



CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED
March 7, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Fiorentini will address the City Council relative to the Haverhill Housing Trust Fund and submits a related Order for approval

5.1.1. Order – City of Haverhill hereby accepts provisions of G.L. Chapter 44, Section 55C, relative to establishing a Municipal Affordable Housing Trust Fund, a copy of which is attached and incorporated herein

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. City Clerk, Kaitlin M Wright, requests to share with the Council the winners of the 2023 Top Dog Contest

8.2. City Clerk, Kaitlin M Wright requests approval of following items, all pending Board of Registrars approval:

1. 2023 Election Calendar (attached)
2. Preliminary Election date - September 12, 2023
3. Opt-in of in-person early voting for all elections this year
4. Proposed location listed be designated as a polling place in Haverhill for all Elections this year, requesting to change Ward 1, Precinct 1 from Somebody Cares, 358 Washington st to Veterans Northeast Outreach Center, 10 Reed st – with change only for 2023 elections
5. List of 2023 poll workers (attached)

8.3. John Pettis, City Engineer submits Handicap Ordinances as follows:

8.3.1. Ordinance re: Vehicles & Traffic, Add Handicap parking, 8 Baldwin st
File 10 days

8.3.2. Ordinance re: Vehicles & Traffic, Delete Handicap parking at 92 Margin st & 36 Bellevue av
File 10 days



CITY OF HAVERHILL

CITY COUNCIL AGENDA

March 7, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

8.4. Council President Jordan requests to introduce Superintendent Margaret Marotta and Tracy Fuller from the *Haverhill YMCA* to discuss the PASS program – Positive Alternative to School Suspension, an alternative therapeutic program for middle and high school students who have been suspended for non-violent handbook offenses

8.5. Abatement report from Christine Webb, *Assessor* for month of February 2023

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

10.1. Document 21: Petition from Mayor Fiorentini, City of Haverhill requesting Zoning Hearing to amend the Code of the City of Haverhill, Chapter 255 for Inclusionary Zoning

10.2. Document 21-B: Ordinance re: Zoning – Inclusionary Zoning
filed January & February 2023

Favorable approval of newest version from William Pillsbury, Planning Director

Related communication from Andrew Herlihy, Division Director, Community Development Dept

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.1.1. *Central District Parking Commission* - Salvatore Defranco, 7 Kimball Hill
dr – to expire March 7 2026 To be Confirmed

11.2. Non-Confirming:

11.2.1. *Merrimack Valley Planning Commission, Commissioner* - Christine Lindberg

11.3. Resignations

12. PETITIONS:

12.1. Applications Handicap Parking Sign: with Police approval

12.2. Amusement/Event Application - with Police approval

12.2.1. Erin Padilla for *Creative Haverhill*, for outdoor art gathering event, at 351 South Main st, May 11th, 6 pm to 9 pm

12.3. Auctioneer License:

12.4. Tag Days: with Police approval



CITY OF HAVERHILL

CITY COUNCIL AGENDA

March 7, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

12.5. One Day Liquor License: Pending updated insurance information

12.5.1. James Carbone, Beer & Wine license for Tattersall Event, 542 North Broadway, July 27th, 5 pm to 9 pm

12.6. Annual License Renewals:

12.6.1. **Hawker Peddlers License 2023 - Fixed location** – *with approvals*

12.6.2. **Coin-Op License Renewals** - *with Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. **Taxi Driver Licenses for 2022:** *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval:*

12.6.6. **Junk Dealer License** *with Police approval*

12.6.7. **Pool Tables**

12.6.8. **Sunday Pool**

12.6.9. **Bowling**

12.6.10. **Sunday Bowling**

12.6.11. **Buy & Sell Second Hand Articles** *with Police approval*

12.6.12. **Buy & Sell Second Hand Clothing**

12.6.13. **Pawnbroker license**

12.6.14. **Fortune Teller** - *with Police approval*

12.6.15. **Buy & Sell Old Gold**

12.6.16. **Roller Skating Rink**

12.6.17. **Sunday Skating**

12.6.18. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.6.19. **Limousine/Livery License/Chair Cars** *with Police approval*

13. MOTIONS AND ORDERS:

13.1. Order – transfer \$35,600.00 from Refuse Collection & Disposal Salaries account to Refuse Collection and Disposal Equipment to fund purchase of a replacement truck

13.2. Order – appropriate \$110,000 from Comcast Capital Funds to Building Maintenance Capital for upgrades and improvements to the City Council Chambers

13.3. Order – Authorize payment of bills of previous years and to further authorize the payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
AAT	\$2,235.00	Highway
Bobcat of Boston Inc(3)	1,214.19	Water Dept

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
March 7, 2023 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN :

ADDITIONAL MATERIALS _ AMENDED AGENDA

*Mayor Fiorentini requests for the Center of Public Safety Management's Joe Pozzo to address the Council at the Tuesday, March 7th City Council meeting. Mr. Pozzo will give an overview of the CPSM's Haverhill Fire/EMS Data Analysis Study.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

5.1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 3, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Haverhill Housing Trust Fund

Dear Mr. President and Members of the Haverhill City Council:

First and foremost, thank you for your vote last week expanding the use of accessory dwelling units in the city of Haverhill.

