



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, September 10, 2019 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

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1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR
6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
  - 6.1. Proposed decision regarding *Haverhill Stem, LLC Special Permit Decision*  
Related communication from William D Cox Jr. , City Solicitor requesting review and approval
7. UTILITY HEARING(S) AND RELATED ORDER(S)
8. HEARINGS AND RELATED ORDERS
  - 8.1. Document 90 - Petition from Attorney Paul Magliocchetti representing Michael Malvers dba *One Ten Towing Co* requesting a Special Permit to sell used cars on the property at 112 Hale st; Assessor's Map 601, Block 451, Lot 1  
*Comments from Department Heads are included*
9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
  - 9.1. Lisa Corr, 76 Gale av requests to discuss parking downtown
10. APPOINTMENTS:
  - 10.1. Confirming Appointments:
    - 10.1.1. *Haverhill Housing Authority*, Board of Commissioners; Robert V Driscoll – correction to his appointment to expire August 5 2024 rather than August 5 2022
  - 10.2. Non-Confirming Appointments:
    - 10.2.1. *Vietnam Veteran's Memorial Ad Hoc Commission*, Patrick Driscoll, 309 So Main st
11. PETITIONS:
  - 11.1. Toni Sapienza-Donais requests to hold a meet and greet on the boardwalk behind Harbor Place on Wednesday, September 11, 2019 from 4:00 to 7:00 pm
  - 11.2. Applications Handicap Parking Sign
    - 11.2.1. Francis Cronin for 8 Freeman st – new *Refer to Planning Dept*
  - 11.3. Amusement/Event Applications:
  - 11.4. Tag Days:
    - 11.4.1. *HHS Wrestling* – November 22, 23, 24
  - 11.5. One Day Liquor License:
    - 11.5.1. *One-Day Beer & Wine*, Autumn Lannon-Goodwin for wedding at *Winnekenni Castle*, Saturday, September 21<sup>st</sup>; 4 pm to 11 pm
    - 11.5.2. *One-Day All Alcohol*, Victoria Palmacci for wedding at *Winnekenni Castle*, Friday, October 4<sup>th</sup>, 6 pm to 11 pm  
*Applications have Police & License Commission approval*



## CITY OF HAVERHILL

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#### 11.6. Annual License Renewals

11.6.1. Hawker Peddlers License 2019

11.6.2. Coin-Op License Renewals 2019:

11.6.3. Sunday Coin-Op License Renewals 2019:

11.6.4. Drainlayer License for 2019:

11.6.4.1. Steven Granese - *renewal*

11.6.5. Taxi Driver Licenses for 2019:

11.6.5.1. Raymond Blodgett, 22 Lafayette sq *new*

11.6.5.2. Alexander Holmes, 25 A High st *renewal*

11.6.5.3. William A House, 22 Justin st *new*

11.6.5.4. Robert McDonald, 11 Pentucket st *new*

11.6.5.5. David McLaughlin, 15 Grandview rd *renewal*

11.6.6. Taxi License:

11.6.7. Junk Dealer License

11.6.8. Pool Tables

11.6.9. Sunday Pool

11.6.10. Bowling

11.6.11. Sunday Bowling

11.6.12. Buy & Sell Second Hand Articles:

11.6.12.1. *In A Blue Moon* - at 99 Merrimack st, Maria Turchi *new*

11.6.13. Buy & Sell Second Hand Clothing:

11.6.13.1. *In A Blue Moon* - Maria Turchi *new*

11.6.14. Pawnbroker license

11.6.15. Fortune Teller

11.6.16. Buy & Sell Old Gold

11.6.16.1. *In A Blue Moon* - Maria Turchi *new*

11.6.17. Roller Skating Rink

11.6.18. Sunday Skating

11.6.19. Theater

11.6.20. Exterior Vending Machines

11.6.21. Limousine/Livery License/Chair Cars :

#### 12. MOTIONS AND ORDERS:

12.1. Order – transfer \$22,100 from Capital Budget to Capital account *Vietnam Veterans Memorial*

12.2. Order -Appropriate \$150,000 from sale of non-tax title land account and transferred to Capital Account Police Station Roof Repairs

12.3. Order-Transfer \$18,000 from Capital Projects account to Capital Account: Flashing Crosswalk Light \$18,000

12.4. Order-Transfer \$28,000 from Capital Budget to Capital account: Health Department Vehicle



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12.5. Order-Authorize under Mayor a lease purchasing agreement of one trackless MT7 Municipal Tractor for Public Works-Highway Department

12.6. Order – Payment of bills of previous years and authorize payment of current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Tufts Medical Center	\$763.77	School Department
Gale Associates	354.69	Police Department
Greg Foucault Appliance	574.00	Public Property
Turf Works Irrigation & Landscapes	182.50	Park Department
Telelanguage Inc.	7.58	Police Department

## 13. ORDINANCES (FILE 10 DAYS)

13.1. Ordinance re: Parking – 94 River st – DELETE Handicap Parking

**File 10 days**

13.2. Bond Order – Appropriate \$700,000 to finance construction of HHS Track

**File 10 days**

## 14. MONTHLY REPORT

14.1. Preliminary financial reports for month of June from City Auditor, Charles Benevento

## 15. RESOLUTIONS AND PROCLAMATIONS

## 16. COMMUNICATIONS FROM COUNCILLORS:

- 16.1. Communication from Councillor LePage requesting to introduce Dr. John Maddox to present the *Massachusetts Prevention Alliance* position on restricting youth access and exposure to pro-marijuana and social normalizing from billboard and outdoor advertising
- 16.2. Communication from Councillors LePage and Melinda Barrett requesting to give an update of on-going Capital Improvement projects, including but not limited to the *Haverhill High School Track Improvement* and *Animal Shelter* projects
- 16.3. Communication from Councillor Macek requesting a discussion on crosswalk safety signage
- 16.4. Communication from Councillor Bevilacqua requesting to recognize Hispanic Heritage month celebrating the many contributions, diverse culture and heritage of the Hispanic and Latino Americans to our City
- 16.5. Communication from Councillor Bevilacqua requesting a discussion regarding advance coordination between *School Department* and *DPW* regarding school bus zones snow plowing and school area sidewalk improvement inventory
- 16.6. Communication from Councillor McGonagle requesting a discussion about notification to Haverhill residents when sewerage is dumped into the Merrimack River



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## **17. UNFINISHED BUSINESS OF PRECEDING MEETING**

- 17.1. Document 52-D: MOA between City of Haverhill and Haverhill Superior Officers Law Enforcement, Union Group
- 17.2. Document 1-E: Ordinance re: Salaries – Law Enforcement, Haverhill Superior Officers Union Group  
*Filed August 21 2019*
- 17.3. Document 52-E: MOA between City of Haverhill and Teamsters Engineering Dept Group
- 17.4. Document 1-F: Ordinance re: Salaries - Teamsters Engineering Dept Group  
*Filed August 21 2019*
- 17.5. Document 79-R: Communication from President Michitson requesting to recognize the extraordinary efforts of Keith Boucher and team  
*Continued from August 6 2019*
- 17.6. Document 79-Y: Communication from Councillor Macek requesting a discussion regarding lightning rod legislation  
*Continued from August 6 2019*

## **18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

- 18.1. Councillor McGonagle submits Minutes and recommendations of the *Public Safety Committee* meeting held on August 27 2019 with regards to Document 79-U, Firefighters staffing and other concerns and Document 89-E; discussion regarding sidewalk during construction projects downtown
- 18.2. Documents Referred To Committee Study
- 18.3. **ADJOURN**





611

**CITY OF HAVERHILL, MASSACHUSETTS**

**NOTICE OF DECISION**

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE CITY COUNCIL ON THE APPLICATION OF:

CAROLINE PINEAU

**APPLICANT AND OWNER (IF DIFFERENT)**

for property located at:

124 WASHINGTON ST.

**SITE LOCATION, ASSESSOR'S MAP, BLOCK, PARCEL NUMBERS**

which was filed with the City Clerk on \_\_\_\_\_ as signified by the City Clerk's date stamp.

**DATE**

The Council, as authorized by Section 15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:

JUNE 18, 2019

**DATE OF HEARING (CONTINUANCE IF APPLICABLE)**

The Council voted to **GRANT/DENY** said application.

Vote on Special Permit **WITH/ WITHOUT** Conditions

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
<b>PRESIDENT MICHITSON</b>	X			
<b>COUNCILLOR SULLIVAN</b>	X			
<b>COUNCILLOR BEVILACQUA</b>		X		
<b>COUNCILLOR BARRETT</b>	X			
<b>COUNCILLOR LEPAGE</b>	X			
<b>COUNCILLOR JORDAN</b>	X			
<b>COUNCILLOR MACEK</b>	X			
<b>COUNCILLOR DALY O'BRIEN</b>	X			
<b>COUNCILLOR MCGONAGLE</b>			X	

See attachments for reasons for decision of the City Council.\*

An appeal of this Decision shall be made pursuant to Section 17 of Chapter 40A, MGL, and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with Section 17 of Chapter 40A, MGL.

**DATE**

**CITY COUNCIL PRESIDENT**

\*Record of evidence and detailed record of proceedings of the City Council hearing have been filed with the City Clerk and are incorporated herein by reference and considered a part hereof.

# **CITY OF HAVERHILL**

**MASSACHUSETTS**

## **CITY SOLICITOR'S OFFICE**

145 South Main Street

Bradford, MA 01835

(978) 373-2360


FAX: 978/891-5424

EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.**  
**CITY SOLICITOR**

September 6, 2019

TO: John A. Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Haverhill Stem, LLC Special Permit Decision

Attached please find a proposed decision in the above matter which I would request that you review and approve at your next meeting. Given that the matter was in litigation prior to the public hearing, I felt it prudent to request Attorney Mark Bobrowski, who is handling the litigation, to prepare a written decision for the City Council to consider. Before he could prepare the decision we were waiting to receive and review the stenographic transcript of the hearing, which we received a few weeks ago. A copy is available in the City Clerk's office or we can scan a copy to you if you wish. I will be at the meeting to respond to any questions or concerns you may have on this matter or feel free to call me in advance.

cc: James J. Fiorentini, Mayor

## **FINDINGS AND DECISION**

**RE: Application of Haverhill Stem, LLC for Special Permit**

**Property Address: 124 Washington Street, Haverhill, MA**

**DATE: September \_\_\_\_, 2019**

### **PROCEDURAL HISTORY**

1. On or about \_\_\_\_, 2019, Haverhill Stem, LLC (hereinafter, the “Applicant”), 124 Washington Street, Haverhill, MA 02777, (hereinafter, the “Subject Property”), applied to the City Council for a special permit for a retail marijuana establishment in the Waterfront District, as required by Chapter 255 of the Zoning Ordinance (the Application”). The proposed establishment is shown on a plan of land entitled “\_\_\_\_\_, dated \_\_\_\_\_, 2019, prepared by \_\_\_\_ (the “Plan”).
2. A duly advertised public hearing for the Application was opened on June 18, 2019. The hearing was closed on that evening after the presentation of evidence.
3. Catuogno Court Reporting prepared a transcript of the hearing at the request of the City Council.
4. On June 18, 2019, the City Council voted to grant the special permit to the Applicant for a retail marijuana establishment subject to the conditions set forth below.
5. The documents and exhibits set forth in Exhibit A were received during the public hearing.

### **FINDINGS**

1. Caroline Pineau is the sole owner and managing member of the Applicant, Haverhill Stem, LLC.

2. The Applicant has obtained an Economic Empowerment License (No. EE202084 issued on 5/1/2018) and has submitted a state application for a Licensed Marijuana Establishment (Application #: MRN281327) on March 31, 2019. Because the Applicant is an Economic Empowerment Applicant, it is entitled to priority status and thus qualifies and is eligible to receive a certificate of registration from the Cannabis Control Commission (CCC). *See* 935 CMR 500.102(2)(a)(i).

3. The Applicant will sublease the first floor and basement of the building at 124 Washington Street from Pineau Projects LLC. The building, which consists of three stories and a basement, is owned by Westland Group LLC, which currently leases the whole building to Pineau Projects LLC. The Applicant proposes to occupy the storefront on the first floor and have access to the basement for storage.

4. The Subject Property is located in the Licensed Marijuana Establishments Overlay Zone. The Overlay District is subzoned as follows:

<b>District Full Name</b>	<b>Short Name</b>
Licensed Marijuana Establishments - No Exclusions	LME-NE
Licensed Marijuana Establishments - No Retail Sales	LME-NR
Licensed Marijuana Establishments - Retail Sales Only	LME-RO
Medical Marijuana Overlay District - No Exclusions	MMOD

5. The Applicant proposes to do business as a Licensed Marijuana Establishment (LMWE), which is defined as “a marijuana cultivator, testing laboratory, marijuana product manufacturer, marijuana retailer, or any other type of licensed marijuana-related business.”

6. Specifically, the Applicant seeks to do business as a Marijuana Retailer, which is defined as “an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers. Marijuana retailers may be in the form of a storefront or a social consumption establishment.”

7. The Subject Property is located in the underlying Waterfront District. The Overlay District subzone that corresponds to the Waterfront District is the Licensed Marijuana Establishments-Retail Sales Only (LME-RO) zone. Thus, marijuana retailing is an eligible activity on the Subject Property.

8. Sections 255-199.C and D state the following:

C. Notification. Applicants seeking to establish an LME within the Waterfront District Area (WDA) must notify adjacent property owners, as well as any preexisting licensed childcare facility for children under the age of 18, church or place of worship, or youth center, within 300 feet of the proposed site of the initial application for a special permit.

D. No LME shall be located within 1/2 mile of another licensed LME. The City Council may modify or waive this requirement.

9. In accordance with Section 255-199.C, the Applicant has notified the adjacent property owners, as well as any preexisting licensed childcare facility for children under age of 18, any church, or place of worship, or youth center, within 300 feet. as required by Section 255-199(C) of the Zoning Ordinance. There is not another LME within ½ mile as set forth in Section 255-199.D. Accordingly, the Subject Property is eligible to serve as the location for a retail LME.

10. Section 255-200.A states the following:

The total number of all marijuana retailers or social consumption establishments may not exceed 20% of the number of licensed package and liquor stores within the City.

The grant of a special permit to the Applicant would result in retail LMEs that exceed 20% of the number of licensed package and liquor stores with the City.

11. Section 255-202.A states the following:

Any application for a special permit for an LME in the City of Haverhill shall not be deemed to be complete without the filing of all elements of a site plan.

At the public hearing, the applicant presented evidence that a site plan had been approved by the review departments of the City.

12. Sections 203.A to F state the following requirements, and the Applicant presented the following evidence in response thereto:

A. Outside storage. No outside storage of marijuana, marijuana products, related supplies, or educational materials is permitted.

***The Applicant will not engage in outdoor storage of marijuana, marijuana products, related supplies, or educational materials.***

B. Visibility of activities. All activities of any LME shall be conducted indoors.

***The Applicant will conduct all LME activities indoors.***

C. Paraphernalia. Devices, contrivances, instruments, and paraphernalia for inhaling or otherwise consuming marijuana, including, but not limited to, rolling papers and related tools, water pipes, and vaporizers, may be lawfully sold at a marijuana retailer. No retail marijuana, marijuana products, or paraphernalia shall be displayed or kept in a retail marijuana store so as to be visible from outside of the license premises.

***The Applicant will not display or keep retail marijuana, marijuana products, so as to be visible from outside of the license premises.***

D. Hours of operation. In no event shall marijuana retailers, social consumption establishments, or microbusinesses be open and/or operating and dispensing product between the hours of 9:00 p.m. and 9:00 a.m. and not opening before 12:00 noon on Sundays.

***The Applicant has proposed hours of operation consistent with the above.***

E. On-site consumption of marijuana. The use, consumption, ingestion or inhalation of marijuana or marijuana products shall only be permitted at social consumption establishments and research facilities, within the confines of the building. On-site consumption is prohibited on or within the premises of any other LME.

***The Applicant does not propose to allow on-site consumption of marijuana.***

F. Sale of alcohol. LMEs are prohibited from selling alcoholic beverages.

***The Applicant does not propose to sell alcohol.***

13. Section 204.A to G state the following design requirements and the Applicant presented the following evidence in response thereto:

A. Permanent location. Each LME and any part of its operation, including but not limited to, cultivation, processing, packaging, and sales, shall be operated from a fixed location within a fully enclosed building. No marijuana establishment shall be permitted to operate from a moveable, mobile, or transitory location.

***The Applicant will operate a retail LME at 124 Washington Street in a storefront and the basement.***

B. Lighting. Outdoor light levels shall not exceed one footcandle along property lines, nor 10 footcandles for any location on the property. Any light poles, new or existing, may not exceed 18 feet in overall height. All outdoor light fixtures must be shielded and aimed down in order to prevent light trespass onto adjacent properties. The special permit granting authority may modify this requirement if, upon recommendation by the Police Chief, it is required for adequate safety and security.

***The Applicant does not propose any new light poles. Otherwise, lighting will comply with the standards set forth above.***

C. Landscaping. The proposed site shall provide landscaping to harmonize the LME with abutting uses. Landscaping shall be provided as per the requirements listed in Code Article VI, §§ 255-24 and 255-25. Trees and shrubs may be clustered. Landscaping must consist of native, noninvasive plant species. The City Council may modify or waive this requirement.

***The City Council waives this requirement as the preexisting building that constitutes the Subject Property is located in the City's downtown.***

D. Drive-through facilities. LMEs are prohibited from installing an on-site drive-through facility.

***The Applicant does not propose a drive-through facility.***

E. Fencing. Fencing may be required if determined necessary by the City Council. The location, height and type of fencing may be determined by the City Council as a condition of the special permit approval. In no instance shall barbed-wire fencing be permitted.

***No fencing is proposed and none is required.***

F. Waste disposal. There shall be no outdoor storage of waste, including dumpsters, for any marijuana retailer. All waste generated shall be secured indoors, to be serviced by a professional janitorial company or medical waste company.

***The Applicant proposes waste disposal consistent with the requirements set forth above.***

G. Ventilation. All LMEs must ventilate in a manner so as that no pesticides, insecticides, or other chemicals or products used in cultivation or processing are dispersed into the outside atmosphere. Ventilation must also ensure that no odor from marijuana processing or consumption can be detected by a person with an unimpaired



and otherwise normal sense of smell at the exterior of the LME or at any adjoining use or property.

***The Applicant has proposed to use air filtration systems to minimize odors escaping from the premises.***

14. Section 205.A to G lists the required submittals to the City Council and the Applicant offered the following evidence in response thereto:

A. Site plan.

***The Applicant submitted the required site plan which showed all required elements.***

B. Security plan.

***The Applicant made an extensive presentation regarding security that addressed each of the issues set forth in the Ordinance. The security plan was reviewed by the Police Department and recommended conditions were submitted to the City Council in the event a special permit is granted.***

C. Traffic study.

***The City Council received a traffic study, dated April 19, 2019, prepared by McMahon Associates. The Applicant compared anticipated traffic with shuttle service to traffic that might be anticipated from an unrestricted retail or restaurant operation. The Applicant also agreed to provide a notice regarding available parking to customers when appointments are confirmed. The Council does not require shuttle service at this time, opting for an appointment-only model.***

D. State license.

***The Applicant has satisfied this requirement.***

E. Proof of site control.

***The Applicant has a valid sublease.***

F. Odor control.

***The Applicant has proposed adequate measures to control the emission of odors.***

G. Ten-percent contribution.

***The Applicant has provided the required information.***

15. Section 255-80 sets forth the special permit decision making criteria for all special permits:

1. The use requested is listed in Table of Use and Parking Regulations as a special permit in the district for which application is made.

***A LME is a use allowed by special permit in the Overlay District.***

2. Where pertinent, the use requested also meets the special permit conditions listed in Article XI.

***Not applicable.***

3. The requested use is essential or desirable to the public convenience or welfare.

***As set forth in the Overlay District, the use furthers the results of the referendum question passed by Haverhill voters in 2016.***

4. The requested use will not impair the integrity or character of the district or adjoining zones, nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the Master Plan.

***As conditioned by this decision, the use will provide marijuana for adult use in a secure, orderly, and safe manner.***

5. The requested use provides for convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets, properties and improvements to be demonstrated by a traffic study where pertinent.

***The appointment-only service to customers will reduce congestion. Parking information will be provided to customers to mitigate concerns.***

6. The requested use provides for adequate methods of disposal for sewage, refuse and other wastes, and adequate methods for surface and storm water drainage.

***Waste materials will be handled in accordance with the approved Security Plan.***

7. The requested use provides for adequate off-street loading and unloading of service vehicles.

***Deliveries will be limited to two spaces leased from the City.***

8. The requested use preserves historical buildings and sites.

***Except for a permitted sign, the building will remain unchanged.***

### **DECISION**

Pursuant to G.L. c. 40A, s. 9, and Section 201.A of the Zoning Ordinance, the City Council, after public hearing and findings of fact, hereby GRANTS a special permit to Haverhill Stem, LLC to operate a LME Marijuana Retail operation at 124 Washington Street, Haverhill, subject to the following conditions:

#### **Conditions**

1. The term "Applicant" as set forth herein shall mean Haverhill Stem, LLC and its successors, and assigns.

2. All operations shall be substantially consistent with the work shown on the Site Plan and the information contained in the Application.

3. All retail customers shall be served on an appointment-only basis by the

Applicant.

4. During the first three days of business operations open to retail customers, the Applicant shall schedule appointments for no more than twenty (20) retail customers per hour. The Police Chief, Fire Chief, and City Engineer, or their designees, shall monitor the impact of the retail operations on traffic, parking, and public safety during the first three days of operations and report to the City Council as soon as possible thereafter as to whether the number of retail customers may be increased to 25 per hour.

5. Regardless of the result of the initial monitoring of retail operations, the number of retail customers per hour shall not be reduced at any time to less than twenty (20) per hour. The Police Chief, Fire Chief, and City Engineer, or their designees, shall continue to monitor the impact of the retail operations on traffic, parking, and public safety during the sixty (60) days of operations and report to the City Council as soon as possible thereafter as to whether the number of retail customers may be increased to 25 per hour. Such monitoring may thereafter be conducted on an as-needed basis.

6. Prior to opening, the Applicant shall provide proof to the Building Commissioner that it has leased two (2) parking spaces from the City to the rear of the Subject Property to constitute a designated delivery area for marijuana products. 56-57 T

7. The Applicant shall provide written confirmation of an appointment to all retail customers. The confirmation shall indicate recommended parking locations for those retail customers not familiar with downtown Haverhill.

8. The Applicant shall at all times comply with the report entitled "Stem: Air Quality and Odor Control Plan," submitted as part of the Application and on file with the City Council office.

9. The Applicant shall at all times comply with the report entitled "Stem: Comprehensive Security Plan," including the "Security Plan Addendum," submitted as part of the Application and on file with the City Council office.

### **RECORD OF VOTE**

On June 18, 2019, the City Council voted 7 in favor, 1 opposed, 1 abstention to GRANT a special permit to Haverhill Stem, LLC to operate a LME retail operation at 124 Washington Street, Haverhill, MA, subject to the conditions set forth above.

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President

Filed with the City Clerk on September \_\_\_\_, 2019. 9/18

Any person aggrieved by this decision of the City Council may appeal in accordance with G.L. c. 40A, s. 17. Notice of the action with a copy of the complaint shall be given to the City Clerk so as to be received within twenty days of the date of filing.

Exhibit A: LME 19-3 Applicant Haverhill Stem LLC, 124 Washington Street, Haverhill MA

- 1) Special Permit Application
- 2) Letter to John Pettis - Site Plan for 124 Washington Street
- 3) Letter from McMahon Transportation Engineers & Planners – Traffic and Parking Assessment
- 4) Quitclaim Deed
- 5) Air Quality & Odor Control Plan
- 6) Stem 10% Contributors
- 7) Abutters List
- 8) Letter to City Council President - Special Permit 65 Day Waiver, March 25, 2019
- 9) Host Community Agreement (HCA)
- 10) Commercial Lease: The Westland Group LLC, 124 Washington Street, Haverhill MA
- 11) Commercial Sublease: Pineau Projects LLC, 25 Bradfields Drive, Haverhill MA
- 12) Ownership Documents
- 13) Notification from the CCC: License Application Submitted, March 16, 2019
- 14) Letter to City Council President – Petition for a Special Permit
- 15) Letter to City Council President - Status of CCC application, April 11, 2019
- 16) Fire Protection Narrative/Scope of Work
- 17) Traffic, Parking & Mitigation Plan
- 18) Public Notice for Community Outreach Meeting
- 19) Letter to City Council - response to Traffic Consultant
- 20) Tax Check Approval
- 21) Water/Sewer Check Approval
- 22) Conservation Department Approval
- 23) Health Department Review Complete
- 24) Water Department Review Complete
- 25) Fire Department Review Complete
- 26) Wastewater Review Complete
- 27) Police Department Review Complete
- 28) Engineering Department Review Complete
- 29) Building Inspector Review Complete
- 30) Planning Director Review Complete
- 31) Letter to Barbara Arthur – Special Permit Application, June 14, 2019
- 32) Letter from CCC – Municipal Notification of a Marijuana Establishment

Hearing June 18  
2019  
(LME 19-3)  
#250.00  
pd

①  
B-D  
**Business Owner Information**

Describe Your Role in This Application \*  
Business Owner

8.1

**Applicant Information**

ONLY COMPLETE THIS SECTION IF YOU ARE AN ATTORNEY OR AGENT REPRESENTING THE BUSINESS OWNER.

Is the Business Owner a Priority Applicant? \*  
Yes

IF YES, What Type? \*  
Economic Empowerment

**Business Information**

NB: Payment of Fees is required, but does not guarantee that a permit will be issued. The project must pass all required approvals first.

Name of Establishment \*  
Haverhill Stem LLC

Type of Establishment \*  
Retailer

Business Structure \*  
Limited Liability Corporation (LLC)

Taxpayer Identification Number (TIN) \*  
82-5176376

Company Website Address  
[www.stemhaverhill.com](http://www.stemhaverhill.com)

Business Phone \*  
978-944-4126

Is the Location Leased or Owner? \*  
Leased

Which Zone are You Applying for? \*  
LME-RO: Retail Sales Only

Are You Seeking to Locate in the Waterfront District Area (WDA)? \*  
Yes

55-D  
If Another Marijuana Business Within 1/2 mile of Your Property is Approved First, What Will You Do? \*  
Attempt to Proceed

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### **Corporate Information (Required for Business Entities)**

Responses must match information on file with the MA Secretary of State's Office.

Legal Business Name \*  
Haverhill Stem LLC

Doing Business As (DBA) If Any  
Stem

Are You a MA Business Entity? \*  
Yes

Filing Date w/Secretary of State \*  
04/04/2018

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### **Corporate Officers & Director Information**

#### **Add Corporate Officers & Director Information**

Officer/Director Name  
Caroline Pineau

Director/Officer Title  
CEO, CFO, Executive Director

Officer/Director Address  
25 Bradfields Dr. - Haverhill MA 01830

Officer/Director % Ownership  
100

Add Corporate Officers & Director Information

---

### **Hours of Operation**

Monday \*  
11am-7pm

Tuesday \*



5-D  
11am-7pm

Wednesday \*  
11am-7pm

Thursday \*  
11am-7pm

Friday \*  
11am-7pm

Saturday \*  
11am-7pm

Sunday \*  
12pm-7pm

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### **Liability Agreement**

The Applicant and all licensees waive and release the City of Haverhill, its elected officials, employees and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of the LME owners, operators, employees, clients or customers for a violation of state or federal laws, rules or regulations.

Agree \*

---

### **Indemnification Agreement**

The Applicant, in receiving approvals issued pursuant to this chapter (255), and all licensees, jointly and severally, if more than one, agree to indemnify, defend and hold harmless the City of Haverhill, its elected officials, employees, attorneys, agents, insurers and self-insured pool against all liability, claims and demands on account of injury, loss or damage, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage or any other loss of any kind whatsoever, arising out of in in any manner connected with the operation of the LME that is subject of this approval/license.

Agree \*

---

### **New Custom Section**

Marijuana Establishment (LME) Special Permit - Add to a project

Expiration Date

Active

**LME-19-3****Details**

Submitted on Apr 05, 2019 2:21 PM

**Attachments**

22 files

**Activity Feed**

Latest activity on May 03, 2019

**Applicant**

Caroline Pineau

**Location**

124 WASHINGTON ST, Haverhill, MA 01832

**Timeline**

Add New ▼

- ☐ **LME Application Fee Payment**  
Paid Apr 5, 2019 at 3:22pm
- ☐ **Tax Check**  
Completed Apr 8, 2019 at 8:15am
- ☐ **Water/Sewer Bill Check**  
Completed Apr 9, 2019 at 1:35pm
- ☐ **City Clerk Review**  
Completed Apr 24, 2019 at 10:02am
- ☐ **Advisory Committee Approval - AD**  
Completed Apr 24, 2019 at 10:03am
- ☐ **Advisory Committee Approval - AH**  
Completed Apr 24, 2019 at 10:03am
- ☐ **Advisory Committee Approval - BC**  
Completed Apr 24, 2019 at 10:03am
- ☐ **Advisory Committee Approval - RM**  
Completed Apr 24, 2019 at 10:03am
- ☐ **Advisory Committee Approval - RT**  
Completed Apr 24, 2019 at 10:03am

**Hours of Operation**

Monday *	Tuesday *	Wednesday *	Thursday *	Friday *	Saturday *	Sunday *
11am-7pm	11am-7pm	11am-7pm	11am-7pm	11am-7pm	11am-7pm	12pm-7pm

**Liability Agreement**

The Applicant and all licensees waive and release the City of Haverhill, its elected officials, employees and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of the LME owners, operators, employees, clients or customers for a violation of state or federal laws, rules or regulations.

Agree \*

**Indemnification Agreement**

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Agree \*

**New Custom Section**

IN CITY COUNCIL: May 14 2019

VOTED: that COUNCIL HEARING BE HELD JUNE 18 2019

Attest:

---

City Clerk

2



April 3, 2019

John Pettis  
Haverhill Engineering Dept  
City Hall  
4 Summer Street  
Haverhill MA 01830

Re: Special Permit  
Haverhill Stem LLC

Dear John Pettis,

Attached is a PDF of the site plan for 124 Washington Street, Haverhill MA 01832. Kasey Ferreira, our Civil Engineer with Howard Stein Hudson, submitted an application for 124 Washington Street on Weds April 3, 2019. We look forward to our scheduled meeting with your site review panel on Tuesday April 9 at 10:30am.

Thank you and please contact me with any questions or concerns you may have.

Sincerely,

Caroline Pineau  
Managing Member  
Haverhill Stem LLC

Cc: Haverhill City Clerk



**HOWARD STEIN HUDSON**  
1 Beacon Street, Suite 1000  
Boston, MA 02108  
www.hsh99.com

**PREPARED FOR:**  
CAROLINE PINEAU  
THE WESTLAND GROUP, LLC  
124 WASHINGTON STREET  
HAVERHILL, MA 01832

**PROPOSED CHANGE OF USE**  
124 WASHINGTON STREET  
HAVERHILL, MA 01832  
ESSEX COUNTY

NO.	DATE	DESCRIPTION
1		
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**SITE PLAN**

**CHANGE OF USE PLAN**

DATE:	MARCH 21, 2019
PROJECT NUMBER:	10025
DESIGNED BY:	PS/HF
DRAWN BY:	RE
CHECKED BY:	RE
SCALE:	1" = 10'

**OWNER**  
STUART GILES  
124 WASHINGTON STREET  
HAVERHILL, MA 01832

**ASSESSORS INFORMATION**  
ASSESSORS MAP 310 BLOCK 1 LOT 15

**REFERENCES**

1. EXISTING CONDITIONS SURVEY BY MSP, DATED "EXISTING CONDITIONS SURVEY THE WESTLAND GROUP, LLC 124 WASHINGTON STREET HAVERHILL, MA", DATED FEBRUARY 8, 2019.

**ZONING REQUIREMENTS**

COMMERCIAL ZONE R-102-A - WASHINGTON ST AREA DOWNTOWN GROWTH OVERLAY

**COMMENTS:** THE CITY OF HAVERHILL ZONING BYLAW ARTICLE 200-202 SITE PLAN REVIEW PER 205-68

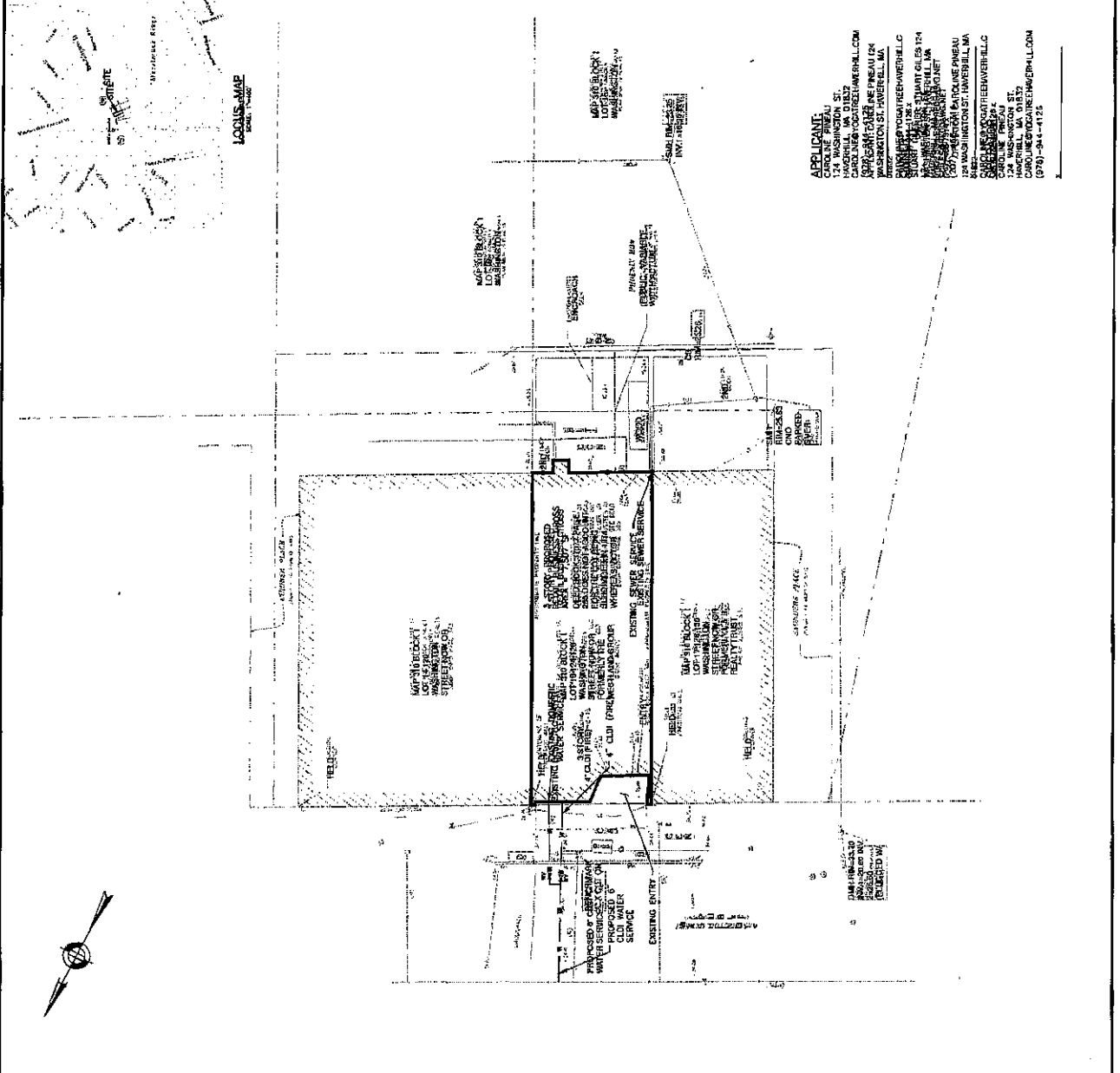
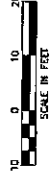
1) SEWER FLOW BASED ON MA TITLE 5 SEPTIC LAWS:  
50 GPD / 1,000 SF RETAIL + 1,000 SF = 50 GPD = 200 GPD (MIN)  
15 GPD / OCCUPANT WAREHOUSE = 18 OCCUPANTS = 270 GPD  
TOTAL = 200 GPD + 270 GPD = 470 GPD

2) LIGHTING PLAN TO BE SUBMITTED UNDER SEPARATE COVER.

**NOTES:**

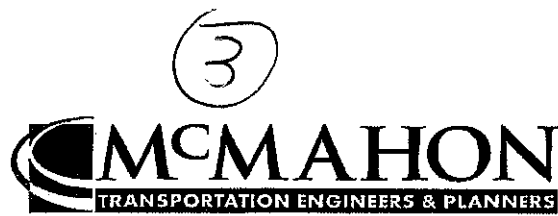
**LEGEND**

- 1. SEE (PRICE PRICES)
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- 100. 24 HOUR BARR



**APPLICANT:**  
STUART GILES  
124 WASHINGTON ST.  
HAVERHILL, MA 01832  
(978) 344-4125  
STUARTGILES@GMAIL.COM

**PREPARED BY:**  
CAROLINE PINEAU  
THE WESTLAND GROUP, LLC  
124 WASHINGTON STREET  
HAVERHILL, MA 01832  
(978) 344-4125



McMAHON ASSOCIATES  
120 Water Street, 4<sup>th</sup> Floor  
Boston, MA 02109  
p 617-556-0020 | f 617-556-0025

**PRINCIPALS**

Joseph J. DeSantis, P.E., PTOE  
John S. DePalma  
Casey A. Moore, P.E.  
Gary R. McNaughton, P.E., PTOE  
Christopher J. Williams, P.E.

**ASSOCIATES**

John J. Mitchell, P.E.  
R. Trent Ebersole, P.E.  
Matthew M. Kozsuch, P.E.  
Maureen Chlebek, P.E., PTOE  
Dean A. Carr, P.E.  
Jason T. Adams, P.E., PTOE  
Christopher K. Bauer, P.E., PTOE

**FOUNDER**

Joseph W. McMahon, P.E.

## MEMORANDUM

**TO:** Caroline Pineau  
**FROM:** Jason Adams, P.E., PTOE  
**DATE:** April 19, 2019  
**RE:** Haverhill Stem LLC (DBA Stem) Marijuana Dispensary  
Traffic and Parking Assessment  
Haverhill, MA

McMahon Associates has completed a traffic assessment for the proposed Haverhill Stem Marijuana Dispensary development to be located at 124 Washington Street (Route 110/113) in Haverhill, Massachusetts. The proposed project would utilize the basement and first floor of a four-story building. The total space to be used is approximately 3,220 square feet with customers and retail operation utilizing the approximately 1,610 square foot first floor. The site currently does not provide parking for patrons and as part of the project a proposed shuttle bus service from the Hebert H. Goecke parking garage would be provided. The project site would also be expected to be visited by pedestrians utilizing parking lots within the vicinity of the site. The following memorandum outlines the proposed project trip generation, available daily traffic volume data adjacent to the site, and a review of parking accessibility.

The proposed location for the Haverhill Stem Marijuana Dispensary development is 124 Washington Street (Route 110/113), which is located in downtown Haverhill. Washington Street (Route 110/113) is a two-way roadway with parking on each side of the roadway. Sidewalks are provided on each side of the roadway within the vicinity of the site. Within the vicinity of the site, on-street parking is provided and there are parking lots in close proximity, including a public parking lot behind the proposed site building.

To ensure sufficient parking and minimal impact to parking and traffic, Haverhill Stem would run a free shuttle service for patrons of the marijuana dispensary between the site and the Goecke parking garage located at 86 Merrimack Street (Route 113). The shuttle service would pick up/drop off patrons on the lower level of the parking deck of the Goecke parking garage and in front of 124 Washington Street. Details relating to the shuttle service are shown in the attachment to this memorandum. The specific route of the shuttle service would be confirmed with the City and could vary by time of day and for security reasons. The proposed shuttle service would likely arrive at 124 Washington Street (Route 110/113) via a left-turn from Railroad Square in order to pull up in front of the site. The shuttle

service would run on a continuous loop every 15-20 minutes seven days a week from 11:00 AM to 7:00 PM. The shuttle service provided would be fully accessible in accordance with the Americans with Disabilities Act (ADA) and signage for the pickup/drop off locations would be provided for patrons.

The existing site is currently occupied by the Victor Emanuel Lodge which is generally considered to generate minimal traffic volume. The proposed project would occupy a portion of the existing building and the trip generation associated with the project was estimated based on the 1,610 square feet utilized by the marijuana dispensary for customer/retail operations. In order to estimate the number of vehicle trips associated with the proposed project, the Institute of Transportation Engineers' (ITE) publication, *Trip Generation Manual, 10th Edition*, was referenced. ITE is a national research organization of transportation professionals, and the *Trip Generation Manual, 10th Edition* provides traffic generation information for various land uses compiled from studies conducted by members nationwide. Vehicle trip estimates for the proposed marijuana dispensary were developed based on data presented in this publication for Land Use Code 882 (Marijuana Dispensary). The ITE data establishes vehicle trip rates (in this case expressed in trips per square foot) based on actual traffic counts conducted at similar existing land uses. The peak periods for this type of facility on a typical weekday were noted by ITE to occur from 11:45 AM to 12:45 PM and 5:45 PM and 6:45 PM. The vehicle trips expected to be generated by the proposed land use during the weekday afternoon and Saturday midday peak hours are shown in Table 1, below.

**Table 1: Vehicular Trip Generation**

<u>Description</u>	<u>Weekday PM</u>			<u>Saturday Midday</u>		
	<u>Peak Hour</u>			<u>Peak Hour</u>		
	<u>In</u>	<u>Out</u>	<u>Total</u>	<u>In</u>	<u>Out</u>	<u>Total</u>
Proposed Project Trips <sup>(1)</sup>	18	18	36	29	29	58

(1) ITE Land Use Code 882 (Marijuana Dispensary), based on 1,610 square feet.

As shown in Table 1, the proposed marijuana dispensary would be estimated to generate approximately 36 vehicle trips (18 entering and 18 exiting) during the weekday afternoon peak hour and approximately 58 vehicle trips (29 entering and 29 exiting) during the Saturday midday peak hour.

Traffic volume data collected by the Massachusetts Department of Transportation (MassDOT) shows an annual average daily traffic (AADT) volume of approximately 13,850 vehicles on Washington Street (Route 110/113) approximately one tenth of a mile east of the site. The trip generation associated with the proposed development is estimated to increase volumes on Washington Street (Route 110/113) less than 4% during the weekday afternoon peak hour.

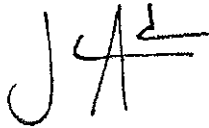
The proposed Haverhill Stem Marijuana Dispensary located at 124 Washington Street (Route 110/113) would not be expected result in a significant impact on traffic operations within the City of Haverhill or on Washington Street (Route 110/113). The shuttle bus service proposed to be provided should

adequately serve the customers of the site and is expected to provide a convenient means of parking and traveling to the site. A portion of customers would be expected to walk to the site via the existing sidewalk network. It is also expected that some trips to the site would also visit other commercial land uses along Washington Street (Route 110/113) and that the overall trip generation shown in Table 1 may be lower.

Based on a review of the surrounding roadway network and the trip generating characteristics of the proposed land use, the project would not be expected to have a noticeable impact on the surrounding roadway network.

Please do not hesitate to contact me should you require any further information.

Sincerely,

A handwritten signature in black ink, appearing to be 'JA' with a stylized flourish.

Jason Adams, P.E., PTOE  
Associate & General Manager – Boston





**SHUTTLE BUS SERVICE**

Monday - Sunday

11AM - 7PM

15-20 min continuous loop

4



SO.ESSEX #274 Bk:37077 Pg:283  
10/12/2018 01:10 PM DEED Pg 1/2  
eRecorded

MASSACHUSETTS EXCISE TAX  
Southern Essex District ROD  
Date: 10/12/2018 01:10 PM  
ID: 1263155 Doc# 20181012002740  
Fee: \$1,830.84 Cons: \$401,250.00

### Quitclaim Deed

Victor Emanuel Association, Inc., a Massachusetts Non Profit Corporation, with a principal place of business at 124 Washington Street, Haverhill, Essex County, Massachusetts 01830

For consideration of Four Hundred and One Thousand Two Hundred and Fifty and 00/100 (\$401,250.00) Dollars Paid

Grants to The Westland Group, LLC, a Massachusetts Limited Liability Company, 124 Washington Street, Haverhill, MA 01830

#### *With Quitclaim Covenants*

The land in said Haverhill, with the buildings thereon, on the Southerly side of Washington Street and more particularly bounded and described as follows:

Beginning at the Northeasterly corner thereof by said Washington Street and at a point in the center line of the partition wall between the brick buildings on the land now or formerly of Herman Blotner, et al, and one on the land now or formerly of M. Greenstein Real Estate Co., Inc., adjoining it on the East; thence running

SOUTHERLY by said land now or formerly of M. Greenstein Real Estate Co., Inc., 82.83 feet to the center line of a private way known as Phoenix Row; thence

WESTERLY along the center line of said Phoenix Row, 50.05 feet to a point 12.5 feet South, distant from the extension of the Westerly line of the building on the granted premises; thence

NORTHERLY 82.92 feet to said Washington Street; thence

EASTERLY by said Washington Street, 50.05 feet to land now or formerly of M. Greenstein Real Estate Co., Inc., above described and the point begun at.

CONTAINING 4,147 square feet, more or less.

Being the same premises conveyed by deed of Bradford Manor Development, Inc. dated March 6, 1964, recorded with Essex South District Registry of Deeds in Book 5155 Page 26.

TOGETHER with the right to the Grantee, its successors and assigns to use in common with others entitled thereto, for all purposes of travel, said Phoenix Row and a strip of land 12

Property Address: 124 Washington Street, Haverhill, MA 01830

EXECUTED under seal this 12<sup>th</sup> day of October, 2018.

Signed and sealed in presence of

Victor Emanuel Association, Inc.

By:

Paul A. Magliocchetti

Lawrence Gaiero  
Lawrence Gaiero, President  
Duly Authorized

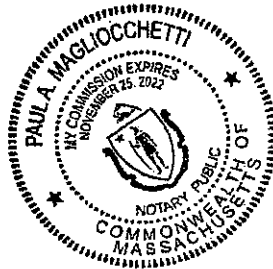
**COMMONWEALTH OF MASSACHUSETTS**

**ESSEX, SS.**

**October 12, 2018**

On this 12<sup>th</sup> day of October, 2018, before me, the undersigned notary public, personally appeared Lawrence Gaiero, as President of Victor Emanuel Association, Inc., proved to me through satisfactory evidence of identification, which were, a valid driver's license, to be the person whose name is signed on the preceding or attached document and swore to me that she signed it voluntarily for its stated purpose.

Paul A. Magliocchetti  
Notary Public  
My Commission Expires: 11/25/22



5



## **STEM: AIR QUALITY AND ODOR CONTROL PLAN**

Stem's desire, as a Retail Marijuana Establishment, to be a good neighbor includes avoiding nuisances of odor that may be generated by its operations. Accordingly, Stem has designed the following Odor Control Plan with its HVAC Vendor to mitigate against such a nuisance. The plan may be adjusted as construction of the system progresses, but will maintain the same efficiency.

- **[1]** The space will be conditioned using multiple split heat pump systems of various capacities and a ductless mini-split system. Each of the split-systems, excluding the ductless mini-split system, are equipped with unit-level pleated filters. Fresh air is brought to each of the ducted systems via a fresh air duct that is run to the exterior of the structure. Fresh air quantities are calculated using the American Society of Heating and Refrigeration Engineers (ASHRAE) Standard 62.1. This fresh air will tend to pressurize the space;
- **[2]** The space is designed for a negative pressure to contain internal odors. To accomplish this, an in-line, belt-driven exhaust fan is provided to remove the amount of fresh air provided for the occupants and an additional amount that will ensure a negative pressure within the space;
- **[3]** To prevent odors from escaping the structure, the in-line exhaust fan is equipped with a filter section loaded with 30 lbs of activated carbon, in a rack-mounted configuration. Activated carbon is an extremely effective absorptive odor control substance. An ozone generator will be placed upstream of the carbon filters, in the housing assembly. Ozone (O3) is an effective odor control mechanism. In this case, it is used to help control out-going airstream odors and recharge the activated carbon filter media, extending the life of the media.
- **[4]** Once systems are running, systems shall be air balanced to ensure design air flows for supply, fresh air, and exhaust air base values have been met. Once completed, a differential pressure gauge shall be used to ensure that a negative building static of no less than 0.05" of negative building static has been achieved. A maximum negative building static shall not exceed 0.15". An initial test with a trade-specific calibrated sensor establishes a base-line of operation for odors in the out-going air stream.
- **[5]** Once odor control has been established, periodic testing shall be conducted to ensure that the odor control systems are operating to maintain the baseline. As the filters age, replacement will be required and will be conducted, as determined by the calibrated sensor on the test equipment.

