



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, October 7, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

Present: President Sullivan, Councilors Jordan, McGonagle Basiliere, Ferreira, Michitson, Toohey, Rogers, and Lewandowski

Remote: Councilor LePage

Absent: Councilor Hobbs Everett

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

SEPTEMBER 23, 2025

COUNCILOR ROGERS STATED SHE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR ROGERS TO PLACE ON FILE, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

SEPTEMBER 30, 2025

COUNCILOR MCGONAGLE STATED HE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR MCGONAGLE TO PLACE ON FILE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

PRESIDENT SULLIVAN ASSIGNED THE MINUTES TO COUNCILOR BASILIERE (WAS NOT STATED AT MEETING)

10.1 Document 91 - CCSP 25-7; Attorney Paul Magliocchetti for client *233 Winter Street LLC* requests to construct a Mixed-Use Store and a 10-Unit Multifamily Dwelling at 233 Winter st; Map 306, Block 75, Lots 3

President Sullivan opened the hearing.

Attorney Paul Magliocchetti addressed the council on behalf of his client. He stated they will agree to continue this. He conveyed the applicant's frustration with long approval process, noting the project was filed in May but likely won't be heard until December. As a first-time developer, the client has faced high costs and delays, corrected his past mistakes and complied fully with the city requests.

President Sullivan acknowledged the applicant's frustration but stated the goal is to help, not hurt. He noted the past actions without approval; believe it is in the best interest to continue this matter to December 9th to allow for all necessary city information.

MOTION BY VICE PRESIDENT JORDAN TO CONTINUE TO DECEMBER 9, 2025, SECOND BY COUNCILOR TOOHEY

PASSED TO CONTINUE TO DECEMBER 9TH

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

5. COMMUNICATIONS FROM THE MAYOR:

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:



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- 6.1. Councilor McGonagle wishes to introduce Patrick Menzie who would like to invite the public to the November 2, 2025 pre- election Veteran's Fundraiser Breakfast, from 9 to 11 AM
at the AMVETS on Primrose St 95-E

Patrick Menzie addressed the council. He stated he would like to invite the public to an event honoring veterans. The breakfast will be free for veterans and seniors and \$5.00 for the public. There are opportunities to sponsor a star or stripe. All proceeds go directly toward ongoing initiatives benefiting local veterans. Sponsorships start at \$250. He noted you can find information on the website.

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

- 8.1. Kaitlin M. Wright, *City Clerk*, request to announce Early Voting schedule and pertinent election-related deadlines for the upcoming election and submits Warrant for Municipal General Election to be held on Tuesday, the fourth day of
November 2025 from 7 AM to 8 PM 20-Y

City Clerk Kaitlin Wright addressed the council. She noted early voting will take place in the basement level of City Hall from Saturday, October 25th through Friday, October 31st with varying hours each day. The deadline to register or update your voter registration is Friday, October 24th at 5PM. Mail in ballots are due by Tuesday, October 28th at 5PM. Election Day voting is on Tuesday, November 4th from 7AM-8PM at polling locations.

MOTION BY COUNCILOR MICHITSON, SECOND BY VICE PRESIDENT JORDAN

PASSED YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

- 8.2. EROM-25-15; John H. Pettis, *City Engineer*, submits an order to open the following street:

- 8.2.1. Order-permission to excavate at 37 Brockton Ave to repair a grade 2 gas leak 59-L

MOTION BY COUNCILOR TOOHEY, SECOND BY COUNCILOR ROGERS

PASSED YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

- 8.3. EROM-25-16; John H. Pettis, *City Engineer*, submits an order to open the following street:

- 8.3.1. Order- permission to excavate 23 Crosby St to install a new gas service 59-M



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PASSED

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8.4. EROM-25-17; John H. Pettis, *City Engineer*, submits an order to open the following street:

8.4.1. Order-permission to excavate at 16 Overlook Dr to cut gas off at the main 59-N

MOTION BY COUNCILOR MICHITSON, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

10.1. Moved to beginning of agenda

11.APPOINTMENTS:

- 11.1. Confirming Appointments:
- 11.2. Non-Confirming Appointments:
- 11.3. Constables
- 11.4. Resignations

12.PETITIONS:

- 12.1. Applications Handicap Parking Sign: *with Police approval*
- 12.2. Amusement/Event Application: *with Police approval*
- 12.3. Auctioneer License:
- 12.4. Tag Days: *with Police approval*
- 12.5. One Day Liquor License –with HPD approval
- 12.6. ANNUAL LICENSE RENEWALS:
 - 12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**
 - 12.6.2. **Coin-Op License Renewals – with Police approval**
 - 12.6.3. **Christmas Tree Vendor – with Police approval**
 - 12.6.4. **Taxi Driver Licenses for 2024:** *with Police approval*
 - 12.6.5. **Taxi/Limousine License** *with Police approval*
 - 12.6.6. **Junk Dealer /Collector License - with Police approval**
 - 12.6.7. **Pool/Billiard**
 - 12.6.8. **Bowling**
 - 12.6.9. **Sunday Bowling**
 - 12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*



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- 12.6.11. **Buy & Sell Second Hand Clothing** *with Police approval*
12.6.12. **Pawnbroker license** - *with police approval*
12.6.13. **Fortune Teller** *with - Police approval*
12.6.14. **Buy & Sell Old Gold** – *with Police approval*
12.6.15. **Roller Skating Rink**
12.6.16. **Sunday Skating**
12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
12.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*

13.MOTIONS AND ORDER:

- 13.1. Order-Pay bills of previous years and authorize payment from current year departmental appropriations as listed:

VENDOR	AMOUNT	ACCOUNT
Chemrite	\$ 18,920.00	Wastewater

TOTAL- \$18,920.00

10-J

MOTION BY COUNCILOR MCGONAGLE, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

14.ORDINANCES (FILE 10 DAYS):

15.COMMUNICATIONS FROM COUNCILORS:

- 15.1. Councilors Michitson and Toohey wish to discuss Whittier Tech's new lottery admissions system 33-U

Councilor Michitson addressed the council. In a recent city council meeting, Councilor Michitson and others discussed the state-mandated change to Whittier Vo-Tech's admissions process, which now uses an unweighted lottery system instead of merit-based criteria like grades, attendance, and discipline. While the school is following state law, several councilors voiced strong concerns that the new system is unfair to hardworking, qualified students who may be denied admission purely by chance. They also raised questions about vacant seat redistribution, sibling preference, funding implications, and lack of student involvement in governance. Although there is support for expanding capacity—possibly through partnerships with institutions like Northern Essex Community College—councilors expressed frustration that the new policy doesn't address the high demand, with over 200 students turned away each year. Overall, the council stressed the need for collaboration and future advocacy to improve access and fairness for local students. President Sullivan noted the Whittier Tech representatives coming at future date to explain this policy in greater detail.



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- 15.2. Councilor McGonagle wishes to announce the Public Health, Safety and Works Committee meeting on Wednesday, October 22, 2025 at 6 PM in Room 202, City Council Chambers, Haverhill City Hall 33-V

Councilor McGonagle stated the public is invited to come.

16.UNFINISHED BUSINESS OF PRECEEDING MEETING:

17.RESOLUTIONS AND PROCLAMATIONS:

- 17.1. Mayor Barrett presents the following proclamation:
October 15, 2025 as *White Cane Awareness Day* in the City of Haverhill 45-K

Councilor Lewandowski read the proclamation into the record.

MOTION BY COUNCILOR LEWANDOWSKI TO ACCEPT THE PROCLAMATION, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT)

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

Vice President Jordan stated the Rotary Club will be hosting a Roast and Toast of Elaine Barker, on Thursday at the Bradford Country Club

19.DOCUMENTS REFERRED TO COMMITTEE STUDY:

20.LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR ROGERS

PASSED

YEAS 10, NAYS 0, ABSENT 1 (HOBBS EVERETT) **ADJOURNED: 19:45**