was to develop the preliminary design elements for the WTP upgrades. The preliminary technical basis for the process upgrades were established in the prior reports and studies. The PDR formalized the design criteria to be used for the final design of the upgrades.

As a result of the 2012 technology evaluation PDR the decision was made to proceed with final design of the new process choosing the DAF clarification process. Final design commenced in January 2015 and has progressed to date and is currently approximately 99 percent complete. The final design was submitted to Massachusetts DEP for review and has been introduced to the City's inspectional services personnel. An independent structural analysis is also being performed as required by Massachusetts Building Code.

Specific improvements in the final design include the following:

- Upgrades to raw water pumping and pump station building improvements removing electrical and control components from the flood plain.
- Upgrade of rapid mixing system to improve hydraulics and mixing characteristics.
- Replace existing sedimentation with fully redundant DAF system.
- Replacement and expansion of the granular media filtration system in space vacated by the former sedimentation system. The system will be fully redundant under peak conditions.
- Replacement and expansion of the Granular Activated Carbon (GAC) filtration system in its existing space and the space to be vacated by the former granular filtration system. The system will be fully redundant under peak conditions.
- Clearwell systems – add baffling to the existing clearwell to improve disinfection capabilities and add a second baffled clearwell for improved disinfection and redundancy.
- Replace existing finished water pump motors with lower voltage units for improved control and efficiency.
- Replacement, upgrade and consolidation of chemical feed systems. The upgrades will include reduced storage and significantly improved safety features for the operations staff.
- New residuals handling and disposal systems for DAF and filtration systems.
- Improvements to building architectural features where required.
- Reconfiguration and replacement of the existing administration and control area for enhanced operations and security.
- Replacement and upgrade of heating and ventilation systems and instrumentation systems.
- Conversion of the existing electrical service from 4160 volts to 480 volts and replacement and upgrade of the building electrical systems. The conversion of the electrical service will reduce costs, improve operations and significantly improve operator safety.
- Replacement of the existing emergency generator.





Proposed Plant Process

**HAVERHILL, MASSACHUSETTS WATER TREATMENT PLANT
WATER TREATMENT PLANT UPGRADES
PROJECT COST ESTIMATE 4-29-2016**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
ENGINEERING	
Bidding	\$35,000
Construction Administration	\$1,437,000
Inspection	\$892,000
Post Construction	<u>\$63,000</u>
subtotal Engineering	\$2,427,000
CONSTRUCTION	
Construction Estimate	\$31,870,000
Construction Contingency (10%)	<u>\$3,187,000</u>
subtotal Construction	\$35,057,000
TOTAL PROJECT COST	\$37,484,000

**HAVERHILL, MASSACHUSETTS WATER TREATMENT PLANT
WATER TREATMENT PLANT UPGRADES
COST STrUCTION COST DETAIL
5-3-16**

Description	Amount
Process Upgrades	
Raw Water Pumps	\$314,000
Rapid Mix - Static	\$80,000
Flocculation	\$161,000
DAF	\$2,282,000
Filtration - ABW	\$7,135,000
Clearwell Expansion/Baffles	\$425,000
Chemical Feed Systems	\$1,009,000
Equalization System	\$623,000
FW Pumps & Discharge	\$263,000
Laboratory Equipment	\$25,000
Temporary Trailers	\$100,000
Temporary Pumping	\$300,000
Building Upgrades	
Architectural	\$3,973,000
Structural	\$6,660,000
Electrical	\$4,510,000
HVAC	\$726,000
Instrumentation	\$1,183,000
Civil	\$1,001,000
Environmental Management	<u>\$1,100,000</u>
Subtotal	\$31,870,000
Construction Contingency (10%)	<u>\$3,187,000</u>
TOTAL	\$35,057,000

Draft Schedule C

Prepared by MWPAT

May, 4 2016 - 12:05 PM

Massachusetts Clean Water Trust Preliminary Structuring Analysis City of Haverhill Hypothetical Debt Schedule