- [6] Testing will be done, in the absence of other standards, in accordance with *Standardized Odor Measurement Practices for Air Quality Testing*. Testing shall be done using a field Olfactometer, calibrated in accordance with ASTM E544-75 and AWMA odor control standards, using the Scheduled Monitoring protocol:
- [7] Planned, scheduled monitoring on a daily walk-about visit around the exterior of the site, near the exhaust system. Data to be compiled and compared to established norms. Using a 5 point OIRS (Odor Intensity Reference Scale), compare daily readings. If values equal 3 on the 5 point scale, carbon-filtration exhaust system to be evaluated and repaired, as required. Evaluation shall include, but not be limited to, fan operation, distribution system integrity, and filter media effectiveness.

All product arrives to Stems facility in sealed, enclosed containers so there will be no odor concerns during product delivery. All product will be securely maintained in level two secure access storage areas within the building, adding an extra barrier of odor control. All product leaves Stem in sealed, childproof containers so there will be no odor concerns upon customers exiting the premises with their purchases.



## **STEM 10% CONTRIBUTORS**

The following lists all persons or entities contributing 10% or more to the initial capital to operate the LME, including capital in the form of land or buildings.

### **The Westland Group LLC**

124 Washington Street  
Haverhill MA 01832

### **Stuart Cary Giles**

4089 Judiths Fancy  
Christiansted VI 00820

### **Jeanne Giles**

4089 Judiths Fancy  
Christiansted VI 00820

7

NAME	StreetName	CondoUnit	CITY	STATE	ZIP	Owner1	BillingAddress	City	State	Zip
Resident	103 WASHINGTON ST		HAVERHILL	MA	01832	101-103 WASHINGTON STREET REALTY LLC	101-103 WASHINGTON ST	HAVERHILL	MA	01832-555
Resident	105 WASHINGTON ST		HAVERHILL	MA	01832	COPELAND REALTY TRUST	104 HASSETT ST	BRADFORD	MA	01835
Resident	109 WASHINGTON ST	1A	HAVERHILL	MA	01832	APRIL-MAY REALTY TRUST	109 WASHINGTON ST	HAVERHILL	MA	01832
Resident	80 WINGATE ST	1B	HAVERHILL	MA	01832	LEE DOUG	1005 GANEMWELL LN	MORRISVILLE	NC	27560
Resident	80 WINGATE ST	1C	HAVERHILL	MA	01832	RCR REALTY TRUST	38 TWIN BROOK AV	SALEM	NH	03079
Resident	80 WINGATE ST	2A	HAVERHILL	MA	01832	GAGNON PIERRE L-ETUX	20 MAGNOLIA AV	HAVERHILL	MA	01830
Resident	80 WINGATE ST	2B	HAVERHILL	MA	01832	PRETAS CLAUDIA L-ETUX	29 BYRON ST	BRADFORD	MA	01835
Resident	80 WINGATE ST	2C	HAVERHILL	MA	01832	53 REALTY LLC	46 LAMOLLE AV	BRADFORD	MA	01835
Resident	80 WINGATE ST	2D	HAVERHILL	MA	01832	CHARLE REALTY TRUST	3A CHARLES ST	NEWBURYPORT	MA	01950
Resident	80 WINGATE ST	2E	HAVERHILL	MA	01832	SUSAN ADAMS REAL ESTATE LLC	5 JUDITH E LANE	METHUEN	MA	01844
Resident	80 WINGATE ST	2F	HAVERHILL	MA	01832	RAY LYNDA-ETAL	50 MEADOWBROOK DR	WRENTHAM	MA	02093
Resident	80 WINGATE ST	3A	HAVERHILL	MA	01832	WHITE KERRY ANN R.	80 WINGATE ST #3A	HAVERHILL	MA	01832
Resident	80 WINGATE ST	3B	HAVERHILL	MA	01832	DESANTIS COLLETTE D	80 WINGATE ST #3B	HAVERHILL	MA	01832
Resident	80 WINGATE ST	3C	HAVERHILL	MA	01832	TOWNS BRADLEY	147 HIGH RD	NEWBURY	MA	01951
Resident	80 WINGATE ST	3D	HAVERHILL	MA	01832	WYNN, REX A	80 WINGATE STREET	HAVERHILL	MA	01832
Resident	80 WINGATE ST	3E	HAVERHILL	MA	01832	WOOSTER ANDREW M	80 WINGATE ST #3E	HAVERHILL	MA	01832
Resident	80 WINGATE ST	3F	HAVERHILL	MA	01832	MARION MAY BAKER LINCOLN LLC	3 PLUFF AVE	NORTH READING	MA	01864
Resident	80 WINGATE ST	4A	HAVERHILL	MA	01832	N/A FAMILY TRUST	94 L ST	HAVERHILL	MA	01835
Resident	80 WINGATE ST	4B	HAVERHILL	MA	01832	WOOSTER ANDREW M	80 WINGATE ST APT 4B	HAVERHILL	MA	01832
Resident	80 WINGATE ST	4C	HAVERHILL	MA	01832	STANLEY MELISSA M	137 WATER ST #2	NEWBURYPORT	MA	01950
Resident	80 WINGATE ST	4D	HAVERHILL	MA	01832	RAY LYNDA-ETAL	50 MEADOWBROOK DR	WRENTHAM	MA	02093
Resident	80 WINGATE ST	4E	HAVERHILL	MA	01832	HILL RYAN S	80 WINGATE ST UNIT 4E	HAVERHILL	MA	01832
Resident	80 WINGATE ST	4F	HAVERHILL	MA	01832	NINE PARK STREET TRUST	14 GLENVIEW RD	HAVERHILL	MA	01832
Resident	113 WASHINGTON ST		HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
MARK MESSINGER	93 WASHINGTON ST		HAVERHILL	MA	01832					
MAIN WINGATE LLC	359 MAIN ST #220		HAVERHILL	MA	01832					
	WASHINGTON ST		HAVERHILL	MA	01832	77 WASHINGTON STREET ALE HOUSE LLC	77 WASHINGTON ST	HAVERHILL	MA	01832
	WASHINGTON ST		HAVERHILL	MA	01832	87 WASHINGTON LLC	50 SUMMER ST	BOSTON	MA	02110
	WASHINGTON ST	0B	HAVERHILL	MA	01832	WASHINGTON STREET RITY TR	93 WASHINGTON ST	HAVERHILL	MA	01832
	WASHINGTON ST	1A	HAVERHILL	MA	01832	WASHINGTON STREET RITY TR	93 WASHINGTON ST	HAVERHILL	MA	01832
	WASHINGTON ST	1B	HAVERHILL	MA	01832	WASHINGTON STREET RITY TR	93 WASHINGTON ST	HAVERHILL	MA	01832
	WASHINGTON ST	2A	HAVERHILL	MA	01832	RICE KATHLEEN	89 WASHINGTON ST UNIT 2A	HAVERHILL	MA	01832
	WASHINGTON ST	2B	HAVERHILL	MA	01832	FREDERICK E. FEHRMANN 2011 REVOCABLE TRUST	65 STAGE RD	NOTTINGHAM	NH	03290
	WASHINGTON ST	3A	HAVERHILL	MA	01832	MACLEAN TIMOTHY P ETUX	93 WASHINGTON ST UNIT 3A	HAVERHILL	MA	01832
	WASHINGTON ST	3B	HAVERHILL	MA	01832	GUERRERO PENELOPE	89 WASHINGTON ST UNIT 3B	HAVERHILL	MA	01832
	WASHINGTON ST	4A	HAVERHILL	MA	01832	ISSENBERG ENMA C	89 WASHINGTON ST #4A	HAVERHILL	MA	01832-556
	WASHINGTON ST	4B	HAVERHILL	MA	01832	BUONSANTE ALEXANDER	89-93 WASHINGTON ST #4B	HAVERHILL	MA	01832
	WASHINGTON ST		HAVERHILL	MA	01832	97-99 WASHINGTON STREET, LLC	50 WILD ROSE DRIVE	ANDOVER	MA	01810
	RAILROAD SQ		HAVERHILL	MA	01832	PUTNAM SQUARE DEV & RITY CORP	25 RAILROAD SQUARE	HAVERHILL	MA	01832
	RAILROAD SQ		HAVERHILL	MA	01832	EVTHONIA REALTY TRUST	2 RAILROAD SQ	HAVERHILL	MA	01832
	RAILROAD SQ		HAVERHILL	MA	01832	RAILROAD SQUARE PARKING ASSOC.	25 RAILROAD SQUARE	HAVERHILL	MA	01832
	RAILROAD SQ		HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
	WASHINGTON ST		HAVERHILL	MA	01832	EJF REALTY TRUST #100	PO BOX 410019	CAMBRIDGE	MA	02141
	WASHINGTON ST	1	HAVERHILL	MA	01832	RICE PHILLIP R	P.O. BOX 1626	HAVERHILL	MA	01831
	WASHINGTON ST	2	HAVERHILL	MA	01832	108 WASHINGTON STREET REALTY TRUST	9 DEXTER ST	HAVERHILL	MA	01830
	WASHINGTON ST	3	HAVERHILL	MA	01832	HOLLANDER IVAN H	25 LOCUST ST, #201	HAVERHILL	MA	01832
	WASHINGTON ST	4	HAVERHILL	MA	01832	GAIERO MATTHEW J ETAL	108 WASHINGTON ST UNIT 4	HAVERHILL	MA	01832
	WASHINGTON ST		HAVERHILL	MA	01832	114 WASHINGTON ST REALTY TRUST	7 SKYWOOD DR	STONEHAM	MA	02180
	WASHINGTON ST		HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
	WASHINGTON ST		HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
	WASHINGTON ST	1-Jan	HAVERHILL	MA	01832	TESSA LILIANE-ETUX	70 WASHINGTON ST UNIT 101	HAVERHILL	MA	01832
	WASHINGTON ST	2-Jan	HAVERHILL	MA	01832	FISHER WILLIAM G	70 WASHINGTON ST #102	HAVERHILL	MA	01832

WASHINGTON ST	3-Jan	HAVERHILL	MA	01832 NIEVES ERDANIA	70 WASHINGTON ST #103	HAVERHILL	MA	01832
WASHINGTON ST	4-Jan	HAVERHILL	MA	01832 O'BRIEN PAULA	70 WASHINGTON ST #104	HAVERHILL	MA	01832
WASHINGTON ST	5-Jan	HAVERHILL	MA	01832 HICKEY PAUL J	70 WASHINGTON ST #105	HAVERHILL	MA	01832
WASHINGTON ST	6-Jan	HAVERHILL	MA	01832 MCMAHON LUKE L-ETAL	70 WASHINGTON ST #106	HAVERHILL	MA	01830
WASHINGTON ST	7-Jan	HAVERHILL	MA	01832 SHEPARD MARIE	70 WASHINGTON ST #107	HAVERHILL	MA	01832
WASHINGTON ST	8-Jan	HAVERHILL	MA	01832 RUECKER PETER E-ETUX	55 GLENDALE RD	BOXFORD	MA	01921
WASHINGTON ST	9-Jan	HAVERHILL	MA	01832 EARLY LAUREN	70 WASHINGTON ST #109	HAVERHILL	MA	01832
WASHINGTON ST	1-Feb	HAVERHILL	MA	01832 STERITI ROBYN	70 WASHINGTON ST, UNIT 201	HAVERHILL	MA	01832
WASHINGTON ST	2-Feb	HAVERHILL	MA	01832 PHANEUF MARY	70 WASHINGTON ST #202	HAVERHILL	MA	01832
WASHINGTON ST	3-Feb	HAVERHILL	MA	01832 MAHONEY EDWARD R	40 SAWMILL RIDGE RD	HAVERHILL	MA	01832
WASHINGTON ST	4-Feb	HAVERHILL	MA	01832 70/204 WASHINGTON STREET RLTY TRUST	131 LAKEVIEW AV	HAVERHILL	MA	01830
WASHINGTON ST	5-Feb	HAVERHILL	MA	01832 TODD LAURIE A	70 WASHINGTON ST #205	HAVERHILL	MA	01832
WASHINGTON ST	6-Feb	HAVERHILL	MA	01832 THE ELEANOR JANE PRENDERGAST REVOCABLE TRUST	70 WASHINGTON ST # 206	HAVERHILL	MA	01832
WASHINGTON ST	7-Feb	HAVERHILL	MA	01832 PATEL JITENDRA A-ETUX	70 WASHINGTON ST, UNIT 207	HAVERHILL	MA	01832
WASHINGTON ST	8-Feb	HAVERHILL	MA	01832 MCGONEGAL MICHAEL F	70 WASHINGTON ST, UNIT 208	HAVERHILL	MA	01832
WASHINGTON ST	9-Feb	HAVERHILL	MA	01832 DONDHUE PATRICIA F-ETUX	164 CRYSTAL LAKE RD	GILMANTON IRON	NH	03837
WASHINGTON ST	1-Mar	HAVERHILL	MA	01832 SMOOTH SAILING REALTY TRUST	70 WASHINGTON ST, UNIT 301	HAVERHILL	MA	01832
WASHINGTON ST	2-Mar	HAVERHILL	MA	01832 F & E FAMILY TRUST	58 MERRIMACK ST, U3-4	NEWBURYPORT	MA	01950
WASHINGTON ST	3-Mar	HAVERHILL	MA	01832 HARBER KATHLEEN H	70 WASHINGTON ST #303	HAVERHILL	MA	01832
WASHINGTON ST	4-Mar	HAVERHILL	MA	01832 BELLOCCHIO MATTHEW M ETUX	70 WASHINGTON ST #304	HAVERHILL	MA	01832
WASHINGTON ST	5-Mar	HAVERHILL	MA	01832 GLYNN MARY JO ETAL	70 WASHINGTON ST #305	HAVERHILL	MA	01832
WASHINGTON ST	6-Mar	HAVERHILL	MA	01832 EL-ASHKAR MICHEL	70 WASHINGTON ST #306	HAVERHILL	MA	01832
WASHINGTON ST	7-Mar	HAVERHILL	MA	01832 70/307 WASHINGTON STREET REALTY TRUST	131 LAKEVIEW AVE	HAVERHILL	MA	01830
WASHINGTON ST	8-Mar	HAVERHILL	MA	01832 MARTIN KIMBERLY M	70 WASHINGTON ST #308	HAVERHILL	MA	01832
WASHINGTON ST	9-Mar	HAVERHILL	MA	01832 BOWERING DIANA E	70 WASHINGTON ST #309	HAVERHILL	MA	01832
WASHINGTON ST	1-Apr	HAVERHILL	MA	01832 DI BATTISTA ANTHONY-ETUX	70 WASHINGTON ST	HAVERHILL	MA	01832
WASHINGTON ST	2-Apr	HAVERHILL	MA	01832 THURLOW CORINTHA	70 WASHINGTON ST #4-2	HAVERHILL	MA	01832
WASHINGTON ST	3-Apr	HAVERHILL	MA	01832 PUEYO EUGENIO	70 WASHINGTON ST UNIT 403	HAVERHILL	MA	01832
WASHINGTON ST	4-Apr	HAVERHILL	MA	01832 TARDIF ONE FAMILY TRUST	70 WASHINGTON ST #404	HAVERHILL	MA	01832
WASHINGTON ST	5-Apr	HAVERHILL	MA	01832 VARGAS ANDRES X-ETUX	70 WASHINGTON ST UNIT 405	HAVERHILL	MA	01832
WASHINGTON ST	6-Apr	HAVERHILL	MA	01832 MATOLCSY ALEXANDER ETUX	70 WASHINGTON ST # 406	HAVERHILL	MA	01832
WASHINGTON ST	7-Apr	HAVERHILL	MA	01832 J&J REALTY TRUST	58 MERRIMACK ST, #3-4	NEWBURYPORT	MA	01950
WASHINGTON ST	8-Apr	HAVERHILL	MA	01832 CORMIER JEANNINE J	70 WASHINGTON ST UNIT 408	HAVERHILL	MA	01832
WASHINGTON ST	9-Apr	HAVERHILL	MA	01832 DELMORAL JUAN P	70 WASHINGTON ST #4-9	HAVERHILL	MA	01832
WASHINGTON ST	1-May	HAVERHILL	MA	01832 ROY THOMAS A	70 WASHINGTON ST, UNIT 5-1	HAVERHILL	MA	01832
WASHINGTON ST	2-May	HAVERHILL	MA	01832 PADDY RICHARD G-ETUX	70 WASHINGTON ST UNIT 5-2	HAVERHILL	MA	01832
WASHINGTON ST	3-May	HAVERHILL	MA	01832 STONE LYNDA G	70 WASHINGTON ST #503	HAVERHILL	MA	01832
WASHINGTON ST	4-May	HAVERHILL	MA	01832 D'AGATI JOSEPH D ETUX	70 WASHINGTON ST #504	HAVERHILL	MA	01832
WASHINGTON ST	5-May	HAVERHILL	MA	01832 POST DIANE M-ETUX	70 WASHINGTON ST UNIT 505	HAVERHILL	MA	01832
WASHINGTON ST	6-May	HAVERHILL	MA	01832 RILEY TIMOTHY-ETAL	70 WASHINGTON ST #506	HAVERHILL	MA	01832
WASHINGTON ST	7-May	HAVERHILL	MA	01832 COWDEN REALTY, LLC	70 WASHINGTON ST UNIT 406	HAVERHILL	MA	01832
WASHINGTON ST	8-May	HAVERHILL	MA	01832 MEKEADIS GEORGE C	70 WASHINGTON ST #508	HAVERHILL	MA	01832
WASHINGTON ST	9-May	HAVERHILL	MA	01832 CAPPRINI ROBIN ETUX	70 WASHINGTON ST #509	HAVERHILL	MA	01832
WASHINGTON ST	1-Jun	HAVERHILL	MA	01832 DEKEON CHRISTOPHER	57 WOODLAND PARK DR	HAVERHILL	MA	01830
WASHINGTON ST	2-Jun	HAVERHILL	MA	01832 HAVERHILL REALTY DVLP TRUST	182 WEST CENTRAL ST #303	NATICK	MA	01760
WASHINGTON ST	3-Jun	HAVERHILL	MA	01832 HILL RYAN S	70 WASHINGTON ST, UNIT 603	HAVERHILL	MA	01832
WASHINGTON ST	4-Jun	HAVERHILL	MA	01832 LOWTHER SEAN C-ETUX	70 WASHINGTON ST #604	HAVERHILL	MA	01832
WASHINGTON ST	5-Jun	HAVERHILL	MA	01832 POWER MARYANN C	70 WASHINGTON ST, UNIT 605	HAVERHILL	MA	01832
WASHINGTON ST	6-Jun	HAVERHILL	MA	01832 PAPA MARIA C	9 EATON COURT	HAVERHILL	MA	01832
WASHINGTON ST	7-Jun	HAVERHILL	MA	01832 CIPRO ROBERT P	22 LYONS FARM RD	BRADFORD	MA	01835
WASHINGTON ST	8-Jun	HAVERHILL	MA	01832 CAULFIELD JOSEPH N	70 WASHINGTON ST #608	HAVERHILL	MA	01832
WASHINGTON ST		HAVERHILL	MA	01832 GARIBALDI OF HAVERHILL TRUST	86 WASHINGTON ST	HAVERHILL	MA	01832
WASHINGTON ST		HAVERHILL	MA	01832 GARIBALDI OF HAVERHILL TRUST	86 WASHINGTON ST	HAVERHILL	MA	01832



WASHINGTON ST	HAVERHILL	MA	01832	EJF REALTY TRUST NO. 94	PO BOX 410019	CAMBRIDGE	MA	02141
WASHINGTON ST	HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
WASHINGTON ST	HAVERHILL	MA	01832	SANDERS-CURRIER REALTY TRUST	P O BOX 1626	HAVERHILL	MA	01831
WASHINGTON ST	HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
WASHINGTON ST	HAVERHILL	MA	01832	THE WESTLAND GROUP, LLC	124 WASHINGTON ST	HAVERHILL	MA	01832
WASHINGTON ST	HAVERHILL	MA	01832	L&B REALTY TRUST	6 LANCASTER ST	HAVERHILL	MA	01830
WASHINGTON ST	HAVERHILL	MA	01832	MARILYN SHAHIAN TRUST	21 SALEM ST	BRADFORD	MA	01835
WASHINGTON ST	HAVERHILL	MA	01832	CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	01830
WASHINGTON AVE	HAVERHILL	MA	01832	M BAY TRANS AUTHORITY	45 HIGH ST	BOSTON	MA	02110
WASHINGTON AVE	HAVERHILL	MA	01832	H&C RENTAL, LLC	90 EIGHTH AVE	HAVERHILL	MA	01830
WASHINGTON ST	HAVERHILL	MA	01832	H&C RENTAL, LLC	90 EIGHTH AVE	HAVERHILL	MA	01830
WASHINGTON ST	1 HAVERHILL	MA	01832	THE SVEN AMIRIAN FAMILY NOM TR	149 WASHINGTON ST UNIT 1	HAVERHILL	MA	01832
WASHINGTON ST	2 HAVERHILL	MA	01832	WISHART TRISHA H	151 WASHINGTON ST	HAVERHILL	MA	01832
WASHINGTON ST	3 HAVERHILL	MA	01832	GONZALEZ ISMAEL	149 WASHINGTON ST UNIT 3	HAVERHILL	MA	01832
WASHINGTON ST	HAVERHILL	MA	01832	150 WASHINGTON STREET LLC	191 WARD HILL AVE	WARD HILL	MA	01835
WASHINGTON ST	HAVERHILL	MA	01832	VARIETY REALTY TRUST	14 STERLING LN	BRADFORD	MA	01835
WASHINGTON ST	100 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1001 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1002 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1003 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1004 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1005 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1006 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1007 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1008 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1009 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1010 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	104 HAVERHILL	MA	01832	VIEWPOINT VISTA LLC	10 HIGH ST SUITE 903	BOSTON	MA	02110
WASHINGTON ST	105 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	106 HAVERHILL	MA	01832	VIEWPOINT VISTA LLC	10 HIGH ST SUITE 903	BOSTON	MA	02110
WASHINGTON ST	107 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	108 HAVERHILL	MA	01832	VIEWPOINT VISTA LLC	10 HIGH ST SUITE 903	BOSTON	MA	02110
WASHINGTON ST	109 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	110 HAVERHILL	MA	01832	VIEWPOINT VISTA LLC	10 HIGH ST SUITE 903	BOSTON	MA	02110
WASHINGTON ST	1101 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1102 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1103 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1104 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1105 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1106 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1107 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1108 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1109 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	1110 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	201 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	202 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	203 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	204 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	205 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	206 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	207 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	208 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201
WASHINGTON ST	209 HAVERHILL	MA	01832	BTN BIXBY APARTMENTS, LLC	1220 NORTH FILLMORE ST, STE 4C	ARLINGTON	VA	22201

[illegible]

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March 25, 2019

John A. Michitson, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill MA 01830

Re: Special Permit  
Haverhill Stem LLC

Dear President Michitson and Members of the Haverhill City Council,

Please be advised that Haverhill Stem LLC waives the sixty-five (65) day statutory requirement for the Council to act on the Special Permit to become a licensed Retail Marijuana Establishment.

Thank you and please contact me with any questions or concerns you may have.

Sincerely,

A handwritten signature in cursive script that reads "Caroline Pineau".

Caroline Pineau  
Managing Member  
Haverhill Stem LLC

Cc: Haverhill City Clerk

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City of Haverhill, Massachusetts  
James J. Fiorentini, Mayor

## Host Community Agreement

CITY OF HAVERHILL AND Haverhill Stem LLC THIS HOST COMMUNITY AGREEMENT ("AGREEMENT") is entered into this 28 day of Dec, 2018, by and between Haverhill Stem LLC, a Massachusetts Limited liability company, and any successor in interest, with a principal office address of 124 Washington St. Haverhill MA 01830 ("the Company"), and the City of Haverhill, a Massachusetts municipal corporation with a principal address of 4 Summer Street, Haverhill MA 01830 ("the City"), acting by and through its Mayor in reliance upon all of the representations made herein.

WHEREAS, the Company wishes to locate an Adult Use Retail Marijuana Establishment at 124 Washington St., Haverhill MA, known as ASSESSOR'S MAP \_\_, PARCEL \_\_, in accordance with and pursuant to applicable state laws and regulations, including, but not limited to 935 CMR 500.00 and such approvals as may be issued by the City in accordance with its Zoning Ordinance including a special permit and other applicable local regulations; and

WHEREAS, the Company intends to provide certain benefits to the City in the event that it receives the requisite licenses from THE CANNABIS CONTROL COMMISSION ("CCC") or such other state licensing or monitoring authority, as the case may be, to operate Adult Use Retail Establishment and receives all required local permits and approvals from the City including a special permit;

WHEREAS, Company desires to be a responsible corporate citizen and contributing member of the business community of the Municipality, and in the event the contingencies noted below are met, intends to provide certain benefits to the Municipality over and above typical economic development benefits attributable with similar new manufacturing and retail concerns locating in the Municipality; and

WHEREAS, the Municipality believes that the Company's operation of a Licensed Retail Marijuana Establishment in Haverhill, coupled with its contributions to the Municipality, as set forth herein, would advance the public good;

WHEREAS, the parties intend by this Agreement to comply with the provisions of G.L. c.94G, Section 3(d), applicable to the operation of Adult Use Retail Establishment (hereinafter "Facility"), such activities to be only done in accordance with the applicable state and local laws and regulations in the City, as those may be further defined by any pending or future judicial decisions.

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WHEREAS, the City and the Company agree that the Company could have a substantial impact on the traffic, neighborhood where they wish to locate and the entire city and

WHEREAS, the city and the Company agree that the city will be required to expend additional resources as a result of the company's presence in the city and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Company and the City agree as follows:

## **I. Recitals**

The Parties agree that the above Recitals are true and accurate and that they are incorporated herein and made a part hereof.

## **II. Annual Payments**

In the event that the Company obtains the requisite licenses and/or approvals as may be required for the operation of an Adult Use Retail Establishment and receives any and all necessary and required permits and licenses of the City, and at the expiration of any final appeal period related thereto, said matter not being appealed further, which permits and/or licenses allow the Company to locate, occupy and operate the proposed Adult Use Retail Establishment in the City, then the Company agrees to provide the following Annual Payments

### **A. Community Impact Fee**

The Company anticipates that the City will incur additional expenses and impacts on the City's road and other infrastructure systems, law enforcement, fire protection services, inspectional services, and permitting and consulting services, as well as unforeseen impacts on the City. Accordingly, in order to mitigate the financial impact on the City and use of City resources, the Company agrees to pay an Annual Community Impact Fee to the City, in the amount and under the terms provided herein that is reasonably related to the costs imposed upon the City by the operation of the Company's Marijuana Establishment .

1. The Company shall make annual host community payments of **three percent (3%) of the gross sales of the Marijuana Establishment to the Municipality** (the "Annual Payment") for a period of five (5) years. The initial Annual Payment shall be due twelve (12) months after the issuance of a Final Certificate of Registration or its equivalent (the "Initial Payment"), and each subsequent Annual Payment shall be due on the anniversary date of the Initial Payment.
2. The Annual Community Impact Fee shall be paid quarterly per the City's fiscal year (July 1- June 30). The Annual Community Impact Fee for the first quarter of operation shall be prorated.
3. The City shall use the above referenced payments in its sole discretion but shall make a good faith effort to allocate said payments to off-set costs related to road and other infrastructure systems, law enforcement, fire protection services, inspectional services,

public health and addiction services and permitting and consulting services, as well as unforeseen impacts upon the City.

4. The Company agrees to provide an **additional annual payment of:** The sum of Twenty Five Thousand Dollars (\$25,000) to be made in agreement with the city as follows: One third to Emmaus House, one third to Haverhill Boys and Girls Club and one third to a charity chosen by the city.
5. Payments: The Company shall make the payments set forth above in this Section of this Agreement made payable to the Municipality. The parties understand and acknowledge that the Municipality is under no obligation to use the payments described in this Section in any particular manner, provided, however, that the payments are reasonably related to the costs imposed upon the Municipality by the operation of the Marijuana Establishment.
6. Late Payment Penalty: The Company acknowledges that time is of the essence with respect to their timely payment of all funds required under Section 2 of this Agreement. In the event that any such payments are not fully made with ten (10) days of the date they are due, the Company shall be required to pay the City a late payment penalty equal to five percent (5%) per month of such required payments.

#### **B. Additional Costs, Payments and Reimbursements**

1. Permit and Connection Fees: The Company hereby acknowledges and accepts, and waives all rights to challenge, contest or appeal, the City's building permit fee and other permit application fees, sewer and water connection fees, and all other local charges and reasonable fees generally applicable to other commercial developments in the City.
2. Traffic and Parking Study Peer Review: The Company agrees that they will conduct and submit traffic and parking study or studies regarding the proposed location. The studies will include an analysis of traffic generation, circulation, and off street parking demand to determine sufficient parking and optimum configuration for site ingress and egress. The studies will include an analysis of any temporary effects of opening in that particular location and shall include a contingency mitigation plan in the event that the temporary effects causes traffic or parking problems in that location. Those contingency plans may include such items as appointment only sale periods, leasing spaces in areas not directly adjacent to the location and providing shuttle service, hiring of detail officers or flag personnel, or other mitigation plans as may be approved by the city. The Company and the City shall mutually agree upon the traffic and parking study consultant to be selected, and shall engage in reasonable and good faith efforts in so doing. The City may require a peer review of any such traffic and parking study or studies, and the Company agrees to pay for reasonable consulting fees to provide peer review of the traffic and/or parking studies. The company shall submit detailed plans to mitigate any traffic or parking problems that are foreseen either in the study done by the applicant or in the peer review, including temporary problems. Approval of the traffic and parking plans and the mitigation plans by the Mayor and or Police Chief shall be required prior to issuance of an occupancy permit or any other permits required by the city to the extent that is allowed by law.

### **C. Annual Reporting for Host Community Impact Fees and Benefit Payments**

The Company shall submit annual sales report to the City within 30 days after the payment of its Annual Community Impact Fee with a certification of its annual sales. The Company shall maintain books, financial records, and other compilations of data pertaining to the requirements of this Agreement in accordance with standard accounting practices and any applicable regulations or guidelines of the CCC. All records shall be kept for a period of at least seven (7) years. Upon request by the City, the Company shall provide the City with the same access to its financial records (to be treated as confidential, to the extent allowed by law) as it is required by the CCC and Department of Revenue for purposes of obtaining and maintaining a license for the Facility

During the term of this Agreement and for three years following the termination of this Agreement the Company shall agree, upon request of the City to have its financial records examined and audited by an Independent Financial Auditor, the expense of which shall be borne by the City. The Independent Financial Auditor shall review the Company's financial records for purposes of determining that the Annual Payments are in compliance with the terms of this Agreement. Such examination shall be made not less than thirty (30) days following written notice from the City and shall occur only during normal business hours and at such place where said books, financial records and accounts are maintained. The Independent Financial Audit shall include those parts of the Company's books and financial records which relate to the payment and shall include a certification of itemized gross sales for the previous calendar year, and all other information required to ascertain compliance with the terms of this Agreement. The independent audit of such records shall be conducted in such a manner as not to interfere with the Company's normal business activities.

1. Other Payments: Company anticipates that it will make annual purchases of water, sewer and other services from City agencies. Company will pay any and all fees associated with the local permitting and operation of the Marijuana Establishment.
2. Review: The Municipality and the Company will review the Annual Payment every twelve (12) months to verify that the Annual Payment is reasonably related to the costs imposed upon the Municipality by the operation of the Marijuana Establishment.
3. Local Taxes: At all times during the Term of this Agreement, property, owned or operated by Company shall be treated as taxable, and all applicable personal property taxes for that property shall be paid by Company who shall not object to or otherwise challenge the taxability of such property and shall not seek a non-profit exemption from paying such taxes. The company shall also cooperate at all times with the collection and payment of the local option excise on the retail sales of marijuana for adult use as provided for by local and state law.

### **III. Community Support and Additional Obligations**

- A. The Company agrees to provide no less than 100 man hours annually to participate in community service activities including but not limited to; City-sponsored



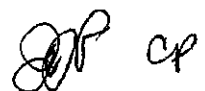
### **III. Community Support and Additional Obligations**

- A. The Company agrees to provide no less than 100 man hours annually to participate in community service activities including but not limited to; City-sponsored educational programs on public health and drug abuse prevention, senior assistance, community cleanup, veteran's assistance.
- B. Local Vendors - to the extent such practice and its implementation are consistent with federal, state, and municipal laws and regulations, Company will make every effort in a legal and non-discriminatory manner to give priority to local businesses and vendors in the provision of goods and services called for in the construction, maintenance and continued operation of the Marijuana Establishment. Company shall use good faith efforts to utilize vendors and/or contractors based in the City.
- C. Employment/Salaries - except for senior management, and to the extent such practice and its implementation are consistent with federal, state, and municipal laws and regulations, Company shall use good faith efforts to hire employees that are City residents.
- D. To the extent that this practice is allowed by Federal and State law, and except for senior management, the company agrees to pay the prevailing wage in the construction or remodeling of their facilities and in the operation of the facility.
- E. Company shall provide the Municipality with annual reports indicating the percentages of vendors and employees in accordance with paragraphs (B) and (C) above.
- F. The Company shall, at least annually, provide the Municipality with copies of all reports submitted to the CCC regarding operations at the Marijuana Establishment.

### **IV. Local Taxes**

At all times during the Term of this Agreement, property, both real and personal, owned or operated by the Company shall be treated as taxable, and all applicable real estate and personal property taxes for that property shall be paid either directly by the Company or by its landlord and neither the Company nor its landlord shall object or otherwise challenge the taxability of such property and shall not seek a non-profit or agricultural exemption or reduction with respect to such taxes.

Notwithstanding the foregoing, (i) if real or personal property owned, leased or operated by the Company is determined to be non-taxable or partially non-taxable, or (ii) if the value of such property is abated with the effect of reducing or eliminating the tax which would otherwise be paid if assessed at fair cash value as defined in G.L. c. 59, §38, or (iii) if the Company is determined to be entitled or subject to exemption with the effect of reducing or eliminating the tax which would otherwise be due if not so exempted, then the Company shall pay to the City an amount which when added to the taxes, if any, paid on such property, shall be equal to the taxes which would have been payable on such property at fair cash value and at the otherwise applicable tax rate, if there had been no abatement or exemption; this payment shall be in addition to the payment made by the Company under Section 2 of this Agreement.

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The Company shall also comply at all times with the collection and payment of the local option excise on the retail sales of marijuana for adult use as provided for by local and state law.

## **V. Security**

To the extent requested by the City's Police Department, and subject to the security and architectural review requirements of the CCC, or such other state licensing or monitoring authority, as the case may be, the Company shall work with the Police Department in determining the placement of exterior security cameras.

The Company agrees to cooperate with the Police Department, including but not limited to periodic meetings to review operational concerns, security, delivery schedule and procedures, traffic and parking concerns, cooperation in investigations, and communications with the Police Department of any suspicious activities at or in the immediate vicinity of the proposed Adult Use Retail Establishment, and with regard to any anti-diversion procedures.

To the extent requested by the Police Department, the Company shall work with the Police Department to implement a comprehensive diversion prevention plan to prevent diversion, such plan to be in place prior to the commencement of operations at the Establishment.

## **VI. Community Impact Hearing Concerns**

The Company agrees to employ its best efforts to work collaboratively and cooperatively with its neighboring businesses and residents to establish written policies and procedures to address mitigation of any concerns or issues that may arise through its operation of the Facility, including, but not limited to any and all concerns or issues raised at the Company's required Community Outreach Meeting relative to the operation of the Facility; said written policies and procedures, as may be amended from time to time, shall be reviewed by the City and shall be incorporated herein by reference and made a part of this Agreement, the same as if each were fully set forth herein.

## **VII. Additional Obligations**

The obligations of the Company and the City recited herein are specifically contingent upon the Company obtaining a license for operation of an Adult Use Retail Marijuana Establishment in the City, and the Company's receipt of any and all necessary local approvals to locate, occupy, and operate an Adult Use Retail Marijuana Establishment in the City including a special permit.

This agreement does not affect, limit, or control the authority of City boards, commissions, and departments to carry out their respective powers and duties to decide upon and to issue, or deny, applicable permits and other approvals under the statutes and regulations of the Commonwealth, the General and Zoning Ordinances of the City, or applicable regulations of those boards, commissions, and departments or to enforce said statutes, Ordinances, and regulations. The City, by entering into this Agreement, is not thereby required or obligated to issue such permits and approvals as may be necessary for the Facility to operate in the City, or to refrain from enforcement action against the Company and/or its proposed Facility for violation of the terms of said permits and approvals or said statutes, Ordinances, and regulations.

## **VIII. Re-Opener/Review**

The Company shall be required to provide to the City notice and a copy of any other Host Community Agreement entered into for any establishment in which the Company is licensed by the CCC as the same type of establishment as the entity governed by this agreement.

In the event the Company enters into a Host Community Agreement for an Adult Use Retail Marijuana Establishment with another municipality in the Commonwealth that contains financial terms resulting in payments of a Community Impact Fee or other payments totaling a higher percentage of gross sales for the same type of establishment than the Company agrees to provide the City pursuant to this Agreement, then the parties shall reopen this Agreement and negotiate an amendment resulting in financial benefits to the City equivalent to those provided to the other municipality. Should the City enter into an agreement with any other Marijuana Establishment for siting in the City at material terms more favorable to that Marijuana Establishment than the terms of this Agreement are to the Company, then the parties shall reopen this Agreement and negotiate an amendment resulting in financial benefits to the Company equivalent to those provided to the other Marijuana Establishment.

## **IX. Support**

The City agrees to submit to the CCC, or such other state licensing or monitoring authority, as the case may be, the required certifications relating to the Company's application for a license to operate the Facility where such compliance has been properly met, but makes no representation or promise that it will act on any other license or permit request, including, but not limited to any zoning application submitted for the Facility, in any particular way other than by the City's normal and regular course of conduct and in accordance with its rules and regulations and any statutory guidelines governing them.

## **X. Term and Termination**

This Agreement shall take effect on the day above written and executed, subject to the contingencies noted herein. This agreement shall continue in effect for five (5) years from the date of this Agreement. In the event Company no longer does business in the Municipality or in any way loses or has its license revoked by the State, this Agreement shall become null and void. The Municipality may terminate this Agreement at any time only upon the exhaustion of all appeals that may be taken by the Company

In the event that the Cannabis Control Commission suspends, cancels or revokes the license of the company, the company shall cease operation.

## **XI. Successors/Assigns**

The Company shall not assign, sublet, or otherwise transfer this agreement in whole or in part, without the prior written consent from the City which consent shall not be unreasonably withheld or delayed, and shall not assign any of the monies payable under this Agreement, except by and with the written consent of the City and shall not assign or obligate any of the monies payable under this Agreement, except by and with the written consent of the City. This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives. Neither the City of Haverhill nor

the Company shall assign, sublet, or otherwise transfer any interest in the Agreement without the written consent of the other.

Events deemed an assignment include, without limitation: (i) Company's final and adjudicated bankruptcy whether voluntary or involuntary; (ii) the Company's takeover by any other entity; (iii) the Company's outright sale of assets and equity, majority stock sale to another organization or entity for which the Company does not maintain a controlling equity interest (iv) any assignment for the benefit of creditors; and/or (v) any other assignment not approved in advance in writing by the City.

## **XII. Notices**

Any and all notices, consents, demands, requests, approvals or other communications required or permitted under this Agreement, shall be in writing and delivered by hand or mailed postage prepaid, return receipt requested, by registered or certified mail or by other reputable delivery service, and shall be deemed given when so delivered by hand, if so mailed, when deposited with the U.S. Postal Service, or, if sent by private overnight or other delivery service, when deposited with such delivery service.

To City of Haverhill: Mayor, 4 Summer Street, Haverhill MA 01830

To Licensee: Haverhill Stem LLC 124 Washington St. Haverhill MA 01832

## **XIII. Severability**

If any term of condition of this Agreement or any application thereof shall to any extent be held invalid, illegal or unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless the City would be substantially or materially prejudiced.

## **XIV. Governing Law**

This Agreement shall be governed by, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts, and the Company submits to the jurisdiction of any of its appropriate courts for the adjudication of disputes arising out of this Agreement.

## **XV. Entire Agreement**

This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the Company and the City with respect to the matters described herein. This Agreement supersedes all prior agreements, negotiations and representations, either written or oral, and it shall not be modified or amended except by a written document executed by the parties hereto.

## **XVI. Amendments/Waiver**

Amendments, or waivers of any term, condition, covenant, duty or obligation contained in this Agreement may be made only by written amendment executed by all signatories to the original Agreement, prior to the effective date of the amendment.

## **XVII. Headings**

The article, section, and/or paragraph headings in this Agreement are for convenience of reference only, and shall in no way affect, modify, define or be used in interpreting the text of this Agreement.

## **XVIII. Counterparts**

This Agreement may be signed in any number of counterparts all of which taken together, each of which is an original, and all of which shall constitute one and the same instrument, and any party hereto may execute this Agreement by signing one or more counterparts.

## **XIX. Signatures**

Electronic signatures affixed to this Agreement shall have the same weight and authority as an original signature.

## **XX. No Joint Venture**

The Parties hereto agree that nothing contained in this Agreement or any other documents executed in connection herewith is intended or shall be construed to establish the City as joint ventures or partners.

## **XXI. Nullity**

This Agreement shall be null and void in the event that the Company does not locate an Adult Use Retail Establishment in the City or relocates the Facility out of the City, provided, however, that if the Company decides not to locate an Adult Use Retail Establishment in the City of Haverhill, the Company shall reimburse the City for reasonable fees associated with the negotiation of this Agreement. Further, in the case of any relocation out of the City, the Company agrees that an adjustment of Annual Payments due to the City hereunder shall be calculated based upon the period of occupation of the Facility in the City, but in no event shall the City be responsible for the return of any funds provided to it by the Company.

## **XXII. Indemnification**

The Company shall indemnify, defend, and hold the City of Haverhill harmless from and against any and all claims, demands, liabilities, actions, causes of actions, defenses, proceedings and/or costs and expenses, including attorney's fees, brought against the City, their agents, departments, officials, employees, insurers and/or successors, by any third party arising from or relating to the development of the Property and/or Facility. Such indemnification shall include, but shall not be limited to, all reasonable fees and reasonable costs of attorneys and other reasonable consultant fees and all fees and costs (including but not limited to attorneys and consultant fees and costs) shall be charged at regular and customary municipal rates, of the City's choosing incurred in defending such claims, actions, proceedings or demands. The Company agrees, within thirty (30) days of written notice by the City, to reimburse the City for any and all costs and fees incurred in defending itself with respect to any such claim, action, proceeding or demand.


Notwithstanding the provisions of the foregoing paragraph the company shall have no obligation to provide or pay for legal counsel to the city in the event of an appeal of the application for a special permit.

**XXIII. Third-Parties**

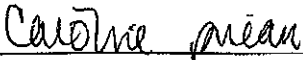
Nothing contained in this agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the City or the Company.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

City of Haverhill

  
\_\_\_\_\_  
James J. Fiorentini  
Mayor

Haverhill Stem, LLC

  
\_\_\_\_\_  
Caroline Pineau  
President

## COMMERCIAL LEASE

### 1. PARTIES

The Westland Group, LLC, 124 Washington Street, Haverhill, Massachusetts 01832, LESSOR, which expression shall include its heirs, successors, and assigns where the context so admits, do hereby lease to Pineau Projects, LLC, 25 Bradfields Drive, Haverhill, Massachusetts 01830, LESSEE, which expression shall include its successors, executors, administrators, and assigns where the context so admits, and the LESSEE hereby leases the following described premises:

### 2. PREMISES

The land with the building thereon located at 124 Washington Street, Haverhill, Massachusetts 01832.

### 3. TERM

The term of this lease shall be for five (5) years commencing on \_\_\_\_\_ and ending on \_\_\_\_\_

### 4. BASIC RENT

The LESSEE shall pay to the LESSOR rent at the monthly rate set forth below, payable in advance. All payments are due on the first of the month.

### 5. RENT

The Rent shall be \$5,000.00 per month.

### 6. UTILITIES

The LESSEE shall pay, as they become due, all bills for electricity and other utilities (whether they are used for furnishing heat or other purposes) that are furnished to the leased premises.

The LESSOR shall have no obligation to provide utilities or equipment other than the utilities and equipment within the premises as of the commencement date of this lease or as they may be maintained, repaired or replace in accordance with the terms of this lease. In the event the LESSEE requires or desires additional utilities or equipment, the installation and maintenance thereof shall be the LESSEE's sole obligation, provided that such installation shall be subject to the LESSOR's prior written consent.

### 7. USE OF LEASED PREMISES

The LESSEE shall use the leased premises only for the purpose of retail business properly licensed.

### 8. COMPLIANCE WITH LAWS

The LESSEE acknowledges that no trade or occupation shall be conducted in the leased premises or use made thereof which will be unlawful, improper, noisy or offensive, or contrary to any law or any municipal by-law or ordinance in force in the city or town in which the premises are situated. Without limiting the generality of the foregoing (a) the LESSEE shall not bring or permit to be brought or kept in or on the leased premises or elsewhere on the LESSOR's property any hazardous, toxic, inflammable, combustible or explosive fluid, material, chemical or substance,

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including without limitation any item defined as hazardous pursuant to Chapter 21E of the Massachusetts General Laws; and (b) the LESSEE shall be responsible for compliance with requirements imposed by the Americans with Disabilities Act relative to any work performed by the LESSEE in the leased premises.

#### **9. FIRE INSURANCE**

The LESSEE shall not permit any use of the leased premises which will make void any insurance on the property of which the leased premises are a part, or on the contents of said property or which shall be contrary to any law or regulation from time to time established by the New England Fire Insurance Rating Association, or any similar body succeeding to its powers.

#### **10. MAINTENANCE**

The LESSEE agrees to maintain the interior of the leased premises, as well as the electrical, heating, plumbing and other systems servicing the leased premises, and all glass of the leased premises, damage by fire and other casualty, and normal wear and tear, excepted, acknowledging that the leased premises are now in good order and the glass whole. The LESSEE shall not permit the leased premises to be overloaded, damaged, stripped, or defaced, nor suffer any waste. LESSEE shall obtain written consent of LESSOR before erecting any sign on the premises, which shall not be unreasonably withheld or delayed.

LESSOR shall be responsible maintaining the structure, foundation, exterior and roof of the building of which the leased premises are a part.

#### **11. ALTERATIONS ADDITIONS**

The LESSEE shall not make structural alterations or additions to the lease premises, but may make non-structural alterations provided the LESSOR consents thereto in writing, which consent shall not be unreasonably withheld or delayed. All such allowed alterations shall be at Lessee's expense and shall be in quality at least equal to the present construction. LESSEE shall not permit any mechanic's liens, or similar liens, to remain upon the leased premises for labor and material furnished to LESSEE or claimed to have been furnished to LESSEE in connection with work of any character performed or claimed to have been performed at the direction of LESSEE and shall cause any such lien to be released of record forthwith without cost to the LESSOR. Any alterations or improvements made by LESSEE shall become the property of the LESSOR at the termination of occupancy as provided herein.

#### **12. ASSIGNMENT- SUBLEASING**

The LESSEE shall not assign or sublet the whole or any part of the leased premises without the prior written consent of the LESSOR, which consent shall not be unreasonably withheld or delayed.

#### **13. SUBORDINATION**

This lease shall be subject and subordinate to any and all mortgages, deeds of trust and other instruments in the nature of a mortgage, now or at any time hereafter, a lien or liens on the

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property of which the leased premises are a part and the LESSEE shall, when requested, promptly execute and deliver such written instruments as shall be necessary to show the subordination of this lease to said mortgages, deeds of trust or other such instruments in the nature of a mortgage.