As I believe City Councilors know, one of the key issues in the city right now is the lack of housing in general and affordable housing in particular. Barely a day goes by that someone does not speak to me in desperate need of housing. Haverhill's population went down in 2021 for the first time in decades. People are no longer able to find a place to live here. They are leaving our city and leaving our state. This has caused very serious economic repercussions for our city.

The only long-term solution to a lack of housing is to build more housing. I thank the City Council for having approved several excellent projects which hopefully will get started sometime this year.

However, we have a companion problem. Although I have been able to negotiate with developers to put some affordable units in most of these projects, the overwhelming number of these new developments are creating upscale market rate units. There is certainly an advantage to the city in these units. They will help to alleviate the housing crisis. Even expensive market rate units will ultimately lower the cost of housing because of supply and demand. They bring people to our city with disposable income to help our businesses. There are certainly a lot of advantages to having these developments and we can be proud that investors are flocking to invest here.

However, with the exception of the units I've been able to negotiate that are affordable, the vast majority of these developments are not affordable for most of our residents. As we go forward as a city, it is important that we keep our city affordable so that our children and grandchildren can afford to stay here.

To meet both the housing crisis in the affordability crisis I have proposed a number of measures. The ADU ordinance which you passed will help with both cents accessory dwelling units are, by their nature, affordable.

511

I previously filed with you and inclusionary housing zoning ordinance which comes up for vote on Tuesday night. I will be before you to speak about that.

That ordinance allows developers to either build affordable units or make a substantial contribution to a housing trust. Right now, no housing trust has been established. The order I am attaching is the first step to establishing that housing trust. When I appear before you on Tuesday night, I will also discuss this.

Thank you for your consideration. In order is attached and I recommend approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'James J. Fiorentini', with a stylized flourish at the end.

James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City of Haverhill hereby accepts the provisions of G.L. Chapter 44, Section 55C, relative to establishing a Municipal Affordable Housing Trust Fund, a copy of which is attached and incorporated herein.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 55C MUNICIPAL AFFORDABLE HOUSING TRUST FUND

Section 55C. (a) Notwithstanding section 53 or any other general or special law to the contrary, a city or town that accepts this section may establish a trust to be known as the Municipal Affordable Housing Trust Fund, in this section called the trust. The purpose of the trust is to provide for the creation and preservation of affordable housing in municipalities for the benefit of low and moderate income households and for the funding of community housing, as defined in and in accordance with the provisions of chapter 44B. Acceptance shall be by majority vote of the municipal legislative body under section 4 of chapter 4.

(b) There shall be a board of trustees, in this section called the board, which shall include no less than 5 trustees, including the chief executive officer, as defined by section 7 of chapter 4, of the city or town, but where the chief executive officer is a multi-member body, that body shall designate a minimum of 1 of its members to serve on the board. Trustees shall be appointed in a city by the mayor or by the city manager in a Plan D or Plan E municipality, subject in either case, to confirmation by the city council, and in a town by the board of selectmen, shall serve for a

term not to exceed 2 years, and are designated as public agents for purposes of the constitution of the commonwealth. Nothing in this subsection shall prevent a board of selectmen from appointing the town manager or town administrator as a member or chair of the board, with or without the power to vote.

(c) The powers of the board, all of which shall be carried on in furtherance of the purposes set forth in this act, shall include the following powers, but a city or town may, by ordinance or by-law, omit or modify any of these powers and may grant to the board additional powers consistent with this section:—

(1) to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the trust in connection with any ordinance or by-law or any general or special law or any other source, including money from chapter 44B; provided, however, that any such money received from chapter 44B shall be used exclusively for community housing and shall remain subject to all the rules, regulations and limitations of that chapter when expended by the trust, and such funds shall be accounted for separately by the trust; and provided further, that at the end of each fiscal year, the trust shall ensure that all expenditures of funds received from said chapter 44B are reported to the community preservation committee of the city or town for inclusion in the community preservation initiatives report, form CP-3, to the department of revenue;

(2) to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;

(3) to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to trust property as the board deems advisable notwithstanding the length of any such lease or contract;

(4) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the board engages for the accomplishment of the purposes of the trust;

(5) to employ advisors and agents, such as accountants, appraisers and lawyers as the board deems necessary;

(6) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the board deems advisable;

(7) to apportion receipts and charges between incomes and principal as the board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;

(8) to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;

(9) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the board may deem proper and to pay, out of trust property, such portion of expenses and compensation of such committee as the board may deem necessary and appropriate;

(10) to carry property for accounting purposes other than acquisition date values;

(11) to borrow money on such terms and conditions and from such sources as the board deems advisable, to mortgage and pledge trust assets as collateral;

(12) to make distributions or divisions of principal in kind;

(13) to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the board may deem appropriate;

(14) to manage or improve real property; and to abandon any property which the board determined not to be worth retaining;

(15) to hold all or part of the trust property uninvested for such purposes and for such time as the board may deem appropriate; and

(16) to extend the time for payment of any obligation to the trust.