Initial Loan Amount 37,484,000.00
Principal Forgiveness
Net Loan Obligation 37,484,000.00

Loan Origination Fee (\$5.5/1000) 206,162.00
Loan Term (in years) 20
Loan Rate 2.00%
Closing Date 2/1/2018
First Interest 7/15/2018
First Principal 1/15/2019

Date	Principal	Interest	Total Debt Service	Admin Fee (0.15%)	Loan Origination Fee	Total Debt Service	Annual Debt Service
2/1/2018							
7/15/2018		341,520.89	341,520.89	28,113.00	206,162.00	575,795.89	
1/15/2019	1,516,265.00	374,840.00	1,891,105.00	28,113.00		1,919,218.00	2,495,013.89
7/15/2019		359,677.35	359,677.35	26,975.80		386,653.15	
1/15/2020	1,549,219.00	359,677.35	1,908,896.35	26,975.80		1,935,872.15	2,322,525.30
7/15/2020		344,185.16	344,185.16	25,813.89		369,999.05	
1/15/2021	1,582,890.00	344,185.16	1,927,075.16	25,813.89		1,952,889.05	2,322,888.09
7/15/2021		328,356.26	328,356.26	24,626.72		352,982.98	
1/15/2022	1,617,291.00	328,356.26	1,945,647.26	24,626.72		1,970,273.98	2,323,256.96
7/15/2022		312,183.35	312,183.35	23,413.75		335,597.10	
1/15/2023	1,652,441.00	312,183.35	1,964,624.35	23,413.75		1,988,038.10	2,323,635.20
7/15/2023		295,658.94	295,658.94	22,174.42		317,833.36	
1/15/2024	1,688,355.00	295,658.94	1,984,013.94	22,174.42		2,006,188.36	2,324,021.72
7/15/2024		278,775.39	278,775.39	20,908.15		299,683.54	
1/15/2025	1,725,049.00	278,775.39	2,003,824.39	20,908.15		2,024,732.54	2,324,416.09
7/15/2025		261,524.90	261,524.90	19,614.37		281,139.27	
1/15/2026	1,762,540.00	261,524.90	2,024,064.90	19,614.37		2,043,679.27	2,324,818.54
7/15/2026		243,899.50	243,899.50	18,292.46		262,191.96	
1/15/2027	1,800,847.00	243,899.50	2,044,746.50	18,292.46		2,063,038.96	2,325,230.93
7/15/2027		225,891.03	225,891.03	16,941.83		242,832.86	
1/15/2028	1,839,986.00	225,891.03	2,065,877.03	16,941.83		2,082,818.86	2,325,651.71
7/15/2028		207,491.17	207,491.17	15,561.84		223,053.01	
1/15/2029	1,879,975.00	207,491.17	2,087,466.17	15,561.84		2,103,028.01	2,326,081.02
7/15/2029		188,691.42	188,691.42	14,151.86		202,843.28	
1/15/2030	1,920,834.00	188,691.42	2,109,525.42	14,151.86		2,123,677.28	2,326,520.55
7/15/2030		169,483.08	169,483.08	12,711.23		182,194.31	
1/15/2031	1,962,581.00	169,483.08	2,132,064.08	12,711.23		2,144,775.31	2,326,969.62
7/15/2031		149,857.27	149,857.27	11,239.30		161,096.57	
1/15/2032	2,005,235.00	149,857.27	2,155,092.27	11,239.30		2,166,331.57	2,327,428.13
7/15/2032		129,804.92	129,804.92	9,735.37		139,540.29	
1/15/2033	2,048,816.00	129,804.92	2,178,620.92	9,735.37		2,188,356.29	2,327,896.58
7/15/2033		109,316.76	109,316.76	8,198.76		117,515.52	
1/15/2034	2,093,344.00	109,316.76	2,202,660.76	8,198.76		2,210,859.52	2,328,375.03
7/15/2034		88,383.32	88,383.32	6,628.75		95,012.07	
1/15/2035	2,138,840.00	88,383.32	2,227,223.32	6,628.75		2,233,852.07	2,328,864.14
7/15/2035		66,994.92	66,994.92	5,024.62		72,019.54	
1/15/2036	2,185,325.00	66,994.92	2,252,319.92	5,024.62		2,257,344.54	2,329,364.08
7/15/2036		45,141.67	45,141.67	3,385.63		48,527.30	
1/15/2037	2,232,820.00	45,141.67	2,277,961.67	3,385.63		2,281,347.30	2,329,874.59
7/15/2037		22,813.47	22,813.47	1,711.01		24,524.48	
1/15/2038	2,281,347.00	22,813.47	2,304,160.47	1,711.01		2,305,871.48	2,330,395.96
7/15/2038							
	37,484,000.00	8,372,620.65	45,856,620.65	630,445.48	206,162.00	46,693,228.13	46,693,228.13