#### **14. LESSORS ACCESS**

The LESSOR or agents of the LESSOR may, at reasonable times and upon reasonable notice to the LESSEE, enter to view the leased premises and may remove placards and signs not approved and affixed as herein provided, and make repairs and alterations as LESSOR should elect to do and may show the leased premises to others, and at any time within three (3) months before the expiration of the term, may affix to any suitable part of the leased premises a notice for letting or selling the leased premises or property of which the leased premises are a part and keep the same so affixed without hindrance or molestation.

#### **15. INDEMNIFICATION AND LIABILITY**

The LESSEE shall save the LESSOR harmless from all loss and damage occasioned by anything occurring in the leased premises unless caused by the negligence of the LESSOR and for all loss and damage wherever occurring occasioned by any neglect or misconduct of the LESSEE.

#### **16. INSURANCE**

The LESSEE shall maintain with respect to the leased premises comprehensive public liability insurance in the amount of \$1,000,000.00 / \$2,000,000.00 in responsible companies qualified to do business in Massachusetts and in good standing therein insuring the LESSOR as well as LESSEE against injury to persons or damage to property as provided, and under which the insurer agrees to indemnify and hold LESSOR and those in privity of estate with LESSOR harmless from and against all damages, costs, expenses and/or liability arising out of or based upon any and all claims, accidents, injuries and/or damages for personal injury, death and/or property damage to any person or party in, on or about the leased premises. The LESSEE shall deposit with the LESSOR certificates for such insurance at or prior to the commencement of the term, and thereafter within thirty (30) days prior to the expiration of any such policies. To the extent that LESSEE can obtain same at no additional cost, all such insurance certificates shall provide that such policies shall not be cancelled without at least ten (10) days prior written notice to each assured named therein.

The LESSOR shall obtain and keep in force during the term of this Lease a policy or policies of insurance covering loss or damage to the premises, in the amount of the full replacement value thereof, as the same may exist from time to time, but in no event less than the total amount required by lenders having liens on the premises, against all perils included within the classification of fire, extended coverage, vandalism, malicious mischief, flood (in the event same is required by a lender having a lien on the premises), and special extended perils ("all risk" as such term is used in

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the insurance industry). Said insurance shall provide for payment of loss thereunder to Landlord or to the holders of mortgages or deeds of trust on the Premises.

**17. FIRE CASUALTY  
EMINENT DOMAIN**

Should a substantial portion of the leased premises, or of the property of which they are a part, be substantially damaged by fire or other casualty, or be taken by eminent domain, the LESSOR may elect to terminate this lease. If LESSOR elects not to terminate this lease, and when such fire, casualty, or taking renders the leased premises substantially unsuitable for their intended use, a just and proportionate abatement of rent shall be made, and the LESSOR shall restore the leased premises to a condition substantially suitable for their intended use within ninety (90) days of said fire, casualty or taking..

The LESSOR reserves, and the LESSEE grants to the LESSOR, all rights which the LESSEE may have for damages or injury to the leased premises for any taking by eminent domain, except for damage to the LESSEE'S fixtures, property and/or equipment.

**18. DEFAULT AND  
BANKRUPTCY**

In the event that:

- (a) The LESSEE shall default in the payment of any installment of rent or other sum herein specified and such default shall continue for ten (10) days; or
- (b) The LESSEE shall default in the observance or performance of any other of the LESSEE's covenants, agreements, or obligations hereunder and such default shall not be corrected within thirty (30) days; or
- (c) The LESSEE shall be declared bankrupt or insolvent according to law, or, if any assignment shall be made of LESSEE's property for the benefit of creditors.

then the LESSOR shall have the right thereafter, while such default continues, to re-enter and take complete possession of the leased premises, to declare the term of this lease ended, and remove the LESSEE's effects, without prejudice to any remedies which might be otherwise used for arrears of rent or other default. The LESSEE shall indemnify the LESSOR against all loss of rent and other payments which the LESSOR may incur by reason of such termination during the residue of the term. If the LESSEE shall default, after reasonable notice thereof, in the observance or performance of any conditions or covenants on LESSEE's part to be observed or performed under or by virtue of any of the provisions in any article of this lease, the LESSOR, without being

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under any obligation to do so and without thereby waiving such default, may remedy such default for the account and at the expense of the LESSEE. If the LESSOR makes any expenditures or incurs any obligations for the payment of money in connection therewith, including but not limited to, reasonable attorneys' fees in successfully prosecuting any action or proceeding, such sums paid or obligations incurred shall be paid to the LESSOR by the LESSEE as additional rent. Notwithstanding the foregoing language, the LESSOR shall use any and all reasonable good faith efforts to relet the premises and thereby mitigate any damages sustained by LESSOR as a result of any Default by LESSEE.

#### **19. NOTICE**

Any notice from the LESSOR to the LESSEE relating to the leased premises or to the occupancy thereof, shall be deemed duly served, if left at the leased premises addressed to the LESSEE, or if mailed to the leased premises, registered or certified mail, return receipt requested, postage prepaid, addressed to the LESSEE. Any notice from the LESSEE to the LESSOR relating to the leased premises or to the occupancy thereof, shall be deemed duly served, if mailed to the LESSOR by registered or certified mail, return receipt requested, postage prepaid, addressed to the LESSOR at such address as the LESSOR may from time to time advise in writing.

#### **20. SURRENDER**

The LESSEE shall at the expiration or other termination of this lease remove all LESSEE's goods and effects from the leased premises, (including, without hereby limiting the generality of the foregoing, all signs and lettering affixed or painted by the LESSEE, either inside or outside the leased premises). LESSEE shall deliver to the LESSOR the leased premises and all keys, locks thereto, and other fixtures connected therewith and all alterations and additions made to or upon the leased premises, in good condition, reasonable wear and tear, and damage by fire or other casualty only excepted. In the event of the LESSEE's failure to remove any of LESSEE's property from the premises LESSOR is hereby authorized, without liability to LESSEE for loss or damage thereto, and at the sole risk of LESSEE, to remove and store any of the property at LESSEE's expense, or to retain same under LESSOR's control or to sell at public or private sale, without notice any or all of the property not so removed and to apply the net proceeds of such sale to the payment of any sum due hereunder, or to destroy such property.

#### **21. CONDITION OF PREMISES**

The LESSEE shall accept the leased premises "as is" and the LESSOR shall be obligated to perform no other work or renovations with the leased premises.

#### **23. LIABILITY OF**

No owner of the property of which the leased premises are a part

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**OWNER**

shall be liable hereunder except for breaches of the LESSOR'S obligations occurring during the period of such ownership. The obligations of the LESSOR shall be binding upon the LESSOR'S interest in said property, but not upon other assets of the LESSOR, and no individual partner, agent, trustee, stockholder, officer, director, employee or beneficiary of the LESSOR shall be personally liable for performance of the LESSOR'S obligations hereunder.

**24 PLOWING/  
DUMPSTER.**

The LESSEE shall be responsible for all trash, debris and snow removal from, in, on and around the leased premises.

IN WITNESS WHEREOF, the said parties hereunto set their hands and seals this            day of            , 2019.

LESSEE:

LESSOR:

**PINEAU PROJECTS, LLC**

**THE WESTLAND GROUP, LLC**

*Caroline Pineau*  
Caroline Pineau, Manager

*Stuart C. Giles*  
Stuart C. Giles, Manager

*Adam Richard Pineau*  
Witness to Caroline Pineau  
(Print witness name below)  
Adam Richard Pineau

*Jeanne Giles*  
Witness to Stuart C. Giles  
(Print witness name below)  
JEANNE GILES

*SLG*  
*CP*

## COMMERCIAL SUBLEASE

### 1. PARTIES

Pineau Projects, LLC, 25 Bradfields Drive, Haverhill, Massachusetts 01830, SUBLESSOR, which expression shall include its heirs, successors, and assigns where the context so admits, does hereby sublease to Haverhill Stem, LLC, 124 Washington Street, Haverhill, Massachusetts 01832, SUBLESSEE, which expression shall include its successors, executors, administrators, and assigns where the context so admits, and the SUBLESSEE hereby leases the following described premises:

### 2. PREMISES

The land with the building thereon located on the first floor and basement of 124 Washington Street, Haverhill, Massachusetts 01832, consisting of 3,220.00 square feet.

### 3. TERM

The term of this lease shall be for five (5) years commencing on \_\_\_\_\_ and ending on \_\_\_\_\_

It is possible that SUBLESSOR may not be able to provide SUBLESSEE possession of the Premises when scheduled. If SUBLESSOR is not to blame Tenant will not owe any rent for the period up to the time when SUBLESSOR provides SUBLESSEE possession of the Premises, and SUBLESSEE will have no claim against SUBLESSOR. If the delay continues for more than thirty (30) days, either party may terminate the Lease by notifying the other party seven (7) days in advance. If the reason for the delay is the fact that the Premises are still occupied, the SUBLESSOR may try to evict the occupant on behalf of SUBLESSEE.

Notwithstanding the foregoing this tenancy may be terminated by a written notice by SUBLESSEE to SUBLESSOR given before the first day of any month and shall be effective on the last day of the month which is at least ninety (90) days after such notice has been given or three (3) months after such notice has been given, whichever is longer; if SUBLESSEE does not receive a license from the State of Massachusetts to operate a Licensed Marijuana Establishment or if SUBLESSEE is denied the required local permits to operate a Licensed Marijuana Establishment. It is herein agreed the SUBLESSEE cannot give SUBLESSOR said notice prior to \_\_\_\_\_.

Notwithstanding the foregoing, this tenancy may be terminated by written notice by SUBLESSEE to SUBLESSOR given before the first day of any month and shall be effective on the last day of the month which is at least one hundred eighty (180) days after such notice has been given or six (6) months after such notice has been given whichever is longer; if Federal Laws of Massachusetts Laws change so as to remove the right of any business to be licensed as a State of Massachusetts Licensed Marijuana Establishment. It is herein agreed that SUBLESSEE cannot give SUBLESSOR said notice prior to \_\_\_\_\_.

This Lease shall terminate upon expiration of the Term, if not sooner terminated in accordance with the terms hereof, without the necessity of, and SUBLESSEE hereby waives all rights to, any notice to terminate, vacate or quit the Premises. The original term and extended term (if applicable and to the extent properly exercised) are herein collectively called the 'term'

#### **4. BASIC RENT**

The SUBLESSEE shall pay to the SUBLESSOR rent at the monthly rate set forth below, payable in advance. All payments are due on the first of the month.

#### **5. RENT**

The Rent shall be \$5,000.00 per month.

#### **6. UTILITIES**

The SUBLESSEE shall pay, as they become due, all bills for electricity and other utilities (whether they are used for furnishing heat or other purposes) that are furnished to the leased premises.

The SUBLESSOR shall have no obligation to provide utilities or equipment other than the utilities and equipment within the premises as of the commencement date of this lease or as they may be maintained, repaired or replaced in accordance with the terms of this lease. In the event the SUBLESSEE requires or desires additional utilities or equipment, the installation and maintenance thereof shall be the SUBLESSEE's sole obligation, provided that such installation shall be subject to the SUBLESSOR's prior written consent.

#### **7. USE OF LEASED PREMISES**

The SUBLESSEE shall use the leased premises only for the purpose of **a retail marijuana dispensary.**

#### **8. COMPLIANCE WITH LAWS**

The SUBLESSEE acknowledges that no trade or occupation shall be conducted in the leased premises or use made thereof which will be unlawful, improper, noisy or offensive, or contrary to any law or any municipal by-law or ordinance in force in the city or town in which the premises are situated. Without limiting the generality of the foregoing (a) the SUBLESSEE shall not bring or permit to be brought or kept in or on the leased premises or elsewhere on the SUBLESSOR's property any hazardous, toxic, inflammable, combustible or explosive fluid, material, chemical or substance, including without limitation any item defined as hazardous pursuant to Chapter 21E of the Massachusetts General Laws; and (b) the SUBLESSEE shall be responsible for compliance with requirements imposed by the Americans with Disabilities Act relative to any work performed by the SUBLESSEE in the leased premises.

#### **9. FIRE INSURANCE**

The SUBLESSEE shall not permit any use of the leased premises which will make void any insurance on the property of which the

leased premises are a part, or on the contents of said property or which shall be contrary to any law or regulation from time to time established by the New England Fire Insurance Rating Association, or any similar body succeeding to its powers.

#### **10. MAINTENANCE**

The SUBLESSEE agrees to maintain the interior of the leased premises, as well as the electrical, heating, plumbing and other systems servicing the leased premises, and all glass of the leased premises, damage by fire and other casualty, and normal wear and tear, excepted, acknowledging that the leased premises are now in good order and the glass whole. The SUBLESSEE shall not permit the leased premises to be overloaded, damaged, stripped, or defaced, nor suffer any waste. SUBLESSEE shall obtain written consent of SUBLESSOR before erecting any sign on the premises, which shall not be unreasonably withheld or delayed.

SUBLESSOR shall be responsible maintaining the structure, foundation, exterior and roof of the building of which the leased premises are a part.

#### **11. ALTERATIONS ADDITIONS**

The SUBLESSEE shall not make structural alterations or additions to the lease premises, but may make non-structural alterations provided the SUBLESSOR consents thereto in writing, which consent shall not be unreasonably withheld or delayed. All such allowed alterations shall be at SUBLESSEE's expense and shall be in quality at least equal to the present construction. SUBLESSEE shall not permit any mechanic's liens, or similar liens, to remain upon the leased premises for labor and material furnished to SUBLESSEE or claimed to have been furnished to SUBLESSEE in connection with work of any character performed or claimed to have been performed at the direction of SUBLESSEE and shall cause any such lien to be released of record forthwith without cost to the SUBLESSOR. Any alterations or improvements made by SUBLESSEE shall become the property of the SUBLESSOR at the termination of occupancy as provided herein.

#### **12. ASSIGNMENT- SUBLEASING**

The SUBLESSEE shall not assign or sublet the whole or any part of the leased premises. Any attempted assignment or subletting shall be void.

#### **13. SUBORDINATION**

This lease shall be subject and subordinate to any and all mortgages, deeds of trust and other instruments in the nature of a mortgage, now or at any time hereafter, a lien or liens on the property of which the leased premises are a part and the SUBLESSEE shall, when requested, promptly execute and deliver such written instruments as shall be necessary to show the subordination of this lease to said mortgages, deeds of trust or other such instruments in the nature of a mortgage.

#### **14. SUBLESSORS ACCESS**

The SUBLESSOR or agents of the SUBLESSOR may, at reasonable times and upon reasonable notice to the SUBLESSEE, enter to view the leased premises and may remove placards and signs not approved and

affixed as herein provided, and make repairs and alterations as SUBLESSOR should elect to do and may show the leased premises to others, and at any time within three (3) months before the expiration of the term, may affix to any suitable part of the leased premises a notice for letting or selling the leased premises or property of which the leased premises are a part and keep the same so affixed without hindrance or molestation.

#### **15. INDEMNIFICATION AND LIABILITY**

The SUBLESSEE shall save the SUBLESSOR harmless from all loss and damage occasioned by anything occurring in the leased premises unless caused by the negligence of the SUBLESSOR and for all loss and damage wherever occurring occasioned by any neglect or misconduct of the SUBLESSEE.

#### **16. INSURANCE**

The SUBLESSEE shall maintain with respect to the leased premises and the property of which the leased premises are a part comprehensive public liability insurance in the amount of \$1,000,000.00 / \$2,000,000.00 in responsible companies qualified to do business in Massachusetts and in good standing therein insuring the SUBLESSOR as well as SUBLESSEE against injury to persons or damage to property as provided, and under which the insurer agrees to indemnify and hold LESSOR and those in privity of estate with LESSOR harmless from and against all damages, costs, expenses and/or liability arising out of or based upon any and all claims, accidents, injuries and/or damages for personal injury, death and/or property damage to any person or party in, on or about the leased premises. The SUBLESSEE shall deposit with the SUBLESSOR certificates for such insurance at or prior to the commencement of the term, and thereafter within thirty (30) days prior to the expiration of any such policies. To the extent that SUBLESSEE can obtain same at no additional cost, all such insurance certificates shall provide that such policies shall not be cancelled without at least ten (10) days prior written notice to each assured named therein.

The SUBLESSOR shall obtain and keep in force during the term of this Lease a policy or policies of insurance covering loss or damage to the premises, in the amount of the full replacement value thereof, as the same may exist from time to time, but in no event less than the total amount required by lenders having liens on the premises, against all perils included within the classification of fire, extended coverage, vandalism, malicious mischief, flood (in the event same is required by a lender having a lien on the premises), and special extended perils ("all risk" as such term is used in the insurance industry). Said insurance shall provide for payment of loss thereunder to Landlord or to the holders of mortgages or deeds of trust on the Premises.

#### **17. FIRE CASUALTY**

Should a substantial portion of the leased premises, or of the



**EMINENT DAMAIN**

property of which they are a part, be substantially damaged by fire or other casualty, or be taken by eminent domain, the SUBLESSOR may elect to terminate this lease. If SUBLESSOR elects not to terminate this lease, and when such fire, casualty, or taking renders the leased premises substantially unsuitable for their intended use, a just and proportionate abatement of rent shall be made, and the SUBLESSOR shall restore the leased premises to a condition substantially suitable for their intended use within ninety (90) days of said fire, casualty or taking.

The SUBLESSOR reserves, and the SUBLESSEE grants to the SUBLESSOR, all rights which the SUBLESSEE may have for damages or injury to the leased premises for any taking by eminent domain, except for damage to the SUBLESSEE'S fixtures, property and/or equipment.

**18. DEFAULT AND  
BANKRUPTCY**

In the event that:

- (a) The SUBLESSEE shall default in the payment of any installment of rent or other sum herein specified and such default shall continue for ten (10) days; or
- (b) The SUBLESSEE shall default in the observance or performance of any other of the SUBLESSEE'S covenants, agreements, or obligations hereunder and such default shall not be corrected within thirty (30) days; or
- (c) The SUBLESSEE shall be declared bankrupt or insolvent according to law, or, if any assignment shall be made of SUBLESSEE'S property for the benefit of creditors.

then the SUBLESSOR shall have the right thereafter, while such default continues, to re-enter and take complete possession of the leased premises, to declare the term of this lease ended, and remove the SUBLESSEE'S effects, without prejudice to any remedies which might be otherwise used for arrears of rent or other default. The SUBLESSEE shall indemnify the SUBLESSOR against all loss of rent and other payments which the SUBLESSOR may incur by reason of such termination during the residue of the term. If the SUBLESSEE shall default, after reasonable notice thereof, in the observance or performance of any conditions or covenants on SUBLESSEE'S part to be observed or performed under or by virtue of any of the provisions in any article of this lease, the SUBLESSOR, without being under any obligation to do so and without thereby waiving such default, may remedy such default for the account and at the expense of the SUBLESSEE.

If the SUBLESSOR makes any expenditures or incurs any obligations for the payment of money in connection therewith, including but not limited to, reasonable attorneys' fees in successfully prosecuting

any action or proceeding, such sums paid or obligations incurred shall be paid to the SUBLESSOR by the SUBLESSEE as additional rent. Notwithstanding the foregoing language, the SUBLESSOR shall use any and all reasonable good faith efforts to relet the premises and thereby mitigate any damages sustained by SUBLESSOR as a result of any Default by SUBLESSEE.

#### **19. NOTICE**

Any notice from the SUBLESSOR to the SUBLESSEE relating to the leased premises or to the occupancy thereof, shall be deemed duly served, if left at the leased premises addressed to the SUBLESSEE, or if mailed to the leased premises, registered or certified mail, return receipt requested, postage prepaid, addressed to the SUBLESSEE. Any notice from the SUBLESSEE to the SUBLESSOR relating to the leased premises or to the occupancy thereof, shall be deemed duly served, if mailed to the SUBLESSOR by registered or certified mail, return receipt requested, postage prepaid, addressed to the SUBLESSOR at such address as the SUBLESSOR may from time to time advise in writing.

#### **20. SURRENDER**

The SUBLESSEE shall at the expiration or other termination of this lease remove all SUBLESSEE'S goods and effects from the leased premises, (including, without hereby limiting the generality of the foregoing, all signs and lettering affixed or painted by the SUBLESSEE, either inside or outside the leased premises). SUBLESSEE shall deliver to the SUBLESSOR the leased premises and all keys, locks thereto, and other fixtures connected therewith and all alterations and additions made to or upon the leased premises, in good condition, reasonable wear and tear, and damage by fire or other casualty only excepted. In the event of the SUBLESSEE'S failure to remove any of SUBLESSEE'S property from the premises SUBLESSOR is hereby authorized, without liability to SUBLESSEE for loss or damage thereto, and at the sole risk of SUBLESSEE, to remove and store any of the property at SUBLESSEE'S expense, or to retain same under SUBLESSOR'S control or to sell at public or private sale, without notice any or all of the property not so removed and to apply the net proceeds of such sale to the payment of any sum due hereunder, or to destroy such property.

#### **21. CONDITION OF PREMISES**

The SUBLESSEE shall accept the leased premises "as is" and the SUBLESSOR shall be obligated to perform no other work or renovations with the leased premises.

#### **23. LIABILITY OF OWNER**

No owner of the property of which the leased premises are a part shall be liable hereunder except for breaches of the SUBLESSOR'S obligations occurring during the period of such ownership. The obligations of the SUBLESSOR shall be binding upon the SUBLESSOR'S interest in said property, but not upon other assets of the SUBLESSOR, and no individual partner, agent, trustee, stockholder,

officer, director, employee or beneficiary of the SUBLESSOR shall be personally liable for performance of the SUBLESSOR'S obligations hereunder.

**24 PLOWING/  
DUMPSTER.**

The SUBLESSEE shall be responsible for all trash, debris and snow removal from, in, on and around the leased premises.

IN WITNESS WHEREOF, the said parties hereunto set their hands and seals this                      day of  
, 2019.

SUBLESSEE:

SUBLESSOR:

**HAVERHILL STEM, LLC**

**Pineau Projects, LLC**

Caroline pineau  
Caroline Pineau, Manager

Caroline pineau  
Caroline Pineau, Manager

Gerald Comeau  
Witness to Caroline Pineau  
(Print witness name below)  
Gerald Comeau

Teagan McCarthy  
Witness to ~~Caroline Pineau~~  
(Print witness name below)  
Teagan McCarthy

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Haverhill Stem LLC  
124 Washington St.  
Haverhill MA 01832

Haverhill Stem LLC is wholly owned by Caroline Pineau. Haverhill Stem LLC has a lease from Pineau Projects LLC for the basement and first floor of 124 Washington Street, Haverhill MA 01832.

**Pineau Projects LLC  
25 Bradfields Dr.  
Haverhill MA 01830**

Pineau Projects LLC is wholly owned by Caroline Pineau. Pineau Projects LLC leases the building owned by The Westland Group LLC, including all 4 floors of 124 Washington St. Haverhill MA 01832.

The only asset Pineau Projects LLC has at this point is leasehold interest in the property at 124 Washington St., Haverhill MA 01832.

The Westland Group LLC  
124 Washington St.  
Haverhill MA 01832

The Westland Group LLC wholly owns the building and property at 124 Washington Street, Haverhill MA 01832. The Westland Group LLC is leasing the building, including all four floors, of 124 Washington Street to Pineau Projects LLC.

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**From:** [donotreply@mass.gov](mailto:donotreply@mass.gov)

**Subject:** Notification from the Cannabis Control Commission: License Application Submitted

**Date:** March 16, 2019 at 10:28:08 AM EDT

**To:** [caroline@theyogatreestudio.com](mailto:caroline@theyogatreestudio.com)

3-16-2019

Application Number: MRN281327

Dear caroline pineau:

This email acknowledges that your Marijuana Retailer - Background Check application packet was submitted to the Cannabis Control Commission via the MassCIP system.

We will contact you if we have questions about your application. When the review is complete, we will email a notification.

Sincerely,

The Cannabis Control Commission

**From:** [donotreply@mass.gov](mailto:donotreply@mass.gov)

**Subject:** Notification from the Cannabis Control Commission: License Application Submitted

**Date:** March 30, 2019 at 10:20:58 AM EDT

**To:** [caroline@theyogatreestudio.com](mailto:caroline@theyogatreestudio.com)

3-30-2019

Application Number: MRN281327

Dear caroline pineau:

This email acknowledges that your Marijuana Retailer - Application of Intent application packet was submitted to the Cannabis Control Commission via the MassCIP system.

We will contact you if we have questions about your application. When the review is complete, we will email a notification.

Sincerely,  
The Cannabis Control Commission

**From:** [donotreply@mass.gov](mailto:donotreply@mass.gov)

**Subject:** Notification from the Cannabis Control Commission: License Application Submitted

**Date:** March 31, 2019 at 3:48:20 PM EDT

**To:** [caroline@theyogatreestudio.com](mailto:caroline@theyogatreestudio.com)

3-31-2019

Application Number: MRN281327

Dear caroline pineau:

This email acknowledges that your Marijuana Retailer - Management and Operations Profile application packet was submitted to the Cannabis Control Commission via the MassCIP system.

We will contact you if we have questions about your application. When the review is complete, we will email a notification.

Sincerely,  
The Cannabis Control Commission





# Massachusetts Cannabis Industry Portal (MassCIP)

CP

Cannabis Control Commission > My Licenses > Marijuana Retailer

## Application #: MRN281327

You have submitted the application below on 2-8-2019. The review process may take several weeks or longer, the Commission will notify you when a decision regarding your application has been made. Please print this page or save a screenshot for your records.

### Payment Information

Amount Due: \$300.00

Amount Paid: \$300.00

Remaining Amount: \$0.00

### About the Marijuana Establishment

Business Legal Name: Haverhill Stem LLC

Federal Tax Identification Number EIN/TIN: 82-5176376

Phone Number: 978-944-4126      Email Address: caroline@stemhaverhill.com

Business Address 1: 124 Washington St.

Business Address 2:

Business City: Haverhill

Business State: MA

Business Zip Code:  
01830

Mailing Address 1: 124 Washington St.

Mailing Address 2:

Mailing City: Haverhill

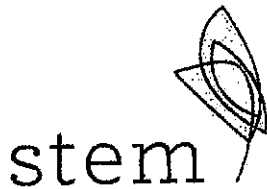
Mailing State: MA

Mailing Zip Code:  
01830

Ok

For assistance please call the Cannabis Control Commission at 617-701-8400 or email at [cannabiscommission@state.ma.us](mailto:cannabiscommission@state.ma.us)

4



April 11, 2019

John Michitson  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill MA 01830

Re: Petition for a Special Permit  
Haverhill Stem LLC

Dear President Michitson and Members of the Haverhill City Council,

Haverhill Stem LLC is requesting a special permit to operate a Licensed Marijuana Establishment at 124 Washington St. Haverhill MA. The proposed retail establishment will occupy the first floor and basement of the existing 4 story building at 124 Washington Street.

The proposed property, 124 Washington Street, is located in the Waterfront District A (WDA), an approved marijuana overlay district by the City of Haverhill.

Thank you and please contact me with any questions or concerns you may have.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Caroline Pineau', written in dark ink.

Caroline Pineau  
Managing Member

Haverhill Stem LLC  
124 Washington St.  
Haverhill MA 01832

Cc: Haverhill City Clerk

15

**William D. Luzier, Esq.  
26 Riverdale Street  
Allston, Massachusetts 02134  
bostonjp@earthlink.net  
617-584-1650**

April 11, 2019

John A. Michitson, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill MA 01830

Re: Special Permit  
Haverhill Stem LLC  
Cannabis Control Commission (CCC) Application number: MRN281327 Economic  
Empowerment Applicant Number: # EE202084

Dear Sir:

I write to confirm the current status of the CCC application filed by Haverhill Stem LLC.

The CCC regulations require an applicant to file three application packets and pay the application fee to complete the application process. See 935 CMR 500.101(1). Attached please find four emails from the CCC indicating that Haverhill Stem LLC has completed the application process.

Additionally, because Haverhill Stem LLC is an Economic Empowerment Applicant the application is entitled to priority status. See 935 CMR 500.102(2)(a)(1).

Therefore, Haverhill Stem LLC qualifies and is eligible to receive a certificate of registration from the CCC.

Thank you for your attention to this matter.

Sincerely,



William D. Luzier  
Attorney  
Cannabis Consultant



April 24, 2019

**Fire Protection Narrative/Scope of Work**

Re: 124 Washington Street  
Haverhill, MA

Professional Fire Systems Inc. has been contracted by Flock Construction to perform work at 124 Washington Street. All work to be performed will be done in accordance with NFPA-13 2013 edition, and meet all requirements of Massachusetts State Building Code, and any requirements of the Haverhill Fire Department.

**Design Criteria:**

Sprinkler system is designed and calculated per NFPA 13 (2013) to an ordinary hazard group 2 density of 0.20 over 1500sq.ft. with an outside hose allowance of 100 gpm. Miscellaneous storage if any shall be limited to class 1 through 3 commodities up to 12'-0" above finished floor. Class 4 commodities up to 10'-0" above finished floor and group A plastics up to 5'-0" above finished floor is all acceptable with an ordinary hazard group 2 density.

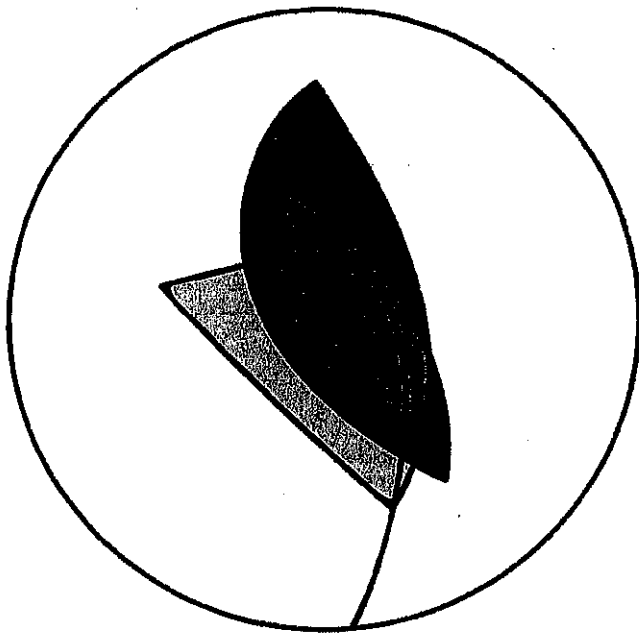
**Scope of Work:**

Install a new sprinkler system in an existing 4 story building per NFPA 13 (2013). All new sprinkler heads shall be quick response. A new sprinkler riser will be installed in the basement level with a new 4" underground lead-in.

Please feel free to contact our office with any questions.

*Matt Ashley*

Professional Fire Systems  
304 Turnpike Road  
Southborough, MA 01772



# stem

Traffic, Parking, & Mitigation

2019



## **Stem Parking, Traffic, Mitigation Plan**

Traffic and parking has been a concern by the City of Haverhill as it pertains to all marijuana retail overlay zones throughout the city. It is Stem's desire always to work collaboratively with the city on solutions to address any potential concerns that may arise for Stem's particular zone (WDA- Waterfront District A). Stem has done some considerable research as to why the downtown WDA zone is a really smart location for Haverhill officials to have chosen to locate a marijuana retail establishment.

### **Research:**

Because Massachusetts lacks hard and fast data surrounding the new adult-use marijuana industry, much research is anecdotal or acquired from the national level. Stem's consultant Kevin Dorr, former Haverhill Police Lieutenant, did travel to Leicester in December to do some our due diligence and there was no traffic issue evident at that time. There were certainly people visiting the retail dispensary there, but he spoke to security officials and parking consultants, and they have seen few issues and things have been calming down. Stem's CEO, Caroline Pineau, also connected to a community in Aurora Colorado and spoke to the woman in charge of marijuana oversight of that city (population 330,000). They have 24 dispensaries (4 in their downtown original Aurora area) and they have seen many old disheveled buildings now enhanced by dispensaries, saying its had a positive impact on the city of Aurora and its citizens. She also said they have been able to address a wide array of previously underfunded issues in their community, particularly homelessness through the tax revenue generated by these dispensaries. She stressed that they have never felt the need for a parking/traffic study and the only time they have seen an increase in traffic is opening week of a store and should a dispensary plan an event on 4/20. She also said that unlike restaurants, dispensaries have steady business throughout the day, whereas a restaurant acts more like an "event" with increased traffic at lunch and dinner hours.

### **Vehicular Traffic Volumes**

Stem consulted with the Merrimack Valley Planning Commission and received a copy of their "2018 Traffic Volume Report" including the community of Haverhill. In Stem's meeting with Anthony Komornick, Anthony confirmed that the best way to analyze traffic impacts for this new data is to rely on national data, as there is not enough data gathered within Massachusetts to suggest accurate trends. Komornick also suggested getting an accurate data count for the area in front of 124 Washington Street is difficult with standard practices of gathering parking data which involves placing a sensor on the road. Because of its urban location, stats would be highly altered based on people driving over the sensor numerous times while trying to park their vehicles on the onstreet city parking.

With that in mind, Stem looked at the The Merrimack Valley Planning Commission's '2018 Traffic Volume Report' (included in this report) for the most adjacent intersections with data and the study showed statistics for the following areas: Washington Street/ 110/113 Intersection and the 110/113/River Street intersection. Geographically Stem is located nearly directly between these two points.

**MERRIMACK VALLEY PLANNING COMMISSION's "2018 TRAFFIC VOLUME REPORT"**

LOCATION	2013 Volume Count	2008 Volume Count
Washington St./110/113	13,460	16,383
River Street/110/113	13,863	NA

**Estimated Traffic Generation to Stem**

The proposed project involves the redevelopment of an existing 1600sf commercial space (with additional storage sf in basement) which formerly housed the Sons of Italy club. Standardized traffic generation information for these types of facilities is not readily available. Furthermore, the proposed dispensary will be exclusively appointment only initially and therefore there are controls that are being established regarding consumer activities. Stem anticipates the demand will be high initially, as with any new business, but that as more dispensaries open in the region and in Haverhill that demand could diminish. With that in mind, Stem is proposing operating hours of 11am-8pm Monday thru Saturday and 12-8 on Sunday. In addition, Stem anticipates a maximum of 9 employees at the facility during peak hours.

For this assessment, we have assumed traffic generation projections for the ultimate operations that could be realized. Given all of the operational information described above and the anticipated appointment only schedule, the site would generate approximately 50 trips on a daily basis, a maximum of 18 daily trips for employees (trips to work and potential midday trips by some employees). In addition, Stem anticipates that no more than 25 customers would arrive and depart the site during peak hour of operations.

Stem estimated traffic based on nationally-accepted "ITE" data for marijuana dispensaries. Based on that information, Stem's adult-sales facility can be expected to generate 25 entering/25 exiting trips during the weekday evening peak hour (50 trips), and 26 entering/26 exiting trips (52 trips) during the Weekend midday peak hour. We did not include daily traffic volume projections in our study. However, based on the ITE data, the proposed 1600 sf retail facility can be expected to generate 225 entering/225 exiting trips (450 trips total) on a typical weekday, and 234 entering/234 exiting trips (468 trips) on a typical Saturday/Sunday. Estimating trip generation based on the ITE data is entirely appropriate and currently is a recognized standard for this new retail marijuana retail use. The ITE information is based on traffic counts at 4 to 12 sites in Colorado and Oregon at similar facilities. The below data was

gathered from a medical marijuana facility in Massachusetts to come up with an average of the “worst-case” scenario during peak hours.

<b>Trip Generation Summary</b>		<b>3-site Massachusetts RMD average</b>	<b>Stem Anticipated Average (Worst-Case)</b>
Weekday Evening Peak Hour	Enter	17	25
	Exit	18	25
	Total	35	50
Weekend Saturday Peak Hour	Enter	16	26
	Exit	15	26
	Total	31	52

- *Trip generation based on data provided by Massachusetts’s RMD*
- *Trip generation based on ITE LUC 940 (Office) for 828 sf of space*

It is anticipated that most hours of the day will see far less traffic activity and therefore the peak hours identified represent peak conditions for assessment of traffic impacts. Unlike other dispensary locations in Haverhill that require vehicular travel only to patron the premise, Stem is uniquely poised to receive downtown foot traffic from the thousands who already live and work in the downtown area of Washington Street. Stem also is uniquely situated with access to the MBTA commuter rail and anticipates foot traffic from commuters and visitors that will not actually increase the traffic volume in the downtown area. We estimate at least one-third of our business will be from consumers that will not be calculated as part of “additional” or “new” traffic into Haverhill’s downtown. As with any new business, Stem does anticipate vehicular traffic and with the “worst-case” trip generation statistics, assuming two-thirds of the traffic is generated by new vehicular traffic. That would be a total of approximately 15 customers per peak hour (15 in and 15 out). Not included in these statistics is if people car share and visit the dispensary together, eliminating the number of entry/exit trips by individual vehicles. This is comparable, if not less, than some of Haverhill’s downtown restaurants and coffee shops.

### **Parking**

Parking for the facility will be provided primarily through City of Haverhill paid parking. Parallel parking on street, MVTRA Parking Garage, Lot adjacent to MBTA train boarding deck, Public Lot behind 124 Washington Street, and add’l parking at the Goeke Deck if needed.

Stem spoke with Haverhill parking consultant John to better understand parking vacancies and capabilities in Haverhill, who shared the following statistics about downtown Haverhill Parking. The most recent Fall 2018 Parking Study, showed that at peak hours the 315 space MVTRA Parking Garage was only at 55% capacity, which I calculate to be approximately 142 unused spaces. The Goecke Deck, in a study done in July 2018, showed at peak weekday occupancy rate



of 58% on the 130-space top deck and 40% on the 101-space lower deck approaching the lunch hour (12 noon). By Stem's calculations that's an additional 95 spaces. Cumulatively between those two parking structures (not even including the various other on street and public lots available) have available parking for 237 spots. John also mentioned that restaurants are some of the toughest businesses on city parking and agreed that retail establishments will not see this same type of "event" like parking with a marijuana dispensary, with the exception perhaps of Stem's grand opening.

Based on the estimated trip generation of a maximum of 25 customers and 9 employees on site in the peak hour, the peak parking demand is 34 vehicles. When looking at consumer mode of transport however, this number decreases significantly when consideration of consumers visiting dispensary via foot from their home or work in downtown area or by MBTA commuter rail access. If these statistics are modified to reflect only 2/3 of peak hour customers traveling via car, that minimizes parking impact to just 22 spaces at peak hours. As described above, it is anticipated that there will be ample parking during the peak weekday evening and Saturday and Sunday midday hours for Stem patrons and employees. Given the proposed use and appointment only protocols, it is anticipated that customer trips will have very limited duration of 10-15 minutes being the norm, and therefor the actual parking demands have likely been overstated.

No other proposed retail marijuana establishment in the City of Haverhill will have access to 237 unused parking spots as one in the downtown zone, particularly those in commercial zones on outskirts of town. The city will also greatly benefit from paid parking in the WDA Waterfront District.

#### **Traffic/ Parking Mitigation-**

As a new business and new industry, Stem does want to be prepared and has several options available to deal with increased vehicular and pedestrian traffic, should they occur. We plan on utilizing Haverhill Police officers on a paid detail basis to maintain the flow of both vehicular and foot traffic until they are no longer needed. We are exploring the option of an off-site shuttle service either hosted through Stem, or a contractor, again, if it becomes necessary. We believe the issues witnessed at the Leicester and North Hampton MA locations were an aberration as these sites represented the first two adult use dispensaries to open east of the Mississippi River. Site visits to the Leicester and Salem locations determined no traffic related issues at either place less than two weeks after opening. By the time Stem opens its doors there will be several other dispensaries within a 20-mile radius already operating. We will be prepared and flexible to deal with any and all issues if need be.

THE EAGLE-TRIBUNE Monday, January 21, 2019 13

RS

ce.

Daily News

North.com

ne incorrect reason and  
Advertiser subject to credit

## Line and publication deadlines:

Deadlines for the Eagle-Tribune:  
 Daily News: Daily News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune

## Weeklies:

Deadlines for the Eagle-Tribune:  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune

Deadlines for the Eagle-Tribune:  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune

Deadlines for the Eagle-Tribune:  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune  
 Sunday News: Sunday News and Eagle-Tribune

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 Call 603-242-1202

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#### WARNING

If you get an email or cashier's check for money  
 when the seller price for your car, vehicle or  
 merchandise saying you returned the difference  
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 PUPPIES - Great temperament. Parents on  
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 Call 603-242-2878/Methuen

## PUBLIC NOTICES

Take notice, they could affect you!

### PUBLIC NOTICES

Notice is hereby given that a  
 Community Outreach Meeting for  
 a proposed marijuana establish-  
 ment is scheduled for Jan 28, 2019  
 at 6:30 p.m. at The UMass Lowell  
 Innovation Hub located at 2 Merr-  
 ick Street, 3rd Floor, Haverhill, MA  
 01832.

The proposed adult-use retail  
 marijuana establishment will be lo-  
 cated at 124 Washington Street,  
 Haverhill, MA.

There will be an opportunity for  
 the public to ask questions  
 ET - 1/21/19

### PUBLIC NOTICES

#### MORTGAGEE'S SALE OF REAL ESTATE

By virtue and in execution of the Power of Sale contained in a certain  
 Mortgage dated September 11, 1998, given by Mark A. Smith and Patricia V.  
 Smith to Reading Co. Operative Bank, recorded in Essex County (Northern  
 District) Registry of Deeds at Book 4592, Page 25, the undersigned Reading  
 Co. Operative Bank being the present holder of said Mortgage, for breach of  
 the conditions of said Mortgage and for the purpose of foreclosing the same  
 will be sold at Public Auction at:

11:00 A.M. on Wednesday, February 13, 2019

upon the hereinafter-described premises known as and numbered as 8  
 Hammond Way, Andover, Essex County (Northern District), Massachusetts,  
 all and singularly the premises described in said mortgage, to wit:

A certain parcel of land situated in Andover, being shown as Lot 8 on a  
 plan of land entitled "Subdivision Plan of Land in Andover, Mass., of Sunset  
 Rock Estates", dated June 28, 1982, recorded with North Essex Deeds at  
 Book 5000, said lot being bounded:

Hammond Way as

19

**Theodore Xenakis**

*Attorney at Law*

**139 Amesbury Line Road**

**(978) 373-5493**

**Haverhill, MA 01830**

[Xenakislawoffice@gmail.com](mailto:Xenakislawoffice@gmail.com)

May 21, 2019

Haverhill City Council  
4 Summer Street  
Haverhill, MA. 01830

Re: Haverhill Stem, LLC/Special Permit Application

Dear Councilors:

Please be advised that I represent Haverhill Stem, LLC in connection with its pending application for a Special Permit for the operation of a retail marijuana establishment at 124 Washington Street. I am writing to you to state my client's objection to the May 7, 2019 letter to Allison Heartquist from John M. Burke regarding the parking and traffic study commissioned by my client.

Haverhill Stem, LLC entered into a Host Community Agreement with the city in December, 2018. That agreement called for a parking and traffic study. My client has presented its study to the city. The city, as part of the agreement, had it reviewed by its own consultant, the aforementioned Mr. Burke.

It is our contention that the parking and traffic plan presented by my client is more than adequate to address these issues, as is the requirement that sales will be made on an appointment basis only until the parking and traffic impact after the actual opening of the business can be assessed.

In his assessment, Mr. Burke isolates selected examples from other communities that he relies upon to find fault with my client's study. He offers no examples of locations where his recommendations are not found.

Moreover, in his analysis, Mr. Burke ignores the existence of the parking garage that sits across the street from the Haverhill train station and is a five minute walk from my client's proposed establishment. This underutilized facility is readily accessible to any customers who can find no parking on Washington Street and can circle back to this garage.

As Mr. Burke points out, there are also two other parking lots that abut Washington Street, as well as on street parking. The fact that my client doesn't have its own off street parking makes its business exactly the same as every other one on Washington Street, and, in fact, all of downtown Haverhill.

Mr. Burke's suggestion that pedestrian traffic, even with appointment, cannot enter my client's establishment, is not only unnecessary, but an unreasonable burden upon the business and its customers. Haverhill has a vibrant downtown community, both in business and residential locations. In fact, the city's plan is to increase the utilization of the downtown and city center areas. Imposing a restriction on downtown residents, as well as those people enjoying Haverhill's other downtown businesses, that they need to walk to the Goecke parking deck and wait for a shuttle before they can patronize my client's business borders on the absurd.

Mr. Burke also claims that the miniscule parking fee at the Goecke deck and Wingate/Washington Street parking lot (50 cents per hour) will dissuade people who can park on Washington Street for free from 8:00 AM to 3:00 PM. from using these facilities. I highly doubt that people who are going to purchase cannabis products will factor in their parking costs in choosing where to park. Moreover, even if Mr. Burke is correct, I suggest that his analysis applies to all downtown businesses, and will certainly be the case for the large construction taking place on Merrimack Street. Yet, I see no such analogy being made by Mr. Burke. I should think that the city wants to encourage use of its parking decks and garages as not only a source of income, but also as a means of alleviating congestion.

I have been around long enough to remember that the original plan in Haverhill's urban renewal was to widen Merrimack Street and increase off street parking. For reasons that can be debated another day, this did not happen. As a result, the need to encourage off street parking remains, perhaps even greater than before.

Mr. Burke questions what usage will be made of the basement of my client's building and its impact on parking/traffic. Simply put, there will be no retail activity in the basement of the building, and therefore, no impact whatsoever on either parking or traffic.

Mr. Burke also recommends a reservation system for appointment only sales. While unclear, he seems to state that an on-line system be required. If that is the case, then customers will be prohibited from calling on the telephone or even stopping in the store in order to make an appointment. Once again, Mr. Burke imposes an unreasonable burden upon my client's business and its customers.

Next, Mr. Burke states that the city should require police and security details at my client's establishment. It is unclear whether this is to be private details or part of the city's expense as contemplated by the Community Impact Fee my client is paying to the city. Certainly, my client will seek the utmost in security as required by the Cannabis Control Commission and good business practice. I am not sure how this criterion by Mr. Burke comports with his status as a parking/traffic consultant, but I can assure you that my client deems security as a top priority for both safety and economic reasons.

Lastly, the suggestion to install portable toilets at both shuttle stop locations is another anomaly. Would Mr. Burke impose such toilets at all bus stops in the city? Does the city really want its downtown area to be bedecked with portable toilets? Would other downtown business owners and residents?

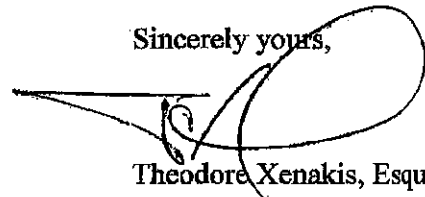
My client has already presented to the Mayor and his panel the intended number of point of sales that will be by appointment only until all can get a handle on the impact of this business upon

downtown. Hopefully, my client's business will be successful for not only its own sales, but also for the neighboring businesses. After all, since the demolition of downtown Haverhill in the 1970's, our fair city has been diligently working to regain its commercial vitality. While the nature of our consumerism has changed, the desire for a vibrant downtown has never faltered.

In sum, I respectfully request that the City Council acknowledge the sufficiency and efficacy of my client's parking and traffic study, as well as its well devised plans for opening this new business in Haverhill. In making this request, I ask that this business not be unreasonably burdened. This enterprise has been an arduous and costly journey for my client, a heavy investment of time, talent, effort and resources by a Haverhill resident and business owner who loves this city and wants to embrace the economic opportunity presented hereby.


Thank you for your kind consideration.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Theodore Xenakis', with a large, sweeping loop at the end.

Theodore Xenakis, Esquire

TX/bpm  
cc Mayor



John M. Burke, PE, CAPP  
Independent Consulting  
Parking, Transit & Downtown Development

May 7, 2019

Allison Heartquist, Chief of Staff  
Director of Constituent Services  
City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

SUBJECT: Peer Review: Traffic & Parking Assessment  
Haverhill Stem LLC (DBA) Marijuana Dispensary

Dear Allison:

As requested, I have reviewed the Traffic & Parking Assessment of the Haverhill Stem LLC Marijuana Dispensary located at 124 Washington Street in Downtown Haverhill and offer the following comments.

Trip Generation

With regard to traffic, the trip generation rates and Land Use Code 882 (Marijuana Dispensary)<sup>1</sup> used to generate estimated peak hour trips to the site for the first floor, appear correct. However, the estimated peak hour trips generated by the facility were only provided for the first floor retail portion of the establishment (1,610 square feet). It is unclear from the report what operations if any will occur in the 1,610 square-foot basement and whether any additional traffic will be generated from that space.