(d) Notwithstanding any general or special law to the contrary, all moneys paid to the trust in accordance with any zoning ordinance or by-law, exaction fee, or private contributions shall be paid directly into the trust and need not be appropriated or accepted and approved into the

trust. General revenues appropriated into the trust become trust property and to be expended these funds need not be further appropriated. All moneys remaining in the trust at the end of any fiscal year, whether or not expended by the board within 1 year of the date they were appropriated into the trust, remain trust property.

(e) The trust is a public employer and the members of the board are public employees for purposes of chapter 258.

(f) The trust shall be deemed a municipal agency and the trustees special municipal employees, for purposes of chapter 268A.

(g) The trust is exempt from chapters 59 and 62, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the commonwealth or any political subdivision thereof.

(h) The books and records of the trust shall be audited annually by an independent auditor in accordance with accepted accounting practices.

(i) The trust is a governmental body for purposes of sections 23A, 23B and 23C of chapter 39.

(j) The trust is a board of the city or town for purposes of chapter 30B and section 15A of chapter 40; but agreements and conveyances between the trust and agencies, boards, commissions, authorities, departments and public instrumentalities of the city or town shall be exempt from said chapter 30B.



Haverhill

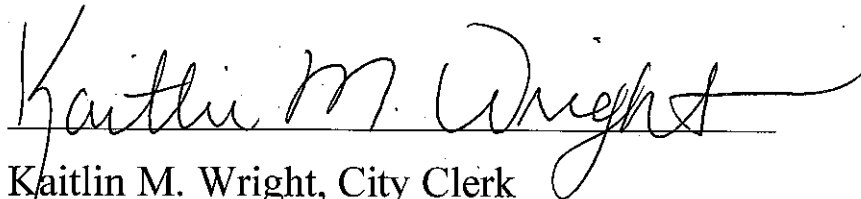
City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

March 3, 2023

To: President and Members of the City Council

HAU CITY CLERK MAR 3'23 AM 8:48

City Clerk, Kaitlin M. Wright, wishes to share with the Council the winners of the 2023 Top Dog Contest.


Kaitlin M. Wright, City Clerk



8.2

Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

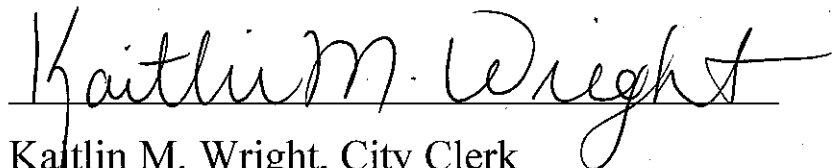
March 3, 2023

To: President and Members of the City Council

HAU CITY CLERK MAR 3/23 AM 11:42

City Clerk, Kaitlin M. Wright, requests approval of the following items, all pending Board of Registrars approval:

1. 2023 Election Calendar (see attached)
2. Preliminary election date of September 12th, 2023
3. Opt-in of in-person early voting for all elections this year
4. Proposed location listed be designated as a polling place in Haverhill for all elections this year, requesting to change Ward 1, Precinct 1 from Somebody Cares, 358 Washington St to Veterans Northeast Outreach Center, 10 Reed St – with change only for 2023 elections
5. List of 2023 poll workers (see attached)


Kaitlin M. Wright, City Clerk

First Name	Last Name
E. Phillip	Brown
Cathy	Fitzpatrick
Guy	Berube
Richard	Gallant
Linda	Hamel
John	Buzzell
Susan	Coffey-Doherty
Alice	Tobiasen
Christa	Minnis
Patricia	Boyle
Griselda	Garda
Louis	Ambrosino
Hannah	Minnis
Joyce	Thibodeau
Leslie	Hassan
John	Hassan
Lou	Yard
Kira	Yard
Jessica	Brewster
Rosemary	Lambert
Berni	Le
Anna	Tschetter
Robert	Cox
Eric	English
Aileen	Swider
Marianne	Mueller
Edward	Swider
Jacqueline	Kupu
BillieAnn	Stone
Sally	Clarenbach
Nancy	Murphy
Lynda	Homer
David	Van Dam
Susan	Gregory
Lorraine	Lostimolo
Cheryl	Peel
Ronald	Van Dam
Carole	Taut

Gail	Desmarais
Arthur	Chilinginian
Eric	Karlstad
David	McKenzie
Sue	Brewster
Joann	Cornhill
Marie	Dorestant
Sarah	Wescott
Robyanne	Cornier
Cheryl	Lupi
Alice	Cyr
Jennifer-	
Lee	Paulsen
Sandra	Finnigan
Charlene	Pope
Bethel	Keller
Angela	Lamparelli
Herb	Bergh
Kayleigh	Bergh
Michael	Sipple
Mary Jane	Herbert
Karren	McCabe
Virginia	Taylor
Patrick	Bailey
S. Tracy	Eliades
Justine	Carrigan
Ray	Champagne
Janet	Champagne
Giampa	Joseph
June	Brown
Eric	Wortman
Kathleen	O'Donohue
Lawrence	Hicks
Sheryl	Ross
Sandra	DaRosa
Linda	Kiefer
Diana	Vendis
Melissa	Hodgdon
Keith	Eddings
Sue	Hicks
Steve	Arthur
Marilyn	Ricketts