Notes:

FY17 Water Budget - 5 Year Forecast

5-Year Forecast						
	Budget	Mayor	Forecast	Forecast	Forecast	Forecast
	FY16	Allowed	FY18	FY19	FY20	FY21
Water-Revenue						
User rate	\$2.78	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32
Percent Change	2.6%	0.0%	11.2%	11.7%	11.6%	12.2%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)
Commercial Usage	\$ (3,022,480)	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)
Charge for Services	\$ (803,000)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (30,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (140,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (100,000)	\$ (102,000)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
Total Revenue	\$ (7,506,658)	\$ (7,417,158)	\$ (8,125,478)	\$ (8,957,448)	\$ (9,881,859)	\$ (10,968,042)
Water-Expenditures						
Salaries-Water	\$ 2,025,726	\$ 2,062,789	\$ 2,161,525	\$ 2,199,795	\$ 2,231,895	\$ 2,264,826
Benefits - Water & Engineering	\$ 778,072	\$ 825,889	\$ 857,724	\$ 890,809	\$ 925,713	\$ 961,999
Expenses-Water	\$ 2,497,955	\$ 2,555,712	\$ 2,738,927	\$ 2,848,484	\$ 2,962,424	\$ 3,080,921
Engineering	\$ 417,214	\$ 427,470	\$ 447,040	\$ 455,497	\$ 462,656	\$ 469,930
Debt	\$ 1,094,811	\$ 1,104,858	\$ 1,277,773	\$ 3,738,741	\$ 3,634,676	\$ 3,559,489
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 1,170,500	\$ 1,099,500	\$ 484,500	\$ 484,500	\$ 484,500	\$ 484,500
Total Expenditures	\$ 8,127,112	\$ 8,219,052	\$ 8,110,323	\$ 10,760,660	\$ 10,844,697	\$ 10,964,499
Surplus/(Deficit)	\$ (620,454)	\$ (801,894)	\$ 15,155	\$ (1,803,212)	\$ (962,838)	\$ 3,543
Year End Retained Earnings	\$ 4,654,203	\$ 3,852,309	\$ 3,867,464	\$ 2,064,252	\$ 1,101,414	\$ 1,104,957

5/27/2016

44-B



Document 44-B

CITY OF HAVERHILL

In Municipal Council March 21 2017

#2
Revised
Loan
Order
14.7.1

Ordered:

Revised Loan Order

That \$3,651,699.00 is appropriated in addition to the \$37,484,000.00 previously appropriated, for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$3,651,699.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the second clause of the \$37,484,000 loan order (Document 15-C) of the City adopted by this Council on June 7, 2016 is hereby amended so as to read "that to meet this appropriation, the Treasurer with the approval of the Mayor is authorized to borrow \$37,484,000 and issue bonds or notes therefor under chapter 44 of the General Laws and/or Chapter 29C.