The report states that the dispensary will not provide parking for patrons and it is expected that they will utilize "parking lots within the vicinity of the site". The two closest public lots would be the Washington-Wingate and Phoenix Row Lot. Both lots fill to capacity at times during the day/evening. Washington Street itself might be the first parking choice of customers given its proximity to the dispensary, however, since it is free until 3 p.m. and often at capacity, customers may find themselves circling the block looking for an available space.

The report also states that shuttle bus service from the first floor of the Hebert H. Goecke Parking Deck is proposed for patron use running on a continuous loop to the dispensary every 15 to 20 minutes, seven days/week from 11 a.m. to 7 p.m. The report did not indicate whether the shuttle would be free to patrons or there would be a charge.

While the report provided estimates for peak hour trips generated by the (1st floor) facility, it did not provide projected distribution and assignment of the trips to/from the roadway network or parking facilities – nor how many customers are expected to ride the shuttle. There was no mode split provided in terms of how many customers were expected to drive downtown, take transit, bike, walk, etc. Therefore, it is unclear what projected incremental impact the dispensary may have on nearby parking facilities.

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<sup>1</sup> Institute of Transportation (ITE) Trip Generation Manual 10<sup>th</sup> Edition.

### Proposed Shuttle Bus Service

Based on the information provided, I believe the proposed shuttle would be poorly used and would not achieve the desired result, which presumably is to divert patrons of the marijuana dispensary to the underutilized Goecke Deck so they are not circling the Washington Street corridor searching for a parking space. Since the fee for parking in the Goecke Deck (50 cents/hour) is higher than it is on Washington Street until 3 p.m. (free) and the same after 3 p.m.<sup>2</sup>, one would not reasonably expect patrons to voluntarily park further away from the dispensary, pay the same or a higher parking fee, wait 15-20 minutes for a shuttle, and then another 15-20 minutes on the return trip.

### Managing Customer/Parking Demand - What is Done in Other MA Commercial Districts

#### **Shuttle Buses/Remote Lots**

The reason customers use shuttle buses to/from other downtown marijuana dispensaries that have recently opened in Massachusetts is they are required to do so. For example, customers of the downtown Wareham, MA dispensary were required to park, be dropped off or walk to a more remote off-street facility and obtain a confirmation ticket from the shuttle driver to be presented at the dispensary. Anyone without the ticket did not gain entry. The remote privately-owned parking facility (3 miles away) was leased by the dispensary. Medical patients and customers with valid handicapped placards/plates are allowed to park onsite. After a 4-month period, the Town allowed the dispensary owner to discontinue the shuttle bus service and lease private parking for its patrons outside of the retail district but within a short walk of the dispensary.

The Hudson, MA dispensary, which opened in February, provides a similar free shuttle bus service with confirmation ticket system to transport patrons to and from a remote leased parking lot located 2 miles from the dispensary. No customer walk-ups to the facility are allowed. Limited onsite parking is provided for medical patients and customers with valid handicapped placards/plates. The dispensary also has tents and portable bathrooms outside for customers waiting in line.

#### **Internet-Based Reservation Systems**

Another common requirement for marijuana dispensaries in busy downtowns with no off-street parking of their own is to provide an online customer reservation system. This is what is being required in the most recently opened dispensary in Massachusetts (May 1<sup>st</sup>) on Harrison Street in the heart of downtown Worcester, MA. The online system regulates the customer demand/influx by limiting the number of appointments per hour (by agreement with the City) so that large numbers of customers do not arrive at the same time and queue down the street. The owners of the Worcester dispensary, who have no off-site parking of their own, were required to lease a private lot for their patrons, which is located within a 5-minute walk of the dispensary, for an introductory period set by the City. The leased lot is free for dispensary patrons. The City, like most Massachusetts municipalities with dispensaries, requires police and/or security details for at least an introductory period. This requirement is typically set by the municipality's Police Department.

### Recommendations

Based on a review of the STEM Traffic & Parking Assessment and on conditions placed on recently approved downtown marijuana dispensaries by other municipalities in Massachusetts, it is

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<sup>2</sup> Parking fee in Washington-Wingate and Phoenix Row Lots is 50 cents/hr. from 8 am to 8 pm M-F. Free Sat/Sun.

recommended that the City consider requiring the following measures for an introductory period established by the City:

- **Implement a customer reservation system** with a set maximum number of appointments scheduled per hour (by agreement with the City) to prevent spikes in demand that could create long lines and queuing at the dispensary entrance. Customers presenting themselves for entry to the dispensary without a reservation would not be served.
- **Make customer use of the proposed shuttle bus service mandatory.** Customers of the dispensary would have to present a valid confirmation ticket obtained from the shuttle bus driver to make purchases. They could park in the Goecke Deck (50 cents/hour) and either take the shuttle bus or walk to the dispensary after obtaining a confirmation ticket from the shuttle bus driver. They could also park for free a block away on Bailey Boulevard and walk to the shuttle bus stop at Goecke or be dropped off at the shuttle bus stop. Mandatory use of the shuttle bus service would shift parking demand away from the heavily-used Washington Street corridor to the underutilized Goecke Parking Deck (50 cents/hour). Alternatively, STEM could lease a private parking lot outside of the downtown area to shuttle customers in. In any case, the City would need to review and approve final shuttle route and stop locations.
- **Designate police and/or security details near the entrances to the dispensary** as specified by the Haverhill Police Department.
- **Install portable toilets as necessary** at both shuttle stop locations for waiting customers.

As noted, the introductory period for these potential requirements would be set by the City. At the end of the introductory period, the City would review the operational experience of this new downtown retail use and determine if some, none or all of the requirements should be modified, relaxed or eliminated.



**Marijuana Establishment (LME)  
Special Permit****LME-19-3****Applicant**

👤 Caroline Pineau  
☎ 978-944-4126  
@ caroline@stemhaverhill.com

**Location**

124 WASHINGTON ST  
Haverhill, MA 01832

**Business Owner Information****Describe Your Role in This Application**

Business Owner

**Applicant Information****Is the Business Owner a Priority Applicant?**

Yes

**IF YES, What Type?**

Economic Empowerment

**Business Information****Name of Establishment**

Haverhill Stem LLC

**Business Structure**

Limited Liability Corporation (LLC)

**Company Website Address**

www.stemhaverhill.com

**Is the Location Leased or Owner?**

Leased

**Are You Seeking to Locate in the Waterfront District  
Area (WDA)?**

Yes

**Type of Establishment**

Retailer

**Taxpayer Identification Number (TIN)**

82-5176376

**Business Phone**

978-944-4126

**Which Zone are You Applying for?**

LME-RO: Retail Sales Only

**If Another Marijuana Business Within 1/2 mile of Your  
Property is Approved First, What Will You Do?**

Attempt to Proceed

**Corporate Information (Required for Business Entities)****Legal Business Name**

Haverhill Stem LLC

**Are You a MA Business Entity?**

Yes

**Doing Business As (DBA) If Any**

Stem

**Filing Date w/Secretary of State**

04/04/2018

**Corporate Officers & Director Information**

**Officer/Director Address**

25 Bradfields Dr. - Haverhill MA 01830

**Officer/Director Name**

Caroline Pineau

**Director/Officer Title**

CEO, CFO, Executive Director

**Officer/Director % Ownership**

100

**Hours of Operation**

**Monday**

11am-7pm

**Wednesday**

11am-7pm

**Friday**

11am-7pm

**Sunday**

12pm-7pm

**Tuesday**

11am-7pm

**Thursday**

11am-7pm

**Saturday**

11am-7pm

**Liability Agreement**

**Agree**

true

**Indemnification Agreement**

**Agree**

true

**New Custom Section**



## Tax Check

Complete

### Inspection Types



BO - Taxes Up-to-Date

Not Inspected



Laura Angus ✓

Apr 8th 2019, 8:15am

Taxes up to  
date

This step was assigned to Laura Angus . Apr 5, 2019 at 3:22pm  
Laura Angus completed this step . Apr 8, 2019 at 8:15am

☐ **Water/Sewer Bill Check**

Complete

**Inspection Types**☐**BO - Sewer Bill Paid**

Not Inspected

☐**BO - Water Bill Paid**

Not Inspected

**Beth Remmes** ✓

Apr 9th 2019, 11:43am

Water Bill is  
outstanding**Caroline Pineau**

Apr 11th 2019, 3:34pm

Should  
be all set now!



## Conservation Department Approval

Complete



Robert Moore



Robert Moore ✓

Apr 24th 2019, 10:12am

Site within 200'

Riverfront Area, but only involves interior renovations (no significant site work). OK to issue permit.

This step was assigned to Robert Moore . Apr 24, 2019 at 10:02am  
Robert Moore approved this step . Apr 24, 2019 at 10:12am



## Health Department Review for Special Permit

Complete



Bonnie Dufresne

This step was assigned to Bonnie Dufresne . Apr 24, 2019 at 10:02am  
Bonnie Dufresne approved this step . Apr 24, 2019 at 12:53pm

☐ **Water Department Review for Special Permit**

Complete

 **Glenn Smith**

 **Glenn Smith** ✓

Apr 25th 2019, 3:34pm

The Water

Maintenance Department has NO COMMENTS for the Marijuana  
Establishment Special  
Permit

This step was assigned to Glenn Smith . Apr 24, 2019 at 10:02am  
Glenn Smith approved this step . Apr 25, 2019 at 3:34pm

(25)

## Fire Department Department Review for Special Permit

Complete

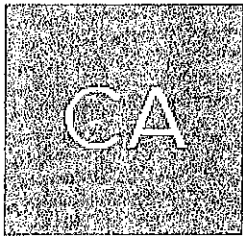
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Apr 12th 2019 4:35pm

**Michael Picard**

Fire Protection system narratives and plans, and floor plans required for review prior to sign offs from the Fire Department

---



Apr 13th 2019 11:34am

**Caroline Pineau**

Hi Michael, Can I or my security consultant Kevin Dorr arrange to drop the floor plans by the department for your review? If so, please let me know an appropriate location, contact for doing so. Please call if that is easier. Thank you, Caroline 978-944-4126

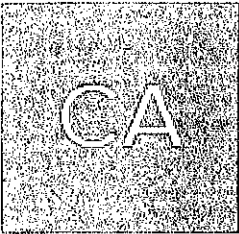
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Apr 16th 2019 11:43am

**Michael Picard**

Hello, Yes Kevin Dorr can drop off plans to our office. 4 Summer St Room 113

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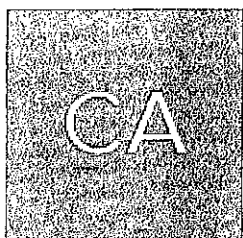


Apr 18th 2019 1:43pm

**Caroline Pineau**

Hi Michael, Plans were dropped this morning. Please let me know if there is anything add'l you need from my team and we'd be happy to supply. -Caroline





Apr 24th 2019, 3:09pm

**Caroline Pineau**

Hi Michael, I just uploaded the document you requested for the Fire Protection Narrative. Please let me know that you receive it ok and if there is anything else you need from me. -Caroline

- 
- [Comment](#)
  - [Internal Note](#)

Say something about this ...  
[Comment](#)

- 
- William Laroche assigned this step to Michael Picard . Apr 12, 2019 at 2:22pm
  - Michael Picard approved this step . Apr 25, 2019 at 4:

☐ **Wastewater Department Review for Special Permit**

Complete



Carrie Prescott

This step was assigned to Carrie Prescott . Apr 24, 2019 at 10:02am

Carrie Prescott approved this step . Apr 29, 2019 at 3:14pm

## Police Department Review for Special Permit

Complete

27

Robert Pistone

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Apr 25th 2019 1:15pm

**Robert Pistone**

After a review of the security plan the Haverhill Police Department recommends 1 to 2 designated spots directly off of bottom floor rear door for secure product delivery and money transport. The best security plans have designated areas for secure pick up and delivery, absent that there will be an increased risk for robbery and other crimes which will be a detriment to public safety in this area.

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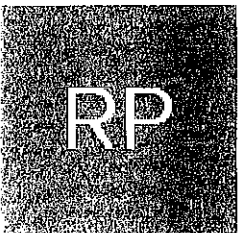


Apr 29th 2019 11:57 am

**Robert Pistone**

On the comprehensive security plan what are the security plans and procedures for the delivery of product or transport of currency? This sites greatest challenge/vulnerability security wise is the lack of a secure sally port for delivery of product and pick/up transport of currency out of the facility.

---



Apr 29th 2019 4:16pm

## **Robert Pistone**

Approval contingent on appointment only business model which may only be lifted after approval from at least the Chief of Police, and may be reenacted at anytime there is a need due to public safety concerns. Approval contingent on shuttle service as proposed. Approval contingent on security addendum sent to the Haverhill Police Department on 04/29/19 addressing the need for 1- 2 leased spots behind the business on rear ground floor with retractable fencing minimizing public access during deliveries.

- This step was assigned to Robert Pistone . Apr 24, 2019 at 10:02am
- Robert Pistone approved this step . Apr 29, 2019 at 4:16pm

## Engineering Department Review for Special Permit

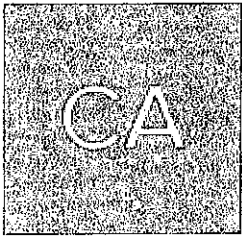
Complete

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May 1st 2019, 2:45pm

**John Pettis**

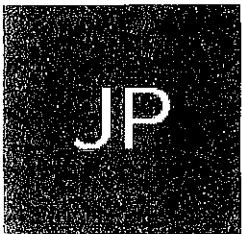
The first time we met in Mayors Office you had handout with some information regarding number of parking spaces typically empty in the vicinity of the site (Granite St parking Garage, on street parking, Train Station lot, etc.). Please upload this information to ViewPoint so I can complete my review for the Special Permit. Thanks,  
John



May 1st 2019, 3:36pm

**Caroline Pineau**

John, I had originally uploaded this and replaced it with the study by McMahon Associates. I have re-uploaded it per your request in the attachments section. Please advise. Thanks, Caroline



May 2nd 2019, 11:45am

**John Pettis**

I have reviewed all provided information, including document STEM Parking:Traffic Mitigation.dotx, which was uploaded yesterday at my request. I am now approving the project on my end for moving forward to the Special Permit stage with City Council.

My associated comments are: 1. My understanding is that ITE recommends 8.77 parking spaces per 1000 sq ft building. The 3220 sq ft of building associated with this use would then translate to 28 parking spaces. While the project does not have dedicated parking, it's location is in a Downtown setting, which

typically has ample spaces available (per the above mentioned document). As available spaces will obviously be less during peak hours for restaurants, I feel it is imperative that, should a Special Permit be granted, it be with the provision that it is by appointment only until such time that the City deems it is acceptable to allow walk-in business. The ITS projections for number of customers (if unregulated) is well in excess of the 25 customer per hour that the applicant has proposed. I recommend that consideration be given to making the minimum duration of the appointment-only operations be until the minimum number of facilities Haverhill must allow (6?) be open for a month. Alternatively, I recommend that approval of the Police Chief, Fire Chief and City Engineer be needed. 2. I understand that should the Special Permit be granted and all other required approvals be secured, the project will be submitted to the Departments as a Site Plan, so we can ensure all applicable codes and regulations are met.

---

- Comment
- Internal Note

Say something about this ...  
Comment

---

- This step was assigned to John Pettis . Apr 24, 2019 at 10:02am
- John Pettis approved this step . May 2, 2019 at 11:45am

## ☐ Building Inspector Review for Special Permit

Complete



Tom Bridgewater



**Tom Bridgewater** ✓

May 3rd 2019, 12:05pm

Building tenant

fit out must meet 780 CMR IEBC code with Mass amendments

This step was assigned to Tom Bridgewater . May 2, 2019 at 11:45am

Tom Bridgewater approved this step . May 3, 2019 at 12:05pm

☐ **Planning Director Review for Special Permit**

Complete

 William Pillsbury William Pillsbury ✓

May 21st 2019, 8:43am

Recommend approval of the special permit with the following proposed condition.

All LME projects approved for a special permit shall have as a condition of the special permit that sales be by appointment only and this requirement shall remain appointment only until determined otherwise by the Police Chief, Fire Chief, and city engineer.

Karen Buckley added this record step . May 20, 2019 at 1:42pm

William Pillsbury approved this step . May 21, 2019 at 8:43am



(31)

Related (pages 1-8)  
communication

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June 14, 2019


Barbara S. Arthur, AA  
Haverhill City Council  
4 Summer Street, Room 204  
Haverhill, MA 01830

Re: Special Permit Application of Haverhill Stem, LLC  
124 Washington Street, Haverhill, MA

Dear Ms. Arthur:

Please consider this follow-up in connection with the above-captioned matter. Kindly find enclosed Haverhill Stem, LLC's Memorandum in Support of Application for a Special Permit, with appropriate copies. Kindly docket same, distribute and otherwise handle as appropriate.

Thanking you for your attention to this matter, I am,

Very truly yours,  
  
Thomas K. MacMillan

TKM:jpm  
enclosures  
cc: Caroline Pineau  
Haverhill Stem, LLC

CITY OF HAVERHILL  
HAVERHILL CITY COUNCIL

In Re:           **Special Permit Application of Haverhill Stem LLC**  
                    124 Washington Street, Haverhill  
                    Cannabis Control Commission (CCC) Application Number MRN281327  
                    Economic Empowerment Applicant Number #EE202084

Hearing date: June 18, 2019

**MEMORANDUM IN SUPPORT OF APPLICATION FOR SPECIAL PERMIT BY  
HAVERHILL STEM LLC**

The Applicant, Haverhill Stem LLC (the “Applicant”) hereby submits this memorandum in support of its application for a special permit for a Licensed Marijuana Establishment (“LME”). For the reasons presented at the hearing on June 18, 2019, and as set forth herein, the City Council should grant the special permit because the application complies with the requirements of Code of the City of Haverhill (“Code”) § 255-80 and § 255-196 et seq. as adopted by the City.

**INTRODUCTION**

Caroline Pineau (“Pineau”) is the sole owner and managing member of Haverhill Stem LLC (“Stem”). Stem has obtained an Economic Empowerment License (No. EE202084 issued on 5/1/2018) and has submitted a state application for a Licensed Marijuana Establishment (Application #: MRN281327) on March 31, 2019. Because Stem is an Economic Empowerment Applicant, it is entitled to priority status and thus qualifies and is eligible to receive a certificate of registration from the Cannabis Control Commission (CCC). *See* 935 CMR 500.102(2)(a)(1).

Stem seeks to open a retail marijuana establishment at 124 Washington Street, Haverhill. Pineau has been a valued and respected member of the downtown Haverhill community and has owned and operated The Yoga Tree, a community yoga studio, located on Washington Street for the past 8 and a half years. Pineau, through her new venture with Stem, seeks to continue her contributions to the downtown community.

The City Council is designated as the special permit granting authority for any Licensed Marijuana Establishment pursuant to § 255-201(A). Pineau and Stem have complied with all required state and municipal requirements to open and operate a marijuana establishment and is seeking this Council's approval of Stem's application for the required special permit. All other conditions, reviews and permits have been satisfied.

#### **THE APPLICANT AND THE PROPERTY**

Pineau has been a resident of Haverhill for over 10 years and has been an active member of the downtown community through her established business of The Yoga Tree. Pineau values the safety and improvements that have been made to the downtown area and seeks to continue the revitalization and community growth through her operation of Stem.

Stem is leasing the first floor and basement of the building at 124 Washington Street from Pineau Projects LLC. The building, which consists of three stories and a basement, is owned by Westland Group LLC, which currently leases the whole building to Pineau Projects LLC. Stem would occupy the storefront on the first floor and have access to the basement for storage.

Stem qualifies as a Licensed Marijuana Establishment (LME). Stem is seeking to be licensed as a Marijuana Retailer. A marijuana retailer, as defined by § 255-197, is an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers. Stem will operate in the form of a storefront. Consistent with state and city regulations, there will be no marijuana consumed on the premises.

Stem's location at 124 Washington Street lies within the Licensed Marijuana Establishments—Retail Sales Only (LME-RO) zone. The location is within the Waterfront District Area (WDA) and thus is excluded from the 500 feet buffer zone as described in § 255-199 (B). Stem has notified the adjacent property owners, as well as any preexisting licensed childcare facility for children under age of 18, church or place of worship, or youth center, within 300 feet. § 255-199(C). There is not another LME within ½ mile. § 255-199(D). Accordingly, the building at 124 Washington Street satisfies the requirements to house Stem as a retail only LME.

**THE APPLICANT SATISFIES THE REQUIREMENTS FOR A SPECIAL PERMIT  
PURSUANT TO CODE ARTICLE XIX § 255-202 TO 205 AND § 255-80.**

The conditions that must be satisfied to grant a special permits are delineated in Article XIX, § 255-202 through 205 inclusive governing the Licensed Marijuana Establishments Overlay Zone, and in § 255-80 governing special permits in general.

Pursuant to § 255-202, Site Plan Review, the Applicant has submitted its site plan in conjunction with its special permit application and seeks that it be joined to the final approval for the special permit. The site plan meets the requirements of § 255-68.

Pursuant to § 255-203, General Requirements, the Application satisfies the general requirements of § 255-203.

- A. There will be no outside storage of marijuana, marijuana products, related supplies, or educational materials.
- B. All activities of Stem shall be conducted indoors.
- C. No retail marijuana, marijuana products, or paraphernalia shall be displayed or kept in the store so as to be visible from outside the premises.
- D. The store will not be open between the hours of 9:00 p.m. and 9:00 a.m. and will not open before 12:00 noon on Sundays. The hours as recited in the application are from 11 a.m. to 7 p.m. Monday through Saturday and 12 p.m. to 7 p.m. on Sunday.
- E. There will be no use, consumption, ingestion or inhalation of marijuana or marijuana products on or within the premises.
- F. There will be no alcoholic beverages sold.

Pursuant to of § 255-204, the Application satisfies the design requirements of § 255-204.

- A. The LME shall operate from a fixed location within a fully enclosed building at 124 Washington Street. No part of the establishment will be operated from a moveable, mobile or transitory location.
- B. The lighting will comply with § 255-204(B) such that outdoor light levels shall not exceed one footcandle along property lines, nor 10 footcandles for any location on the property. Any light poles, new or existing, may not exceed 18 feet in overall height. All outdoor light fixtures will be shielded and aimed down in order to prevent light trespass onto adjacent properties. The lighting at the building will also be in compliance 935 CMR 500.000.
- C. The landscaping at 124 Washington Street shall harmonize with the abutting uses and be provided per requirements in Code Article VI, §§ 255-24 and 255-25. The landscaping at the building will remain as it currently exists.
- D. There will be no drive-through facility.
- E. No fencing is currently required.
- F. There shall be no outdoor storage of waste, including dumpsters. All waste shall be secured indoors. Stem will contract with a professional janitorial company or medical waste company to dispose of such waste.

- G. The store will be ventilated so that no odor from marijuana processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the LME or any adjoining use or property.

Pursuant to § 255-205, Stem has submitted all required filings to the City Council, including but not limited to (a) Site plan, including the names, mailing addresses, phone numbers, email addresses, and signatures of the applicant, owner, and operator, and physical address, and the map, lot, and block number of the proposed site; (b) Security plan; (c) Traffic study; (d) State license; (e) Proof of site control, (f) Odor control; and (g) Ten-percent contribution. Moreover, Stem has entered into a host community agreement (HCA) with the City.

Pursuant to Article X § 255-80(E), the Council can find, with due regard to the nature and condition of all adjacent structures and uses, and the district within which the same is located, that the following general conditions are fulfilled:

- (1) The use requested is listed in Table of Use and Parking Regulations as a special permit in the district for which application is made.
- (2) The use requested meets the special permit conditions listed in Article XI.
- (3) The requested use is essential or desirable to the public convenience or welfare.
- (4) The requested use will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the Master Plan.
- (5) The requested use provides for convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets, properties and improvements to be demonstrated by a traffic study where pertinent.
- (6) The requested use provides for adequate methods of disposal for sewage, refuse and other wastes, and adequate methods for surface and storm water drainage.
- (7) The requested use provides for adequate off-street loading and unloading of service vehicles.

(8) The requested use preserves historical buildings and sites.

In addition, the Council can find that all the special conditions set forth in Article XI, Table 1 and Table 2 for a particular use are complied with. See § 255-80(F).

### **THE CITY COUNCIL SHOULD GRANT THE SPECIAL PERMIT**

The City Council should grant the special permit because all conditions have been satisfied. The retail store Stem proposes is within the definition of those allowed uses with a special permit. The building leased by Stem for the retail store is within the zone that allows licensed marijuana establishments. The application has been reviewed by the Advisory Committee and received approval. The application has been submitted and reviewed by all required departments, including the Conservation Department, Health Department, Water Department, Fire Department, Wastewater Department, Police Department, Engineering Department, and Building Inspector. Accordingly, all filing and administrative requirements have been satisfied.

Moreover, the application meets the general conditions necessary for all special permits. Specifically, the requested use is essential or desirable to the public convenience or welfare. The citizens of both the State of Massachusetts and the City of Haverhill have voted to allow licensed marijuana establishments within their jurisdiction. The City of Haverhill has authorized the placement of LME's within the waterfront district and has set forth the required conditions to be fulfilled, which Stem has satisfied. Accordingly, Stem is desirable to the public convenience in the location provided and has met all required conditions to adhere to the safety and community concerns.

The requested use will not impair the integrity or character of the waterfront district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the Master Plan. Again, the City specifically delineated the zones wherein an LME may be located and under what conditions an LME may operate. Because Stem has satisfied these conditions, it will not impair the integrity or character of the district nor be detrimental to the health, morals or welfare of the community. Moreover, the storefront will not be any different than any other storefront in the downtown area and will contribute to the revitalization and growth of the downtown community.

Regarding the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets, properties and improvements, Stem has provided a comprehensive traffic study and traffic, parking and mitigation plan. The concerns raised by the City consultant related to parking and traffic are adequately addressed and mitigated by Stem's proposal. Stem will initially accept customers on an appointment-only basis. Accordingly, the number of customers at one time will be limited and controlled thereby not creating an adverse impact on parking or traffic in the downtown area. Indeed, any other retail business that opened in that location would have more impact on traffic and parking because the number of customers to visit would be unlimited.

Additionally, the downtown area has ample parking areas within a short walk to Stem's location. There is a parking garage across from the Haverhill train station which is a five-minute walk to Stem's location. This garage is currently underutilized and has ample available parking. There are also two parking lots abutting Washington Street and on-street parking, which is available for any business in downtown Haverhill. Stem's customers will be able to access the parking options available to any other downtown business. Accordingly, there is no rational



basis to deny the permit based on parking concerns. Special permits need only be "in harmony with the general purpose and intent of the ordinance or by-law." *Realm Realty Corp. v. Fasano*, 13 LCR 589, 592 n.9 (Mass. Land Ct. 2005) citing G. L. c. 40A, § 9.

Moreover, the Council should not base their decision on opposition from abutters that is not based on any rational basis. A special permit cannot be denied simply because of "neighborhood opposition", *per se*. *Id.* at 591. The law requires that special permits be granted or denied on a rational basis, and one that can be examined and judged as a factual or legal matter. *Id.* citing *Vazza Properties*, 1 Mass. App. Ct. at 312. "Neighborhood opposition" is a conclusion, not a "reason". It cannot be considered as a factor, in and of itself, for denying a permit. *Id.* The Board's denial of the special permit because of "neighborhood opposition" is thus legally untenable. *Id.* Thus, the special permit should be granted because Stem meets all requirements for the permit and there is no rational basis to deny it.

### CONCLUSION

Stem has met all required conditions for a special permit to issue by the City Council. Accordingly, Haverhill Stem LLC and Caroline Pineau respectfully request that the Council approve the special permit.

RESPECTFULLY SUBMITTED  
HAVERHILL STEM LLC

By Its Attorney,

Date: June 13, 2019



Thomas K. MacMillan, Esq., BBO# 312150  
MacMILLAN LAW OFFICES  
145 So. Main St. - P.O. Box 5279  
Bradford, MA 01835-0279  
Tel: (978) 521-5272  
E-mail: [tkmmlaw@aol.com](mailto:tkmmlaw@aol.com)



July 24, 2019

Town/City of Haverhill  
Chief Executive Officer  
mayor@cityofhaverhill.com

RE: Haverhill Stem, LLC's application for a Marijuana Retail license (MRN281327)

**NOTICE: MUNICIPAL NOTIFICATION OF A MARIJUANA ESTABLISHMENT**

**WHY ARE YOU RECEIVING THIS NOTICE?**

Pursuant to 935 CMR 500.102(1)(d), the Commission is sending this notice to inform you of the completed adult-use marijuana establishment application for the entity above. The applicant has indicated its intent to operate in your municipality. A copy of the excerpted application is attached to this notice.

For more information, please see the Commission's "Guidance for Municipalities" located on our website at: [http://mass-cannabis-control.com/wp-content/uploads/2019/03/Final-Draft-Municipal-Guidance-Update-02.25.19\\_1.pdf](http://mass-cannabis-control.com/wp-content/uploads/2019/03/Final-Draft-Municipal-Guidance-Update-02.25.19_1.pdf).

**WHAT ARE YOUR NEXT STEPS?**

The Commission requests that within 60 days of the date of this notification, the municipality confirms that the applicant's proposed Marijuana Establishment is in compliance with municipal bylaws or ordinances. To submit a response on behalf of your municipality, please complete the attached form provided. Please send this form back to the Commission, via email, to [cannabislicensing@mass.gov](mailto:cannabislicensing@mass.gov).

**PLEASE NOTE: If the Commission does not receive a response from the municipality within 60 days of this notice, it will consider this notice requirement to be satisfied without any further action by the municipality or applicant.**

Sincerely,

A handwritten signature in black ink, appearing to read 'Kyle Potvin'.

Kyle Potvin, Esq.  
Director of Licensing  
Cannabis Control Commission



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2019

Kyle Potvin, Director of Licensing  
Cannabis Control Commission  
101 Federal Street, 13<sup>th</sup> Floor  
Boston, MA 02110

Re: Cannabis Control Commission request to confirm that proposed Haverhill Marijuana Establishment (Haverhill STEM, 124 Washington Street) is in compliance with municipal bylaws or ordinances.

Dear Mr. Potvin:

Enclosed please find the "Municipal Response" to your Municipal Notification of a Marijuana Establishment form.

The proposal by Haverhill Stem to open a retail marijuana store is in a district in the city's Marijuana Overlay Zone, which was created by the City Council. The City Council has voted to grant Haverhill STEM a special permit to operate in that zone.

In the interest of full disclosure, I wish to bring to the Commission's attention that an abutter intends to appeal that decision. As of today's date the final decision has not been written and no appeal has been filed.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

Town/City of Haverhill  
Chief Executive Officer  
mayor@cityofhaverhill.com

RE: Haverhill Stem, LLC's application for a Marijuana Retail license (MRN281327)

**MUNICIPAL RESPONSE**

Pursuant to 935 CMR 500.102(1)(d), the municipality affirms that entity listed above is:

- ☒ is in compliance with municipal bylaws or ordinances; or  
☐ is **NOT** in compliance with municipal bylaws or ordinances

If the entity is **NOT** in compliance, please explain below or attach an addendum:

By signing this form, you represent that you are authorized to submit this response on behalf of the municipality.

Name:

Position:

Signature:

Date:

Please send this form back to the Commission, via email, to [cannabislicensing@mass.gov](mailto:cannabislicensing@mass.gov).

**PLEASE NOTE:** If the Commission does not receive a response from the municipality within 60 days of this notice, it will consider this notice requirement to be satisfied without any further action by the municipality or applicant.





## Massachusetts Cannabis Control Commission

### Marijuana Retailer

<b>Business Name:</b>	Haverhill Stem LLC	<b>License Number:</b>	MR281327
<b>Tax Identification Number:</b>	82-5176376	<b>Issued Date:</b>	N/A
<b>Business Email Address:</b>	caroline@stemhaverhill.com	<b>Expiration Date:</b>	N/A
<b>Business Phone Number:</b>	978-944-4126	<b>Revoked Date:</b>	N/A
<b>Mailing Address:</b>	124 Washington St. Haverhill MA 01832	<b>Surrendered Date:</b>	N/A
<b>Business Address:</b>	124 Washington St. Haverhill MA 01832		

### CNB WORKFLOW

Initial date of Review: N/A

<b>Deemed Complete Date:</b> N/A	<b>Date Notice Sent to Municipality:</b> N/A	<b>60 Day Municipal Deadline Date:</b> N/A	<b>90 Day Review Deadline Date:</b> N/A
<b>Date Background Authorization Sent:</b> N/A	<b>Date Background Report Received:</b> N/A	<b>Finger Print Results Received Date:</b> N/A	
<b>Date of Municipal Response:</b> N/A			
<b>Final Application Review:</b> N/A	<b>Application Recommendation:</b>		
<b>Date of Final Inspection:</b> N/A	<b>Final Inspection Result:</b>	<b>Final License Recommendation:</b>	
<b>Date of Final Licensure:</b> N/A			

**CNB DOCUMENT UPLOAD**  
No documents uploaded

**CERTIFIED DISADVANTAGED BUSINESS ENTERPRISES (DBES)**  
**Certified Disadvantaged Business Enterprises (DBEs):** Not a DBE

### PRIORITY APPLICANT

**Priority Applicant:** yes  
**Priority Applicant Type:** Economic Empowerment Priority  
**Economic Empowerment Applicant Certification Number:** EE202034  
**RMD Priority Certification Number:**

**RMD INFORMATION**  
No documents uploaded

**Name of RMD:**  
**Department of Public Health RMD Registration Number:**  
**Operational and Registration Status:**

To your knowledge, is the existing RMD certificate of registration in good standing?:

If no, describe the circumstances below:

**PERSONS WITH DIRECT OR INDIRECT AUTHORITY**

Person with Direct or Indirect Authority 1

**Percentage Of Ownership:** 100

**Percentage Of Control:** 100

**Role:** Executive / Officer

**Other Role:** CEO, CFO

**First Name:** Caroline

**Middle Name:**

**Last Name:** Pineau

**Suffix:**

**Former Last Name:**

**Alias - 1:**

**Alias - 2:**

**Alias - 3:**

[REDACTED]

Person with Direct or Indirect Authority 2

**Percentage Of Ownership:**

**Percentage Of Control:**

**Role:** Manager

**Other Role:**

**First Name:** Amanda

**Middle Name:** Marie

**Last Name:** Smith

**Suffix:**

**Former Last Name:**

**Alias - 1:**

**Alias - 2:**

**Alias - 3:**

[REDACTED]

Person with Direct or Indirect Authority 3

**Percentage Of Ownership:**

**Percentage Of Control:**

**Role:** Employee

**Other Role:**

**First Name:** Adam

**Middle Name:** Richard

**Last Name:** Pineau

**Suffix:**

**Former Last Name:**

**Alias - 1:**

**Alias - 2:**

**Alias - 3:**

[REDACTED]

Person with Direct or Indirect Authority 4

**Percentage Of Ownership:**

**Percentage Of Control:**

**Role:** Other (specify)

**Other Role:** Director of Security

**First Name:** Kevin

**Middle Name:** Joseph

**Last Name:** Dorr

**Suffix:**

**Former Last Name:**

Alias - 1:

Alias - 2:

Alias - 3:

[REDACTED]

**ENTITIES WITH DIRECT OR INDIRECT AUTHORITY**

Entity with Direct or Indirect Authority 1

Percentage of Control: 100

Percentage of Ownership: 100

Entity Legal Name: Haverhill Stem LLC

Entity DBA: Stem

DBA City:

Haverhill

Entity Description: Operations Management Company of the Marijuana Establishment

Foreign Subsidiary Narrative:

Entity Phone: 978-944-4126

Entity Email:  
caroline@stemhaverhill.com

Entity Website: www.stemhaverhill.com

Entity Address 1: 124 Washington Street

Entity Address 2:

Entity City: Haverhill

Entity State: MA

Entity Zip Code: 01832

Entity Mailing Address 1: 124 Washington Street

Entity Mailing Address 2:

Entity Mailing City: Haverhill

Entity Mailing State: MA

Entity Mailing Zip Code:  
01830

Relationship Description: Marijuana Establishment wholly owned by Caroline Pineau who has sole direct authority over the operation of the Marijuana Establishment.

**CLOSE ASSOCIATES AND MEMBERS**

Close Associates or Member 1

First Name: Adam

Middle Name:

Last Name: Pineau

Suffix: Former

Last

Name:

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

Close Associates or Member 2

First Name: Kevin

Middle Name: Joseph

Last Name: Dorr

Suffix: Former

Last Name:

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

Close Associates or Member 3

First Name: Amanda

Middle Name: Marie

Last Name: Smith

Suffix: Former Last  
Name:

Alias 1:

Alias 2:

Alias 3:

CAPITAL RESOURCES - INDIVIDUALS  
Individual Contributing Capital 1

First Name: Stuart

Middle Name:

Last Name: Giles

Suffix:

CAPITAL RESOURCES DOCUMENTATION - INDIVIDUALS

Document Category	Document Name	Type	ID	Upload Date
Bank Record	StemAffidavitofFunding.pdf	pdf	5c9288403779161b2a876b1a	03/20/2019
Bank Record	BP statement 3-11-19.pdf	pdf	5c928967edbb73122a61a219	03/20/2019
Bank Record	IRA Transamerica.pdf	pdf	5c928b753779161b2a876b34	03/20/2019
Bank Record	KSB Statement - 2_23_2019.pdf	pdf	5c928bba293a5312448eca08	03/20/2019
Bank Record	TD 50+ Statement_2019-02-22.pdf	pdf	5c928c5feadf341230f6b0ff	03/20/2019
Bank Record	TD Conv98 Statement_2019-02-22 (1).pdf	pdf	5c928c615fd63c1b24eb8a4f	03/20/2019
Bank Record	TD Preferred Savings 190319.JPG	jpeg	5c928c623779161b2a876b3a	03/20/2019
Bank Record	TD Ameritrade Feb 2019 statement.pdf	pdf	5c928c65293a5312448eca14	03/20/2019
Bank Record	TD Ameritrade IRA statement Feb. 2019.pdf	pdf	5c928c675d4b0b1b3ebc38b4	03/20/2019
Bank Record	TD Ameritrade IRA statement Jan. 2019.pdf	pdf	5c928c7cc4b7a71b66d161ec	03/20/2019
Bank Record	Westland Settlement statement.pdf	pdf	5c92900f5fd63c1b24eb8a61	03/20/2019
Bank Record	IRA Cap Group.pdf	pdf	5c929238b411c1126cf053ba	03/20/2019
Bank Record	IRA Royal Alliance.pdf	pdf	5c929a47edbb73122a61a273	03/20/2019
Bank Record	TheWestlandGroupDeed.pdf	pdf	5c929cf72724e81b5255ed45	03/20/2019
Bank Record	Certification of Funds Stuart Giles.pdf	pdf	5c97e479b411c1126cf06970	03/24/2019
Bank Record	Promissory Note.pdf	pdf	5c99406c5fd63c1b24eb91e3	03/25/2019
Bank Record	Security Agreement Stem and Stuart Giles.pdf	pdf	5c9f7aabeead341230f6c2f5	03/30/2019
Bank Record	Explanation of Jeanne Giles Not Fitting Definition of Close	pdf	5cb64290b1ec4a4c446c1c51	04/16/2019

Date generated: 07/24/2019

Page: 4 of 14



	Associate .pdf			
Bank Record	Revolutionary Haverhill Relationship Letter Final.pdf	pdf	5cffe7b733099617d79450f8	06/11/2019
Bank Record	Revolutionary Stem Letter of Partnership.pdf	pdf	5cfff023622b7c1357f71611	06/11/2019
Bank Record	SUMMARY OF CAPITAL ASSETS AVAILABLE TO FUND START UP 5.11.19.pdf	pdf	5cfff198748dc71348c3877a	06/11/2019
Bank Record	Banco Popular 190610.pdf	pdf	5d1ac8ad13edb917cc200485	07/01/2019
Bank Record	TD Bank 190630.pdf	pdf	5d1ac8b233099617d79481e3	07/01/2019

CAPITAL RESOURCES - ENTITIES  
Entity Contributing Capital 1

Entity Legal Name: The Westland Group LLC Entity DBA:

Email: giles@reddawg.net Phone: 207-468-7314

Address 1: 124 Washington St. Address 2:

City: Haverhill State: MA Zip Code: 01832

Types of Capital: Buildings Other Type of Capital: Total Value of Capital Provided: \$822000 Percentage of Initial Capital: 54.8

Capital Attestation: Yes

CAPITAL RESOURCES DOCUMENTATION - ENTITY

Document Category	Document Name	Type	ID	Upload Date
Existence of Capital Verification	TheWestlandGroupDeed.pdf	pdf	5c8f98361e71bd126232e548	03/18/2019
Existence of Capital Verification	Westland Group Managing Member.pdf	pdf	5c92a0f13183181258e1e6cf	03/20/2019
Existence of Capital Verification	TheWestlandGroupDeed.pdf	pdf	5c92a119b411c1126cf063f8	03/20/2019
Funds Certification	Certification of Funds WestlandGroupLLC.pdf	pdf	5c97e4acd7a931124ee06ebb	03/24/2019

BUSINESS INTERESTS IN OTHER STATES OR COUNTRIES  
No records found

BUSINESS INTEREST DOCUMENTATION  
No documents uploaded

DISCLOSURE OF INDIVIDUAL INTERESTS  
No records found

INDIVIDUAL INTEREST DOCUMENTATION

Document Category	Document Name	Type	ID	Upload Date
Individual Interest Documentation	Stem Individual Interests Documentation.pdf	pdf	5c92a7393779161b2a876bd2	03/20/2019

MARIJUANA ESTABLISHMENT PROPERTY DETAILS

Document Category	Document Name	Type	ID	Upload Date
Documentation of Bond	StemBond-Hudson Insurance Co.pdf	pdf	5c8d16093183181258e1dd3a	03/16/2019
Documentation of Bond	CCC Proof of Insurance - STEM.pdf	pdf	5c97ebf7635d511b3475399b	03/24/2019

Document Category	Document Name	Type	ID	Upload Date
Legal Title	TheWestlandGroupDeed.pdf	pdf	5c92b861c4b7a71b66d162b2	03/20/2019
Permission to Use Premises	Commercial Lease WestlandandPineauProjects.pdf	pdf	5c97e438635d511b3475398f	03/24/2019
Permission to Use Premises	CommericalSubleasePineauProjectsandStem.pdf	pdf	5c97e43e5d4b0b1b3ebc3e2a	03/24/2019
Permission to Use Premises	Haverhill Stem LLC- Leasehold Interest.pdf	pdf	5c991ece3d84de123a615187	03/25/2019
Permission to Use Premises	Pineau Projects LLC- Leasehold Interest.pdf	pdf	5c991ece635d511b34753b9a	03/25/2019
Permission to Use Premises	Westland Group LLC- Leasehold Interest.pdf	pdf	5c991ed03183181258e1edf5	03/25/2019

Establishment Address 1: 124 Washington Street

Establishment Address 2:

Establishment City: Haverhill

Establishment Zip Code: 01832

Approximate square footage of the establishment: 3220

How many abutters does this property have?: 258

Have all property abutters been notified of the intent to open a Marijuana Establishment at this address?: Yes

#### HOST COMMUNITY INFORMATION

Document Category	Document Name	Type	ID	Upload Date
Certification of Host Community Agreement	Stem Host Community Agreement Form.pdf	pdf	5c8d4089eadf341230f6a84c	03/16/2019
Community Outreach Meeting Documentation	CommunityOutreach Attestation Form.pdf	pdf	5c8d40fbd7a931124ee06080	03/16/2019
Community Outreach Meeting Documentation	Stem Community Outreach Attestation Form - Attachment A.pdf	pdf	5c8d43aec4b7a71b66d15912	03/16/2019
Community Outreach Meeting Documentation	Stem Community Outreach Attestation Form- Attachment B.pdf	pdf	5c8d43c7293a5312448ec11b	03/16/2019
Community Outreach Meeting Documentation	Stem Community Outreach Attestation- Attachment C.pdf	pdf	5c8d45073779161b2a87625b	03/16/2019
Plan to Remain Compliant with Local Zoning	Stem's Plan to Remain Complaint with Local Zoning.pdf	pdf	5c8d45b53183181258e1dd8f	03/16/2019
Community Outreach Meeting Documentation	exportedData (1)- Abutters within 350 ft of 124 Washington St..pdf	pdf	5cb738f1bf7c9d44e91060c6	04/17/2019
Community Outreach Meeting Documentation	City Clerk Abutters Tax List.pdf	pdf	5cb73a5fb1ec4a4c446c1d76	04/17/2019
Community Outreach Meeting Documentation	Exhibit A- Letter From City Clerk.pdf	pdf	5cfff3be748dc71348c3878c	06/11/2019
Community Outreach Meeting Documentation	Exhibit D- Invoice Hampstead Copy and Print.pdf	pdf	5cfff460bbb965134133bb08	06/11/2019
Community Outreach Meeting Documentation	EXHIBITS B & C- Abbuter list from City Clerk PART 1(pages 1-50).pdf	pdf	5cfff56abb965134133bb0c	06/11/2019

Plan to Remain Compliant with Local Zoning	EXHIBITS B & C- Abbutter list from City Clerk (PART 2 pg. 51-93).pdf	pdf	5cff571acc50017edd62683	06/11/2019
Community Outreach Meeting Documentation	Affadavit of Mailing 2.pdf	pdf	5d0126a950e7af1803c1f857	06/12/2019

No documents uploaded

No documents uploaded

Total amount of financial benefits accruing to the municipality as a result of the host community agreement: \$

#### PLAN FOR POSITIVE IMPACT

Document Category	Document Name	Type	ID	Upload Date
Other	STEM Emmaus Authorization Letter.pdf	pdf	5d01383933099617d79453b6	06/12/2019
Other	Team_Haverhill_Letter.pdf	pdf	5d01389850e7af1803c1f894	06/12/2019
Other	Boys and Girls Club Volunteer Letter Haverhill STEM.pdf	pdf	5d0138f2fe6a9617e208ec52	06/12/2019
Plan for Positive Impact	Stem Plan For Positive Impact (updated 5.11.19).pdf	pdf	5d013f471dae681319cea69b	06/12/2019

#### ADDITIONAL INFORMATION NOTIFICATION

Notification: I understand

#### INDIVIDUAL BACKGROUND INFORMATION

Individual Background Information 1

Role: Executive / Officer

Other Role: Owner

First Name: Caroline

Middle Name:

Last Name: Pineau

Suffix:

Former Last Name:

Giles

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Individual Background Information 2

Role: Other (specify)

Other Role: Investor

First Name: Stuart

Middle Name: Cary

Last Name: Giles

Suffix:

Former Last

Name:

Alias 1:

Alias 2:

Alias 3:

Date generated: 07/24/2019

Page: 7 of 14

[REDACTED]

Individual Background Information 3

Role: Other (specify)

Other Role: Married to Stuart C. Giles

First Name: Jeanne

Middle Name:

Last Name: Giles

Suffix:

Former Last Name:

Clark

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

Description of Background Events:

Individual Background Information 4

Role: Other (specify)

Other Role: Director of Security

First Name: Kevin

Middle Name: Joseph

Last Name: Dorr

Suffix:

Former Last

Name:

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

Individual Background Information 5

Role: Employee

Other Role:

First Name: Adam

Middle Name: Richard

Last Name: Pineau

Suffix:

Former Last

Name:

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

## Individual Background Information 6

Role: Manager

Other Role:

First Name: Amanda

Middle Name: Marie

Last Name: Smith

Suffix:

Former Last

Name:

Alias 1:

Alias 2:

Alias 3:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

## BACKGROUND CHECK SUPPORTING DOCUMENTATION

Document Category	Document Name	Type	ID	Upload Date
Massachusetts CORI Authorization Form	Stuart Giles CORI Acknowledgement Form.pdf	pdf	5c881976293a5312448eb7db	03/12/2019
Disclosure and acknowledgement form	Stuart Giles Disclosure & Acknowledgement.pdf	pdf	5c891978d7a931124ee05771	03/12/2019
Release authorization form	Stuart Giles Release Authorization.pdf	pdf	5c88197b3183181258e1d485	03/12/2019
IVES form 4506-T	Stuart Giles Ives Form 4506-T.pdf	pdf	5c88197f9ff0081b4821ca12	03/12/2019
Other US State Driver's License	StuartGilesLicense.jpg	jpeg	5c8819842724e81b5255da56	03/12/2019
Other US State Driver's License	IMG_3335.jpg	jpeg	5c881f48d7a931124ee05785	03/12/2019
IVES form 4506-T	Jeanne Giles Ives Form 4506-T .pdf	pdf	5c881f828d16491b5c0fa67b	03/12/2019
Massachusetts CORI Authorization Form	Jeanne Giles CORI Authorization Form.pdf	pdf	5c88224f8d16491b5c0fa686	03/12/2019
Disclosure and acknowledgement form	Jeanne Giles Disclosure & Acknowledgement.pdf	pdf	5c8822e0edbb73122a61907f	03/12/2019
MA Driver's License	Caroline Pineau License.pdf	pdf	5c88446a2724e81b5255dad7	03/12/2019

Date generated: 07/24/2019

Page: 9 of 14

IVES form 4506-T	Caroline Pineau IVES Form 4506-T.pdf	pdf	5c884470b411c1126cf05229	03/12/2019
Disclosure and acknowledgement form	Caroline Pineau Disclosure & Acknowledgment.pdf	pdf	5c884473edbb73122a6190ce	03/12/2019
Massachusetts CORI Authorization Form	Caroline Pineau CORI Authorization Form.pdf	pdf	5c884478c4b7a71b66d14fd6	03/12/2019
Massachusetts CORI Authorization Form	Adam Pineau CORI Authorization Form.pdf	pdf	5c88468cb411c1126cf0522d	03/12/2019
Disclosure and acknowledgement form	Adam Pineau Disclosure & Acknowledgement.pdf	pdf	5c88469ceadf341230f69fb2	03/12/2019
MA Driver's License	AdamPineauLicense.jpg	jpeg	5c8846b6635d511b347521f7	03/12/2019
Release authorization form	Adam Pineau Release Authorization.pdf	pdf	5c8846bad7a931124ee057e9	03/12/2019
IVES form 4506-T	Adam Pineau IVES Form 4506-T.pdf	pdf	5c8846c03183181258e1d4ea	03/12/2019
MA Driver's License	AmandaSmithLicense.pdf	pdf	5c8847088d16491b5c0fa6e8	03/12/2019
Release authorization form	Amanda Smith Release Authorization.pdf	pdf	5c8848572724e81b5255dadd	03/12/2019
Massachusetts CORI Authorization Form	Amanda Smith CORI Authorization Form.pdf	pdf	5c88485c8d16491b5c0fa6ec	03/12/2019
Disclosure and acknowledgement form	Amanda Smith Disclosure & Acknowledgement.pdf	pdf	5c884860c4b7a71b66d14fdb	03/12/2019
IVES form 4506-T	Amanda Smith IVES Form 4506-T.pdf	pdf	5c884865eadf341230f69fb7	03/12/2019
MA Driver's License	kevinDorrlicense.jpeg	jpeg	5c884aa63779161b2a875918	03/12/2019
Release authorization form	KevinDorr Release Authorization.pdf	pdf	5c884aaa293a5312448eb85a	03/12/2019
IVES form 4506-T	KevinDorr IVES Form 4506-T.pdf	pdf	5c884ab05d4b0b1b3ebc26a1	03/12/2019
Disclosure and acknowledgement form	KevinDorr Disclosure & Acknowledgement.pdf	pdf	5c884ab39ff0081b4821ca88	03/12/2019
Massachusetts CORI Authorization Form	KevinDorr CORI Acknowledgement Form.pdf	pdf	5c884ab81e71bd126232da5e	03/12/2019
Release authorization form	Jeanne Giles- Release Authorization Form.pdf	pdf	5cb6359adf25934c58f84d6e	04/16/2019
Release authorization form	Caroline Pineau- Release Authorization Form.pdf	pdf	5cb635e6df25934c58f84d72	04/16/2019

#### ENTITY BACKGROUND CHECK INFORMATION

Entity Background Check Information 1

Role: Parent Company

Other Role:

Entity Legal Name: Haverhill Stem LLC

Entity DBA: Stem

Federal Tax Identification  
Number EIN/TIN:  
82-5176376

Entity Description: Operation Company for Marijuana Establishment

Phone: 978-944-4126

Email: caroline@stemhaverhill.com

Primary Business Address 1: 124 Washington St.