Christine	Rau
Sharon	Parker
Becky	Reeves
Elizabeth	deVillafraanca
Janet	Senk
Gary	Bradley
Linda	McCarthy
Joan	Desjardins
Guylaine	Beaulieu
Christy	Hubbard
John	Woolf
Joseph	Bolis
Roger	Begin
Richard	Klinger
Charles	Mueller
Christine	Kwitchoff
Cynthia	Kostyla
David	Kostyla
Noelia	Hylton
Paula	Wentworth
Alice	Zujewski
Caiden	Adler
Paulette	Adler
Margaret	Pfifferling
John	Brayton
Tita	Antonopoulos
Mike	Howard
John	Picaniello
Roberta	Picaniello
Grace	Vargas
Marie	Klinch
Elizabeth	Grube
Elaine	Frangente
Joseph	Logiudice
Donna	Raymond
Evelyn	St. Hilaire
William	Wright
Susan	Coppola
Maurice	McGuire
Bryan	Waters

Sarah E.	Moore
Catherine	Coco
Eric	Guilfoyle
Edward	Morey
Patrick	Murphy
Irl	Clevesy
Shawna	Kelley
Lynda	Brown
Kailster	Green-Ryrd
Gwen	James
Marilyn	Reed
Deryl	Carobusoso
Wlaria	Holters
Maureen	Slattery
John	Murphy
Kevin	Bergin
Deborah	Conner
Katie	Mulcahy
Cindy	Floyd
Dennis	Guilfoyle
Walter	Lindsey
Manuel	Martines
Joe	Warzecha
Amy	Sherr
Anne	Dunn
Patricia	Ross
Mary	Harris
Carolyn	Hannagan
Betsy	Collins
Donna	Malone
Christena	Flynn
Catherine	Poaletta
Olivia	Dicker
Kimberly	Lord
Kathy	Renzi
Donna	Pouliot
Karen	Lassiter
Walter	Gotham
Theresa	Susen
Jennifer	Doucette
Ernest	Anderson

E. Everette	Bryan
Jane	McNeal
Kathy	Welch
Melina	Allen
Lynn	Cody
Alvin	Hitchcock
Kimberly	Voto
Stephen	Wrenn
Katherine	Sullivan
Stephanie	Richardson
Andrea	Watson



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

2023 Election Calendar		
(Relating to Biennial Municipal Special, Preliminary, and Final Election)		
Monday, May 1	8:00 AM	Nomination Papers Available for Municipal Election
Saturday, May 27	5:00 PM	Last Day/hour to Register to Vote for Special Election
Tuesday, May 30	5:00 PM	Last day and hour to apply for vote by mail
Monday, June 5	12 Noon	Last day and hour to apply for in-person absentee voting
Tuesday	June 6, 2023	SPECIAL ELECTION - CONSENTINO DEBT EXCLUSION
Friday, June 16	5:00 PM	Last day and hour to file for a Recount
Friday, July 21	5:00 PM	Last day and hour for taking out nomination Papers
Tuesday, July 25	5:00 PM	Last day and hour for filing nomination papers with the Board of Registrars for certification of Signatures
Tuesday, August 8	5:00 PM	Last day and hour for Board of Registrars to file certified nomination papers with City Clerk
Wednesday, August 9	12 Noon	Last day to post list of candidates
Thursday, August 10	5:00 PM	Last day and hour for filing objections and/or withdrawals of nomination papers
Friday, August 11	10:00 AM	Drawing for Places on Ballot
Saturday, September 2	5:00 PM	Last Day/hour to Register to Vote for Preliminary
Tuesday, September 5	5:00 PM	Last day and hour to apply for vote by mail
Monday, September 11	12 Noon	Last day and hour to apply for in-person absentee voting
Tuesday	September 12, 2023	PRELIMINARY ELECTION (if needed)
Monday, September 18	5:00 PM	Last day and hour to file for a Recount. Last day and hour to file for withdrawals and/or objections to nominations.
Saturday, October 28	8:00 PM	Last Day and hour to Register to Vote for Election
Tuesday, October 31	5:00 PM	Last day and hour to apply for vote by mail
Monday, November 6	12 Noon	Last day and hour to apply for in-person absentee voting
Tuesday	November 7, 2023	ELECTION
Friday, November 17	5:00 PM	Last day and hour to file for a Recount

Key

Municipal Election - relative to both primary and general

Special Election - Consentino Debt Exclusion

Municipal Election - Preliminary

Municipal Election - General



①

Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

February 24, 2023

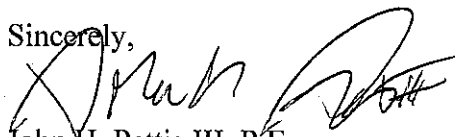
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

**Subject: *HPS-23-1 – 8 Baldwin Street - Add Handicap Parking*
HPS-23-2 – 92 Margin Street - Delete Handicap Parking
*HPS-23-3 – 36 Bellevue Avenue - Delete Handicap Parking***