PLACED ON FILE for at least 10 days
Attest:

City Clerk




Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

March 16, 2017

To: John A. Michitson, President
and Members of the City Council

From: Robert E. Ward 
Deputy DPW Director

Subject: City Council Meeting March 14, 2017 (Rescheduled to March 21, 2017)
Agenda Item 12A.3 – Revised, Proposed Loan Order

Enclosed is a revised, proposed loan order to replace the order submitted March 10, 2017. The revised order includes language added by bond counsel.

If you need additional information please contact me at rward@haverhillwater.com or call me at (978) 374-2383.

Enclosure

Cc: James J. Fiorentini, Mayor
Michael Stankovich, Director of Public Works
Charles Benevento, Auditor/Finance Director
William Pauk, Finance/Project Manager



DOCUMENT 45

CITY OF HAVERHILL

In Municipal Council March 21 2017

14.8

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO PARKING (City Hall Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 240, of the Haverhill City Code, § 240-88. Schedule E: City Parking Lots., as amended, be further amended as follows:

In the subsection entitled "City Hall Parking Lot" by deleting the date "4/4/2016", and, by inserting in place thereof the date "03/15/2017".

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

**CITY OF HAVERHILL
MASSACHUSETTS
CITY SOLICITOR'S OFFICE**

145 South Main Street
Bradford, MA 01835
(978) 373-2360
FAX: 978/891-5424
EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.
CITY SOLICITOR**

March 17, 2017

TO: John Michitson, President and Members of the Haverhill City Council

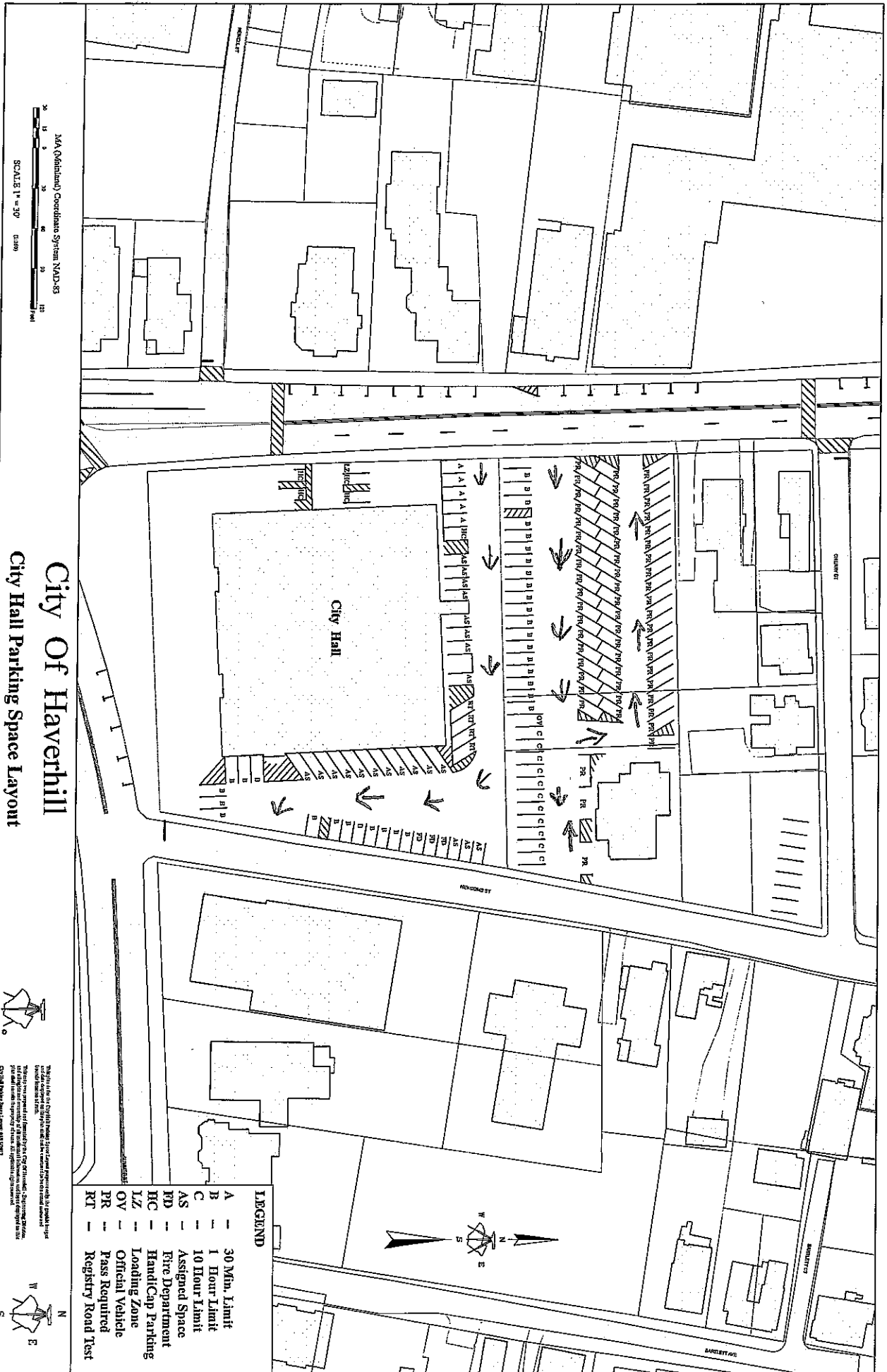
FROM: William D. Cox, Jr., Esq., City Solicitor