Primary Business Address 2:

Primary Business City: Haverhill

Primary Business State: MA

Principal Business Zip

Code: 01832

Additional Information: Haverhill Stem LLC is wholly owned by Caroline Pineau. Haverhill Stem LLC is the Operations and

Management company of the proposed Marijuana Establishment. Haverhill Stem LLC is the lessee of the basement and first floor of 124 Washington Street, Haverhill from Pineau Projects LLC.

#### Entity Background Check Information 2

**Role:** Investor/Contributor

**Other Role:**

**Entity Legal Name:** The Westland Group LLC

**Entity DBA:**

**Federal Tax Identification  
Number EIN/TIN:** 83-2148607

**Entity Description:** Real Estate LLC leasing building at 124 Washington St. to Pineau Projects LLC

**Phone:** 207-468-7314

**Email:** giles@reddawg.net

**Primary Business Address 1:** 124 Washington St.

**Primary Business Address 2:**

**Primary Business City:** Haverhill

**Primary Business State:** MA

**Principal Business  
Zip Code:** 01830

**Additional Information:** The Westland Group LLC is wholly owned by Stuart C. Giles and is leasing the building at 124 Washington Street, Haverhill MA 01832 to Pineau Projects LLC.

#### Entity Background Check Information 3

**Role:** Other (specify)

**Other Role:** Lessee from The Westland Group LLC/  
Lessor to Haverhill Stem LLC

**Entity Legal Name:** Pineau Projects LLC

**Entity DBA:**

**Federal Tax Identification  
Number EIN/TIN:**  
83-4432028

**Entity Description:** Pineau Projects LLC will be the lessee of the building at 124 Washington Street from The Westland Group LLC

**Phone:** 978-944-4126

**Email:** caroline@stemhaverhill.com

**Primary Business Address 1:** 124 Washington St.

**Primary Business Address 2:**

**Primary Business City:** Haverhill

**Primary Business State:** MA

**Principal Business  
Zip Code:** 01832

**Additional Information:** Pineau Projects LLC is wholly owned by Caroline Pineau and will lease the first floor and basement of the building at 124 Washington Street, Haverhill, to Haverhill Stem LLC.

#### MASSACHUSETTS BUSINESS REGISTRATION

Document Category	Document Name	Type	ID	Upload Date
Articles of Organization	StemLLCinfo2.pdf	pdf	5c5dfdb7edb73122a614e71	02/08/2019
Department of Revenue - Certificate of Good standing	StemCertofGoodStandingDeptofRev.pdf	pdf	5c97f10c293a5312448ecf9c	03/24/2019
Secretary of Commonwealth - Certificate of Good Standing	StemCertofGoodStandingSecretaryofState.pdf	pdf	5c97f1193183181258e1ec18	03/24/2019
Articles of Organization	HaverhillStemDBAStem.pdf	pdf	5c9919fd9ff0081b4821e46d	03/25/2019
Bylaws	Haverhill Stem LLC Operating Agreement.pdf	pdf	5c991bf9635d511b34753b90	03/25/2019

Articles of Organization	The Commonwealth of Massachusetts William Francis Galvin - Domestic Limited Liability Company (LLC) Filings.pdf	pdf	5cffe1e3622b7c1357f715ba	06/11/2019
Articles of Organization	CorpFilingAnnualReportHaverhillStemLLC.pdf	pdf	5d014074bbb965134133bde9	06/12/2019

No documents uploaded

Massachusetts Business Identification Number: 001322411

Doing-Business-As Name: Stem

DBA Registration City: Haverhill

#### BUSINESS PLAN

Document Category	Document Name	Type	ID	Upload Date
Plan for Liability Insurance	CCC Proof of Insurance - STEM.pdf	pdf	5c97ed2beadf341230f6b699	03/24/2019
Proposed Timeline	Stem Proposed Timeline for Achieving Operation.pdf	pdf	5ca0ff162724e81b5255ff7a	03/31/2019
Plan for Liability Insurance	Plan for Obtaining Liability Insurance.pdf	pdf	5ca100e23183181258e1fa39	03/31/2019
Business Plan	Stem Business Plan FINAL (6.11.18).pdf	pdf	5d0143d658ad7e1336c27bbc	06/12/2019

#### OPERATING POLICIES AND PROCEDURES

Document Category	Document Name	Type	ID	Upload Date
Personnel policies including background checks	Stem Personnel Policies Including background checks.pdf	pdf	5c9faebb3779161b2a877d0b	03/30/2019
Inventory procedures	Stem- Inventory Procedures.pdf	pdf	5c9faee19ff0081b4821eefd	03/30/2019
Maintaining of financial records	Stem- Maintaining of Financial Records.pdf	pdf	5c9faee23183181258e1f962	03/30/2019
Prevention of diversion	Stem- Prevention of Diversion.pdf	pdf	5c9faf16293a5312448edc99	03/30/2019
Qualifications and training	Stem- Qualifications and Training.pdf	pdf	5c9faf1bd7a931124ee07bc3	03/30/2019
Record Keeping procedures	Stem- Record Keeping Procedures.pdf	pdf	5c9faf231e71bd126232fe27	03/30/2019
Restricting Access to age 21 and older	Stem- Restricting Access to age 21 and older .pdf	pdf	5c9faf52d7a931124ee07bc7	03/30/2019
Storage of marijuana	Stem- Storage of Marijuana .pdf	pdf	5c9faf539ff0081b4821ef05	03/30/2019
Transportation of marijuana	Stem- Transportation of Marijuana.pdf	pdf	5c9faf543183181258e1f967	03/30/2019
Plan for obtaining marijuana or marijuana products	Stem:GRI Supply Agreement- ATTACHMENT B.pdf	pdf	5c9faf5a8d16491b5c0fca97	03/30/2019



Plan for obtaining marijuana or marijuana products	Revolutionary:StemLetterofPartnership.pdf	pdf	5c9fb0d7edbb73122a61b489	03/30/2019
Security plan	Stem Comprehensive Security Plan (updated).pdf	pdf	5cb7406a942dc34c4ebe0051	04/17/2019
Quality control and testing	Stem- Quality Control and Testing (updated).pdf	pdf	5cc06e9e9b1a9b44dfe4de6b	04/24/2019
Dispensing procedures	Stem- Dispensing Procedures (updated).pdf	pdf	5cc06f79f25dae4c6c3f2336	04/24/2019
Plan for obtaining marijuana or marijuana products	Stem- Plan For Obtaining Marijuana or Marijuana Products (updated) 5.11.19.pdf	pdf	5cffff5350e7af1803c1f623	06/11/2019
Plan for obtaining marijuana or marijuana products	Plan for Memorializing Supplier Agreements.pdf	pdf	5cffff6813edb917cc1fd444	06/11/2019
Diversity plan	Stem Diversity Plan (updated) 7.22.19.pdf	pdf	5d35f566bc4ba7387cf4dc18	07/22/2019

#### ATTESTATIONS

I certify that no additional entities or individuals meeting the requirement set forth in 935 CMR 500.101(1)(b)(1) or 935 CMR 500.101(2)(c)(1) have been omitted by the applicant from any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

I understand that the regulations stated above require an applicant for licensure to list all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings.: I Agree

I certify that any entities who are required to be listed by the regulations above do not include any omitted individuals, who by themselves, would be required to be listed individually in any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

Notification: I Understand

I certify that any changes in ownership or control, location, or name will be made pursuant to a separate process, as required under 935 CMR 500.104(1), and none of those changes have occurred in this application.:

I certify that to the best knowledge of any of the individuals listed within this application, there are no background events that have arisen since the issuance of the establishment's final license that would raise suitability issues in accordance with 935 CMR 500.801.:

I certify that all information contained within this renewal application is complete and true.:

#### ADDITIONAL INFORMATION NOTIFICATION

Notification: I Understand

COMPLIANCE WITH POSITIVE IMPACT PLAN  
No records found

COMPLIANCE WITH DIVERSITY PLAN  
No records found

#### HOURS OF OPERATION

Monday From: 11:00 AM Monday To: 8:00 PM

Tuesday From: 11:00 AM Tuesday To: 8:00 PM

Wednesday From: 11:00 AM Wednesday To: 8:00 PM

**Thursday From:** 11:00 AM    **Thursday To:** 8:00 PM  
**Friday From:** 11:00 AM    **Friday To:** 8:00 PM  
**Saturday From:** 11:00 AM    **Saturday To:** 8:00 PM  
**Sunday From:** 12:00 PM    **Sunday To:** 8:00 PM

**EMERGENCY CONTACTS**

Emergency Contact 1

**First Name:** Caroline

**Last Name:** Pineau

**Email:** caroline@stemhaverhill.com    **Phone:** 978-944-4126

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP  
ATTORNEYS AT LAW

*Hearing* *September 10 2019*

RICHARD J. SHEEHAN, JR.  
TIMOTHY J. SCHIAVONI  
ROBERT A. JUTRAS  
PAUL A. MAGLIOCCHETTI  
SONJA STARINS  
THOMAS C. TRETTER  
CAITLIN M. MASYS  
MARCIA K. ROSENN  
WILLIAM D. CHASE

*#125.00*

*90*  
SSJM

OF COUNSEL  
KRISTIN M. YASENKA  
JOSHUA S. ENGLAND, LL.M.

VIA IN HAND TO CITY CLERK

August 2, 2019

*8.1*

John A. Michitson  
Haverhill City Council President  
Haverhill City Hall  
4 Summer Street  
Haverhill, MA 01830

RE:	Special Permit:	Chapter 255 Sec. 80 Used Car Sales
	Owner:	Michael Malvers
	Applicant:	Michael Malvers
	Location:	112 Hale Street, Haverhill MA
	Parcel ID:	601-451-1

Dear President Michitson:

Please be advised this office represents Michael Malvers, dba One Ten Towing Co., regarding the property located at 112 Hale Street, Haverhill, Massachusetts, and being shown on Haverhill Assessor's Map 601 Block 451 Lot 1.

We are submitting a proposal to the City of Haverhill to sell used cars on the property, which is located in the IG zone and the proposed use requires a Special Permit granted by the Haverhill City Council and a license by the License Commission.

Kindly place this matter on the agenda for the next scheduled meeting on August 6, 2019 and schedule a review hearing accordingly. I have filed the appropriate plans, reports and fees.

Should you have any questions or need any additional information, please don't hesitate to contact me.

IN CITY COUNCIL: August 6 2019

VOTED: that COUNCIL HEARING BE HELD SEPTEMBER 10 2019

Attest; \_\_\_\_\_ City Clerk

*Paul A. Magliocchetti*  
Paul A. Magliocchetti, Esquire

Enclosures: 18 copies of site plan  
Memorandum in Support of a Special Permit

SSJM ATTORNEYS PRACTICE IN MA, NH, DC AND CA

70 Bailey Boulevard • Haverhill, MA 01830  
TEL (978) 373-9161

629 Main Street • Woburn, MA 01801  
TEL (781) 933-7756

125

QUITCLAIM DEED

2004060100458 Bk:22926 Pg:393  
06/01/2004 12:14:00 DEED Pg 1/2

GEORGE VAILLANCOURT of 32 F Forest Acres Drive, Bradford, Massachusetts 01835,  
in consideration of **ONE HUNDRED FIFTY THOUSAND AND 00/100 (\$150,000.00) DOLLARS**  
grants to **MICHAEL W. MALVERS**, of 22 Harriman Road, Plaistow, New Hampshire 03865

WITH QUITCLAIM COVENANTS

PROPERTY ADDRESS: 112 Hale Street, Haverhill, MA 01830

The land in said Haverhill, with the buildings thereon, located on the Westerly side of Hale Street, being more particularly described as follows:

Beginning at the Northwesterly corner thereof, at an iron pipe, thence  
EASTERLY by land now or formerly of the Trustees u/w C.H. Hayes, one hundred thirty-eight and eighty one-hundredths (138.80) feet to an iron bound; thence  
SOUTHERLY by said Hale Street, seventy-four and eighty-nine one-hundredths (74.89) fee to a point; thence at right angles Westerly to land now or formerly of the Boston & Maine Railroad, one hundred twenty eight and fifty seven one-hundredths (128.57) feet; thence  
NORTHWESTERLY by land of the said Boston & Maine Railroad, sixty seven and seventy one one-hundredths (67.71) feet to the point of beginning.

Said parcel being known as Lot B on a Plan of Land owned by Edward D. Regan, Inc., of Haverhill, Massachusetts, dated February 5, 1952. This conveyance is made subject to an easement to the Haverhill Gas Company as contained in a lease dated October 27, 1964, and subject to restrictions of record, if any, if and insofar as the same may now be in force and applicable.  
Being the same premises conveyed to the herein named grantor(s) by deed recorded with Essex South District Registry of Deeds in Book 15803, Page 167.

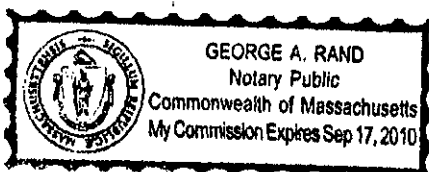
Executed as a sealed instrument this 1<sup>st</sup> day of June, 2004

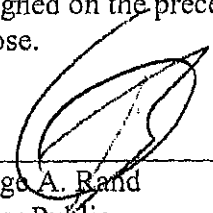
  
GEORGE VAILLANCOURT

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this 1<sup>st</sup> day of June, 2004, before me, the undersigned notary public, personally appeared George Vaillancourt, proved to me through satisfactory evidence of identification, which was a Massachusetts driver's license, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily for its stated purpose.



  
George A. Rand  
Notary Public  
My Commission Expires: 09/17/2010

Rand & Vaillancourt, P.C., 2 Stevens St, Andover, Ma. 01810

112 Hale Street, Haverhill

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP  
ATTORNEYS AT LAW



RICHARD J. SHEEHAN, JR.  
TIMOTHY J. SCHIAVONI  
ROBERT A. JUTRAS  
PAUL A. MAGLIOCCHETTI  
SONJA STARINS  
THOMAS C. TRETT  
CAITLIN M. MASYS  
MARCIA K. ROSEN  
WILLIAM D. CHASE

---

OF COUNSEL  
KRISTIN M. YASENKA  
JOSHUA S. ENGLAND, LL.M.

VIA IN HAND TO CITY CLERK

August 2, 2019

John A. Michitson  
Haverhill City Council President  
Haverhill City Hall  
4 Summer Street  
Haverhill, MA 01830

RE:	Special Permit:	Chapter 255 Sec. 80
	Owner:	Michael Malvers
	Applicant:	Michael Malvers
	Location:	112 Hale Street, Haverhill MA
	Parcel ID:	601-451-1

**Memorandum in support of a  
Special Permit for 112 Hale Street**

Pursuant to General Laws, Chapter 40A, Section 10 and 14, the applicant, Michael Malvers, dba One Ten Towing Co., wishes to obtain a license and a Special Permit from the City of Haverhill to sell used vehicles at property he owns at 112 Hale Street. The conditions that especially affect the property for which a Special Permit is sought do not affect, generally, the zoning district in which it is located. The property is located in a neighborhood with commercial and industrial properties and the lot allows for customer parking as well as parking for 3 vehicles.

The granting of the relief sought may be given without nullifying or substantially derogating from the intent or purpose of the zoning ordinance.

This development project fulfills all the general conditions required for a **Special Permit pursuant to Ch. 255-80** in the following particulars:

1. The proposed use requested is listed in the Table of Use and Parking Regulations as a Special Permit in the IG district.
2. The use requested meets the Special Permit conditions listed in Article XI of the Zoning Code, pertaining to environmental issues.

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SSJM ATTORNEYS PRACTICE IN MA, NH, DC AND CA

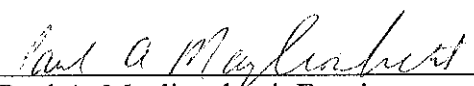
70 Bailey Boulevard • Haverhill, MA 01830      629 Main Street • Woburn, MA 01801  
TEL (978) 373-9161      TEL (781) 933-7756

[www.ssjmattoorneys.com](http://www.ssjmattoorneys.com)

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP  
ATTORNEYS AT LAW

3. The requested use is essential or desirable to the public convenience or welfare. The proposed use has been designed to accommodate the plan of the City of Haverhill for the industrial neighborhood.
4. The requested use will not impair the integrity or character of the district or adjoining zones, nor be detrimental to the health morals or welfare and will be in conformity with the goals and policies of the Master Plan. The plan conforms to the existing uses in the area and the planned used car sales is intended to preserve the aesthetics of the neighborhood.
5. The requested use provides for convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets, properties and improvements. The proposed design incorporates 4 off street parking spaces along the front side of the lot.
6. The requested use provides for adequate methods of disposal for sewage, refuse and other wastes, and adequate methods for surface and storm water drainage. The proposed scheme does not alter the existing condition of these concerns, however if required, we will make any reasonable and necessary modifications.
7. The requested use provides for adequate off-street loading and unloading of service vehicles. Our plan has been designed to accommodate vehicles for loading and unloading.
8. The requested use preserves the character of the site. The proposed renovation will not add to the existing foot print or alter the appearance of the property. The parking spaces currently exist, the applicant is merely asking for a more productive use of the spaces.

Respectfully submitted,

  
\_\_\_\_\_  
Paul A. Magliocchetti, Esquire  
pmagliocchetti@ssjmattoorneys.com



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

## REQUEST FOR COMMENT

**TO:** BOARD OF HEALTH CHAIRMAN & MEMBERS – Dr. Romie Mundy  
BUILDING INSPECTOR – Thomas Bridgewater  
CITY ENGINEER – John Pettis  
CONSERVATION COMMISSION CHAIRMAN & MEMBERS  
HIGHWAY SUPERINTENDENT – Michael Stankovich  
PLANNING DIRECTOR – William Pillsbury  
WASTEWATER/WATER ENGINEER – Robert Ward  
FIRE DEPARTMENT – Chief William Laliberty  
POLICE DEPARTMENT – Chief Alan DeNaro  
SCHOOL SUPERINTENDENT – Margaret Marotta

**FROM:** CITY CLERK: Linda L Koutoulas

**DATE:** August 12 2019

**RE:** APPLICATION – Special Permit –to sell used cars

*PROJECT REFERENCE – Attorney P Magliocchetti for Michael Malvers, dba One Ten Towing Co, requesting Special Permit to sell used cars on the property*

*STREET LOCATION - Property is in the IG Zone – at 112 Hale st; Assessor's Map 601, Block 451, Lot 1*

*\*Please send reports to the City Clerk, Room 118 by Monday, August 26, 2019 – the latest*

**The public hearing of the City Council is scheduled for**  
**TUESDAY, September 10, 2019**



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

**To:** City Councillors

**From:** City Clerk's Office

**Re:** Application – \* Special Permit to sell used cars

**Project Reference** – Attorney P Magliocchetti for Michael Malvers dba as One Ten Towing Co, requesting Special Permit to sell used cars on the property

**Street Location** – Property is in the IG Zone – at 112 Hale st; Assessors' Map 601, Block 451, Lot 1

**\*PUBLIC HEARING – TUESDAY, SEPTEMBER 10, 2019**

**Enclosed please find reports as received from the various City Departments with respect to this Special Permit**





James J. Fiorentini  
Mayor

William F. Laliberty  
Fire Chief

## Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C Eric M. Tarpy  
Lieut. Michael Picard  
Insp. Jonathan W. Pramas  
Insp. Richard Wentworth



4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

August 26, 2019

Linda L. Koutoulas, City Clerk  
4 Summer Street, room 118  
Haverhill, MA 01830

Re: Special Permit to sell used cars at 112 Hale St.- One Ten Towing

The 3 spaces for the used car sales do not appear to effect fire department access. Fire Department does reserve the right to comment in the future on the proposed fence.

Respectfully,

Eric M. Tarpy

Eric M. Tarpy  
Deputy Chief  
Haverhill Fire Prevention Division



# Haverhill

Conservation Department

Phone: 978-374-2334 Fax: 978-374-2366

[rmoore@cityofhaverhill.com](mailto:rmoore@cityofhaverhill.com)

[conservation@cityofhaverhill.com](mailto:conservation@cityofhaverhill.com)

MEMO TO: Linda L. Koutoulas, City Clerk  
FROM: Robert E. Moore, Jr., Environmental Health Technician  
DATE: August 29, 2019  
RE: One Ten Towing Co. for 112 Hale Street – Parcel ID: 601-451-1  
Special Permit – used car dealership



The Conservation Commission reviewed the forwarded information at its August 22<sup>nd</sup> meeting. The project does not fall within the jurisdiction of the MA Wetlands Protection Act nor the Haverhill wetlands protection ordinance. Therefore, the Commission offered no objection to the proposed special permit.



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

September 3, 2019

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Special permit to sell used cars—112 Hale Street**

As Planning director, I have reviewed the proposed project to sell used cars at the 112 Hale Street location and have no objection to the approval of a special permit.

I believe the plan as presented meets the special permit requirements.

**Recommendation: Approve the special permit.**

Approved

9.1



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

## Haverhill City Council Public Participation Application

Date of Application: 8/27/19

Full Name: Lisa M Corr

Address: 76 Gale Ave

Phone: 978-360-3446

Email: listwithlisacorr@gmail.com

Please provide information as to intended topic of discussion – please be specific. If possible, please include departments involved in discussion as well as any information requested relating to the topic:

I would like to discuss the parking downtown.

I received a parking ticket, which did get abated.

But I don't believe I should have gotten a ticket in the first place.

I would appreciate being heard.

Thank You

Your request will be reviewed for compliance with the Open Meeting Law and then referred to the Council President or designated alternate for final review and scheduling.

*"Meeting notices must be posted in a legible, easily understandable format; contain the date, time, and place of the meeting; and list all topics that the chair reasonably anticipates, 48 hours in advance, will be discussed at the meeting. The list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting." From Open Meeting Law, M.G.L. c. 30A, §§ 18-25*

Please sign here:

Lisa M Corr

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.1.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John Michitson & Members of the City Council

RE: Appointment to Haverhill Housing Authority

Dear Mr. President and City Council Members:

Please be advised that I hereby re-appoint Robert V. Driscoll of 55 North Broadway, Haverhill, Massachusetts to the Haverhill Housing Authority Board of Commissioners.

At the August 20<sup>th</sup> City Council meeting, I am hereby submitting a correction to his appointment to the Haverhill Housing Authority Board. The appointment is to expire August 5, 2024 rather than August 5, 2022.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

Cc: Robert Driscoll  
Joseph Hart

J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2.11  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Vietnam Veteran's Memorial Ad Hoc Commission

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Patrick Driscoll of 309 South Main Street, Haverhill to the Vietnam Veteran's Memorial Ad Hoc Commission. This is a non-confirming appointment and will take effect immediately. I recommend your approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

Cc: Ralph Basiliere

11.1

September 3, 2019

TO: Haverhill City Council  
FROM: Toni Sapienza-Donais  
RE: Event

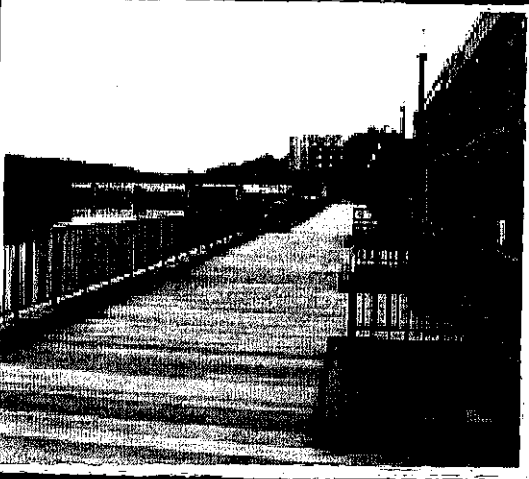


This letter is to bring to your attention my interest in holding a meet and greet on the boardwalk behind Harbor Place on Wednesday, September 11, 2019 from 4:00 to 7:00 p.m. I am holding this event as I am a candidate for Haverhill School Committee. This is a free event and no money will be asked for or collected. I have checked with the Office of the Conflict of Interest and Ethics Commissioner and was informed it does not violate any laws as long as no money is exchanged. Free ice cream will be given out to all who attend. Thank you for your consideration in approving this event.

20190903 11.11.19

# Elect Toni Sapienza-Donais for Haverhill School Committee

Come join us Wednesday,  
September 11th for a FREE event



## MEET, GREET AND ICE CREAM

Haverhill Board Walk (Behind Harbor Place)

FREE Event

September 11th

4pm- 7pm

Come meet Toni Sapienza-Donais and get a free  
Richardson's Ice Cream Cone

Follow the event on Facebook: @votetonisapienzadonais



**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

PAGE 1 OF 3

\*NEW ☒  
\*RENEWAL ☐

11/21/19

DATE OF REQUEST 8-20-2019 DATE OF APPROVAL \_\_\_\_\_

NAME: CRONIN FRANCIS

ADDRESS: 8 FAREHAM ST

TELEPHONE #: 978-578-7890

VEHICLE TYPE: 2018 INFINITY QX60

PLATE #: 57HT86

Do you currently have off street parking at your residence? Yes ☐ No ☒

If yes, why is there a need for a handicap parking sign?

ON THE SIDE HOUSE PROCTOR ST SIDE LOAD & OFF LOAD

Did you have a handicap parking sign at a previous address? Yes ☐ No ☒

If yes, location?

Proctor St

Applicant Signature

POWER WHEEL CHAIR  
& SUPPLIES  
NOTE PROCTOR ST SIDE SIDEWALK  
3' ABOVE ROAD CITY PUT IN  
STAKES BUT PEOPLE PARK  
IN FRONT OF STEPS

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve ☒

Denied ☐

Reason for denial

Chief of Police Signature

Approve ☒

Denied ☐

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

YAHOO!  
MAIL

Page 2 of 3 HP Parking Sign

Handycap Parking

Handycap Parking

← Back



Archive



Move



Delete



Spa

Inbox

1

Handycap Parking 2

Yahoo/Inbox

Unread

Starred

Drafts

3

Sent

Archive

Spam

Trash

^ Less

Views

Hide

Photos

Documents

Deals

Purchases

Groceries

Travel

Tutorials

Folders

Hide

+ New Folder

2017

2018

5

airline

Amazon

2

AMC

AMERICAN AIR

American Exp...



Frank Cronin Sent from Yahoo Mail for

Aug 20 at 8:21 AM



Frank Cronin <frank1453@yahoo.com>

for Francis Cronin

Aug 20 at 8:21 AM



FRANCIS CRONIN

Sent from Yahoo Mail for iPhone

8 FREEMAN ST

HAVERHILL MA



FRANK1453@YAHOO.COM

978-478-7890

Reply Reply All Forward

FRANCIS CRONIN 8 FREEMAN ST  
PARKING ON SIDE OF HOUSE PROCTOR ST SIDE  
CAR'S PARK WERE STEPS ARE THAT THE  
CITY PUT IN NEED TO OFF LOAD &  
LOAD POWER CHAIR & SUPPLIES

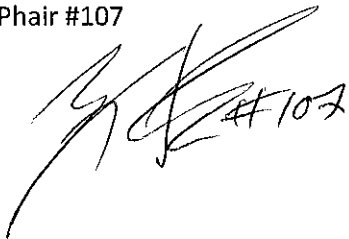
To: Chief DeNaro  
From: Officer Zachary Phair  
Date: 08/30/2019  
RE: Handicap parking sign application

Dear Sir,

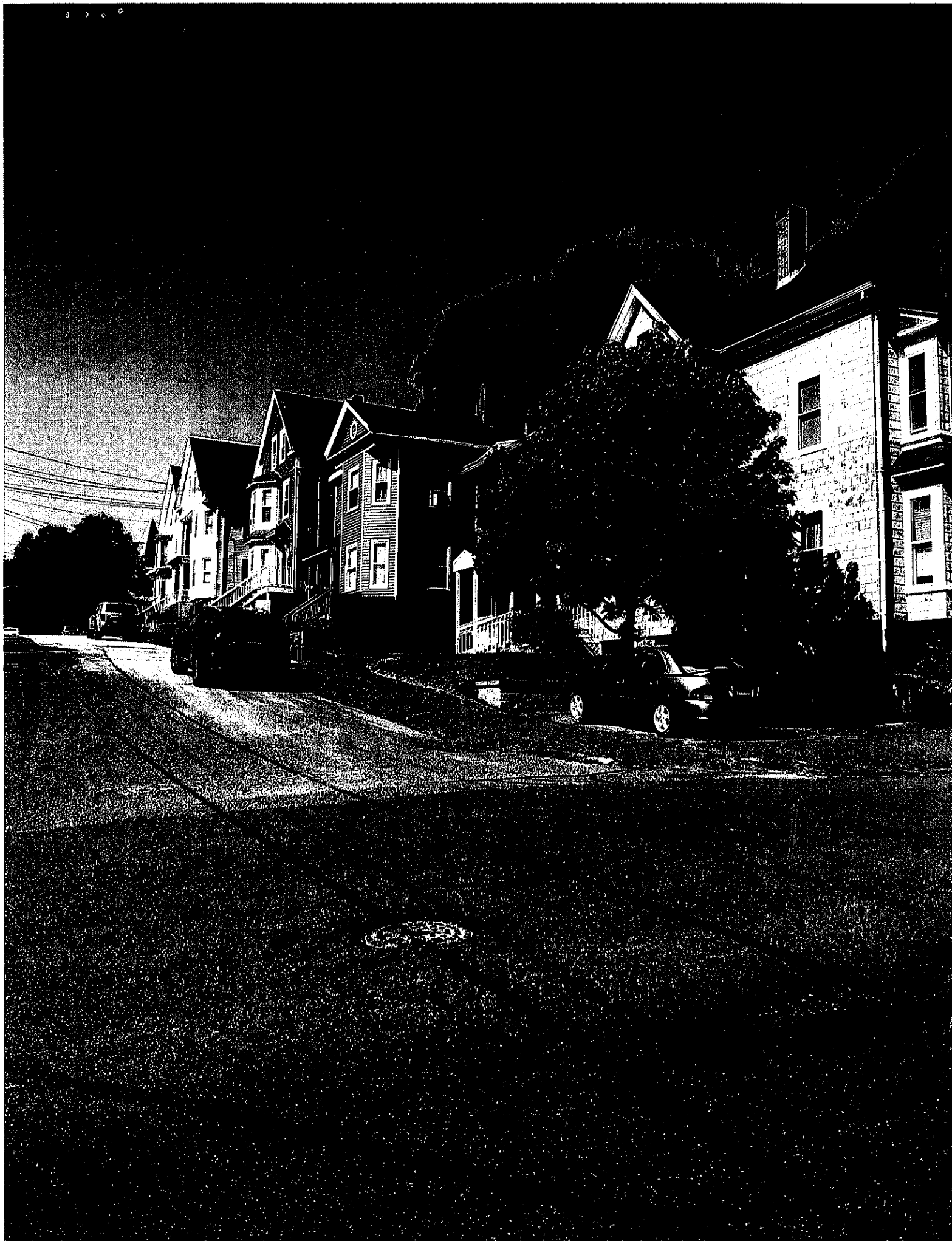
I have spoken with applicant, Francis Cronin, in regards to an application for a handicap sign at 8 Freeman St. He is requesting the sign be placed on the Procktor St side of his residence. He is requesting this due to the location of the stairs that he needs to use.. I am recommending that the sign be placed directly behind the stairs so that the applicant can have access to the stairs and have a close parking space to accommodate his handicap needs. At this time he meets all the requirements and I would recommend that a sign be placed at that location.

Respectfully,

Officer Phair #107









# Haverhill

11, 4, 1

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: 8/23/19

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**  
pursuant to Chapter 227 of Haverhill City Code

Organization: HHS Wrestling Applicant's Name: Jon Davoli  
Applicant's Residence (must be Haverhill Resident): 89 Lexington Ave. Haverhill  
Applicant's Signature: [Signature]

**(3 CONSECUTIVE DAYS ONLY)**

Date of Tag Day Request(s): 3 NOV 22, 23, 24

Canister: \_\_\_\_\_ Tag: ✓ Fee: \$ 0

**ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC. 47 OF 2017**

**OFF STREET LOCATIONS - PLEASE SPECIFY**

Market Basket (3) Post Office (2)  
Hramly (2) Bradford Liguors  
Affy's Diner

**\*A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR  
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the  
Organization must be filed with the City Clerk's Office at the time of the application**

Recommendation by Police Chief: ✓ Approved  
\_\_\_\_\_ Denied

Office Use Only

[Signature]

Police Chief

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8450  
License comm@cityofhaverhill.com  
www.ci.haverhill.ma.us

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Individual Applicant Information

Individual's Name: Autumn Lannon-Goodwin

Home Address: 142 Dewey St, Manchester NH

Telephone: 603 233 4489

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: alannongoodwin@gmail.com

### Event Information

Date of Event: 9/21/19

Start Time: 4:00pm

End Time: 11:00pm

Location of Event: Winnepesaukee Castle, Castle Rd, Haverhill MA

Purpose of Event: Wedding

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☒ No ☐

Name of Caterer: Anzie's Brick Oven Pizza

Approximate number of People Attending

Adults: 65 Children: 15

### Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction

### Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8450  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Where is the liquor being purchased from? United Liquors, mUDC, Seaboard

**All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? Butlers & Bars

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above. enfile @ city clerks office

Please attach a copy of the liquor liability insurance held by the server/applicant enfile @ city clerks office

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: 

Please contact the City Clerk's Office for any licensing questions





# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

[Signature] 3/1/19  
Chief of Police Date

[Signature] 9/5/19  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



# Haverhill

City Clerk's Office, Room 118  
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License [comm@cityofhaverhill.com](mailto:comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Individual Applicant Information

Individual's Name: Victoria Palmacci

Home Address: 6 Bay St Wakefield MA 01880

Telephone: 857 222 8355

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: vickpalmacci@gmail.com

### Event Information

Date of Event: 10/4/19

Start Time: 6:00 pm

End Time: 11:00 pm

Location of Event: Winnekenni Castle

Purpose of Event: Wedding

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☐ No ☒

Name of Caterer: \_\_\_\_\_

Approximate number of People Attending

Adults: 200 Children: 5

### Type of License (circle one)

One-Day All-Alcohol One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction

### Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**



# Haverhill

City Clerk's Office, Room 118  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Where is the liquor being purchased from? Seaboard products, Merrimack Valley distributing company,  
Martignetti  
**All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? Butler Bars

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above.

Please attach a copy of the liquor liability insurance held by the server/applicant

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: *Richard Palmieri*

**Please contact the City Clerk's Office for any licensing questions**

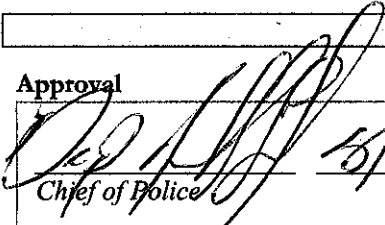
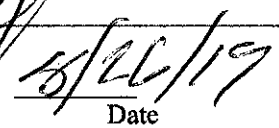



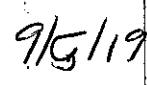
# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
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[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

Approval

 Chief of Police	 Date
 City Council (City Property)	 Date

 License Commission	 Date
 Mayor (City Property)	 Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11.6.4.1

# CITY OF HAVERHILL

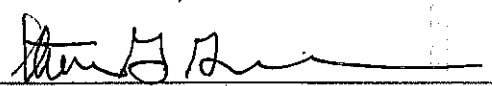
DATE Aug 30, 2019

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for

## DRAINLAYER

Drainlayer's Name Steven Granese  
N. Granese & Sons, Inc.  
PRINTED

Signature 

Home Address:

Street 18 Yorkshire Road PO box \_\_\_\_\_

City/Town Marblehead State Massachusetts Zip Code 01945

Tel No. (781) 592-8121 Cell No. (781) 576-9060

Business Name N. Granese & Sons, Inc.

Business Address:

Street 59 Jefferson Ave PO Box \_\_\_\_\_

City/town Salem State MA Zip Code 01970

Tel No. (781) 592-8121 FAX No. (781) 631-8466

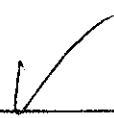
New/Renewal

Fee 1000

In Municipal Council,

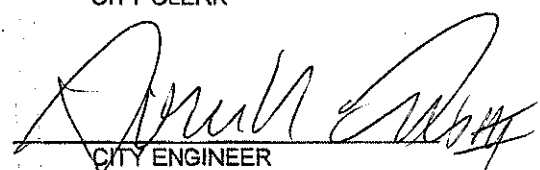
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

APPROVED 

DENIED \_\_\_\_\_

CITY CLERK

  
CITY ENGINEER

11,61511

City of Haverhill

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Raymond Blodgett  
Address: 22 Lafayette St Haverhill, MA 01822  
Applicant phone number: 978-476-8720

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

☒ New ☐ Renew (circle one)

Fee: \$50 – annual fee

In Municipal Council \_\_\_\_\_ 20\_\_

Attest \_\_\_\_\_ City Clerk

Approve \_\_\_\_\_

Denied \_\_\_\_\_

[Signature]  
Police Chief

Please complete back side of this application

City of Haverhill

11,615.2

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Alexander Holmes

Address: 254 High St Haverhill MA 01830

Applicant phone number: 978-872-2626

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

New (Renew) (circle one)

Fee: \$50 – annual fee

January 1 2019 – December 31 2019

In Municipal Council, \_\_\_\_\_, 20\_\_

Attest: \_\_\_\_\_ City Clerk

Approve \_\_\_\_\_

Denied \_\_\_\_\_

[Signature]  
Police Chief

Please complete back side of this application

City of Haverhill

11.6.513

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: William A. House

Address: 22 Justin Street Haverhill, Mass 01830

Applicant phone number: 978 372-3081

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

☒ New / ☐ Renew (circle one)

Fee: \$50 – annual fee

January 1-2019 to December 31-2019

In Municipal Council, \_\_\_\_\_ 20\_\_

Attest: \_\_\_\_\_

City Clerk

Approve \_\_\_\_\_

Denied \_\_\_\_\_

Police Chief

Please complete back side of this application



11.6.5.4

City of Haverhill

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Robert McDonald  
Address: 11 Pentucket St Haverhill MA 01830  
Applicant phone number: 603-339-7128

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

New/ Renew (circle one)  
Fee: \$50 – annual fee \$0.00

In Municipal Council: \_\_\_\_\_ 20\_\_

Attest: \_\_\_\_\_ City Clerk

Approve: \_\_\_\_\_

Denied: \_\_\_\_\_

\_\_\_\_\_  
Police Chief

Please complete back side of this application

11, 6, 5, 5

City of Haverhill

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: DAVID MC LAUGHLIN

Address: 15 GRANDVIEW RD. HAVERHILL MA 01832

Applicant phone number: 978-478-7495

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

New/Renew (circle one)

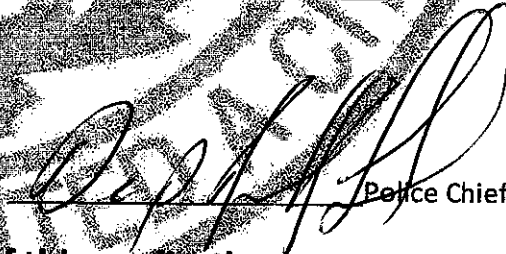
Fee: \$50 – annual fee January 1 2019 to December 31st 2019

In Municipal Council, \_\_\_\_\_ 20\_\_

Attest: \_\_\_\_\_ City Clerk

Approve \_\_\_\_\_

Denied \_\_\_\_\_

  
Police Chief

Please complete back side of this application

11.6.12.1  
City of Haverhill

PA 8/15/19 \$50

License

2nd Hand Articles

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a \_\_\_\_\_ License

Place of business being: Antiques / second hand Items

Name of Business: In A Blue Moon

Address: 99 Merrimack St Haverhill MA 01830

Applicant: Maria Torchi

Applicant phone number: 617-548-0524

Business Certificate # and expiration date:

Haverhill, \_\_\_\_\_, 20\_\_\_\_

Office use only

New/Renew (circle one)

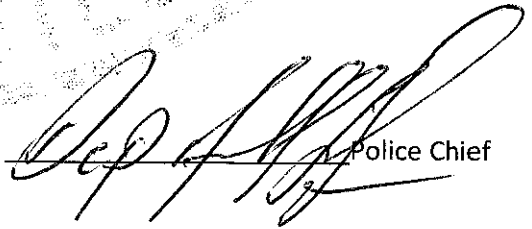
Fee: 50

In Municipal Council, \_\_\_\_\_, 20\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Approve \_\_\_\_\_

Denied \_\_\_\_\_

  
\_\_\_\_\_  
Police Chief

(If needed, other Dept. Signoff)

Please complete back side of this application

11.6.13.1  
City of Haverhill

PA \$50  
8/15/19

License

2nd Hand Clothing

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a \_\_\_\_\_ License

Place of business being: Antique/secondhand Clothing

Name of Business: In A Blue Moon

Address: 99 Merrimack St Haverhill MA 01830

Applicant: Maria Torchi

Applicant phone number: 617-548-0524

Business Certificate # and expiration date:

Haverhill, August 15, 2019

Office use only

New/Renew (circle one)

Fee: \$50

In Municipal Council, \_\_\_\_\_, 20\_\_

Attest: \_\_\_\_\_ City Clerk

Approve ✓

Denied \_\_\_\_\_

Dep. P. J. P. Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application



\$ 100 PA  
8/15/19

11.6.16.1

## City of Haverhill

Honorable President and Members of the City Council:

The undersigned respectfully asks that they may receive a License to Buy and Sell Old Gold

Name of Business: In A Blue Moon

Type of Business: Antiques / Secondhand Store

Address of Business: 99 Merrimack St

Maria Torchio  
Print Applicant Name

Maria Torchio  
Applicant's Signature

Haverhill, August 15, 2019

Haverhill City Code: Chapter 187. Pawnbrokers; Secondhand Articles; Old Gold

Renew ☐ New ☒ Office Use Only

No.           

Fee: \$ 100

In City Council,   , 20  

Attest:

Approved ☒

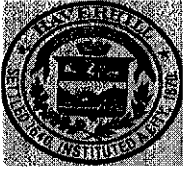
Denied ☐

  , City Clerk

   Police Chief

(If Needed, Other Department Sign-off)

**More Info on Back**



Document

CITY OF HAVERHILL

In Municipal Council

12.1

Ordered:

That the City transfer the sum of \$22,100 from the Capital Budget to the Capital account:

Vietnam Veteran Memorial

# Allied Paving Corporation

10 Jean Ave., #17  
Chelmsford, MA 01824

Phone: (978) 256-7117

Fax: (978) 458-9711

## Invoice

Date	Invoice #
5/29/2019	20848

Bill To
Department of Public Works City of Haverhill 500 Primrose St. Haverhill, MA 01830 Attn: Brian Zaniboni

Street Location
Vietnam Veteran Memorial Mill St. @ Belvidere

P.O. Number	Terms
	Net 30

Quantity	Item Code	Description	Price Each	Amount
315	3.1	Type VA4 (straight) - LF	48.00	15,120.00
85	3.2	Type VA4 (curved) - LF	58.00	4,930.00
10	1.0	Class I, Type I Bituminous Concrete complete in place - TON	175.00	1,750.00
1	4.0	Adjust Catch Basin or Manhole - EA Above work completed to 5-24-19	300.00	300.00

**Total** \$22,100.00

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$22,100 from Capital Budget to Capital Account for the Vietnam War Veterans Memorial

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$22,100 from Capital Budget to Capital Account for the Vietnam War Veterans Memorial. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf





Document

CITY OF HAVERHILL

In Municipal Council

12.2

Ordered:

That the sum of \$150,000 be appropriated from the sale of non-tax title land account and transferred to Capital Account Police Station Roof Repairs (3414210).