As requested, see attached ordinances for adding and deleting handicap parking spots.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Ward, Pistone, Wright, Cox, Lynch, Brown



2

File 10 days

8.3.11

DOCUMENT

CITY OF HAVERHILL

In Municipal Council

HAVERHILL CITY CLERK FEB 24/25 AM 9:07

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Baldwin Street:	No Parking	24 hours
In front of #8	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor



3
DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

8.3.21

HAVERHILL CITY CLERK FEB 24/23 PM 3:03

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **DELETING** the following:

Margin Street:	No Parking	24 hours
In front of #92	(except for 1 24-hour parking space)	

Bellevue Avenue:	No Parking	24 hours
In front of #36	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

CITY COUNCIL

Timothy J. Jordan

President

John A. Michitson

Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL, MASSACHUSETTS 01830-5843

8.4
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

March 2, 2023

To: President and Members of the City Council:

President Jordan wishes to introduce Superintendent Margaret Marotta and Tracy Fuller from the Haverhill YMCA to discuss the PASS program. PASS stands for Positive Alternative to School Suspension, which is an opt in alternative therapeutic program for middle and high school students who have been suspended for non-violent handbook offenses.

Timothy J. Jordan /cc

Council President Timothy J. Jordan

(meeting 3.7.2023)



CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

8.5

March 1, 2023

HAVERHILL CITY CLERK MAR 2 2023 AM 9:14

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
February as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 02/01/2023 through 02/28/2023 for Abatements,Exemptions

Totals	Tax		Interest		Fees		Tax		Interest		Fee		Refunds		Reversals		Abate		Exemp		Adjust		Transfers	
	Paid	0.00	Paid	0.00	Paid	0.00	Reversals	0.00	Reversals	0.00	Reversals	0.00	Reversals	0.00	Reversals	0.00	131.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2020 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,518.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,518.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,518.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,155.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,155.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,792.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,792.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,836.52	19,896.73	0.00	0.00	0.00	0.00	0.00	0.00
2023 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,836.52	19,896.73	0.00	0.00	0.00	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,784.52	19,896.73	0.00	0.00	0.00	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,602.64	19,896.73	0.00	0.00	0.00	0.00	0.00	0.00
Total All Charges																	61,499.37							

Total All Charges: Add all columns except Adjustments.

21

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

Hearing March 2-2023

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

January 27, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

10.11

RE: Inclusionary Zoning Ordinance Proposal

Dear Mr. President and Members of the Haverhill City Council:

I am writing to you to respectfully request your support of the attached Inclusionary Zoning Ordinance. This document is designed to help facilitate the development of additional affordable rental and homeownership units throughout the City of Haverhill.

I look forward to working with you to pass this important new zoning ordinance that will assist us in working to overcome the current housing shortage. This ordinance must be placed on file for 10 days. A public hearing on this zoning ordinance will be held at City Hall on March 7, 2023. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

IN CITY COUNCIL: January 31 2023

VOTED: that COUNCIL HEARING BE HELD MARCH 7 2023

Attest:

City Clerk



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

✓
OK

Backup
2021

August 12, 2021

City Council President Melinda Barrett
& City Councilors
City of Haverhill

2021AUG16AM09:37HAVERHILLCITYC

RE: Zoning Amendment – Inclusionary Zoning

Members Present: Acting Chairman Robert Driscoll
Member Karen Buckley
Member Karen Peugh
Member William Evans
Member Ismael Matias
Member Kenneth Cram
Member April DerBoghossian, Esq.

Members Absent: Member Nate Robertson
Chairman Paul Howard

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the August 11, 2021, Planning Board meeting held at 7:00 pm in the City Council Chambers the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a recommendation to the city council to move forward with a modified version of an inclusionary housing ordinance after receiving input from the public and housing advocates.

Member Karen Peugh: read the conduct of hearings for a public meeting.

Mr. William Pillsbury addressed the board. There has been a lot of discussion about this, and I feel very confident discussing this this evening since I filed and wrote the ordinance. I am very confident with what we have in front of us being really an intentional first step to move forward on the topic of inclusionary housing in the city. The document that is filed is very basic and rudimentary and insufficient. It basically requires significant revision and

Zoning Amendment – Inclusionary Zoning

8-11-21 Planning Board Meeting

B

broadening. Again, it's a document was intended to be just that a first step towards conversation which has now begun. I think that is really good that we have a conversation going on. I know there was one city council last night regarding housing in general, the housing crisis in general and development as it relates to housing in general, and also inclusionary housing and affordable housing. All of those things were discussed last night. With that Mr. Chairman, I would recommend that we send a recommendation to the city council to move forward with a modified version of an inclusionary housing ordinance after receiving input from the Mayor's new housing task force, public and a variety of housing advocates. I would make that recommendation, so it goes to the City Council. They are already intending to conduct hearings and to have a subcommittee meeting. We will be conveying a new housing task force that the mayor is appointing in the very near future. Again, inclusionary zoning was held out of the zoning amendment, the major zoning amendment you all saw when we did it several months ago specifically to be brought in later, but this was to inspire the dialogue. I think we have done that. We will not be proceeding as the order as presented this evening but would recommend that the City Council continue the dialogue, continue the conversation and we would present a very much modified inclusionary zoning ordinance at a future date. The hearing is open if anyone would like to speak.