RE: Ordinance - City Hall Parking Lot

An ordinance to provide for permit parking for City Hall Employees and, also for the continued spaces for those transacting business at City Hall, has been provided for your consideration. These changes are intended to provide continued parking for these parties during the move of Haverhill District Court's Civil Division to City Hall while the Courthouse is being renovated. David Van Dam will be available when the Ordinance comes up for consideration to answer any further questions.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor

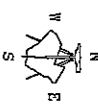


MA (Michigan) Coordinate System NAD-83
 SCALE 1" = 30' 0.289

City Of Haverhill City Hall Parking Space Layout



This plan is for the City of Haverhill. It is not to be used for any other purpose without the written consent of the City of Haverhill. The City of Haverhill is not responsible for any errors or omissions in this plan. The City of Haverhill is not responsible for any damages or injuries resulting from the use of this plan. The City of Haverhill is not responsible for any damages or injuries resulting from the use of this plan.



- LEGEND**
- A - 30 Min. Limit
 - B - 1 Hour Limit
 - C - 10 Hour Limit
 - AS - Assigned Space
 - BC - Fire Department
 - LZ - Handicap Parking
 - OV - Loading Zone
 - PR - Official Vehicle
 - RT - Pass Required
 - RT - Registry Road Test

1511

PROCLAMATION

WHEREAS: On March 25th, sons and daughters of Greece will celebrate the 196th year of independence from the Ottoman Empire;

WHEREAS: On a daily basis, and especially here in the City of Haverhill, we recognize the ancient Greek influence in our government and we recognize the Greek-American heritage that continues to strengthen our City and enhance our community;

WHEREAS: Throughout its history, Greece has provided the world community with leaders in political, social, and artistic innovations by the works of Plato, Socrates, Sophocles, and Homer;

WHEREAS: Together, Greeks and Americans share a profound sense of reverence and appreciation for democracy, freedom, and individual rights;

WHEREAS: Nearly three million Greek-Americans call the United States their home, some of whom live here in Haverhill, and their immeasurable innumerable contributions to the cultural heritage;

NOW, THEREFORE I JAMES J. FIORENTINI DO HEREBY PROCLAIM March 25, 2017, as

GREEK INDEPENDENCE DAY



IN WITNESS WHEREOF, I hereunto
Set My Hand And Caused The Seal Of The
City Of Haverhill To Be Affixed This 29th
Day Of March In The Year Of Our Lord
Two Thousand and Seventeen


JAMES J. FIORENTINI, MAYOR

PROCLAMATION

Whereas There are more than 118,500 Americans, with more than 5,000 in New England and more than 3,000 in Massachusetts who are currently waiting for a life-saving organ transplant; and