**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$150,000.00 from Non-Tax Title Land Account to Capital Account Police Station Roof Repairs

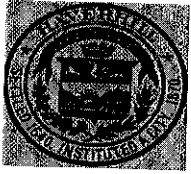
Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$150,000.00 from Non-Tax Title Land Account to Capital Account Police Station Roof Repairs to repair the Police Station roof. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

12.3

Ordered:

That the sum of \$18,000 be transferred from the Capital Projects account to the following Capital Accounts:

Flashing crosswalk light	\$18,000
--------------------------	----------

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$18,000 from Capital Projects Account to Capital Accounts

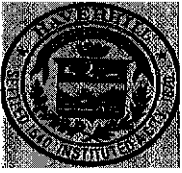
Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$18,000 from Capital Projects Account to Capital Accounts to purchase a flashing crosswalk light. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



Document  
CITY OF HAVERHILL  
In Municipal Council

12,4

Ordered:

That the City transfer the sum of \$28,000 from the Capital Budget to the Capital account:

Health Department Vehicle

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$28,000 from Capital Budget to Capital Accounts

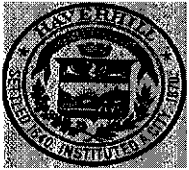
Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$28,000 from Capital Budget to Capital Accounts to purchase a vehicle for the Health and Inspectional Services Department. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

12.5

Ordered:

To see if the city/town will authorize, under General Laws Chapter 44, Section 21C, upon the recommendation of the Mayor, a lease purchase financing agreement for the acquisition of one Trackless MT7 Municipal Tractor, may be acquired through the issuance of debt under G.L. c. 44 the term of such agreement not to exceed 5 years, the useful life of the equipment as determined by the Mayor and the Public Works-Highway department shall be authorized to enter into such agreement on behalf of the city/town, and that the first year payment is to come from the existing Fiscal Year 2020 Highway budget

**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Authorization to Lease Tractor

Dear Mr. President and Members of the Haverhill City Council:

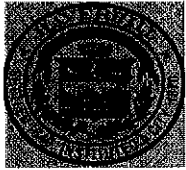
Please find attached an order to authorize a lease purchase financing agreement for a Trackless MT7 Municipal Tractor for the Department of Public Works. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf





Document  
CITY OF HAVERHILL  
In Municipal Council

12.6

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Tufts Medical Center	\$ 763.77	School Department
Gale Associates	\$ 354.69	Police Department
Greg Foucault Appliance	\$ 574.00	Public Property
Turf Works Irrigation & Landscapes	\$ 182.50	Park Department
Telelanguage Inc	\$ 7.58	Police Department

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY2019 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Tufts Medical Center	\$763.77	School Department
Gale Associates	\$354.69	Police Department
Greg Foucault Appliance	\$574.00	Public Property
Turf Works Irrigation & Landscapes	\$182.50	Park Department
Telelanguage, Inc.	\$7.58	Police Department
<b>TOTAL</b>	<b>\$1,882.54</b>	

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf

1 TUFTS MEDICAL CENTER 800 WASHINGTON ST BOSTON MA 021111552 6176364800										2 TUFTS MEDICAL CENTER PO BOX 28296 NEW YORK NY 100878296										3a PAT CNTRL # 191953851-01 b. MED. REC. # 000002794490 5 FED. TAX NO. 04-3400617 6 STATEMENT COVERS PERIOD FROM 061719 THROUGH 061719 7 TYPE OF BILL 0131									
8 PATIENT NAME a CRUZ, CAMERON										9 PATIENT ADDRESS a 28 SAINT BOTOLPH STREET b HAVERHILL c MA d 01832 e																			
10 BIRTHDATE 10182012 11 SEX M 12 DATE 13 HR 14 TYPE 3 15 SRC 1 16 DHR 17 STAT 01 18 19 20 21 22 23 24 25 26 27 28 29 ACCT STATE 30										CONDITION CODES																			
31 OCCURRENCE CODE DATE 32 OCCURRENCE CODE DATE 33 OCCURRENCE CODE DATE 34 OCCURRENCE CODE DATE 35 CODE OCCURRENCE SPAN FROM THROUGH 36 CODE OCCURRENCE SPAN FROM THROUGH 37																													
38 200-10000-1403										39 CODE VALUE CODES AMOUNT 40 CODE VALUE CODES AMOUNT 41 CODE VALUE CODES AMOUNT																			
42 REV. CD 0920 43 DESCRIPTION OTHER DX SVS 44 HCPCS / RATE / HIPPS CODE 97127 45 SERV. DATE 061719 46 SERV. UNITS 6 47 TOTAL CHARGES 2100.00 48 NON-COVERED CHARGES 49										PIS PAY \$ 703.77																			
0001 PAGE 001 OF 001										CREATION DATE 062419 TOTALS 2100.00																			
50 PAYER NAME HAVERHILL PUBLIC SCH 51 HEALTH PLAN ID 52 REL INFO Y 53 ASG BEN Y 54 PRIOR PAYMENTS 55 EST. AMOUNT DUE 56 NPI 1730132515 57 OTHER PRV ID																													
58 INSURED'S NAME 59 P. REL 18 60 INSURED'S UNIQUE ID 01 61 GROUP NAME HAVERHILL PUBLIC SCH 62 INSURANCE GROUP NO.																													
64 DOCUMENT CONTROL NUMBER 65 EMPLOYER NAME																													
68																													
69 ADMIT DX 70 PATIENT REASON DX R480 Z559 71 PPS CODE 72 ECI 73																													
74 PRINCIPAL PROCEDURE CODE DATE 75 OTHER PROCEDURE CODE DATE 76 ATTENDING NPI 1144414756 QUAL G2 MA51501 LAST MASON FIRST CATHERIN 77 OPERATING NPI QUAL LAST FIRST 78 OTHER NPI QUAL LAST FIRST 79 OTHER NPI QUAL LAST FIRST																													
80 REMARKS AOCNSW71 SPECIAL EDUCATION OF 4 SUMMER ST HAVERHILL MA 01830 81CC a B3 282N00000X b c d																													

**Invoice**

Gale Associates, Inc.  
163 Libbey Parkway  
Weymouth, MA 02189



Phone: (781) 335-6465 Fax: (781) 335-6467

Req# 2001211 PO# 201013

July 8, 2019

Project No:

827003

Invoice No.

1906207

Deputy Chief Anthony L. Haugh  
City of Haverhill  
Police Department  
40 Bailey Boulevard  
Haverhill, MA 01830

Project 827003 HAVERHILL POLICE DEP WINDOW/MASONRY PH 2  
ENGINEERING CONSULTING SERVICES - SELECT WINDOW REPLACEMENT & MASONRY REPAIRS - PHASE 2 - HAVERHILL POLICE  
DEPARTMENT - HAVERHILL, MA

Professional Services from June 2, 2019 to June 29, 2019

Phase 06 CA 01 - LEAK TESTING ABOVE KITCHEN

**Professional Personnel**

	Hours	Rate	Amount
SENIOR STAFF DESIGNER			
Pinciari, Alan	2.50	135.00	337.50
Totals	2.50		337.50
<b>Total Labor</b>			<b>337.50</b>

**Reimbursable Expenses**

Delivery Expense			
6/26/2019	AMERICAN EXPRESS- TRAVEL/FEDEX	05.28.19: Gale Associates, Inc. - MA to Deputy Chief Anthony Haugh @ Haverhill P	17.19
<b>Total Reimbursables</b>			<b>17.19</b>

**Billing Limits**

	Current Billing	Previously Billed	Billed-To-Date
Total Billings	354.69	3,386.83	3,741.52
Total Limit			3,800.00
Amount Remaining			58.48
<b>Total this Phase</b>			<b>\$354.69</b>
<b>Total this Invoice</b>			<b>\$354.69</b>

**Outstanding Invoices**

Number	Date	Balance
1905264	6/11/2019	660.28
<b>Total</b>		<b>660.28</b>

Examined and allowed for

AUG 22 2019

AMOUNT  
AUDITOR

5248  
Police Expense  
1010000.1.0310

AUG 22 2019

Edward B. White

GREG FOUCAULT APPLIANCE  
113 SO. MAIN ST.  
BRADFORD, MA 01835  
978 372-6117

Past Due.

# I N V O I C E

INVOICE NUMBER	ACCOUNT NUMBER	SALES #	LOCATION
52331	CITY HAV		W

SOLD TO:

CITY OF HAVERHILL  
4 SUMMER ST.

HAVERHILL  
(978)-374-2300

MA 01830

SHIP TO:

MAYOR'S OFFICE  
4 SUMMER ST

HAVERHILL

MA

INVOICE DATE	PO NUMBER	TERMS	PAY METHOD		
06/14/2019		COD	C.O.D.		
QTY	MAKE	PRODUCT	DESCRIPTION	PRICE	EXTENSION

1	FRG	FFRE153WAE	15,000 BTU WINDOW A/	475.00	475.00
		SERIAL# 3407415330191260150342	DELIVER DATE	6/14/2019	
1	SRV	INSTALL	A/C INSTALL	99.00	99.00

CROSS STREETS: \_\_\_\_\_

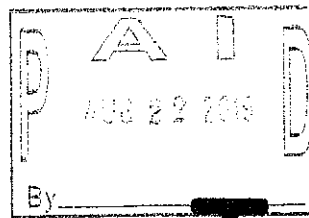
SUB TOTAL	TAX	DELIVERY	DISCOUNT	TOTAL
574.00				574.00

THANK YOU FOR CHOOSING GREG FOUCAULT APPLIANCE!

\* \* C A S H O N D E L I V E R Y \* \*  
C O P Y

Turf Works Irrigation & Landscapes  
99 Revere Street  
Haverhill, MA 01835 US  
turfworks11@gmail.com

# Invoice



BILL TO  
DEVEAU JOHN  
23 FERNWOOD AVE  
HAVERHILL, MA 01835

INVOICE #	DATE	TOTAL DUE	TERMS	ENCLOSED
2656	07/08/2019	\$182.50	Due on receipt	

DATE	DESCRIPTION	QTY	RATE	AMOUNT
06/27/2019	Irrigation Service Call - (1.5) Man Hours @ \$75.00 / Hour	1.50	75.00	112.50
06/27/2019	Replaced (1) 3/4" Febco Bonnet Poppet Kit	1	45.00	45.00
06/27/2019	Replaced (2) Hunter Pros 04	2	10.00	20.00
06/27/2019	Replaced (2) Hunter Mist Nozzle	2	1.50	3.00
06/27/2019	Replaced (4) 1/2" Swing Elbows	4	0.50	2.00

Make Checks Payable to:  
TURF WORKS IRRIGATION & LANDSCAPES LLC  
99 REVERE STREET  
HAVERHILL, MA 01835

BALANCE DUE

\$182.50

PO# 201059  
PARK DPW Supplies  
1010000.1.0492 5533

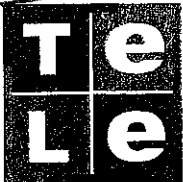
B. Z.

Examined and allowed for

AUG 22 2019

AMOUNT

AUDITOR



Telelanguage Inc.

610 SW Broadway, Suite 200  
Portland, OR 97205

**LANGUAGE**

Phone # 888-983-5352

billing@telanguage.com

Fax # 503-246-6002

www.telanguage.com

INVOICE

DATE	INVOICE #
7/11/19	TL107917

**BILL TO**

Haverhill Police Department  
Attn: Lt. John Barbieri  
40 Bailey Blvd.  
Haverhill, MA 01830

Rep	TERMS	DUE DATE	PO No.
MV	Net 30	8/10/19	

DESCRIPTION	QTY	RATE	AMOUNT
Telephonic Interpretation - June 2019		7.58	7.58
<div>Examined and allowed for AUG 22 2019 AMOUNT AUDITOR</div> <div>5589 Police Expense 1010000011.0210 AUG 22 2019</div>			
<b>Total</b>			\$7.58



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

File 10 days

13,1

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Parking  
(94 River Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
94 River Street	No Parking	24 Hours
In front of No. 94 River Street except For 1-24 Hour handicapped Parking space at No. 94		

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor





# Haverhill

Economic Development and Planning  
Phone: 978-374-2330  
Fax: 978-374-2315

August 23, 2019

Mr. John A. Michitson, Council President  
City Council Members  
City Hall-Room #204  
City of Haverhill

**RE: Handicap Parking – Delete Handicapped Parking located at 94 River Street**

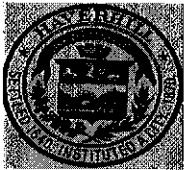
Dear Council President:

As per your request dated August 21, 2019; I am submitting a Municipal Ordinance that will delete handicap parking at **94 River Street**.

Sincerely,

William Pillsbury  
Economic Development and Planning Director

WP/lp



Document

CITY OF HAVERHILL

In Municipal Council

File 10 days

13,2

ORDERED: That \$700,000 is appropriated to pay costs of the construction of a High School Track, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer from bond proceeds for \$700,000.00 to fund construction of High School Track

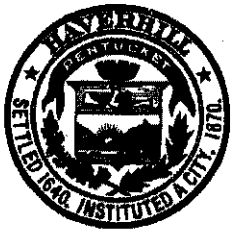
Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer from bond proceeds for \$700,000.00 to fund construction of a new Haverhill High School Track. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf



# Haverhill

Office of the City Auditor, Room 106  
Phone: 978-374-2306 Fax: 978-373-8476  
cbenevento@cityofhaverhill.com

September 6, 2019

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance

Attached herewith are the preliminary financial reports for the month of June as required by City ordinance.

Very truly yours,



Charles Benevento  
City Auditor

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# City of Haverhill Massachusetts

## Financial Statements - General Fund For the Period 06/01/2019 through 09/30/2019

Fiscal Year: 2018-2019

☐ Include Pre Encumbrance

INCOME										
	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance				
Tax Revenue										
Personal Property Tax (-)	\$5,512,350.63	\$4,710.93	\$5,441,889.87	\$70,460.76	\$0.00	\$70,460.76			1.3%	
Real Estate Tax (-)	\$97,957,756.16	\$949,854.14	\$96,775,149.57	\$1,182,606.59	\$0.00	\$1,182,606.59			1.2%	
Tax Liens (-)	\$0.00	(\$11,471.06)	\$542,955.13	(\$542,955.13)	\$0.00	(\$542,955.13)			0.0%	
Other Tax (-)	\$0.00	\$31,174.62	\$119,474.52	(\$119,474.52)	\$0.00	(\$119,474.52)			0.0%	
Sub-total : Tax Revenue	(\$103,470,106.79)	(\$974,268.63)	(\$102,879,469.09)	(\$590,637.70)	\$0.00	(\$590,637.70)			0.6%	
Local Receipts										
Fines and Forfeits (-)	\$710,000.00	\$90,273.36	\$687,571.92	\$22,428.08	\$0.00	\$22,428.08			3.2%	
Investment Income (-)	\$368,000.00	\$87,738.12	\$841,767.72	(\$473,767.72)	\$0.00	(\$473,767.72)			-128.7%	
Licenses and Permits (-)	\$2,490,000.00	\$172,569.75	\$2,687,036.12	(\$197,036.12)	\$0.00	(\$197,036.12)			-7.9%	
Special Assessments (-)	\$0.00	(\$27,017.27)	\$0.00	\$0.00	\$0.00	\$0.00			0.0%	
Miscellaneous non-recurring (-)	\$550,000.00	\$8,757.77	\$655,713.48	(\$105,713.48)	\$0.00	(\$105,713.48)			-19.2%	
Motor Vehicle Excise (-)	\$7,500,000.00	\$512,157.47	\$7,753,080.83	(\$253,080.83)	\$0.00	(\$253,080.83)			-3.4%	
Other Excise (-)	\$1,315,000.00	\$308,765.04	\$1,439,585.54	(\$124,585.54)	\$0.00	(\$124,585.54)			-9.5%	
Penalties & Interest on Taxes/Excise (-)	\$500,000.00	\$53,728.79	\$490,899.48	\$9,100.52	\$0.00	\$9,100.52			1.8%	
Payment in Lieu of Taxes (-)	\$2,000,000.00	\$203,537.12	\$2,267,950.89	(\$267,950.89)	\$0.00	(\$267,950.89)			-13.4%	
Fees (-)	\$1,116,200.00	\$132,231.41	\$1,294,548.73	(\$178,348.73)	\$0.00	(\$178,348.73)			-16.0%	
Rentals (-)	\$90,000.00	\$2,541.00	\$134,662.46	(\$44,662.46)	\$0.00	(\$44,662.46)			-49.6%	
Other Departmental (-)	\$1,543,000.00	\$657,702.89	\$1,612,974.63	(\$69,974.63)	(\$10,000.00)	(\$59,974.63)			-3.9%	
Sub-total : Local Receipts	(\$18,182,200.00)	(\$2,202,985.45)	(\$19,865,791.80)	\$1,683,591.80	\$10,000.00	\$1,673,591.80			9.2%	
State Aid										
Chapter 70 (School Aid) (-)	\$54,644,839.00	\$4,553,742.02	\$54,644,837.65	\$1.35	\$0.00	\$1.35			0.0%	
General State Aid (-)	\$10,162,104.00	\$846,842.00	\$10,162,104.00	\$0.00	\$0.00	\$0.00			0.0%	
School Building Assistance (-)	\$868,861.00	\$0.00	\$868,861.00	\$0.00	\$0.00	\$0.00			0.0%	
Other School Aid (-)	\$657,905.00	\$183,044.00	\$575,100.00	\$82,805.00	\$0.00	\$82,805.00			12.6%	
Other non-School Aid (-)	\$694,540.00	\$194,358.00	\$960,280.00	(\$265,740.00)	\$0.00	(\$265,740.00)			-38.3%	
Sub-total : State Aid	(\$67,028,249.00)	(\$5,777,986.02)	(\$67,211,182.65)	\$182,933.65	\$0.00	\$182,933.65			0.3%	
Transfers In										

Operating Statement with Encumbrance

# City of Haverhill Massachusetts

## Financial Statements - General Fund For the Period 06/01/2019 through 09/30/2019

Fiscal Year: 2018-2019

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
Transfers from Other Funds (-)	\$789,701.00	\$11,142.14	\$815,698.14	(\$25,997.14)	\$0.00	(\$25,997.14)	-3.3%
Sub-total : Transfers In	(\$789,701.00)	(\$11,142.14)	(\$815,698.14)	\$25,997.14	\$0.00	\$25,997.14	3.3%
Budget Only							
Free Cash (-)	\$8,750,000.00	\$0.00	\$0.00	\$8,750,000.00	\$0.00	\$8,750,000.00	100.0%
Prior Year Encumbrances (-)	\$3,940,396.14	\$0.00	\$0.00	\$3,940,396.14	\$0.00	\$3,940,396.14	100.0%
Sub-total : Budget Only	(\$12,690,396.14)	\$0.00	\$0.00	(\$12,690,396.14)	\$0.00	(\$12,690,396.14)	100.0%
<b>Total : INCOME</b>	(\$202,160,652.93)	(\$8,966,382.24)	(\$190,772,141.68)	(\$11,388,511.25)	\$10,000.00	(\$11,398,511.25)	5.6%
<b>EXPENSES</b>							
General Government							
Assessing (+)	\$412,923.85	\$18,937.67	\$370,520.05	\$42,403.80	\$42,101.80	\$302.00	0.1%
City Council (+)	\$192,896.52	\$15,193.91	\$188,700.10	\$4,196.42	\$0.00	\$4,196.42	2.2%
Mayor (+)	\$350,832.76	\$28,809.21	\$345,580.84	\$5,251.92	\$0.00	\$5,251.92	1.5%
Auditor/Finance Director (+)	\$394,472.52	\$31,546.70	\$370,543.73	\$23,928.79	\$7,500.00	\$16,428.79	4.2%
Treasurer/Collector (+)	\$640,110.44	\$51,332.56	\$612,653.36	\$27,457.08	\$1,190.25	\$26,266.83	4.1%
Purchasing (+)	\$92,429.63	\$7,230.18	\$87,128.58	\$5,301.05	\$1,015.65	\$4,285.40	4.6%
Law Departemnt (+)	\$310,813.34	\$67,834.95	\$303,490.70	\$7,322.64	\$5,392.50	\$1,930.14	0.6%
Human Recources (+)	\$284,232.37	\$17,409.41	\$265,855.05	\$18,377.32	\$388.00	\$17,989.32	6.3%
Municipal Information Systems (MIS) (+)	\$634,137.01	\$35,887.83	\$476,914.91	\$157,222.10	\$85,869.14	\$71,352.96	11.3%
City Clerk/Licensing (+)	\$428,832.86	\$21,859.73	\$379,346.71	\$49,486.15	\$14,583.08	\$34,903.07	8.1%
Constituent Services (+)	\$179,726.22	\$10,117.33	\$110,811.33	\$68,914.89	\$2,618.89	\$66,296.00	36.9%
Sub-total : General Government	\$3,921,407.52	\$306,159.48	\$3,511,545.36	\$409,862.16	\$160,659.31	\$249,202.85	6.4%
Community & Economic Development							
Economic Dev. & Planning (+)	\$311,137.84	\$24,976.79	\$243,910.87	\$67,226.97	\$1,568.84	\$65,658.13	21.1%
Conservation Commission (+)	\$15.86	\$0.00	\$15.86	\$0.00	\$0.00	\$0.00	0.0%
Building & Zoning (+)	\$318,489.00	\$25,482.77	\$318,488.73	\$0.27	\$0.00	\$0.27	0.0%
Inspection & Health (+)	\$493,856.07	\$34,693.51	\$486,990.91	\$6,865.16	\$205.08	\$6,660.08	1.3%
Sub-total : Community & Economic Development	\$1,123,493.77	\$85,158.07	\$1,049,406.37	\$74,092.40	\$1,773.92	\$72,318.48	6.4%
Public Safety							

Operating Statement with Encumbrance

# City of Haverhill Massachusetts

## Financial Statements - General Fund For the Period 06/01/2019 through 09/30/2019

Fiscal Year: 2018-2019

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
Police (+)	\$13,061,607.09	\$798,356.56	\$12,310,404.39	\$751,202.70	\$82,908.80	\$668,293.90	5.1%
Fire (+)	\$11,393,483.82	\$865,968.81	\$10,761,363.86	\$632,119.96	\$132,164.18	\$999,955.78	4.4%
Crossing Guards (+)	\$95,000.00	\$95,000.00	\$95,000.00	\$0.00	\$0.00	\$0.00	0.0%
Sub-total : Public Safety	\$24,550,090.91	\$1,759,325.37	\$23,166,768.25	\$1,383,322.66	\$215,072.98	\$1,168,249.68	4.8%
Education							
School Department (+)	\$85,575,091.26	\$5,978,650.79	\$84,203,833.98	\$1,371,257.28	\$1,371,257.28	\$0.00	0.0%
Essex/Whittier Voch. Tech. (+)	\$9,162,584.00	\$0.00	\$9,007,556.00	\$155,028.00	\$0.00	\$155,028.00	1.7%
Additional Education Programs (+)	\$27,000.00	\$0.00	\$27,000.00	\$0.00	\$0.00	\$0.00	0.0%
Sub-total : Education	\$94,764,675.26	\$5,978,650.79	\$93,238,389.98	\$1,526,285.28	\$1,371,257.28	\$155,028.00	0.2%
Public Works							
Building Maint. (+)	\$403,079.10	\$64,461.76	\$321,376.87	\$81,702.23	\$76,717.05	\$4,985.18	1.2%
Administration (+)	\$105,330.29	\$15,581.75	\$105,302.76	\$27.53	\$0.00	\$27.53	0.0%
Highways (+)	\$1,781,383.74	\$169,385.32	\$1,416,189.50	\$365,194.24	\$107,212.57	\$257,981.67	14.5%
Solid Waste & Recycling (+)	\$5,559,068.09	\$490,335.52	\$5,090,939.79	\$468,128.30	\$461,430.75	\$6,697.55	0.1%
Parking Area (+)	\$292,726.83	\$25,319.77	\$241,859.16	\$50,867.67	\$15,289.87	\$35,577.80	12.2%
Street Markings (+)	\$74,059.05	\$832.38	\$55,404.99	\$18,654.06	\$18,091.32	\$562.74	0.8%
Vehicle Maint. (+)	\$264,807.78	\$18,361.27	\$248,145.26	\$16,662.52	\$8,654.93	\$8,007.59	3.0%
Park Departemnt (+)	\$662,564.53	\$90,766.78	\$637,688.84	\$24,875.69	\$21,829.15	\$3,046.54	0.5%
Street Lighting (+)	\$956,739.99	(\$32,196.17)	\$787,039.73	\$169,700.26	\$169,612.00	\$88.26	0.0%
Snow & Ice Removal (+)	\$1,297,100.00	\$6,221.46	\$2,081,373.22	(\$784,273.22)	\$6,489.65	(\$790,762.87)	-61.0%
Sub-total : Public Works	\$11,396,859.40	\$849,069.84	\$10,985,320.12	\$411,539.28	\$885,327.29	(\$473,788.01)	4.2%
Human Services							
Citizen Center (+)	\$427,746.02	\$16,279.98	\$414,112.71	\$13,633.31	\$8,400.00	\$5,233.31	1.2%
Senior Services (+)	\$81,884.48	(\$5,448.73)	\$80,085.16	\$1,799.32	\$0.00	\$1,799.32	2.2%
Recreation (+)	\$221,067.46	\$12,109.65	\$170,103.20	\$50,964.26	\$0.00	\$50,964.26	23.1%
Stadium Commission (+)	\$14,442.95	\$341.76	\$13,522.63	\$920.32	\$0.00	\$920.32	6.4%
Veterans Services (+)	\$1,091,826.96	\$70,112.91	\$976,907.97	\$114,918.99	\$0.00	\$114,918.99	10.5%
Public Library (+)	\$1,372,378.54	\$95,932.30	\$1,314,176.91	\$58,201.63	\$3,026.64	\$55,174.99	4.0%
Sub-total : Human Services	\$3,209,346.41	\$189,327.87	\$2,968,908.58	\$240,437.83	\$11,426.64	\$229,011.19	7.1%
Operating Statement with Encumbrance							

# City of Haverhill Massachusetts

## Financial Statements - General Fund For the Period 06/01/2019 through 09/30/2019

Fiscal Year: 2018-2019

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
Other							
Group Insurance (school) (+)	\$9,200,000.00	\$90,229.86	\$7,803,557.82	\$1,396,442.18	\$50,000.00	\$1,346,442.18	14.6%
Other Employee Benefits (+)	\$2,739,650.00	\$303,793.17	\$2,695,705.79	\$43,944.21	\$0.00	\$43,944.21	1.6%
Debt Services (+)	\$9,275,938.00	\$2,581,887.78	\$8,966,912.93	\$309,025.07	\$0.00	\$309,025.07	3.3%
Group Insurance (non school) (+)	\$12,699,827.66	\$892,172.35	\$11,447,843.47	\$1,251,984.19	\$0.00	\$1,251,984.19	9.9%
State Assessments (+)	\$6,064,080.00	\$775,997.00	\$5,948,668.00	\$115,412.00	\$0.00	\$115,412.00	1.9%
Liability Insurance (+)	\$608,048.00	\$659.80	\$608,048.00	\$0.00	\$0.00	\$0.00	0.0%
Other (+)	\$68,857.00	\$0.00	\$0.00	\$68,857.00	\$0.00	\$68,857.00	100.0%
Transfers to Other Fund (+)	\$4,170,000.00	\$1,700,000.00	\$4,120,725.00	\$49,275.00	\$0.00	\$49,275.00	1.2%
Reserve for Abatement/Exempt (Overlay) (+)	\$529,786.79	\$0.00	\$0.00	\$529,786.79	\$0.00	\$529,786.79	100.0%
Snow & Ice Deficit (+)	\$1,517,551.00	\$0.00	\$0.00	\$1,517,551.00	\$0.00	\$1,517,551.00	100.0%
Pensions (+)	\$16,321,037.00	\$0.00	\$16,031,221.00	\$289,816.00	\$0.00	\$289,816.00	1.8%
Sub-total : Other	\$63,194,775.45	\$6,344,739.96	\$57,622,682.01	\$5,572,093.44	\$50,000.00	\$5,522,093.44	8.7%
<b>Total : EXPENSES</b>	\$202,160,653.72	\$15,512,431.38	\$192,543,020.67	\$9,617,633.05	\$2,695,517.42	\$6,922,115.63	3.4%
<b>NET (ADDITION)/DEFICIT</b>	\$0.79	\$6,546,049.14	\$1,770,878.99	(\$1,770,878.20)	\$2,705,517.42	(\$4,476,395.62)	56632357.0%

End of Report

Operating Statement with Encumbrance



# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
1010000	General Fund	\$21,980,048.81	\$180,772,141.88	(\$188,939,520.64)	\$0.00	\$23,812,669.85
1020000	General Fund Prior Year Encumbered	\$0.00	(\$31,235.60)	(\$3,603,500.03)	\$0.00	(\$3,634,735.63)
1030000	General Fund - City Charges School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1510000	General Fund Long Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102533	Bureau of Justice Asst-Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102700	Administration-Salaries	\$2,170.14	\$103,787.36	(\$105,957.50)	\$0.00	\$0.00
2102701	Administration-Expense	(\$7,924.05)	\$44,853.71	(\$36,929.66)	\$0.00	\$0.00
2102702	Pub Law 100-242	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102703	Clearance	(\$956.91)	\$4,706.91	(\$3,750.00)	\$0.00	\$0.00
2102704	Code Enforcement	(\$3,219.86)	\$47,251.13	(\$44,031.27)	\$0.00	\$0.00
2102705	Public Improv & Facilities	\$520.38	\$74,765.63	(\$75,286.01)	\$0.00	\$0.00
2102706	Rehabilitation	(\$4,082.30)	\$385,163.64	(\$384,476.24)	\$0.00	(\$3,394.90)
2102707	Public Service	(\$39,250.00)	\$179,124.81	(\$139,874.81)	\$0.00	\$0.00
2102708	Rehab Loans & Grants	\$1,759.28	\$100,261.29	(\$102,020.57)	\$0.00	\$0.00
2102709	FTHB Down Payment Assistance	\$0.00	\$30,000.00	(\$30,000.00)	\$0.00	\$0.00
2102710	Relocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102711	CDBG-Economic Development	\$6,742.84	\$25,313.64	(\$29,113.36)	\$0.00	\$2,943.12
2102712	Affordable Housing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102901	Home Consortium	\$7,007.25	\$7,217.00	(\$6,319.00)	\$0.00	\$5,905.25
2102902	CDBG/MHFA Loan Program	\$33,472.15	\$34,570.00	(\$51,778.00)	\$0.00	\$16,264.15
2102903	Shelter Plus Care Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102907	Special Needs Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102908	Brownfields Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102909	Non-CDBG Program Income	\$17,423.37	\$0.00	\$0.00	\$0.00	\$17,423.37
2109511	Law Enforcement Technology DOJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2109512	Parking Garage-Downtown	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2111210	Federal JAG-Equipment FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2111511	Law Enf Technology DOJ FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2112210	JAG PD Patrol Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2112220	Assistance to Firefighters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2113210	JAG PD Operations Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2114210	JAG PD Camera Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2115170	Affordable Health Care Act (ERRP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2115210	JAG PD Technology Upgrade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2115422	FEMA Reimbursement - Snow & Ice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2116210	JAG PD Mobile Video & Crime Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2116211	JAG Implementation Program CFDA16.738	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2117210	JAG Mobile Office Project CFDA 16.738	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2117211	JAG Implementation Program CFDA16.738	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2119210	JAG Law Enforcement	\$0.00	\$19,998.00	(\$19,998.00)	\$0.00	\$0.00
2142910	EM-Medical Reserve Corps	\$0.00	\$7,765.32	(\$7,232.00)	\$0.00	\$533.32
2150100	Law Enforcement Technology Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2160121	EPA Brownfields - Petroleum Account	\$10.58	\$0.00	(\$10.58)	\$0.00	\$0.00
2160122	EPA Brownfields - Haz Waste Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2160220	Fire Trucks FEMA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2172910	NACCHO for Emergency Mgmt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2191642	Merrimack Riverbank Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202535	Elder Services Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202538	Prostate Grant-Health Dept	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202539	Wilson Reading Syst - LSTA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202540	State Tank Removal Reimb	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202541	Crickel Foundation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202544	Hoarding Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202547	Primary Tank Conversion Fed Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202548	Fire Dept Safety Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202550	Lyme Disease Prev Serv Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202552	Factory Mutual Arson Investigation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202554	Fire Safety Equipment Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202555	Fire Rescue Boat	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202556	Gas Line Emergency Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202560	Fire Fighter Equip State Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202561	SG Hazardous Waste Tech Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2202563	Haverhill Brightside Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202564	Library Early Child Res Grant	\$1,983.71	\$0.00	\$0.00	\$0.00	\$1,983.71
2202568	Emer Mgmt Local Emerg	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2202800	Northeast Consortium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210018	MORE III Ferry Rd Water Main	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210110	MA Clean Energy Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210170	CDBG-Neighborhood Stabilization Program	\$10,244.87	\$0.00	\$0.00	\$0.00	\$10,244.87
2210210	Shannon Anti-Gang Grant FY2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210220	Ferry Road - MBTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210221	Rte 97 & 113 - MBTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210550	State 911 Grant - FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210551	State 911 Dept Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210559	MA Decontamination Unit FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210560	Formula Grant COA FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210910	EMPG Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210911	Public Health Emergency Response	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2210912	H1N1 Init Inst of Gr Lawrence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211170	Urban Neighborhood Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211210	Shannon Anti-Gang Grant 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211220	Route 125 - Fire & DOT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211300	Automated License Plate Reader	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211400	OCDTEF Haverhill PD	\$0.00	\$2,102.76	(\$2,336.22)	\$0.00	(\$233.46)
2211430	Mandatory Recycling MassDEP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211550	State 911 Grant - FY11	\$0.40	\$0.00	\$0.00	\$0.00	\$0.40
2211551	State 911 Dept Training FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211559	MA Decontamination Unit FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2211560	Formula Grant COA FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2212150	Hand Tub House Rocks Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2212170	PARC Pentucket Bradford Heritage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2212175	Merrimack St Renaissance	\$0.00	\$160.65	(\$160.65)	\$0.00	\$0.00
2212550	State 911 Grant - FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2212551	State 911 - Training Grant FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2212559	MA Decontamination Unit FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2212560	Formula Grant COA FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2212910	EMPG Grant FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213171	Tattersall Farm PARC Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213200	Shannon Grant (FY13)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213210	MA Municipal Police Staffing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213220	SAFE Grant FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213500	Shoe Workers' Memorial HHC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213550	State 911 Grant - FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213551	State 911 - Training Grant FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213559	MA Decontamination Unit FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213560	Formula Grant COA FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213564	LSTA Tweens & Teens	\$0.11	\$0.00	(\$0.11)	\$0.00	\$0.00
2213630	Swasey Park PH I	\$1,135.95	\$0.00	(\$1,135.95)	\$0.00	\$0.00
2213662	Ferry St Boat Ramp Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2213910	EMPG Grant FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214175	MASSWORKS Boardwalk Ext	(\$266,609.48)	\$649,790.80	(\$84,377.60)	\$0.00	\$298,803.72
2214200	Shannon Grant (FY14)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214210	MA Municipal Police Staffing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214220	SAFE Grant FY14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214346	Vacant Properties Grant DPR	\$138,637.58	\$0.00	(\$30,974.76)	\$0.00	\$107,662.82
2214550	State 911 Grant - FY14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214551	State 911 - Training Grant FY14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214560	Formula Grant FY14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214910	EMPG Grant FY14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2214960	EMPG MEMA FFY2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215138	FY15 Regional Energy Manager	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215200	Naloxone Grant FY15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215210	MA Municipal Police Staffing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215211	Shannon Grant (FY15)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2215220	SAFE Grant FY15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215375	375th Anniversary - MA Earmark	\$294.75	\$0.00	(\$294.75)	\$0.00	\$0.00
2215550	State 911 Grant - FY15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215559	MA Decontamination Unit FY15	\$1.00	\$0.00	(\$1.00)	\$0.00	\$0.00
2215560	Formula Grant COA FY15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215630	Swasey Park PH II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215900	GAR Park Common Backyard	\$2,208.26	\$0.00	(\$2,208.26)	\$0.00	\$0.00
2215902	Bike & Complete Streets Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2215910	EMPG Grant FY15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216138	ESCO Monitoring	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216200	Maloxone (Narcan) Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216210	JAG Equip/Tech FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216211	Shannon Grant (FY16)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216215	MA Municipal Police Staffing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216220	SAFE Grant FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216250	Last Alarm Grant	\$5,017.69	\$0.00	(\$1,156.85)	\$0.00	\$3,860.84
2216300	GATEWAY City Parks - Stadium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216430	Recycling Dividends Program	\$64,500.60	\$42,000.00	(\$30,310.56)	\$0.00	\$76,190.04
2216453	Water Infrastructure Assessment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216550	State 911 Grant - FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216551	State 911 - Training Grant FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216559	MA Decontamination FY16	\$22.31	\$0.00	(\$22.31)	\$0.00	\$0.00
2216560	Formula Grant COA FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216630	Gateway Riverside Park	\$34,837.36	\$0.00	(\$30,926.62)	\$0.00	\$3,910.74
2216666	FY16 Development Earmark	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216700	Creative Place Making Award	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216800	FY16 Riverfront Banners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2216910	EMPG Grant FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2217161	Early Voting Incentive Grant	\$1,054.04	\$0.00	(\$1,054.04)	\$0.00	\$0.00
2217200	Maloxone (Narcan) Grant	\$1,416.88	\$0.00	(\$1,416.88)	\$0.00	\$0.00
2217210	MA Municipal Police Staffing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2217211	Shannon Grant (FY17)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2217220	SAFE Grant FY17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2217309	Haverhill On The Move	\$9,787.34	\$0.00	\$0.00	\$0.00	\$9,787.34
2217311	311 Grant	\$5,401.93	\$0.00	(\$960.31)	\$0.00	\$4,441.62
2217559	MA Decontamination FY17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2217560	Formula Grant COA FY17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2217630	Cashman Field PARC 10	(\$168,175.32)	\$116,960.00	\$0.00	\$0.00	(\$51,215.32)
2217700	Washington Square Placemaking	\$4,700.00	\$0.00	(\$4,500.00)	\$0.00	\$200.00
2217705	TDI Local Lift	\$7,340.00	\$25,000.00	(\$20,003.99)	\$0.00	\$12,336.01
2217710	TDI Small Business Development	\$18,860.00	\$0.00	(\$11,880.11)	\$0.00	\$6,979.89
2217910	EMPG Grant FY17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2218175	MASSWORKS Merrimack St Heights	(\$39,152.97)	\$0.00	(\$15,000.00)	\$0.00	(\$54,152.97)
2218182	MASSWORKS Harbor Place PHIL	(\$813,973.93)	\$813,973.93	\$0.00	\$0.00	\$0.00
2218210	MA Municipal Police Staffing	\$0.00	\$0.00	(\$132,133.32)	\$0.00	(\$132,133.32)
2218211	Shannon Grant (FY18)	\$0.00	\$65,000.00	(\$58,722.00)	\$0.00	\$6,278.00
2218220	SAFE Grant FY18	\$7,426.14	\$0.00	(\$7,219.90)	\$0.00	\$206.24
2218225	EOPS FY2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2218300	SSVI	\$0.00	\$602,485.00	(\$556,468.29)	\$0.00	\$46,016.71
2218400	DEP Asset Mgmt Plan	\$0.00	\$29,514.54	\$0.00	\$0.00	\$29,514.54
2218453	Plaistow MBE Remediation	(\$10,716.97)	\$0.00	\$10,716.97	\$0.00	\$0.00
2218550	State 911 Grant - FY18 PSAP	\$21,641.12	\$48,494.79	(\$51,229.89)	\$0.00	\$18,906.02
2218551	State 911 Grant - FY18 Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2218560	Formula Grant COA FY18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2218700	Bradford Rail Trail Ext Earmark	\$50,000.00	\$0.00	(\$50,000.00)	\$0.00	\$0.00
2218910	EMPG Grant FY18	\$471.92	\$0.00	\$0.00	\$0.00	\$471.92
2219121	Green Communities Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2219210	Naloxone (Narcan) Grant	\$0.00	\$10,000.00	(\$10,000.00)	\$0.00	\$0.00
2219211	MA Municipal Police Staffing	\$0.00	\$255,200.00	(\$74,440.86)	\$0.00	\$180,759.14
2219212	Shannon Grant (FY19)	\$0.00	\$92,667.40	(\$80,925.03)	\$0.00	\$11,742.37
2219220	SAFE Grant FY19	\$0.00	\$9,754.00	(\$3,943.66)	\$0.00	\$5,810.34
2219250	Last Alarm-Honor Guard Uniforms	\$0.00	\$10,000.00	(\$4,080.90)	\$0.00	\$5,919.10

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2219422	Complete Streets	\$0.00	\$0.00	(\$37,724.60)	\$0.00	(\$37,724.60)
2219481	EV Charging Station Rebate	\$0.00	\$0.00	(\$34,076.00)	\$0.00	(\$34,076.00)
2219550	State 911 Grant - Support/Incentive	\$0.00	\$120,160.43	(\$180,825.30)	\$0.00	(\$60,664.87)
2219551	State 911 Grant - Training	\$0.00	\$9,055.00	(\$13,540.00)	\$0.00	(\$4,485.00)
2219560	Formula Grant COA FY19	\$0.00	\$127,440.00	(\$127,440.00)	\$0.00	\$0.00
2219910	EMPG Grant FY19	\$0.00	\$0.00	(\$20,460.00)	\$0.00	(\$20,460.00)
2220210	Shannon Grant (FY12)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2232541	Enhanced School Health Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2242559	MA Decontamination Unit Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2252100	Police Task Force	\$41,394.34	\$106,357.00	(\$61,163.29)	\$0.00	\$86,588.05
2252560	Formula Grant COA FY05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2262210	Shannon Grant (FY06)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2262560	Formula Grant COA FY06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2272210	Shannon Grant (FY07)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2272546	Ambulance Task Force	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2272554	Firefighters Equip FY07 State Grant	\$0.06	\$0.00	(\$0.06)	\$0.00	\$0.00
2272559	Community Police FY07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2280018	MORE Grant - Fordi Road Sewer Line	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2282100	Bradford Rail Trail Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2282182	Technical Assistance Permitting 43D	\$0.06	\$0.00	\$0.00	\$0.00	\$0.00
2282210	Shannon Grant (FY08)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2282539	Library Equal Access - LSTA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2282559	Community Police FY08	\$65.66	\$0.00	(\$65.66)	\$0.00	\$0.00
2282560	Formula Grant COA FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2290018	MORE II Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292100	Tree Replacement Project DCR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292150	Citizen Center MTC Energy & Efficiency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292160	Gateway Plus Action Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292182	DEP Brownfields Technical Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292210	Shannon Grant (FY10)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292401	River of Arts Program - MCC	\$396.20	\$0.00	(\$396.20)	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2292541	Essential School Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292542	Essential School Health (FY15)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292543	Essential School Health FY16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292544	Essential School Health FY17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292545	Essential School Health FY 18	\$30,899.76	\$0.00	(\$30,899.76)	\$0.00	\$0.00
2292546	Essential School Health FY 19	\$0.00	\$256,732.80	(\$209,393.46)	\$0.00	\$47,339.34
2292550	State 911 Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292559	Community Police FY09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2292560	Formula Grant COA FY09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2295420	Project Bread Cafe Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302070	Elderly Meals Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302100	Insurance Reimbursements	\$151,054.93	\$39,704.18	(\$44,551.94)	\$0.00	\$146,207.17
2302141	Park Department Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302144	Stadium Revolving	\$9,703.63	\$66,585.00	(\$46,516.03)	\$0.00	\$29,772.60
2302147	Park Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302149	Dock Fees - Park Commission	\$6,198.94	\$400.00	(\$2,389.73)	\$0.00	\$4,209.21
2302227	Waterways Fund	\$45,605.78	\$4,656.78	\$0.00	\$0.00	\$50,262.56
2302240	State Aid To Libraries	\$8.16	\$74,110.92	(\$74,110.92)	\$0.00	\$8.16
2302330	Haverhill Arts Comm. LA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302331	Hav Arts Comm Local Receipts	\$30,476.56	\$29,600.00	(\$21,827.23)	\$0.00	\$38,249.33
2302332	Haverhill Historic Commission	\$617.00	\$0.00	\$0.00	\$0.00	\$617.00
2302338	Fed Law Enf Narcotic Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302382	Health Dept Food Training Pro	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302383	Conservation Filing Fees	\$7,115.63	\$74.00	(\$1,317.37)	\$0.00	\$5,872.26
2302385	Conservation Permits/Crystal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302387	Law Enf Narcotic Revolving Fund	\$72,653.81	\$31,453.99	(\$25,827.36)	\$0.00	\$78,280.44
2302388	Fed Law Enf Narcotic Revolving	\$138,446.68	\$8,140.65	(\$71,962.55)	\$0.00	\$74,624.78
2302530	Police Dept Community Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302531	DARE Program-Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302532	Library Gift for Literacy Grant	\$65.60	\$0.00	(\$65.60)	\$0.00	\$0.00
2302533	Blue Cross Prevention & Wellness	\$975.00	\$0.00	(\$975.00)	\$0.00	\$0.00



# City of Haverhill Massachusetts

## Fund Balances

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Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$34,814.12	\$148,387.68	(\$134,816.18)	\$0.00	\$48,386.62
2302663	Skating Rink Revolving	\$43,581.31	\$309,821.04	(\$283,937.93)	\$0.00	\$69,464.42
2302666	Citizen Center Revolving	\$0.00	\$21,039.72	(\$19,947.37)	\$0.00	\$1,092.35
2302667	Council on Aging Revolving	\$1,475.94	\$29,811.00	(\$20,224.33)	\$0.00	\$11,062.61
2302670	Wood School Day Care Revolving Fund	\$88,008.96	\$85,637.00	(\$84,200.83)	\$0.00	\$89,445.13
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$59,658.23	\$8,890.26	(\$17,185.25)	\$0.00	\$51,363.24
2302781	Reimb Extended Polling Hours	\$36,000.89	\$33,864.51	(\$47,068.81)	\$0.00	\$22,796.59
2310492	Hilldale Tree Planting-Nail Grid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2311210	Police Dept Rotary Club Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2312000	High School Graduating Classes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2312500	Parking Services Fund	\$181.37	\$0.00	(\$181.37)	\$0.00	\$0.00
2370171	ENHC 2007 Trails Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2402090	Ins Proceeds over \$150,000	\$281.22	\$0.00	\$0.00	\$0.00	\$281.22
2402170	Net Bond Premium	\$475,347.02	(\$332,135.50)	(\$38,669.00)	\$0.00	\$104,542.52
2402171	Sale of Non -Tax Title Real Estate	\$113,788.22	\$600,000.00	(\$4,900.00)	\$0.00	\$708,888.22
2403000	Auditorium Rental Cust. Maint	\$4,955.46	\$1,670.00	\$0.00	\$0.00	\$6,625.46
2403001	Engineering Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2403002	Parking Fee Surcharge	\$25,473.62	\$0.00	(\$25,473.62)	\$0.00	\$0.00
2403003	Primrose St Sewer Survey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2403004	Cable TV Royalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2403006	Computer Fees-Parking Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2403007	Street Opening Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2403008	Firearms /Permits	\$15,501.81	\$17,900.00	\$0.00	\$0.00	\$33,401.81
2403009	Veterans Markers	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
2403011	Facade Account	\$489.22	\$0.00	(\$489.22)	\$0.00	\$0.00
2403012	DPW Reserve for Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2419422	Transportation Network DPU	\$0.00	\$27,536.00	\$0.00	\$0.00	\$27,536.00
2502210	DEA Narcotics Fund	\$110,568.74	\$52,766.97	(\$74,687.90)	\$0.00	\$88,647.81
2502563	Commission on Disability Issues	\$73,012.69	\$8,620.00	(\$2,063.34)	\$0.00	\$79,569.35

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
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Fund Type: ☐ Include Cash Balance  
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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2502564	Hav Comm on Disability/ Deaf	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2502566	AT & T Broadband Settlement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2510332	COA Transportation Gift Account	\$8,763.69	\$0.00	(\$5,514.00)	\$0.00	\$3,249.69
2511121	Gift for Bradford Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2511210	Gift Public Safety Ground Equip PD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2511220	Gift Public Safety Ground Equip FD	\$951.36	\$0.00	\$0.00	\$0.00	\$951.36
2511401	Clean River Project Gift Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2511550	Gift for Stadium Scoreboard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2512171	Gift for Haverhill Trails Equipment	\$1,645.74	\$0.00	(\$319.30)	\$0.00	\$1,326.44
2512400	Gift for Memorial Bench	\$934.52	\$0.00	\$0.00	\$0.00	\$934.52
2512543	Gift for Veterans Memorial Signage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2513210	Gift for Police - Dalesandro Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2513220	Gift for Fire - FM Global	\$1,439.00	\$0.00	\$0.00	\$0.00	\$1,439.00
2513410	Gift for Trees	\$12,475.00	\$0.00	\$0.00	\$0.00	\$12,475.00
2513422	Gift for Memorial Trees	\$515.03	\$0.00	\$0.00	\$0.00	\$515.03
2514121	Gift for Forest Acres Fire Victims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2514200	Gift for Bradford Rail Trail FPF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2515000	Gift for Childrens Fund	\$905.00	\$0.00	(\$905.00)	\$0.00	\$0.00
2515220	Fire Prevention Training 3M	\$2,306.00	\$0.00	\$0.00	\$0.00	\$2,306.00
2515500	Gift for Haverhill Parking	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
2515630	Gift for 375th Anniversary	\$450.94	\$0.00	\$0.00	\$0.00	\$450.94
2516182	Gift for Waiver - Affordable Housing	\$57,000.00	\$0.00	\$0.00	\$0.00	\$57,000.00
2516630	Gift for Haverhill Disc Golf	\$3,624.08	\$0.00	(\$414.00)	\$0.00	\$3,210.08
2517121	Gift for DeJesus Family Fund	\$0.00	\$0.00	(\$50.10)	\$0.00	(\$50.10)
2517400	Gift to Restore Downtown Clock	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2517430	Gift for Recycling Outreach	\$60,802.23	\$25,000.00	(\$5,642.60)	\$0.00	\$80,159.63
2519500	Gift for Vietnam Memorial	\$0.00	\$7,690.00	(\$700.00)	\$0.00	\$6,990.00
2540240	Bocce Court Gift	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542100	Police Dept Community Donations	\$10,287.00	\$0.00	(\$4,280.05)	\$0.00	\$6,006.95
2542200	Fire Dept Community Donation	\$3,416.36	\$0.00	\$0.00	\$0.00	\$3,416.36
2542300	Council on Aging Gifts Account	\$5,006.58	\$10,200.00	(\$9,060.00)	\$0.00	\$6,146.58