Acting Chairman Driscoll: Anyone wish to speak on this matter? Anyone wish to speak on this matter?

Mr. John Cuneo of 20 Hyatt Avenue addressed the board. I would just encourage you to move forward on this. Its really important. I am no longer the leader of Community Action, but I believe strongly that we need to do more in terms of affordable housing. I look forward to continuing dialogue.

Mr. Pillsbury: We would love to have you involved John in the dialogue through the housing task force again that the mayor has appointed. We would love to have you with your continuing participation. It's going to happen. I think this point the issue has risen to a great level and we are where we want it to be. We need to keep it going. I appreciate you coming out. With that Mr. Chairman I would welcome a motion to sending a recommendation of moving forward with a modified version of inclusionary housing ordinance.

Member Bill Evans motioned to send a recommendation to the city council to move forward with a modified version of an inclusionary housing ordinance. Seconded by Member Ken Cram.

Nate Robertson – absent

Karen Peugh – yes

Bill Evans – yes

Karen Buckley – yes

April DerBoghosian, Esq.- yes

Kenneth Cram – yes

Ismael Matias - yes

Robert Driscoll – yes

Paul Howard – absent

B

Zoning Amendment – Inclusionary Zoning
8-11-21 Planning Board Meeting

Motion Passed.

City department reports are attached to and considered part of this board's decision and notice of decision. Any appeal of this board's decision and notice of decision shall be taken in accordance with M.G.L. Chapters 40A and 41 within twenty (20) days of the board's filing of this decision/notice of decision with the city clerk.

Signed,


Robert Driscoll
Acting Chairman

Cc: Zoning amendment inclusionary ordinance
City Clerk (original)
City Departments
Owner/Applicant/representative



James J. Fiorentini
Mayor

Robert O'Brien
Fire Chief

Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C Eric M. Tarpy
Lieut. Michael H. Picard
Insp. Johnathan W. Pramas
Insp. Richard H. Wentworth
Insp. Timothy Riley



B

4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

August 9, 2021

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: Inclusionary Zoning

The fire Department has no comment on this matter at this time.

Respectfully,

Eric M. Tarpy
Deputy Fire Chief
Haverhill Fire Prevention Division



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

August 10, 2021

To: William, Pillsbury
Planning Director/Grans Coordinator

From: Robert E. Ward *REW.*
Deputy DPW Director

Subject: Rezoning/Zoning Ordinance Amendment Application of Inclusionary Zoning

Please be advised the Water and Wastewater Divisions have reviewed the subject referenced above and have no comment.

If you need additional information please call me at (978) 374-2383.

Cc: Paul Jessel, WWTP Collection System Supervisor

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

B
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 25, 2021

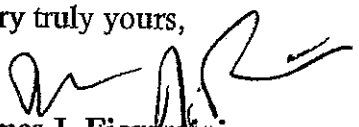
City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Zoning Ordinance Amendment

Dear Madame President and Members of the Haverhill City Council:

Please see attached an order to amend the Haverhill Zoning Ordinance to mandate 10 % of all housing project developments must be "affordable" as defined by the State's Subsidized Housing inventory. This item should be referred to the Planning Board who will hold a public hearing at their August 2021 meeting.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

2021 JUN 25 AM 03:53 HAV CITY C

File 10 days

B

CITY OF HAVERHILL

In Municipal Council

ORDINANCE
ORDERED:

**TO AMEND THE CITY OF HAVERHILL ZONING ORDINANCE CHAPTER 255 BY
ADDING THE FOLLOWING:**

8.3 INCLUSIONARY ZONING

All housing projects in the city of Haverhill shall require a minimum of 10 percent of all units to be affordable as a condition of approval. This requirement shall apply to all multifamily projects as well as single family home subdivisions. The definition of affordable unit shall be that the units shall qualify for inclusion in the States Subsidized Housing inventory.

For Hearing September 21 2021



Zoning Hca. Sept 21
Haverhill 2021

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

2021 JUN 25 AM 09:53 HAV CITY

June 24, 2021

TO: City Council President Melinda Barrett and members of the Haverhill City Council
FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Zoning Amendment- Inclusionary Housing

Attached please find a proposed zoning amendment requested by the Mayor.

Recommendation: Place on file, refer to the planning board for a recommendation hearing and schedule a hearing for approval at your earliest possible date.

B

**REZONING/ZONING ORDINANCE
REQUEST FOR COMMENT
COMMENTS DUE BY 8 / 10 / 21**

TO: William Pillsbury Fire Chief – Room 102
Board of Health Chairman & Members – Room
Conservation Commission Chairman & Members – Room
Robert C. Brown Building Inspectors – Room
Albert J. Brown Police Chief – Room 107
Highway & Park Superintendent – 500 Primrose Street
John Pettis, III, City Engineer – Room 201
Bob Ward & Paul Jessel, Water/Wastewater – Room 300
CDBG Director – Room 309
School Superintendent – Room 104

FROM: William Pillsbury, Planning Director/Grants Coordinator – Room 201

DATE: 8 / 5 / 21

RE: Rezoning/Zoning Ordinance Amendment Application of: inclusionary zng.