Whereas There are over one million life-enhancing tissue transplants each year that are made possible by the generous donation of corneas, bone, skin or other tissue; and

Whereas We can all help to save someone's life and benefit up to 50 recipients by signing up to become an organ and tissue donor by enrolling in the Massachusetts Donor Registry when we apply for - or renew - our drivers licenses or by registering on-line at www.DonateLifeNewEngland.org; and

Whereas Massachusetts is home to the pioneering efforts of many of the world's first organ transplant surgeons, it is fitting that Massachusetts continue its unique leadership role and join in the national goal of signing up 50% of our driving population to become donors and is dedicated to making it fast and easy to sign up to save a life through our Registry of Motor Vehicles; and

Whereas This observance pays tribute to organ and tissue donors and their families whose decision to Donate Life enables others to receive life-saving organs and tissues for transplant.

NOW, THEREFORE, I, JAMES J. FIORENTINI, DO HEREBY PROCLAIM April, 2017, as

DONATE LIFE MONTH

And urge all the citizens of the Commonwealth to take cognizance of this event and participate fittingly in its observance.



IN WITNESS WHEREOF, I hereunto
Set My Hand And Caused The Seal Of The
City Of Haverhill To Be Affixed This 4th
Day Of April In The Year Of Our Lord
Two Thousand and Seventeen


JAMES J. FIORENTINI, MAYOR

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



16.1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843
MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON MARCH 22, 2017

An Administration and Finance Committee Meeting was held on Wednesday, March 22, 2017 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Council Vice President Melinda Barrett, Councillors Daly O'Brien and Macek. Council President Michitson also attended.
Department Heads: Mike Stankovich, DPW Director
Attendees: Meredith Warren, Joe Romatelli, Karl Brunelle, Parking Commission members; Todd Gilbert, representative of LAZ Parking

The following item was discussed:

- 1.) Downtown District Parking Plan including Parking Kiosks** – DPW Director Stankovich gave a summary review on the operation, current conditions and maintenance of the existing parking kiosks. He informs that all of the batteries and card readers are in need of replacement as they have a life-cycle of 5 years. Additionally, some of the parking kiosk locations should be hard-wired as those locations do not receive adequate sunlight to charge their solar batteries. The Committee also received and reviewed a Parking Services Budget detailing the FY17 Request and FY18 Potential as well as a Parking Services Capital Program* Parking Commission Chair Warren informed the Committee that there have been increasing complaints from merchants that commuters are exceeding parking time limits on Emerson Street. It was noted in the Parking Commission Meeting Minutes of March 1, 2017 that enforcement has been lacking due to not having a full-time parking enforcement officer for the past 5 months.* Another issue cited with Emerson St is that it has both 2 hour parking and unrestricted parking combined within one block. She also informs that the Parking Commission recommends changing the enforcement hours on Emerson Street to 12 – 8pm and that a parking meter vendor, IPS Group, has offered to install 26 single-space smart parking meters for a 90 day pilot program and that LAZ Parking will assist in enforcement during that period. A motion was made and seconded requesting that the Parking Commission present the "single-space smart parking meters 90 day pilot program" proposal for full Council review at the April 18, 2017 City Council meeting. Passed by majority.

The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

CL/bsa

* Parking Services Budget and Parking Services Capital Program

*Central Business District Parking Commission Meeting Minutes – March 1, 2017

c: Mayor James J. Fiorentini
City Council

March 29, 2017

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F 9/6/16, 11/31/16, 1/17/17	3/15/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-V	Communication from Councillor Daly O’Brien requesting discussion regarding malfunctioning parking kiosks	A & F	12/13/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
41-I	Communication from Councillor Macek requesting discussion relative to possible time & usage changes for Downtown Business District Washington St. loading zone	Planning & Dev.	3/21/17
39	Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer’s office by removing current parking space just to west of Porter Place, Washington St., south side	Planning & Dev.	3/21/17