# City of Haverhill Massachusetts

## Fund Balances

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2542301	COA Griffin White Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542400	Gift for Round Pond Gate House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542401	Gift for Haverhill Parking Consulting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542402	Gift for DeBenedetto Softball Tourney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542403	Fire Works Gift	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542404	Gift for Americal Div Comeau Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542405	Gift for Santa Parade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2542500	Disaster Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2572401	Downtown Master Plan Parking Study	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2582331	Gift for Cultural Council Mural Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2582401	Gift for Bradford Railroad Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2582406	Gift for Ice Rink Board Renovations	\$1,882.40	\$0.00	(\$1,882.40)	\$0.00	\$0.00
2582500	94 Emerson St Victim Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2592100	Alzheimer & Autism Equipment Fund	\$940.81	\$0.00	(\$940.81)	\$0.00	\$0.00
2592200	Security Camera Fund - Police	\$1,518.39	\$0.00	\$0.00	\$0.00	\$1,518.39
2592300	Recreation Gifts Account	\$0.00	\$11,164.00	(\$11,164.00)	\$0.00	\$0.00
2592301	Sales of Haverhill Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2592305	Gift for Haverhill Volunteer Coor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2592330	Recreation/Football Gift Account	\$2,755.48	\$0.00	(\$2,514.00)	\$0.00	\$241.48
2592331	Gift for Haverhill Rocks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2592400	Gift for Sports Fee Offset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2593000	School Gift from Class of 1938 HHS Door	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2610013	Energy Efficiency Recovery Block Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2610210	JAG Formula Program-Recovery Act	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2610212	ARRA VAWA STOP Law Enf Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2610220	ARRA Fire Services Staffing Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2610700	CDBG-R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2611210	ARRA MA Municipal Police Staffing (JAG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2697820	ARRA School State Fiscal Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100001	Lincolnshire Drainage Bonds	\$3,818.14	\$0.00	\$0.00	\$0.00	\$3,818.14
3100002	Crystal/Kenoza Water Line Bnd	\$25,428.56	\$0.00	\$0.00	\$0.00	\$25,428.56

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3100003	Millvale/Broadway Pump & Tree	\$700.40	\$0.00	\$0.00	\$0.00	\$700.40
3100004	Merr River Water Supply Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100005	Storm Water GIS	\$9.00	\$0.00	\$0.00	\$0.00	\$9.00
3100006	Drainage Capital 2005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100007	2005 Water Improvements Design	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100008	Hilldale Sewer Project Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100009	MWPA/T Water Treatment Plant Improverment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100010	Willow Ave Drainage FY07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100011	2007-2008 Capital Drainage Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100012	Carleton St Drainage Repairs FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100013	WTP Water Pumps & Motors	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100014	Silver Hill BPS Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100015	Western Ave Water Main Betterment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100018	Hilldale Ave/Fond Rd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3110007	S Main St Watermain Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3111016	Water Meter Replacement	\$397,444.97	\$0.00	(\$281,075.86)	\$0.00	\$116,369.11
3111017	Water Distribution Improvements FY2011	\$569,279.14	\$0.00	\$0.00	\$0.00	\$569,279.14
3111018	Water 20" & 36" Transmission Mains	(\$36,475.30)	\$509,682.00	(\$224,725.67)	\$0.00	\$248,481.03
3111019	Water Treatment Plant Improvements FY201	(\$12,787,347.94)	\$20,550,799.00	(\$12,247,771.58)	\$0.00	(\$4,484,320.52)
3111020	Water Fleet & Equipment	\$14,516.00	\$0.00	\$0.00	\$0.00	\$14,516.00
3111021	Water Supply Dams	\$4,466.78	\$0.00	\$0.00	\$0.00	\$4,466.78
3111022	Water Carbon Filters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3111023	Watershed Management Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3111024	Water Supply Fee	\$326,865.85	\$0.00	(\$148,441.07)	\$0.00	\$178,424.78
3113000	Water Large Meter Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3119018	Water 20" & 36" Mains SRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3119019	Water 20" & 36" Mains Non-SRF	\$0.00	\$0.00	(\$439,965.00)	\$0.00	(\$439,965.00)
3200001	State Septic Tank Land Prog	\$2,990.00	\$0.00	\$0.00	\$0.00	\$2,990.00
3200010	Merrinack River Initiative MWPA/T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3200011	Stormwater GIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3200012	CSO PHIL Long Term Control Plan	\$3,206.76	\$0.00	\$0.00	\$0.00	\$3,206.76

# City of Haverhill Massachusetts

## Fund Balances

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3200013	Flood Wall Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3200022	CSO PHII SRF	\$5,100.01	\$0.00	\$0.00	\$0.00	\$5,100.01
3211014	WW Treatment Facility Rehab & Repair	\$24,918.34	\$0.00	\$0.00	\$0.00	\$24,918.34
3211015	Sewer Rehab & Repair	\$186,091.63	\$179,008.60	(\$168,304.86)	\$0.00	\$196,795.37
3211016	Merrimack Riverbank Stabilization	\$1,221.93	\$0.00	\$0.00	\$0.00	\$1,221.93
3212015	Sewer System Extension	\$280.19	\$0.00	\$0.00	\$0.00	\$280.19
3213000	WW Billing System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3213013	Floodwall Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3214012	CSO PHII LTCP	(\$97,674.55)	\$0.00	\$0.00	\$0.00	(\$97,674.55)
3214013	CW-14-18 CSO PHII & Stormwater Tasks	\$1,242,146.62	\$0.00	(\$11,245.00)	\$0.00	\$1,230,901.62
3215000	Upper Lake St Sewer Betterment	\$3,400.88	\$0.00	\$0.00	\$0.00	\$3,400.88
3216000	Wastewater Odor \$2.2M Bond	\$1,370,556.29	\$9,118.90	(\$85,723.38)	\$0.00	\$1,293,951.81
3216012	CW-14-15 CSO System Improvements	(\$1,131,250.67)	\$30,499.00	(\$30,498.74)	\$0.00	(\$1,131,250.41)
3216016	Wastewater Consent Decree SEP	\$30,262.50	\$0.00	\$0.00	\$0.00	\$30,262.50
3217000	CW-17-14 Wastewater Odor Control	(\$19,225.93)	\$589,716.00	(\$1,231,769.07)	\$0.00	(\$661,279.00)
3217001	CW-17-14 Carlton St & N Ave Pump Station	(\$143,092.67)	\$202,646.00	(\$408,962.49)	\$0.00	(\$349,409.16)
3218001	Merrimack Riverbank	\$0.00	\$0.00	(\$846,952.66)	\$0.00	(\$846,952.66)
3218002	Marsh Ave/Main St Sewer Repairs \$500k Bc	(\$13,568.18)	\$0.00	(\$150,739.72)	\$0.00	(\$164,307.90)
3219012	CSO PH III Tasks	\$0.00	\$422,969.60	\$0.00	\$0.00	\$422,969.60
3300009	Montvale /Concord Elem Sch Bnd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300010	Bans High School Roof	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300011	Renovation Stadium Synthetic Turf	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300012	Trinity Stadium Improv-PARC	(\$100,000.00)	\$0.00	\$0.00	\$0.00	(\$100,000.00)
3300014	HHS Renovations 2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300015	School Boilers 2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300022	Whittier Windows	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300026	School Textbooks FY07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3312050	Green Repair Project - Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3312090	FY12 School Dept Bldg Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3312100	Hunking School Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3313100	Hunking School Feasibility Study	\$68,155.00	\$0.00	\$0.00	\$0.00	\$68,155.00

# City of Haverhill Massachusetts

## Fund Balances

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Month: September  
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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3314043	Water Loss Bradford Elementary	\$11,592.11	\$0.00	(\$2,455.59)	\$0.00	\$9,136.52
3314100	Hunking Middle School	(\$2,393,201.55)	\$377,224.61	(\$676,387.49)	\$0.00	(\$2,692,364.43)
3316100	FY16 Sidewalk Repair HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3316101	FY16 Curbing & Concrete Repair HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3316725	Consentino Flood Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3316785	Tilton School Repairs	\$0.00	\$20,000.00	(\$13,934.54)	\$0.00	\$6,065.46
3317725	Consentino Lockers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3318725	Consentino Facility Study	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3319300	Schools - Repair Drains & Gutters	\$0.00	\$20,000.00	(\$11,166.00)	\$0.00	\$8,834.00
3319301	School Building Repairs/Renovations	\$0.00	\$150,000.00	(\$17,888.67)	\$0.00	\$132,111.33
3319305	Schools - Boiler Repairs	\$0.00	\$100,000.00	(\$100,000.00)	\$0.00	\$0.00
3319500	HHS Roof Repairs (Gym&Pool)	\$0.00	\$200,000.00	(\$97,050.90)	\$0.00	\$102,949.10
3319725	Consentino Temporary Repairs	\$0.00	\$65,000.00	(\$56,650.67)	\$0.00	\$8,349.33
3319726	Consentino Roof	\$0.00	\$400,000.00	(\$28,000.00)	\$0.00	\$372,000.00
3319770	St James Lighting	\$0.00	\$95,000.00	(\$95,000.00)	\$0.00	\$0.00
3319795	Whittier Asbestos Removal	\$0.00	\$150,000.00	(\$20,250.00)	\$0.00	\$129,750.00
3319801	School Technology	\$0.00	\$148,595.00	\$0.00	\$0.00	\$148,595.00
3320036	School Technology 2012	\$19.10	\$0.00	(\$19.10)	\$0.00	\$0.00
3370029	Girls Softball Field	\$1,989,860.50	\$0.00	(\$1,465,364.21)	\$0.00	\$524,496.29
3400010	Fuel Depot 9/2003	\$10,337.46	\$0.00	(\$3,002.20)	\$0.00	\$7,335.26
3408220	Fire Dept Ladder Truck FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3410001	Skating Rink Hockey Boards FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3410220	Ladder Truck Repairs FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3412090	FY12 Municipal Buildings Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3412092	FY12 Maint & Repair - City Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3412093	Washington Crossing Park	\$29,145.00	\$0.00	(\$6,435.36)	\$0.00	\$22,709.64
3412100	Bradford Rail Trail - City	\$69,697.00	\$0.00	(\$69,697.00)	\$0.00	\$0.00
3412155	IT Core & Data Switch FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3412210	Police Dept Transport Van	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3412220	Ladder Truck Repairs FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3412400	Traffic Signal Improvements FY12	\$14,135.50	\$0.00	\$0.00	\$0.00	\$14,135.50

# City of Haverhill Massachusetts

## Fund Balances

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☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3413092	Maint & Repair - City Hall	\$0.00	\$30,000.00	(\$30,000.00)	\$0.00	\$0.00
3413100	Tattersall Farm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3413200	FY13 Capital - Public Safety Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3413422	Tree Planting Capital	\$9,300.00	\$0.00	\$0.00	\$0.00	\$9,300.00
3414121	FY14 Rail Trail Extension	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414155	FY14 Replace/Upgrade Technology	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414156	FY14 Disaster Recovery Servers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414192	FY14 City Hall Exterior Repairs	\$2,041.21	\$0.00	(\$2,041.21)	\$0.00	\$0.00
3414200	FY14 New Fire Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414210	FY14 Police Station Roof Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414220	FY14 Water St Boiler	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414221	FY14 Water St Hose Tower	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
3414222	FY14 Water St Greenway Project	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00
3414223	FY14 16th Ave Apparatus Bay Floor	\$431.00	\$0.00	\$0.00	\$0.00	\$431.00
3414300	FY14 HHS Curbing & Cement Decking	\$8,645.87	\$0.00	(\$508.49)	\$0.00	\$8,137.38
3414420	FY14 Highway Generator Electrical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414549	FY14 Cit Center Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3414630	FY14 Dog Park Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3415100	FY15 PD Fleet Maintenance Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3415210	Security Cameras (2) PD	\$29,857.00	\$0.00	(\$29,207.80)	\$0.00	\$649.20
3415211	FY15 PD Boiler Replace	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3415220	Facade Repairs 16th Ave Fire Station	\$3,400.00	\$0.00	\$0.00	\$0.00	\$3,400.00
3415221	High ST. Fire Stn Rewiring/Repairs	\$287.51	\$0.00	(\$81.00)	\$0.00	\$206.51
3415222	Ayers Village Fire Stn Heating Rps.	\$850.90	\$0.00	\$0.00	\$0.00	\$850.90
3415300	FY15 Consentino Paving	\$41,850.15	\$0.00	(\$507.62)	\$0.00	\$41,342.53
3415549	Citizen Ctr Bathrooms(6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3415630	Skating Rink Roof Repairs	\$47,766.09	\$0.00	(\$47,000.00)	\$0.00	\$766.09
3415631	Riverside Park Bathroom Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416100	FY16 Paint & Repair Eves City Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416111	FY16 Council Office A/C Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416120	City Hall Document Management	\$100,000.00	\$0.00	(\$22,333.82)	\$0.00	\$77,666.18

# City of Haverhill Massachusetts

## Fund Balances

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3416121	FY16 Rail Trail	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416122	Rail Trail Design Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416138	City Hall Energy Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416151	Boardwalk Easements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416155	City IT Security Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416161	Clerk Rebind Vital Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416190	City Hall A/C	\$34,476.14	\$57,400.00	(\$32,229.26)	\$0.00	\$59,646.88
3416192	FY16 Retaining Wall City Hall	\$50,233.75	\$100,000.00	(\$6,500.00)	\$0.00	\$143,733.75
3416193	FY16 City Hall Flooring	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416194	FY16 City Hall Parking Lot Stairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416195	FY16 City Hall Energy Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416196	City Wide Building Repairs	\$367.99	\$0.00	(\$367.99)	\$0.00	\$0.00
3416200	Water St Heating System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416210	Police Station Sprinkler Repairs	\$3,520.00	\$0.00	(\$3,520.00)	\$0.00	\$0.00
3416211	Police Station Mold Mitigation	\$68,786.45	\$0.00	(\$37,898.00)	\$0.00	\$30,888.45
3416212	Police Station Building Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416400	DPW Loader Snow Blower	\$20,426.00	\$0.00	(\$20,400.00)	\$0.00	\$26.00
3416401	Parking Deck Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416422	DPW Retro-Fit Front End Loader	\$3,248.22	\$0.00	(\$3,100.00)	\$0.00	\$148.22
3416423	DPW Blue Lights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3416425	DPW One-Ton Truck	\$0.00	\$40,000.00	(\$39,402.22)	\$0.00	\$597.78
3416510	Health Department Vehicle	\$0.00	\$30,000.00	(\$29,854.36)	\$0.00	\$145.65
3417145	Treasurer Office Security	\$1,929.75	\$0.00	(\$1,929.75)	\$0.00	\$0.00
3417155	Broadway Easements	\$24,442.22	\$0.00	(\$1,112.73)	\$0.00	\$23,329.49
3417192	City Hall Flooring	\$789.12	\$0.00	(\$789.12)	\$0.00	\$0.00
3417193	City Hall Bathrooms	\$1,098.17	\$0.00	(\$1,098.17)	\$0.00	\$0.00
3417194	City Hall Exterior Repairs	\$9,040.00	\$0.00	(\$4,400.00)	\$0.00	\$4,640.00
3417195	High St Station Wiring	\$530.78	\$0.00	\$0.00	\$0.00	\$530.78
3417196	Rocks Village Heating	\$275.00	\$0.00	\$0.00	\$0.00	\$275.00
3417197	City Hall Signage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3417210	Police Station Window Repairs	\$168.20	\$0.00	\$0.00	\$0.00	\$168.20



# City of Haverhill Massachusetts

## Fund Balances

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3417211	Speed Signs	\$400.00	\$50,000.00	(\$50,400.00)	\$0.00	\$0.00
3417212	Police Vehicles	\$895.90	\$0.00	\$0.00	\$0.00	\$895.90
3417215	Dog Pound Repairs	\$143,650.00	\$71.99	(\$90,281.59)	\$0.00	\$53,440.40
3417220	Fire Inspector Vehicle	\$6,266.00	\$0.00	\$0.00	\$0.00	\$6,266.00
3417221	Fire Truck (FY17 Bond)	\$121.00	\$0.00	\$0.00	\$0.00	\$121.00
3417410	Main St Improvement Project	\$44,444.00	\$0.00	\$0.00	\$0.00	\$44,444.00
3417422	Six-Wheel Dump Truck	\$4,719.00	\$0.00	(\$2,850.00)	\$0.00	\$1,869.00
3417423	One-Ton Dump Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3417424	Bucket Truck - FY17 Bond	\$18,858.00	\$0.00	\$0.00	\$0.00	\$18,858.00
3417442	Lake St & Water St Sewer Repairs	\$68,044.10	\$0.00	\$0.00	\$0.00	\$68,044.10
3417550	Stadium Repairs - FY17 Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3417600	Historic Signage	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
3417630	Smiley School Playground	\$9,500.00	\$0.00	(\$9,500.00)	\$0.00	\$0.00
3418001	Cashman Field	\$810.00	\$0.00	(\$810.00)	\$0.00	\$0.00
3418125	Fire Rte 125 Light Loop Replace	\$2,450.00	\$0.00	(\$2,450.00)	\$0.00	\$0.00
3418155	Open Gov IT	\$72,000.00	\$0.00	(\$72,000.00)	\$0.00	\$0.00
3418161	City Clerk Office Alarm	\$5,000.00	\$0.00	(\$5,000.00)	\$0.00	\$0.00
3418162	City Clerk Glass Door	\$10,000.00	\$0.00	(\$8,965.71)	\$0.00	\$1,034.29
3418182	Planning Master Plan	\$188,000.00	\$0.00	(\$24,739.61)	\$0.00	\$163,260.39
3418192	City Hall Phone System	\$26,834.50	\$0.00	(\$26,834.50)	\$0.00	\$0.00
3418194	City Hall Boiler Repairs	\$0.00	\$46,000.00	(\$46,000.00)	\$0.00	\$0.00
3418200	Police Byrne Grant Staffing	\$37,864.00	\$0.00	(\$37,864.00)	\$0.00	\$0.00
3418210	Police Station Air Conditioning Replace	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3418211	Air Conditioner Police Computer Room	\$3,600.22	\$0.00	(\$3,209.69)	\$0.00	\$390.53
3418212	Police Station Windows Replacement	\$0.00	\$0.00	(\$1,140,983.75)	\$0.00	(\$1,140,983.75)
3418215	ACO Replacement Vehicle	\$9,058.42	\$0.00	\$0.00	\$0.00	\$9,058.42
3418216	Police Station Generator	\$263,000.00	\$0.00	(\$262,913.06)	\$0.00	\$86.94
3418217	Gang Unit Police Vehicle	\$38,000.00	\$0.00	(\$32,118.63)	\$0.00	\$5,881.37
3418218	Radio System Public Safety (Bond)	\$1,065,160.43	\$0.00	(\$978,143.57)	\$0.00	\$87,016.86
3418219	Safety Camera Nichols Street	\$9,950.00	\$0.00	(\$9,946.45)	\$0.00	\$3.55
3418220	Rocks Village Hand Tub Painting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3418221	Winnemac Projects	\$0.00	\$13,200.00	(\$13,200.00)	\$0.00	\$0.00
3418225	Fire Vehicle Replacement	\$32,000.00	\$0.00	(\$25,380.00)	\$0.00	\$6,620.00
3418240	One Police Officer	\$0.00	\$50,000.00	(\$50,000.00)	\$0.00	\$0.00
3418422	Highway One Ton Dump Truck	\$18.95	\$0.00	\$0.00	\$0.00	\$18.95
3418423	Highway Belly Plows	\$42,000.00	\$0.00	(\$42,000.00)	\$0.00	\$0.00
3418450	Highway Addit Staffing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3418510	Health/Insp Bldg Occupancy Review	\$15,000.00	\$0.00	(\$15,000.00)	\$0.00	\$0.00
3418800	Capital Projects	\$188,000.00	\$100,000.00	(\$288,000.00)	\$0.00	\$0.00
3419121	Court House Stairs	\$0.00	\$17,500.00	(\$17,500.00)	\$0.00	\$0.00
3419190	City Hall Improvements	\$0.00	\$150,000.00	(\$25,122.67)	\$0.00	\$124,877.33
3419192	City Hall Boiler	\$0.00	\$0.00	(\$365,978.47)	\$0.00	(\$365,978.47)
3419210	Police Dept Motorcycle	\$0.00	\$21,625.00	(\$21,625.00)	\$0.00	\$0.00
3419220	Fire Station Generators	\$0.00	\$260,202.50	(\$159,247.62)	\$0.00	\$100,954.88
3419221	Fire Mobile & Portable Radios	\$0.00	\$175,000.00	\$0.00	\$0.00	\$175,000.00
3419422	DPW Equipment	\$0.00	\$170,000.00	(\$169,270.00)	\$0.00	\$730.00
3419424	Replace Streetlights	\$0.00	\$0.00	(\$757,314.41)	\$0.00	(\$757,314.41)
3419510	Insp Services Renovations	\$0.00	\$10,000.00	(\$10,000.00)	\$0.00	\$0.00
3419630	Playground Improvements	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
3440155	Info Tech Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440220	Fire Dept - Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440422	DPW Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440552	Parking Deck Repairs 2005	\$47,297.00	\$0.00	(\$47,297.00)	\$0.00	\$0.00
3440710	Park Dept Bldg Repairs FY07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440711	High St Fire Station Repairs FY07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440750	Stadium Earmark Project DHCD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440810	Tennis Court Repairs Winne & Stad FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440811	Furnace Repair & Abate Stadium FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440812	Alarm System Upgrade Treasurer FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440813	Painting City Hall Interior FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440814	Rocks Village Fire Station Repair FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440816	Water St Fire Station Windows FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
3440817	Frye Pond Dam Inspection & Report FY08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440910	City Hall Elevator Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3441101	FY11 Police Dept Roof - Windstorm Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3441102	FY11 Library Roof - Windstorm Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3441103	Wood School Roof - Windstorm Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3451001	FY15 Streets and Sidewalks	\$890.00	\$0.00	\$0.00	\$0.00	\$890.00
3470029	Riverside Park Grant Match	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00
3490001	Parking Garage Stairwell FY09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3500001	MWPAT Landfill Remediation	\$196.01	\$0.00	\$0.00	\$0.00	\$196.01
3500012	Landfill-Southern Mound Closure	\$2,512.35	\$0.00	\$0.00	\$0.00	\$2,512.35
3600006	State Aid Hwy Chapter 90 03 MA3246128	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3600007	State Aid Hwy Chapter 90 04 MA4246131	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3600008	State Aid Hwy Chapter 90 05 MA0035430	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3600009	State Aid Hwy Chapter 90 06 MA0039276	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3600010	State Aid Hwy Chapter 90 07 MA0050831	(\$1,680,061.21)	\$0.00	(\$2,456,982.10)	\$0.00	(\$499,325.44)
3600011	State Aid Hwy Chapter 90 07 MA0048000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3600012	Chapter 90 MA0050831	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3700001	So Main St Roadway Grant MA9378	\$124.81	\$0.00	(\$124.81)	\$0.00	\$0.00
3700002	Hilldale Ave Roadway MA9408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3700003	Merrimack River Walkway MA7834	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3700010	MWPAT Landfill	\$0.99	\$0.00	(\$0.99)	\$0.00	\$0.00
3700011	Danrich Ct Subdivision Perf Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3700014	2014 Winter Rapid Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3700015	2015 Winter Recovery Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3709001	River St at Bradley Ave MA9053	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3711000	Bridge Repairs - Whittier & Millvale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3712000	FY12 Capital Equipment & Projects	\$8,000.00	\$0.00	(\$8,000.00)	\$0.00	\$0.00
3713000	FY13 Capital Equipment & Projects	\$1,500.00	\$0.00	(\$1,500.00)	\$0.00	\$0.00
3714422	FY14 Sidewalk Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3714423	FY14 Route 97 Improvement	(\$94,743.94)	\$0.00	\$0.00	\$0.00	(\$94,743.94)
3716410	East Broadway Bridge	(\$88,841.50)	\$0.00	\$0.00	\$0.00	(\$88,841.50)

# City of Haverhill Massachusetts

## Fund Balances

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3716422	Sidewalk Repair Projects	\$478,959.06	\$600,000.00	(\$571,867.60)	\$0.00	\$507,091.46
3719182	River Boardwalk	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00
3719220	Broadway Fire Alarm MA100357	\$0.00	\$0.00	(\$8,216.00)	\$0.00	(\$8,216.00)
3719410	Small Bridge Improvements MA103466	\$0.00	\$0.00	(\$53,265.00)	\$0.00	(\$53,265.00)
3719423	Roadways	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$1,500,000.00
4101400	Title II Part A FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101401	Title II Part A Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101600	Title II Part D FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101640	Tech Support G164 FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101800	Title III FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4102150	Small Learning Communities FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4102210	Summer Drop Out Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4102400	PL94-142 Sped IDEA Allocation FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4102620	EEC Sped Allocation FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4103050	Title I FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4103051	Title 1 Carry Over FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4103230	Title 1 School Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4103310	Title IV Drug Free and Safe Schools FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4106470	Mass 21 Elem Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4106471	Mass 21 Middle School Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4111400	Title II Part A FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4111401	Title II Part A Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4111700	Tech Enhancements Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4111800	Title III FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4112010	RITTT Race to the Top	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4112060	Ed Jobs Grant FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4112150	Small Learning Communities FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4112200	11 Interventions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4112400	PL94-142 Sped Allocation FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4112620	EEC Sped Allocation FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4113050	Title I FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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4113051	Title I Carryover FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4113230	11 Title 1-Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4113608	Dropout Prevention FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4116470	Mass 21 P-S-W Grant FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4116471	Mass 21 C-G-T-N Grant FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4116472	MASS 21st High School FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126470	Mass 21 P-S-W-HHS FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126471	Mass 21 C-GH-T-N FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4131400	Title IIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4131401	Title IIA (FY12 Carryover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4131800	Title III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4132030	Innovation Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4132400	SPED 94-142 Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4132450	LLS & CCR Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4132740	SPED Program Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4133050	Title I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4133051	Title I (FY12 Carryover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4133200	Supplemental Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4133230	Title I - School Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4133240	Mass Tiered System of Support (MTSS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4133600	Dropout Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4136470	Mass 21st P-S-HHS FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4136471	Discovery Club Consentino FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4136472	Mass 21st C-GH-T FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4141400	Title IIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4141401	Title IIA (FY13 Carryover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4141800	Title III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4141801	Title III (FY13 Carryover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4142030	Innovation Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4142400	SPED 94-142 Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4142740	SPED Program Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4143050	Title I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4143051	Title I (FY13 Carryover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4143230	Title I (School Support)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4143600	Dropout Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4146470	Mass 21st Learning Center (Winter)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4146471	Mass 21st Learning Center (Rollover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4146472	Mass 21st Learning Center (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4150000	FEMA School Reimbursement acct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4151400	Title IIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4151800	Title III	\$0.70	\$0.00	\$0.00	\$0.00	\$0.70
4151840	Title III (LEP- Summer Support)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4152040	Vertical SIF Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4152400	SPED 94-142 Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4152450	Mass 21st Learning Center (Enhanced)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4152620	SPED Early Childhood Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4152740	SPED Program Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4152980	EFC SPED Program Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4153050	Title I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4153230	Title I (School Support)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4153600	Dropout Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4156470	Mass 21st Learning Center (Winter)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4156471	Mass 21st Learning Center (Rollover)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4156472	Mass 21st Learning Center (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4156473	Mass 21st Learning Center (HHS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4161400	Title IIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4161800	Title III LEP Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4161801	Title III (FY 15 Carry Over)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4161840	Title III LEP Summer Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4162400	SPED 94-142 Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4162450	Ma 21st Learn Ctr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4162620	Sped Early Education allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4162740	Sped Program Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4162950	SPED School Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4163050	FY 16 Title I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4163230	Title I (School Support)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4163231	Title I School Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4163600	HSGI (formerly Drop Out Prev)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4166470	Ma 21st Cent Learn Ctr Exem Prog	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4166471	Ma 21st Cent Learn Ctr Winter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4166472	Mass 21st Learning Center (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4166473	Ma 21st Cent Learn Ctr HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4166474	Mass 21st Learning Center (Summer) HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4166475	Mass 21 Summer Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4171400	Title IIA	\$981.00	\$0.00	(\$981.00)	\$0.00	\$0.00
4171800	Title III LEP Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4171840	Title III LEP Summer Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172030	Innovation Fund Fin Ed Fairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172400	SPED 94-142 Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172430	Sped Transition Systemic Improvement Grar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172450	Sped Ma 21st Learn Ctr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172451	Mass 21st Learning Center (Enhanced)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172620	Sped Early Education allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172740	Sped Program Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4172950	FY 17 DCAM Poverty Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4173050	FY 17 Title I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4173230	Title I School Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4173231	Title I Poverty Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4176470	Mass 21st Learning Center (Winter)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4176472	Mass 21st Learning Center (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4176473	Ma 21st Cent Learn Ctr HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4176474	Mass 21st Learning Center (Summer) HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4176475	Mass 21st Learning Summer Enhanced	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4176476	Ma 21st Century JG Whittier Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4181400	FY 18 Title II A	\$6,157.00	\$2,056.00	(\$8,213.00)	\$0.00	\$0.00
4181450	FY 18 Summer Planning 145	\$19,800.00	\$0.00	(\$19,800.00)	\$0.00	\$0.00
4181800	Title III	\$48,986.91	\$42,023.00	(\$91,009.91)	\$0.00	\$0.00
4181840	Title III LEP Summer Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4182400	SPED 94-142 Allocation	\$51,420.38	\$20,756.00	(\$72,176.38)	\$0.00	\$0.00
4182440	Mass 21st Enhanced students with IEP's	\$7,855.72	\$0.00	(\$7,855.72)	\$0.00	\$0.00
4182450	Ma 21st Cent Sped Enhanced	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4182451	Mass 21st Learning Center (Enhanced)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4182452	FY18 245 SPED SY IEP HHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4182620	SPED Early Childhood Allocation	\$1,107.16	\$0.00	(\$1,107.16)	\$0.00	\$0.00
4182740	FY18 Sped Program Improvement	\$917.93	\$0.00	(\$917.93)	\$0.00	\$0.00
4183050	FY18 Title I	\$109,776.73	\$51,454.00	(\$147,428.38)	\$0.00	\$13,804.35
4183090	FY 18 Title IV 309	\$24,416.95	\$20,360.00	(\$44,776.95)	\$0.00	\$0.00
4183100	FY 18 McKinney-Vento Homeless Grant	\$5,235.13	\$0.00	(\$5,235.13)	\$0.00	\$0.00
4183230	FY 18 323B DSAC HHS Turnaround Grant	\$133,959.85	\$20,999.00	(\$154,958.85)	\$0.00	\$0.00
4185390	FY 18 Turnaround Grant	\$53,773.42	\$0.00	(\$53,773.42)	\$0.00	\$0.00
4186450	21st CCLC Continuation SY	\$86,245.72	\$0.00	(\$86,245.72)	\$0.00	\$0.00
4186460	21st CCLC Exemplary SY	\$5,041.21	\$0.00	(\$5,041.21)	\$0.00	\$0.00
4186470	Do not use-charge by DESE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4186472	Mass 21st Learning Center (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4186477	Ma 21st Century JG Whittier Grant-Summer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4191400	FY 19 Title II A	\$0.00	\$337,608.00	(\$322,717.00)	\$0.00	\$14,891.00
4191800	FY 19 Title III ELL	\$0.00	\$96,919.00	(\$45,703.03)	\$0.00	\$51,215.97
4192150	SLC-Do not use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4192400	FY 19 240 IDEFA	\$0.00	\$2,490,236.00	(\$2,301,879.73)	\$0.00	\$188,356.27
4192440	FY 19 21st CCLC Enhanced Stud w/IEP	\$0.00	\$9,357.00	(\$12,226.89)	\$0.00	(\$2,869.89)
4192620	FY 19 262 Sped Early Childhood	\$0.00	\$71,046.00	(\$65,313.80)	\$0.00	\$5,732.20
4193050	FY 19 Title I	\$0.00	\$2,132,887.00	(\$1,843,448.89)	\$0.00	\$289,438.12
4193090	FY 19 Title IV	\$0.00	\$154,111.00	(\$120,421.04)	\$0.00	\$33,689.96
4193100	FY 19 McKinney-Vento Homeless Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4193310	Title IV FY09-Do not use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4194000	FY19 Perkins Grant	\$0.00	\$6,000.00	(\$9,564.20)	\$0.00	(\$3,564.20)
4195390	FY 19 Turnaround Grant	\$0.00	\$404,420.00	(\$338,140.80)	\$0.00	\$66,279.20
4196450	FY 19 21st CCCLC Continuation	\$0.00	\$425,858.00	(\$468,074.92)	\$0.00	(\$42,216.92)
4196460	FY 19 21st CCCLC Exemplary	\$0.00	\$50,000.00	(\$55,373.06)	\$0.00	(\$5,373.06)
4196470	FY 19 21st CCCLC Supporting Additional Lea	\$0.00	\$124,997.00	(\$130,905.97)	\$0.00	(\$5,908.97)
4200660	School MCC Big Yellow School Bus	\$202.00	\$500.00	(\$75.00)	\$0.00	\$627.00
4202210	Drop Out Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4202370	CPC Grant FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4203910	CPC Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4203911	Inclusive Preschool Learning Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4203950	EEC Program and Practitioner Supports Gra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4205300	ASOSTSummer FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4205301	ASOST FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4205420	Summer Meals FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4205421	Project bread	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4205480	Nutrition Summer FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4206320	Acad Support Services Program FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4210660	School MCC Big Yellow School Bus FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4212370	SPC Grant FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4213910	Inclusive Preschool Learning Environment F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4215300	ASOST Summer Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4215301	ASOST FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4215420	Summer Food Service Prog Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4215740	Early Literacy Grant/Crest Partnership	(\$1,451.59)	\$0.00	\$1,451.59	\$0.00	\$0.00
4216320	Academic Support Services Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4217380	Literacy Partnerships FY2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225740	Early Literacy Intervention FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232200	Under Performing District ends 6-30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232370	CPC FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232380	Tobacco Control Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

☐ Include Cash Balance  
 Month: September  
 Year: 2019  
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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4232541	Enhanced Sch Health Serv Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232580	In-School Youth Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232620	SPED Early Childhood Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233760	ELL Enrichment Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233910	Inclusive Preschool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4235420	Summer Meals Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4235740	Early Literacy Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4236320	Academic Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4237010	Kindergarten Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4237380	Literacy Partnership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4237400	Financial Literacy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4241580	Innovation Schools Enhancement & Sustaini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4241582	Innovation Schools Enhancement & Sustaini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4242200	Support/Under Perf Districts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4242370	CPC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4242590	In-School Youth SNAP Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4242620	SPED Early Childhood Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4243750	Career Academy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4243760	ELL Enrichment (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4243762	ELL Enrichment (Gateway)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4243910	Inclusive Preschool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4245740	Early Literacy Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4246230	Do not use-bad number	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4246320	Academic Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4247010	Kindergarten Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4247380	Literacy Partnership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4247400	Financial Literacy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4251330	Building Aligned Curriculum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4252200	Support/Under Perf Districts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4252620	SPED Early Childhood Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4253760	ELL Enrichment (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

☐ Include Cash Balance  
 Month: September  
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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4253770	Summer Career Academy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4253910	Inclusive Preschool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4255420	Summer Meals Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4255740	Early Literacy Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4256320	Academic Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4257010	Kindergarten Enhancement	(\$0.30)	\$0.00	\$0.30	\$0.00	\$0.00
4257380	Literacy Partnership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4257400	Financial Literacy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261000	State School Overcrowding Funds	\$1,164,094.03	\$1,287.50	(\$125,189.59)	\$0.00	\$1,040,192.04
4261001	Skills Capital Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262200	Support/Under Perf Dist	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4263760	ELL Enrichment (Summer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4263910	Inclusive Preschool EEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4265420	Nutrition Summer Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4265490	Nutrition Summer Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4265740	Early Literacy Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266320	Academic Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267010	Kinder Enhanced Prog	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4270010	Youth Opiod Prevention (AGO)	\$405.00	\$0.00	(\$405.00)	\$0.00	\$0.00
4273910	Inclusive Preschool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4275420	Summer Meals Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4275740	Early Literacy Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4277400	Financial Literacy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4277410	PD Materials for Early Literacy Partnership	(\$1,451.59)	\$0.00	\$1,451.59	\$0.00	\$0.00
4281000	Puerto Rico State Reimbursement	\$60,284.00	\$200,156.79	(\$133,248.95)	\$0.00	\$127,191.84
4283910	Inclusive Preschool	\$654.61	\$0.00	(\$654.61)	\$0.00	\$0.00
4285190	EEC Preschool Partnership	\$6,686.88	\$0.00	(\$6,686.88)	\$0.00	\$0.00
4285740	Early Literacy Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287340	Early Literacy Grant	\$34,229.25	\$0.00	(\$34,229.25)	\$0.00	\$0.00
4289900	FY 18 Municipal Reserve	(\$285.73)	\$0.00	\$285.73	\$0.00	\$0.00
4290660	School Big Yellow School Bus	\$900.00	\$0.00	(\$200.00)	\$0.00	\$700.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4292160	Teacher Diversification Pilot Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4292180	FY19 218 HQ INST Summer Planning	\$0.00	\$6,124.00	(\$2,130.00)	\$0.00	\$3,994.00
4292220	FY19 222 Turnaround Grant Consentino	\$0.00	\$25,000.00	(\$12,245.00)	\$0.00	\$12,755.00
4293001	District Wide IT WiFi Project	\$14,177.39	\$8,563.00	(\$16,875.00)	\$0.00	\$5,865.39
4293250	FY19 325 Turnaround Grant GH	\$0.00	\$7,570.00	(\$9,390.00)	\$0.00	(\$1,820.00)
4293360	Imp Stud Access to Beh & Mental Health Se	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
4293910	FY19 391 Inclusive Preschool	\$0.00	\$93,587.00	(\$95,381.81)	\$0.00	(\$1,794.81)
4295740	FY19 574 Early Literacy Intervention	\$0.00	\$20,871.00	(\$20,922.89)	\$0.00	(\$51.89)
4295900	FY19 590 History/Social St Planning	\$0.00	\$7,540.00	(\$3,780.00)	\$0.00	\$3,760.00
4297220	FY19 722 School Cafe Equipment	\$0.00	\$8,913.00	(\$8,913.00)	\$0.00	\$0.00
4297340	FY 19 734 Early Grades Lit Grant	\$0.00	\$89,600.00	(\$95,680.92)	\$0.00	(\$6,080.92)
4310043	Bradford Ele Revolving Fund	\$1,886.31	\$50.00	\$0.00	\$0.00	\$1,936.31
4315000	Math Museum Donations	\$673.84	\$450.00	(\$763.66)	\$0.00	\$360.18
4320020	Consentino Donations	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
4330660	Mass/Hav Cult Soc-Yellow School Bus	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
4330661	MCC STARS Residency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332050	Vertizon Science Consentino	\$15,292.04	\$0.00	\$0.00	\$0.00	\$15,292.04
4332051	Hav Public Schools Staff DVL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332052	K-8 Summer Reading Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332053	TEACH Program	\$560,258.95	\$931,827.84	(\$564,796.34)	\$0.00	\$927,290.45
4332054	Summit Behavioral Health Donation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332055	Discovery After School Tuition	\$63,380.31	\$45,425.17	(\$67,104.18)	\$0.00	\$41,701.30
4332056	HHS Summer School	(\$35,915.02)	\$68,268.00	(\$27,151.61)	\$0.00	\$5,201.37
4332057	Early Childhood Int Preschool	\$22,728.00	\$133,339.00	(\$130,384.00)	\$0.00	\$25,683.00
4332058	Discovery After School Snack Revolving	\$19,166.41	\$24,604.03	(\$2,241.13)	\$0.00	\$41,529.31
4332059	Swim Program	\$82,463.85	\$91,679.50	(\$95,559.97)	\$0.00	\$78,583.38
4332060	Fine Arts & Extra Greenleaf	\$34,000.07	\$0.00	(\$385.00)	\$0.00	\$33,615.07
4332061	Keeping Kids on Track After School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332062	Summer Food Service Incentive Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332065	HALT Program	\$102,255.97	\$105,289.37	(\$75,000.00)	\$0.00	\$132,545.34
4332066	TEACH GARDEN DONATIONS	\$150.27	\$123.00	(\$148.60)	\$0.00	\$124.67

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4332067	Maddox Found Health Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332068	Tilton IT Fundraiser	\$2,909.57	\$0.00	(\$416.70)	\$0.00	\$2,492.87
4332069	Cassit Grant (HHS)	\$2,021.02	\$3,000.00	(\$1,495.63)	\$0.00	\$3,525.39
4332070	HALT Donation Fund	\$18,190.26	\$3,179.00	(\$3,319.93)	\$0.00	\$18,049.33
4332071	School Athletics Donations-Restricted	\$20,591.15	\$17,593.95	(\$3,786.80)	\$0.00	\$34,398.30
4332072	School Rev Restricted - Textbooks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332073	Schools Technology Revolving Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332074	Bradford Husky Hangout Summer Program	\$23,720.40	\$22,498.41	(\$23,790.04)	\$0.00	\$22,428.77
4332075	Nettle School Donations	\$7,442.18	\$0.00	\$0.00	\$0.00	\$7,442.18
4332076	School Donations Restricted - Science HS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332077	Sch Don Restricted -- Peaks Program	\$1,823.59	\$0.00	\$0.00	\$0.00	\$1,823.59
4332078	School Donations - Alfa Aeser Science Supp	\$10,851.28	\$0.00	(\$5,090.25)	\$0.00	\$5,761.03
4332079	School Access Arts Tuition Revolving	\$1,600.02	\$0.00	\$0.00	\$0.00	\$1,600.02
4332080	Sch Don Rest MS Band Program	\$224.97	\$2,716.45	(\$2,741.49)	\$0.00	\$199.93
4332081	Schl Don (Res) Tilton Scholastic Patterson F	\$116.70	\$0.00	\$0.00	\$0.00	\$116.70
4332082	HHS Donation Restricted- Technology	\$10,000.00	\$0.00	(\$10,000.00)	\$0.00	\$0.00
4332083	School Donation (Restricted)- HHS Robotics	\$5,317.69	\$0.00	\$0.00	\$0.00	\$5,317.69
4332084	J Maddox Restrict Don - Drama HHS	\$12,824.00	\$0.00	(\$8,237.97)	\$0.00	\$4,586.03
4332085	School Donations -Drug Free/Safe Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332086	HHS Art Club-Restricted	\$1,584.76	\$0.00	\$0.00	\$0.00	\$1,584.76
4332087	Nettle Basketball Court-Restricted	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
4332088	JG Whittier Dunkin Donuts Donation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332089	Hunking Donation Science	\$234.35	\$0.00	\$0.00	\$0.00	\$234.35
4332090	Sch Don Res - Val Corradino Read Rec Sch	\$1,416.00	\$0.00	\$0.00	\$0.00	\$1,416.00
4332091	School Don. Restrict Learning for Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332092	Sch Donation Restricted- Nursing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332093	Michael H. Conway III IT/Athletic Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332094	School Donation (Restricted)- Pentucket Lak	\$2,655.88	\$0.00	(\$2,564.26)	\$0.00	\$91.62
4332098	TEACH Playground	\$1,204.03	\$2,662.53	(\$132.40)	\$0.00	\$3,734.16
4332099	Greenhouse HALT/TEACH	\$803.20	\$0.00	(\$387.65)	\$0.00	\$415.55
4332101	Maddox Tilton Library Donation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
Year: 2019  
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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4332102	Fantini Tilton Technology Donation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332103	Tilton Calming Corners Grant	\$1,504.09	\$0.00	(\$1,434.16)	\$0.00	\$69.93
4332104	Tilton Literacy Closet Donations	\$918.49	\$350.00	\$0.00	\$0.00	\$1,268.49
4332105	HAAS Hunking Library Donation	\$243.86	\$0.00	\$0.00	\$0.00	\$243.86
4332151	HHS Staff Development - Endicott College	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332152	HHS IT Pathway from 3M	\$2,172.18	\$0.00	(\$1,339.85)	\$0.00	\$832.33
4332153	HHS Lost Book Fund	\$0.00	\$3,581.75	\$0.00	\$0.00	\$3,581.75
4332169	Athletics - Elementary Intramurals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332170	Athletics - Middle School Intramurals	\$2,779.77	\$4,359.00	(\$320.00)	\$0.00	\$6,818.77
4332180	Athletics	\$1,141.88	\$192,170.50	(\$20,007.66)	\$0.00	\$173,304.72
4332200	Haverhill Cafeteria Account	\$1,003,060.60	\$3,359,273.09	(\$3,620,143.22)	\$0.00	\$742,190.47
4332201	HS Special Needs Caf� A/C	\$47,572.71	\$22,622.22	(\$15,637.00)	\$0.00	\$54,557.93
4332202	HHS School Store	\$28,087.27	\$36,929.68	(\$35,841.85)	\$0.00	\$29,175.10
4332203	HHS Band Donations	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00
4332222	Learning Cafe at City Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4332300	All Day Kindergarten	\$20,565.72	\$193,977.13	(\$139,831.54)	\$0.00	\$74,711.31
4332562	Family Literacy Revolving	\$328.18	\$0.00	\$0.00	\$0.00	\$328.18
4334141	Summer Science Program at Pentucket Lake	\$317.05	\$0.00	\$0.00	\$0.00	\$317.05
4342060	SPED Circuit Breaker	\$345,454.69	\$2,298,629.00	(\$1,299,161.23)	\$0.00	\$1,344,922.46
4342070	Special Ed Parent Advisory Council (SEPAC	\$0.00	\$677.00	(\$286.95)	\$0.00	\$390.05
4401000	Unico Tilton After School Tutoring Transport	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
4401001	Tilton Fantini Community Support	\$0.00	\$20,000.00	(\$1,808.72)	\$0.00	\$18,191.28
4401002	Angela Iannarfo Memorial Fund	\$0.00	\$7,500.00	(\$7,500.00)	\$0.00	\$0.00
4401010	Maddox Attendance Grant	\$0.00	\$16,000.00	(\$12,880.99)	\$0.00	\$3,119.01
4401020	Maddox Early Literacy Grant	\$0.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00
4401030	Breakfast After The Bell PB	\$0.00	\$37,500.00	(\$14,355.65)	\$0.00	\$23,144.35
4410000	Better Vision Grant	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
4410010	Tilton Fuel Up 360 Snack Account	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
4432210	Rental of Knife School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4433000	Pen Lake Pax Donation	\$0.00	\$10,000.00	(\$10,000.00)	\$0.00	\$0.00
4433003	Mass Ambassador Program	\$0.00	\$1,390.00	(\$396.57)	\$0.00	\$993.43

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

Month: September  
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Fund Type: ☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4471001	Ella Mae Moody Playground Donation Fund	\$635.03	\$1,000.00	\$0.00	\$0.00	\$1,635.03
4471002	Crowell School Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4471003	MWMB Healthcare Occupation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4491000	CCE SPED PD Grant	\$0.00	\$50,000.00	(\$33,450.29)	\$0.00	\$16,549.71
4500100	E-Rate Reimbursement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500102	ER Cat 2 Grant 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500103	ER Cat 2 Grant 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500200	Building Use (Schools)	(\$4,548.00)	\$115,030.00	(\$50,502.83)	\$0.00	\$59,979.17
4500210	School Newcomb Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4542900	School Choice	(\$13,833.00)	\$208,442.00	(\$151,031.00)	\$0.00	\$43,578.00
4542930	School Federal Medicaid Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4543200	Chap 188 New Partnership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4543300	Reading Recovery	\$21,494.37	\$12,700.00	(\$24,259.09)	\$0.00	\$9,935.28
4543800	Silver Hill Horace Mann Charter	(\$97,438.66)	\$82,652.39	(\$9,761.28)	\$0.00	(\$24,547.55)
4543810	Silver Hill Library Account	\$0.00	\$371.87	(\$130.78)	\$0.00	\$241.09
4544160	HHS Prevention Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4544499	Phillip Dennis HHS Band	\$6.02	\$0.00	\$0.00	\$0.00	\$6.02
4544500	MIT Lypsic Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4544501	Pen Lake Elder Services Restricted Grant	\$0.00	\$0.00	(\$6.02)	\$0.00	(\$6.02)
4544502	MCC Festival Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4544810	ROTC Federal Reimbursement Fund	\$6,833.48	\$89,172.77	(\$75,013.56)	\$0.00	\$20,992.69
4544820	HHH Hav Teen Peer Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4550252	HHS Principal Fund Restricted	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4550253	School Donations - Unrestricted Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4550254	School Donations - HHS TV Production Stud	\$0.02	\$0.00	\$0.00	\$0.00	\$0.02
4607550	ARRA - McKinney Homeless FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4607600	ARRA - IDEA Sped Grant FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4607620	ARRA - Sped Preschool IDEA FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4607700	ARRA - Title 1 Grant FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4607760	ARRA - Title II D FY10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4612010	ARRA Race to the Top	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2018-2019

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
4617550	ARRA - McKinney Homeless FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4617600	ARRA - IDEA Sped Grant FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4617620	ARRA - Sped Preschool IDEA FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4617700	ARRA - Title 1 Grant FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4617760	ARRA - Title II D FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4617800	SFSF FY11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4622010	RTTT Race to the Top FY12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4632010	RTTT Race to the Top FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4642010	RTTT Race to the Top FY14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4642011	RTTT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4652011	RTTT Race to the Top FY15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6010040	Sewer Fund	\$2,519,594.39	\$11,188,698.87	(\$11,017,806.70)	\$0.00	\$2,690,486.56
6010050	Water Fund	\$6,609,926.73	\$8,033,046.19	(\$7,171,802.28)	\$0.00	\$7,471,170.64
6010060	Hale Hospital Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6020040	Sewer Fund Prior Year Encumbered	\$0.00	\$0.00	(\$337,290.51)	\$0.00	(\$337,290.51)
6020050	Water Fund Prior Year Encumbered	(\$38,869.08)	\$0.00	(\$194,671.30)	\$0.00	(\$233,540.38)
6020060	Hospital Fund Prior Year Encumbered	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6510040	Long Term Debt Sewer Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6510050	Long Term Debt Water Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7001000	Agency Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8001000	Trust Funds-Stabilization	\$5,576,399.33	\$384,776.72	(\$500,000.00)	\$0.00	\$5,461,176.05
8001001	Trust Fund-School	\$126,236.07	\$174,759.53	(\$298,595.00)	\$0.00	\$2,400.60
8002000	Trust Funds Private Purpose	\$5,270,094.35	\$0.00	\$0.00	\$0.00	\$5,270,094.35
8003000	Health Trust Fund - Employee	\$749.71	(\$749.71)	\$0.00	\$0.00	\$0.00
8004000	Health Trust Fund - Employer	\$6,561.12	\$0.00	(\$6,561.12)	\$0.00	\$0.00
8005000	Trust Fund - OPEB	\$251,303.96	\$20,332.67	\$0.00	\$0.00	\$271,636.63
Grand Total:		\$38,682,727.76	\$263,366,796.20	(\$256,860,919.11)	\$0.00	\$45,208,604.85

End of Report



**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
**COLIN F. LEPAGE**  
**TIMOTHY J. JORDAN**  
**WILLIAM J. MACEK**  
**MARY ELLEN DALY O'BRIEN**  
**MICHAEL S. MCGONAGLE**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

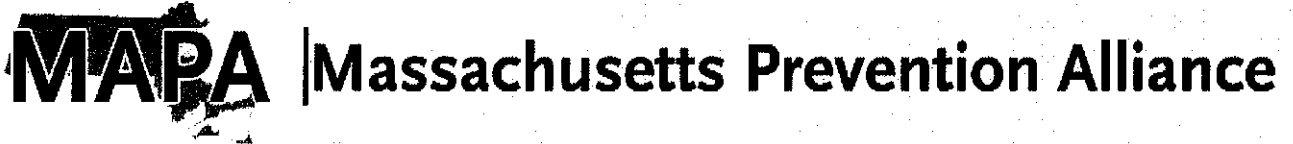
1611  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 23, 2019

TO: Mr. President and Members of the City Council:

Councillor LePage requests to introduce Dr. John Maddox to present the Massachusetts Prevention Alliance position on restricting youth access and exposure to pro-marijuana and social normalizing from billboard and outdoor advertising.