Street Location/Section of Ordinance: _____

First Submission/Revised Submission Number: _____

THE PLANS AND OR APPLICATION ATTACHED TO THIS TRANSMITTAL LETTER, AS NOTED, ARE FOR THE CITED **REZONING/AMENDMENT TO THE ZONING ORDINANCE APPLICATION** RECEIVED FROM THE **COUNCIL/APPLICANT** ON / / . WOULD YOU KINDLY REVIEW THE ATTACHED PLANS AND PROVIDE YOUR RESPECTIVE REPORTS TO THE **PLANNING BOARD** BY THE CITED DATE. THANK YOU. **RESPECTIVE COMMENTS ARE DUE BY 8 / 10 / 21.**



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Back 4

Tuesday, June 29, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING and MINUTES OF MEETING OF JUNE 15 2021**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
 - 6.1. Council President Barrett requests to introduce Police Chief Alan DeNaro who would like to speak of his time as Police Chief of Haverhill on the occasion of his retirement
 - 6.2. Councillors Michitson and Jordan wish to introduce Keith Boucher from MakeIt Haverhill. Keith is requesting \$60,000 of City funding to pay for a full time employee and some operating expenses
- 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
- 8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
 - 8.1. William Pillsbury, Jr., Economic Development & Planning Director requests hearing for Zoning Amendment – to City Code Chapter 255 and submits Ordinance

Refer to Planning Board &
Council Hearing Sept 21st
 - 8.1.1. Ordinance re: Amend City Zoning Ordinance Chapter 255 by adding: 8.3 Inclusionary Zoning – All housing projects in City shall require a minimum of 10 percent of all units to be affordable as a condition of approval File 10 days
 - 8.2. John Pettis III, City Engineer submits the following documents related to intersection improvements at Route 110/108 in Haverhill:
 - 8.2.1. Order - Order of Taking
 - 8.2.2. Order – Kenoza st (Route 110) & Newton rd (108) Rehabilitation Project Acquisition of Easements
 - 8.2.3. Order – Transfer \$30,120 from following accounts:
\$14,024 from Capital Budget
\$16,096 from Capital account “Broadway Easements” (3417155) to following Capital account: Rt 110/108 Easements
- 9. UTILITY HEARING(S) AND RELATED ORDER(S):**
- 10. HEARINGS AND RELATED ORDERS:**



CITY OF HAVERHILL

CITY COUNCIL AGENDA

Tuesday, June 29, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

B

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.1.1. *Rocks Village Historic District Commission* – Kevin McCarthy, 34 Wharf ln
Expires March 26 2022 To Be Confirmed

11.2. Non-Confirming Appointments

11.2.1. *Commission on Disability*, Jean Walsh, 37 Saint James av
Expires: Dec 31 2021

11.3. Resignations

12. PETITIONS:

12.1. Applications Handicap Parking Sign

12.1.1. Rafael A Lebron for 99 ½ Blaisdell st - new

12.1.2. Donna Raymond for 13 Hancock st – renewal *both have Police approval*

12.2. Amusement/Event Applications:

12.3. Tag Days

12.4. One Day Liquor License:

12.5. Annual License Renewals:

12.5.1. Hawker Peddlers License 2021 - Fixed location

12.5.2. Coin-Op License Renewals 2021

12.5.3. Drainlayer License for 2021 - with City Engineer approval

12.5.4. Christmas Tree Vendor

12.5.5. Taxi Driver Licenses for 2021

12.5.6. Taxi License/ Limo/Livery:

12.5.7. Junk Dealer License

12.5.8. Pool Tables

12.5.9. Sunday Pool

12.5.10. Bowling

12.5.11. Sunday Bowling

12.5.12. Buy & Sell Second Hand Articles

12.5.13. Buy & Sell Second Hand Clothing

12.5.14. Pawnbroker license

12.5.15. Fortune Teller

12.5.16. Buy & Sell Old Gold

12.5.17. Roller Skating Rink

12.5.18. Sunday Skating

12.5.19. Exterior Vending Machines – 2021 renewals

12.5.20. Limousine/Livery License/Chair Cars



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, June 29, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

B

13. MOTIONS AND ORDERS:

- 13.1. Order – as part of FY 2022 Budget the sum of \$500,000 be appropriated from Cannabis Local Impact Fees and transferred into the Youth Activity/Mental Health Stabilization Fund
- 13.2. Order- that City accepts fourth paragraph of MGL Chapter 40 Section 5B which provides for the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to stabilization fund established under MGL Chapter 40 Section 5B to be effective for the fiscal year beginning on July 1, 2021
- 13.3. Order - that the City dedicates 40% of the Cannabis Local Impact Fee revenue collected to the Youth Activity./Mental Health Stabilization Fund. Effective for fiscal year 2022 beginning on July 1 2021
- 13.4. Order – that City of Haverhill under the authority of Chapter 40 Section 5B create a Youth Activity/Mental Health stabilization fund for the purpose of Sports Activity for Children, Mental Health for Children and Adults and any other impact from the legalization of marijuana