  
City Councillor Colin LePage ss.



Haverhill City Council  
Theodore A. Pelosi, Jr. Council Chambers, Room 202  
4 Summer Street  
Haverhill, MA

August 6, 2018

Dear Haverhill City Council,

Thank you for the opportunity to meet with you on September 10, 2019. Our legal team has prepared argument that Attorney John Scheft will present in support of administrative procedure to ensure marijuana advertising within Haverhill meet the standard of 85% adult audience as enshrined in state law and regulation. Through the form of an *"Application to Advertise Marijuana Products and Services Within the City of Haverhill"* proponents of a billboard or other form of advertising would demonstrate their compliance with the state standard and cover a fee for the City to determine potential audience composition prior to approval. This can be done with a simple check box for audience participation fee for study to meet the requirement under the listed state statute and regulation.

Such an administrative measure would provide assurance that the state standard to protect the underage population from advertising is met within city limits, and sets an example that other communities in the Commonwealth can quickly follow to comply with the law. This is a reasonable cost of regulation, which is not precluded by 94G, s. 3 or any other law or regulation. We compare it to having to pay for a plot plan if you want to put a deck on your house and get a permit. As an analogy, when the deck is finished, the homeowner covers the fee for the town to hire the inspector. And if the homeowner has complaint, malfeasance or incompetence must be shown, not just simply a different opinion.

Most respectfully,

A handwritten signature in black ink, appearing to read "Heidi Heilman".

Heidi Heilman  
President, MAPA

**CITY COUNCIL**

**JOHN A. MICHITSON**

***PRESIDENT***

**THOMAS J. SULLIVAN**

***VICE PRESIDENT***

**JOSEPH J. BEVILACQUA**

**MELINDA E. BARRETT**

**COLIN F. LEPAGE**

**TIMOTHY J. JORDAN**

**WILLIAM J. MACEK**

**MARY ELLEN DALY O'BRIEN**

**MICHAEL S. MCGONAGLE**




**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

16.2  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.haverhillma.gov  
citycncl@cityofhaverhill.com

August 23, 2019

TO: Mr. President and Members of the City Council:

Councillors Colin LePage and Melinda Barrett request to give an update of on-going Capital Improvement projects, including but not limited to the Haverhill High School Track Improvement and Animal Shelter projects.

  
City Councillor Colin LePage bsc

  
City Councillor Melinda Barrett bsc

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
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**MELINDA E. BARRETT**  
**COLIN F. LEPAGE**  
**TIMOTHY J. JORDAN**  
**WILLIAM J. MACEK**  
**MARY ELLEN DALY O'BRIEN**  
**MICHAEL S. MCGONAGLE**

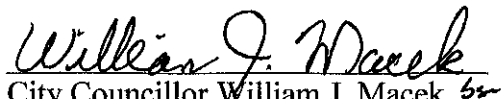


**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

September 4, 2019

TO: Mr. President and Members of the City Council:

Councillor Macek requests a discussion on crosswalk safety signage.

  
City Councillor William J. Macek *bm*

16.3

CITY HALL, ROOM 204  
4 SUMMER STREET  
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[www.haverhillma.gov](http://www.haverhillma.gov)  
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**CITY COUNCIL**

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*PRESIDENT*  
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**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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www.haverhillma.gov  
citycncl@cityofhaverhill.com

September 4, 2019

TO: Mr. President and Members of the City Council:

Councillor Bevilacqua requests to recognize Hispanic Heritage month celebrating the many contributions, diverse culture and heritage of the Hispanic and Latino Americans to our City.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
**COLIN F. LEPAGE**  
**TIMOTHY J. JORDAN**  
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**MARY ELLEN DALY O'BRIEN**  
**MICHAEL S. MCGONAGLE**



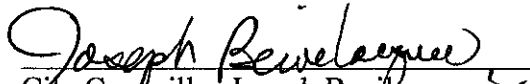
**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

1615  
CITY HALL, ROOM 204  
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TELEPHONE: 978 374-2328  
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[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 4, 2019

TO: Mr. President and Members of the City Council:

Councillor Bevilacqua requests a discussion regarding advance coordination between School Department and DPW regarding school bus zones snow plowing and school area sidewalk improvement inventory.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
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**TIMOTHY J. JORDAN**  
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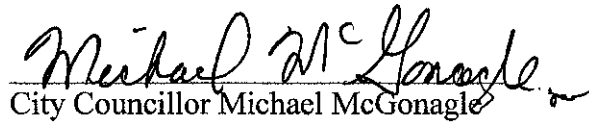
**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

16.6  
CITY HALL, ROOM 204  
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TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 5, 2019

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests discussion about notification to Haverhill residents when sewerage is dumped into the Merrimack River.

  
City Councillor Michael McGonagle

12/1

Memorandum of Agreement  
Between

THE CITY OF HAVERHILL and THE HAVERHILL SUPERIOR OFFICERS GROUP

This Memorandum of Agreement sets forth the agreements of the parties for a new agreement, to supplement and supersede inconsistent terms of prior agreements in effect through June 30, 2017. This Memorandum shall not be binding until ratified by the membership of the Union and funded by City Council. Failing such ratification, or funding, the Memorandum shall not be admissible in any proceeding between the parties, and both parties will be free to revert to bargaining positions prior to the negotiations which produced this agreement.

**1. Duration.** One three-year agreement covering the period July 1, 2017 to June 30, 2020. All language changes to be effective after funding by the City Council, unless otherwise specified or agreed. All economic terms to be effective as specified.

**2. Wages.**

**Amend Article XXIII: SALARIES AND LONGEVITY, Section 1 to provide the following increases:**

- |                           |                       |
|---------------------------|-----------------------|
| a. Effective July 1, 2017 | 2% salary increase    |
| b. Effective July 1, 2018 | 2% salary increase    |
| c. Effective July 1, 2019 | 1.75% salary increase |

One-time special wage adjustment effective July 1, 2019 for Captains and Lieutenants in accord with attached salary schedule.

No retroactive wages shall be due and owing to any person not employed at the time of the ratification of this agreement, or any subsequent agreement, unless said person left the employ of the City of Haverhill to become an active M.G.L. c. 32 retiree.

**3. Education Incentive Pay.**

**Amend Article XXIX, Section F as follows:**

(3) Effective July 1, 2019, the City agrees to provide the post-Quinn education incentive benefit of \$9,500 to the one Lieutenant with a bachelor's degree who did not previously qualify for the annual education stipend under this section of the Superiors CBA. (GS)

**Add new Section G:**

Effective July 1, 2019, officers not otherwise eligible for education incentive pay under Sections A-F of this agreement shall be eligible to receive an education incentive stipend for Quinn-qualifying criminal justice degrees or a law degree from an accredited institution as follows:  
Associate's Degrees: \$1,500; Bachelor's Degree: \$4,000; Master's Degree: \$6,000

It is understood that the stipends under this section are considered pensionable by the Retirement Board, but are not included in base pay for any other purpose.



4. Amend Article XIV: HOLIDAYS

Effective the week following the City Council funding of this agreement any Holidays accumulated as days due must be used within 12 months of accrual.

5. Amend Article XXXV: DAYS DUE AND PERSONAL DAYS ACCRUAL

Effective July 1, 2019, personal days may not to be carried forward as days due from fiscal year to fiscal year.

6. Amend Article XII: PRIVATE PAID DETAILS AND OVERTIME

Effective the week following City Council funding of this agreement, increase private detail rate for members of this group from \$46 per hour to \$48 per hour plus 10% differential on nights and weekends. Effective June 30, 2020, increase the private detail rate from \$48 to \$50 per hour.

7. Use of Special Police Officers. The parties agree that the utilization of qualified Special Police Officers for patrolmen function only is beneficial to the Department and upon the agreement of the Haverhill Police Patrolmen's Association, the parties shall commence negotiations on implementing the use of Special Police Officers.

8. Civil Service. Notwithstanding the City's rights with respect to removal from Massachusetts General Laws, Chapter 31 (Civil Service), the Union agrees that upon removal or agreement by the Haverhill Police Patrolmen's Association to withdraw from Civil Service, the Union agrees to negotiate in good faith the terms of the removal from Civil Service, provided any such terms must include the retention of all civil service rights by all then current bargaining unit members.

9. Consolidated MOAs and contract. The parties agree to cooperate to create an integrated contract within 60 days of City Council funding of this agreement.

All other terms and conditions of the parties' prior agreements not altered as per above shall remain in full force and effect.

Date: 8-7-2019

Approved as to legality:

William D. Cox, Jr., City Solicitor

For the City:

James J. Fiorentini, Mayor

For the Union:

Paul P. Pust Jr. President 8/8/19  
Haverhill Superior Officers

UG President 8/8/19  
Haverhill Superior Officers

Secretary 8/8/19  
Treasurer  
Haverhill Superior Officers




# Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

Sheila Pelczar, HR Technician – [spelczar@cityofhaverhill.com](mailto:spelczar@cityofhaverhill.com)

TO: Mayor James J. Fiorentini  
FROM: Denise McClanahan, HR Director   
DATE: August 9, 2019  
RE: Salary Ordinance & MOA submission

Attached please find the ordinance and Memorandum of Agreement for the Haverhill Superior Officers Union Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dln



DOCUMENT 1-E

## CITY OF HAVERHILL

In Municipal Council August 20 2019

17.2

### ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
SUPERIOR OFFICERS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-C of 2016 is hereby amended as follows:

#### EFFECTIVE 7/1/2017 2%

Captain	\$ 1,482.91	\$ 1,568.42	\$ 1,622.06
Lieutenant	\$ 1,351.43	\$ 1,428.87	\$ 1,477.47
Sergeant	\$ 1,258.23	\$ 1,329.94	\$ 1,374.98

#### EFFECTIVE 7/1/2018 2%

Captain	\$ 1,512.56	\$ 1,599.79	\$ 1,654.50
Lieutenant	\$ 1,378.46	\$ 1,457.44	\$ 1,507.02
Sergeant	\$ 1,283.40	\$ 1,356.54	\$ 1,402.48

#### EFFECTIVE 7/1/2019 1.75%

Captain	\$ 1,539.03	\$ 1,627.79	\$ 1,683.45
Lieutenant	\$ 1,402.58	\$ 1,482.95	\$ 1,533.39
Sergeant	\$ 1,305.86	\$ 1,380.28	\$ 1,427.02

#### EFFECTIVE 7/1/2019 WAGE ADJUSTMENT

Captain	\$ 1,615.99	\$ 1,709.18	\$ 1,767.62
Lieutenant	\$ 1,458.68	\$ 1,542.27	\$ 1,594.73
Sergeant	\$ 1,305.86	\$ 1,380.28	\$ 1,427.02

#### ADD NEW SECTION G TO ARTICLE XXIX:

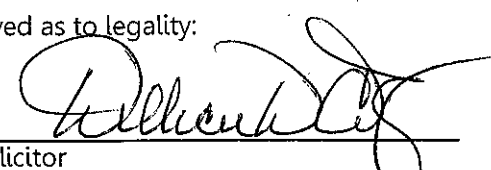
Effective July 1, 2019, officers not otherwise eligible for education incentive pay under Sections A-F of this agreement shall be eligible to receive an education incentive stipend for Quinn-qualifying criminal justice degrees or a law degree from an accredited institution as follows: Associate's Degrees: \$1,500; Bachelor's Degree: \$4,000; Master's Degree: \$6,000

It is understood that the stipends under this section are considered pensionable by the Retirement Board, but are not included in base pay for any other purpose.

#### AMEND ARTICLE XII: PRIVATE DETAILS AND OVERTIME

Effective the week following City Council funding of this agreement, increase private detail rate for members of this group from \$46 per hour to \$48 per hour plus 10% differential on nights and weekends. Effective June 30, 2020, increase the private detail rate from \$48 to \$50 per hour.

Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

TO: MAYOR JAMES J. FIORENTINI  
FROM: Denise McClanahan, HR Director  
DATE: 8/9/2019  
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Superior Officers Group  
CONTRACT PERIOD: July 1, 2017 to June 30, 2020

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 2 % Year 2 2 % Year 3 1.75 %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>18</u>	Cost amount	<u>\$33,502</u>
Year 2 – FY <u>19</u>	Cost amount	<u>\$34,172</u>
Year 3 – FY <u>20</u>	Cost amount	<u>\$68,895</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT (3 yrs) -	\$33,302
Approx CC (3 yrs) -	\$37,014
Approx SD (3 yrs) -	\$1,365

What is the percentage increase that these extras add to the budget? \_\_\_\_\_

UNION CONCESSIONS: Use of Special Police Officers / Removal from Civil Service  
Accumulation and use of days due / No retro pay unless retired.

TOTAL APPROX COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \$208,250

Total salary budget for this group: \_\_\_\_\_

Percent increase in salary budget: \_\_\_\_\_

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? \_\_\_\_\_

Are there any other known implications to this contract? \_\_\_\_\_

Funds are appropriated  
Where funds are located

Yes No  
☐ ☐

Account #: 101.0000.1.0946.5101 - Salary Reserve

Funds need appropriation by council  
Where funds to come from

Yes No  
☐ ☐

Account #: Click or tap here to enter text.

Auditors Office

HR Dept

Department Head

28-C



BACK-UP  
REFERENCE  
16.2 ONLY

DOCUMENT 28-C

## CITY OF HAVERHILL

In Municipal Council

April 26 2016

### ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
LAW ENFORCEMENT  
SUPERIOR OFFICERS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 11C of 2014 is hereby amended and replaced with the following:

#### Amend ARTICLE XXIII by the following:

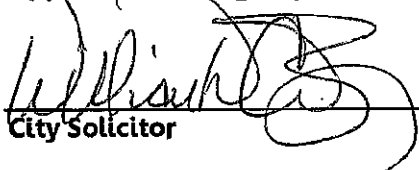
Effective 7/1/15 (increase from 1.25% to 1.5%)	Start	Year 1	Year 2
Captain	\$1,428.82	\$1,511.23	\$1,562.90
Lieutenant	\$1,302.14	\$1,376.76	\$1,423.58
Sergeant	\$1,212.35	\$1,281.44	\$1,324.83

Effective 7/1/16 1.75%	Start	Year 1	Year 2
Captain	\$1,453.83	\$1,537.67	\$1,590.25
Lieutenant	\$1,324.93	\$1,400.85	\$1,448.50
Sergeant	\$1,233.56	\$1,303.86	\$1,348.02

#### Amend Article XXIX: Section F by the following:

\$1,000 increase of the educational stipend to a total of \$9,500 (Effective 7-1-16) for all members currently receiving the \$8,500 educational stipend. This agreement has no impact on those members currently receiving the full percentage benefits of 20% and 25%.

#### Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

17.3

Memorandum of Agreement  
Between  
THE CITY OF HAVERHILL and  
THE ENGINEERING GROUP – Teamsters Local #170

**Two-year contract:**

July 1, 2017 to June 30, 2018

July 1, 2018 to June 30, 2019

**Wages**

**Amend Article VII: WAGES**

1.75% salary increase effective 7-1-2017

2% salary increase effective 7-1-2018

**Effective 7-1-18:** Add new step to end of salary scale for Jr. Draftsman position and Sr. Engineering Aide position as per attached ordinance.

**Effective upon passage** and funding by the City Council, the current Sr. Engineering Aide who works 35 hours per week will increase to 40 hours per week. Schedule to be determined.

**Effective 6/30/19:** The position of Assistant Civil Engineer will receive an annual salary of \$80,000. The duties of GIS Coordinator will be added to the job description as well as any other changes made by this agreement. The position will no longer be eligible for overtime or out-of-grade pay. In addition, the new regular work schedule of the Assistant Civil Engineer position will be determined (which will include OT hours previously worked on Saturdays).

**Out of Grade pay**

**Amend Article VI: HOURS OF WORK AND OVERTIME**

Effective 7/1/19: If an employee works out of grade for the position of Assistant Civil Engineer, they shall be paid the difference between their current rate of pay and the rate of \$1,196.74 (weekly).

**Holiday language**

**Amend Article VIII: HOLIDAYS**

**Add new paragraph to Section 1**

**Christmas holiday hours:**

In each year where December 24<sup>th</sup> (Christmas Eve) falls on a regularly scheduled work day, employees will be released from work at 12:00pm (noon) and all released employees shall receive a full day's pay. If the 24<sup>th</sup> does not fall on a regularly scheduled work day, then the above does not apply. The employer reserves the right to require employees to work from 12pm (noon) to 4pm should there be an emergency as declared by the mayor. If the employer requires any employees to work from 12pm (noon) to 4pm on December 24<sup>th</sup>, said employee shall receive three hours of compensatory time to be used within the following 12 months.

52-E  
**Agency fee language**

**Amend Article II: UNION SECURITY**

**Remove Sections 1-4 and in its place insert the following:**

All present employees who are members of the Union on the effective date of this Agreement shall remain members in good standing for the term of this Agreement subject to Section 1 below.

Section I. Agency Shop Clause: Membership in the Local Union is not compulsory. Employees have the right to join, not join, maintain or drop their membership in the Local Union, as they see fit. Neither party shall exert any pressure on or discriminate against any employee as regards such matters.

Membership in the Local Union is separate, apart and distinct from the assumption by one of his/her equal obligation to the extent that he/she receives equal benefits. The Local Union is required under this Agreement to represent all of the employees in the bargaining unit fairly and in Accordance with GL Chapter 150 E as amended equally without regards to whether or not an employee is a member of the Local Union. The terms of this Agreement have been made for all employees in the bargaining unit and not only for members in the Local Union, and this Agreement has been executed by the Employer after it has satisfied itself that the Local Union is the choice of a majority of the employees in the bargaining unit.

Payment of dues for present employees shall commence thirty-one (31) days following the effective date or on the date of execution of this Agreement, whichever is the later, and for new employees, the payment shall start thirty one (31) days following the date of employment.

**DRIVE language**

**Amend Article II: UNION SECURITY**

**Add new Section 2. DRIVE with the following language:**

The City agrees to deduct from the paycheck of all employees covered by this Agreement voluntary contributions to DRIVE. DRIVE shall notify the City of the amount designated by each contributing employee that are to be deducted from his/her paycheck on a weekly basis for all weeks worked. The City shall transmit to DRIVE National Headquarters on a monthly basis, in one (1) check the total amount deducted along with the name of each employee on whose behalf the deduction is made, the employee's social security number and the amount deducted from the employee's check.

Any official of the International or Local Union shall be permitted reasonable access to the City's premises for the purpose of discussing DRIVE participation on the premises provided such access shall not interfere with the conduct of the City's business.

**New England Teamsters Federal Credit Union language**

**Amend Article II: UNION SECURITY**

**Add new Section 3. Credit Union with the following language:**

The City agrees to deduct a certain specific amount each week from the wages of those employees who shall have given the City written authorization to make such deductions. The amount so deducted shall be remitted to the New England Teamsters Federal Credit Union once each month. The City shall not make deductions and shall not be responsible for remittance to

the Credit Union for any deduction for those weeks during which the employee has no earnings or in those weeks in which the employee's earnings shall be less than the amount authorized for deductions. The Union agrees that it will indemnify and hold the City and its agents harmless from any claim, action, omission or proceeding by any employee arising from deductions made by the City under this Article.

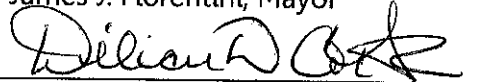
It shall be the sole responsibility of the Credit Union/employee to provide the City with the information on deductions and will not hold the City responsible for any issues arising from information not being provided.

**Consolidated MOAs and contract**  
Integrated contract to be completed

All terms and conditions of the current CBA to remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: \_\_\_\_\_

James J. Fiorentini, Mayor



William D. Cox, Jr., City Solicitor

James Marks, Teamsters Business Agent

Shop Steward (Engineering Group)

IN CITY COUNCIL: August 20 2019

TO COME BACK SEPTEMBER 10 2019 with SALARY ORDINANCE

Attest:

\_\_\_\_\_  
City Clerk





DOCUMENT 1-F

# CITY OF HAVERHILL

In Municipal Council August 20 2019

17.4

## ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-L of 2016 is hereby amended as follows:

### EFFECTIVE 7/1/2017 1.75%

	STEP 1	STEP 2	STEP 3
Jr. Draftsperson	\$ 656.79	\$ 698.28	\$ 757.57
Sr. Engineering Aide	\$ 797.13	\$ 836.19	\$ 893.41
Assistant Civil Engineer	\$ 949.05	\$ 1,017.36	\$ 1,173.27


### EFFECTIVE 7/1/2018 2%

	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 669.92	\$ 712.24	\$ 772.72	\$ 795.90
Sr. Engineering Aide	\$ 813.07	\$ 852.92	\$ 911.28	\$ 938.62
Assistant Civil Engineer	\$ 968.04	\$ 1,037.70	\$ 1,196.74	

### EFFECTIVE 6/30/2019

Assistant Civil Engineer STEP 1  
\$80,000 per year

Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk

28-1



**FOR BACK UP  
REFERENCE ONLY**

DOCUMENT 28-L

**CITY OF HAVERHILL**

In Municipal Council October 18 2016

**ORDERED:**

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
ENGINEERING GROUP

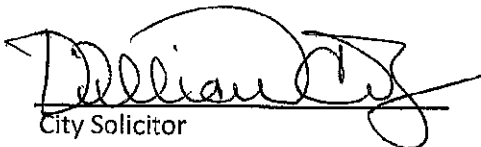
BE IT ORDAINED by the City Council of the City of Haverhill that Document 2 of 2015 is hereby amended as follows:

<b>EFFECTIVE 7/1/2014 1.5%</b>	STEP 1	STEP 2	STEP 3
Jr. Draftsperson	\$ 625.01	\$ 664.50	\$ 720.92
Sr. Engineering Aide	\$ 758.57	\$ 795.74	\$ 850.19
Assistant Civil Engineer	\$ 903.14	\$ 968.14	\$ 1,116.51

<b>EFFECTIVE 7/1/2015 1.5%</b>	STEP 1	STEP 2	STEP 3
Jr. Draftsperson	\$ 634.39	\$ 674.46	\$ 731.74
Sr. Engineering Aide	\$ 769.94	\$ 807.68	\$ 862.94
Assistant Civil Engineer	\$ 916.69	\$ 982.66	\$ 1,133.26

<b>EFFECTIVE 7/1/2016 1.75%</b>	STEP 1	STEP 2	STEP 3
Jr. Draftsperson	\$ 645.49	\$ 686.27	\$ 744.54
Sr. Engineering Aide	\$ 783.42	\$ 821.81	\$ 878.04
Assistant Civil Engineer	\$ 932.73	\$ 999.86	\$ 1,153.09

Approved as to legality:

  
City Solicitor

IN CITY COUNCIL: October 18 2016  
PLACED ON FILE for at least 10 days  
Attest:"

\_\_\_\_\_  
City Clerk

TO: MAYOR JAMES J. FIORENTINI  
FROM: Denise McClanahan, HR Director  
DATE: 8/9/2019  
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: ENGINEERING GROUP  
CONTRACT PERIOD: July 1, 2017 to June 30, 2019

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 1.75 %      Year 2 2 %      Year 3 N/A %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>18</u>	Cost amount	<u>\$3,798</u>
Year 2 – FY <u>19</u>	Cost amount	<u>\$34,147</u>
Year 3 – FY _____	Cost amount	_____

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT (FY18) - \$328

Approx OT (FY19) - \$124

What is the percentage increase that these extras add to the budget? \_\_\_\_\_

UNION CONCESSIONS: \_\_\_\_\_

TOTAL APPROX COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \$39,000

Total salary budget for this group: \_\_\_\_\_

Percent increase in salary budget: \_\_\_\_\_

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? \_\_\_\_\_

Are there any other known implications to this contract? \_\_\_\_\_

Yes No

Funds are appropriated

☐ ☐

Where funds are located

Account #: Account #: 101.0000.1.0946.5101 – Salary Reserve

Yes No

Funds need appropriation by council

☐ ☐

Where funds to come from

Account #: Click or tap here to enter text.

\_\_\_\_\_  
Auditors Office



\_\_\_\_\_  
HR Dept

\_\_\_\_\_  
Department Head

**CITY COUNCIL**

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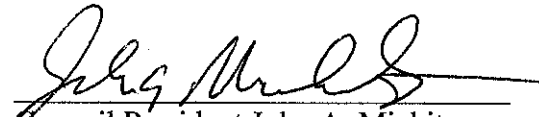
**CITY OF HAVERHILL**  
 HAVERHILL, MASSACHUSETTS 01830-5843

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July 15, 2019

TO: Members of the City Council:

Council President Michitson wishes to recognize the extraordinary efforts by Keith Boucher and team.

  
 Council President John A. Michitson

IN CITY COUNCIL: July 23 2019  
 POSTPONED TO AUGUST 6 2019  
 Attest?

\_\_\_\_\_  
 City Clerk

IN CITY COUNCIL: August 6 2019  
 POSTPONE TO SEPTEMBER 10 2019  
 Attest:

\_\_\_\_\_  
 City Clerk

## CITY COUNCIL

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July 17, 2019

Mr. President and Members of the City Council:

Council Macek requests a discussion regarding lightning rod legislation.

*William J. Macek*  
 City Councillor William J. Macek

IN CITY COUNCIL: JULY 23 2019

POSTPONED TO AUGUST 6 2019

Attest:

\_\_\_\_\_  
 City Clerk

IN CITY COUNCIL: August 6 2019

POSTPONE TO SEPTEMBER 10 2019

Attest:

\_\_\_\_\_  
 City Clerk

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September 3, 2019

TO: Mr. President and Member of the City Council:

Councillor Michael McGonagle submits the attached Minutes and recommendations of the Public Safety Committee meeting held on August 27, 2019 with regards to Doc. 79-U, Firefighters staffing and other concerns and Doc. 89-E discussion regarding sidewalk during construction projects downtown.

  
City Councillor Michael McGonagle

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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**  
**MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING**  
**HELD ON AUGUST 27, 2019**

A City Council/Public Safety Committee meeting was held on August 27, 2019 at 7:00PM in the City Council office.

Committee Members present: Committee Chairperson Michael McGonagle, Councillor Melinda Barrett and Councillor Mary Ellen Daly O'Brien. Councillor LePage also attended.

Department Head: William Laliberty, Fire Chief and Shawn Regan, Mayor's office.

Attendees: Tim Carroll, Gregg Roberts, Ryan Fairbanks, Corey Willis, Jay Lemieux, Chris Salamene, Christopher Hamel and Allison Corneau.

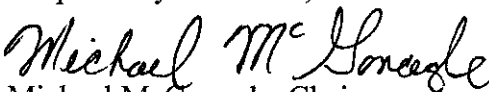
The following items were discussed:

**Document # 79-U** – Communication from Councillors Barrett and Jordan requesting to discuss firefighters staffing and other concerns. *HFD union president Tim Carroll lead a discussion regarding staffing concerns in regard to the Haverhill Fire Department. An informational packet was presented to the committee containing plans for future improvement and information on comparable cities and current response times. \* Tim explained NFPA standards and walked the committee through call data and the possibility of moving dispatch personal to front line status. The discussion included the concerns of the new high rise buildings and the volume of calls these new buildings will require. A motion was made to send a letter to the Mayor along with all the information provided by Firefighters Local 1011 to advocate for the increase of personnel more in line with NFPA standards.*

**Document #89-E** – Communication from Councillor Daly O'Brien requesting discussion regarding sidewalk safety during construction projects downtown. *During the discussion Chief Laliberty referenced NFPA 241 as a document that the city uses to enforce safety of public areas during construction.*

*A motion was made to send a letter to Richard McDonald, Bill Pillsbury, John Pettis as well as the Mayor to ask that the protection of walkways during construction could be included in the weekly meetings with the construction superintendents.*

Respectfully submitted,

  
Michael McGonagle, Chairperson  
Public Safety Committee

September 3, 2019



**Haverhill Firefighters Local 1011**

**75 Kenoza Avenue**

**Haverhill, Ma 01832**

***International Association of Firefighters***

***Professional Firefighters of Massachusetts***

***Massachusetts AFL-CIO***

**Phone 978.994.9380**

**August 27, 2019**

## **Public Safety Committee Packet**

The purpose of the following information is to help the Public safety committee better understand why the Haverhill Fire Department needs to increase manning.

Our mission is to increase manning to keep the citizens of Haverhill and the members of the fire department safer, all the citizens of Haverhill should have the same care and service to be provided for their safety.

It's unacceptable to allow our citizens who live outside a 4-minute response area, to be fooled into a false sense of security.

This packet contains the following:

- NFPA-1710
- Current Staffing Concerns
- Staffing Improvement plans
- 5-year plan
- Comparable Cities
- Response times





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## **HFD Local 1011 Staffing Concerns**

### **NFPA 1710 Standards for response times**

- HFD does not meet many of the standards set forth in NFPA 1710, due to long response distances from stations to outlying areas. At least one station probably two are needed to meet standard.

### **NFPA 1710 Standards for high rise fires**

- HFD doesn't have adequate staffing for initial fire attack at any of the 22 high rises in the city (and counting).

### **Population**

- Approximately 65,000 – HFD is the lowest manned department in the state of Massachusetts of cities with populations over 60,000.
- Most communities with populations over 60,000 have firefighter staffing numbers between 120-150.

### **Safer Grants**

- Local 1011 and Fire Chief asked Mayor Fiorentini to support a Safer Grant for 8 more firefighters at a cost of approximately \$250,000 spread out over 3 years. The Mayor would not support this grant.



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## HFD Local 1011 Staffing Improvement Plan

### Staffing/Runs

- 2004 (106 employees / 6,000 runs)
- 2018 (96 employees / 13,000 runs)

### Proposed

- 2024 (120 employees)

### **Current Staffing & Equipment**

4 Pumps, 1 Ladder, 1 Rescue  
and Car 2

19 firefighters on shift

4 Stations

### **Proposed Staffing & Equipment 5 Years**

5 Pumps, 2 Ladders, 1 Heavy Rescue  
and Car 2

25 firefighters on shift

5 Stations



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## HFD Local 1011 Staffing Improvement Plan

### Year by Year:

#### Fiscal year 20

- HFD minimum manning number goes from 19 to 20, adding 1 firefighter to either Engine 1 or 3.
- This increase would help limit injuries and help the added call volume to the busiest areas, also providing manpower to all calls to the cities ever growing downtown.

#### Fiscal year 21

- HFD minimum manning number goes from 20 to 22 with the help of a SAFER grant, if HFD receives one. This change would provide the city the ability to add a fifth engine.
- There would need to be another station with this manning change, Rocks Village has a call station that could be renovated and made into a permanent fire station.

#### Fiscal years 22, 23, 24

- Each year HFD's minimum manning number goes up by 1, until we reach a minimum manning number of 25. When 25 is reached HFD can then add a second Ladder truck to the city. The Bradford fire station can accommodate this truck with a renovation.



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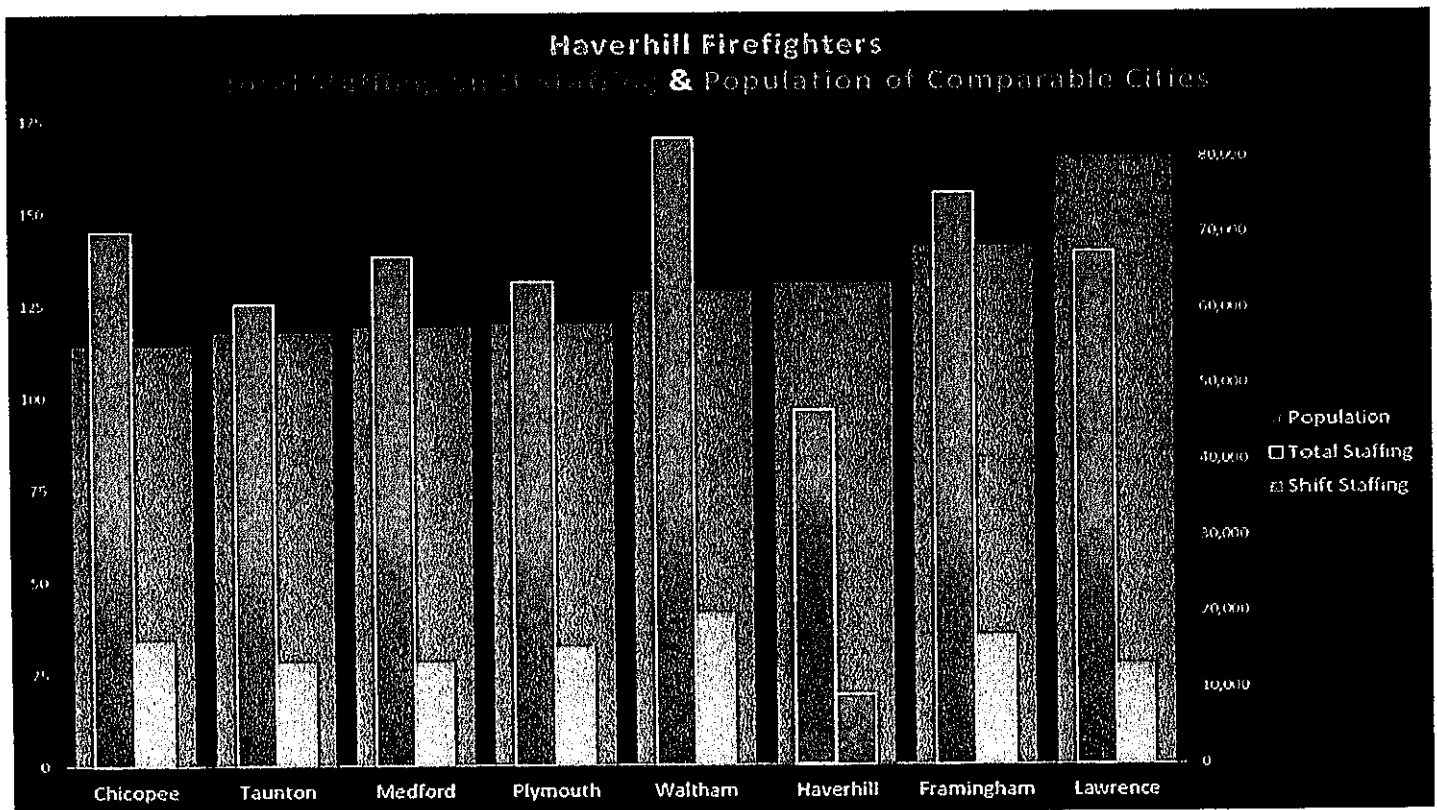
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## Comparable Cities

City	Population	Sq. Miles	Stations	Engines	Ladders	Rescue	Shift Staffing	Total Staffing	FF per capita	# of NFPA Highrises
Waltham	62,442	12.7	6	6	2	1	44	120	1/370	10
Framingham	68,318	25.12	5	9	2	1	35	155	1/500	8
Chicopee	55,515	22.57	6	6	1	0	34	145	1/382	2
Plymouth	58,271	96.48	7	6	1	0	32	151	1/444	10
Medford	57,797	8.64	6	6	2	0	28	138	1/416	18
Taunton	57,139	46.61	6	5	1	0	28	125	1/455	0
Lawrence	80,163	6.96	6	5	2	1	27	129	1/599	18
Haverhill	63,639	33.36	4	4	1	1	19	96	1/724	21





**Haverhill Firefighters Local 1011**

**75 Kenoza Avenue**

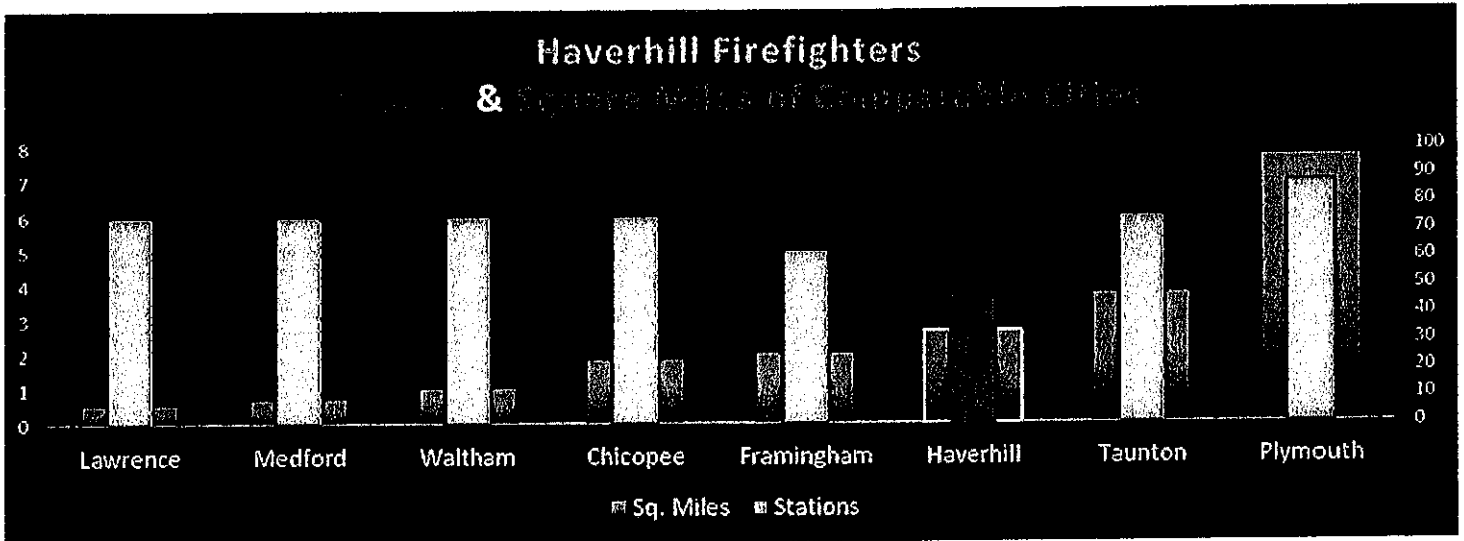
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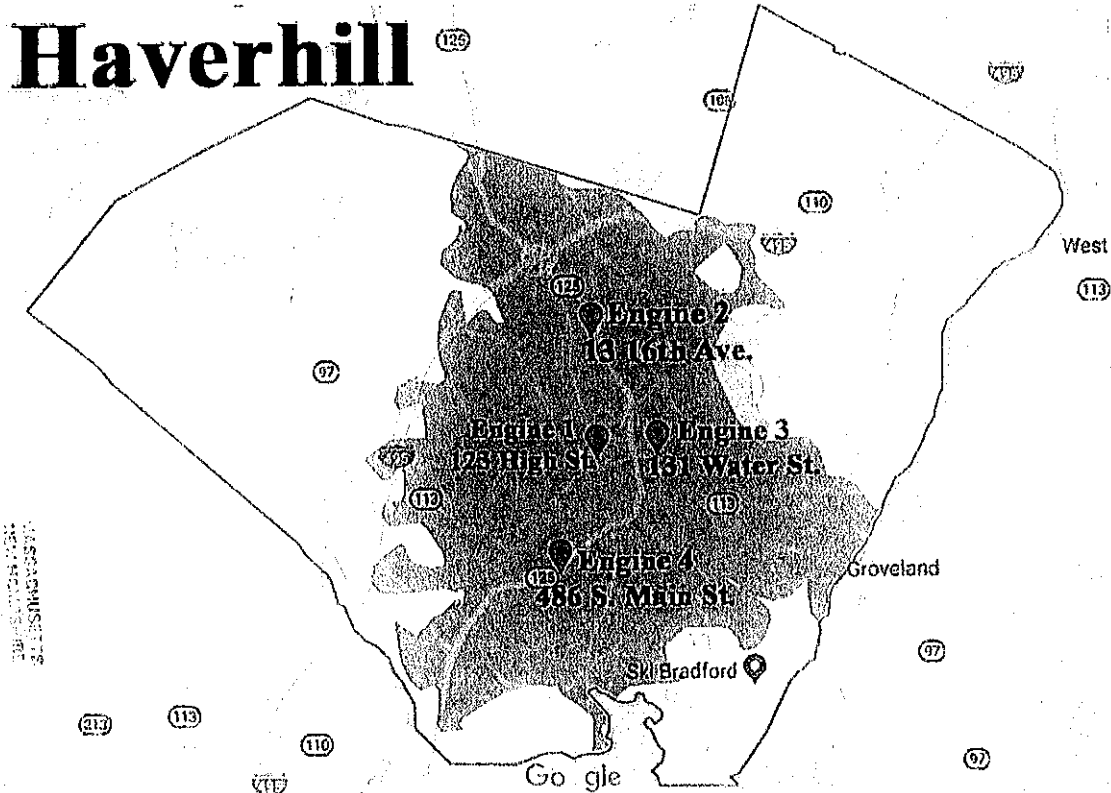
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## Haverhill Fire Department Response Times

(from the current staffed stations)



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**DOCUMENTS REFERRED TO COMMITTEE STUDY**

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	3/6/19 4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5/11/2017, 7/25/17, 2/15/18 3/6/19, 4/17/19
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
7-M	Communication from Councillor Daly O’Brien re: street parking change after storms by providing alternate street parking the night after storm to improve plowing & clearing in inner city streets	Citizen Outreach	1/16/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City’s emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Fees, Rate and Terms	A & F	7/10/18
8-B	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Chart	A & F	7/10/18
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree plantings	NRPP	8/7/18 2/28/19
2-C	Ordinance re: Vehicles & Traffic; Central Business District Parking Fees Rates and Terms	A & F	8/21/18
93-W	Communication from Councillor Sullivan and Bevilacqua request to discuss possibility of of entering into an agreement with Lorraine Post 29 VFW to rehab and lease Clement Farm House located at 1314 Main St., Haverhill	NRPP	9/11/18 2/28/19
121-H	Communication from Councillor Bevilacqua requesting to introduce discussion re: Haverhill Youth Soccer with David Lefcourt, Pres. & Edward Felker, Chair Field Committee	NRPP	12/4/18 2/28/19
20-B	Communication from Mayor Fiorentini submitting the Haverhill Public Library Parking Study Draft Technical Report	P & D	3/12/19
38-I	Communication from Councillor Macek to refer City’s Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19

**DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)**

13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A & F	3/12/19 8/5/19
38-J	Communication from Councillor Macek requesting a discussion about reserve parking spaces at City Hall designated for Registry of Motor Vehicles	NRPP	3/19/19
38-K	Communication from Councillor Macek requesting to discuss solar panels on proposed commercial buildings	A&F	3/19/19
38S	Communication from Councillor Bevilacqua regarding construction vehicle parking in Washington St. Historic District lots and on-street parking	P & D	4/2/19
38T	Communication from Councillor Macek requesting to send Planning & Development Committee request to have meeting with City Engineer & MASS DOT personnel to review plans for reconstruction of Main St. from City Hall through Monument Sq.	P & D	4/2/19
38X	Communication from Councillor Bevilacqua requesting a discussion regarding the Veterans Clinic parking on Merrimack St.	P & D	4/9/19
59	Communication from Councillor Macek to discuss intersection of Lake St. and W. Lowell Ave.	P & D	4/23/19
59B	Communication from Councillor Bevilacqua to discuss moveable basketball hoops	Public Safety	4/23/19
59C	Suspension – Councillor Bevilacqua request for stop sign at Saltonstall Sq. turning right onto Mill St	“	4/23/19
59-U	Communication from Councillor Macek requesting to introduce request from Jeanne Cunningham To purchase city owned property on Brandy Brow Rd., Map 462, Bl. 204, Lot 25	NRPP	6/4/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
79-U	Communication from Councillors Barrett and Jordan requesting to discuss firefighters staffing and other concerns.	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/5/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-E	Communication from Councillor Daly O'Brien requesting discussion re: sidewalk safety during construction projects downtown	Public Safety	8/6/19