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

Budget Orders tabled from June 22 2021

- 16.1. **Document 62:** Order –as part of FY 2022 annual budget \$208,510,412 be and is hereby raised and appropriated within the categories as designated and appropriated as listed and further that said appropriation be funded in the manner listed
- 16.2. **Document 62-B:** Order – as part of FY 22 annual budget the sum of \$45,000 be raised and appropriated from the Hospital Trust Funds and transferred in to the General Fund as follows:
Public Health Sals - \$40,000
Public Health Expense - \$5,000
- 16.3. **Document 3-M:** Ordinance re: Vehicles and Traffic – Delete Handicap space at 5 Webster st *filed June 16th*
- 16.4. **Document 26-C:** Robert E Ward, Deputy DPW Director submits Proposed Loan Order for Water and Sewer System Improvements
 - 16.4.1. **Document 26-CC:** Loan Order- Appropriate \$6,848,675.00 for improvements to water distribution system and \$7,037,000.00 is appropriated for improvements to sewer system – to meet this appropriation authorize Mayor to borrow \$13,885,675
filed June 16th
- 16.5. **Document 7-L:** Councillor Jordan, LePage and Michitson to introduce Steve Dorrance to give an update on the status of School and City buildings
- 16.6. **Document 63-D:** Councillor Joseph Bevilacqua requests a discussion regarding increased graffiti in and around Haverhill
- 16.7. **Document 63-E:** Councillor Joseph Bevilacqua requests a discussion regarding PFAS “forever chemicals” in drinking water *All postponed from June 15th*

8 octavo pages

21-B

10.2



MUNICIPAL ORDINANCE

DOCUMENT 21-B

CITY OF HAVERHILL

In Municipal Council January 31 2023
CHAPTER 255

~~XXXXXX~~

An Ordinance Relating to Zoning

BE IT ORDAINED by the City Council of the City of Haverhill that the code of the City of Haverhill, Chapter 255 be and is hereby further amended as follows:

8.3 INCLUSIONARY ZONING

8.3.1 Purpose. In order to meet the needs of the community for housing serving households of all incomes, any multifamily residential development requiring a special permit from the City Council with ten (10) or more dwelling units is required to make available 10% or more of the units for low and/or moderate income households, or make a cash contribution to the designated housing entity as described herein.

8.3.2 Applicability to Multifamily Dwelling Units. Prior to favorable action on an application for a special permit to construct multifamily dwelling units, the following requirements must be met:

1. All new multifamily housing developments with ten (10) or more dwelling units are required to provide 10% of their units for occupancy by low and/or moderate income households.
 - a. **Fractional Share.** In determining the number of low and moderate income units to be provided, a fractional share of 0.5 or more shall be regarded as a whole unit and a fractional share of 0.4 or less shall require no contribution to satisfy the fractional share.
2. This Section does not apply to the rehabilitation of any building or structure, all of or substantially all of which is destroyed or damaged by fire or other casualty or a natural disaster; provided, however, no rehabilitation nor repair **shall result in net increase in** the density, bulk or size of any such building or structure which previously existed prior to the damage or destruction thereof except in conformance with this Section.
3. Projects and developments shall not be segmented or phased in a manner to avoid compliance with the provisions of this Section. These provisions apply to the creation of units over a five-year period.
4. **Avoidance by Phasing.** A development shall not be phased or segmented in a manner to avoid compliance with this Section.

For hearing March 7 2023

21-13

5. **Avoidance by Segmentation.** The Special Permitting Granting Authority shall not approve any Inclusionary Project that results in ten or more dwelling units if the land or parcels of land were held in common ownership (including ownership by related or jointly controlled persons or entities) and were subdivided or otherwise modified within the previous five years to avoid compliance without complying with this section.
6. **Enforceability.** This Section shall also be enforceable against purchasers of land previously held in common ownership with land that received, after the date of adoption of this Section, approvals or permits for development, to the effect that units developed under such previous development shall be counted toward the calculation of number of units under this Section.

8.3.3 Special Permit. An Inclusionary Development, as defined herein this Ordinance, shall require a special permit.

1. **Special Permit Granting Authority.** The special permit granting authority (SPGA) for an Inclusionary Development shall be the City Council.
2. **Required Findings.** A special permit may be granted only if the SPGA finds the proposal complies with the requirements of this Section; and provided that the proposal complies with other applicable provisions of this Ordinance.

8.3.4 Provision of Affordable Units. The requirement of low and moderate income housing units may be met in one of the following ways. The developer as part of his/her special permit application shall include a proposal to address this requirement. The City Council shall make the final determination of which method is appropriate.

1. The low and moderate income housing units will be constructed on the same site as other units and indistinguishably interspersed throughout the project (except as provided for below). In all cases, the low and moderate income housing units to be provided shall be equal in quality, materials and character to the base level market rate units in development if a homeownership project, and indistinguishable if a rental project. If the project is built in phases, a proportionate share of low and moderate income units shall be built in each phase.
2. The SPGA may grant a Special Permit to provide affordable housing through a cash payment to the Haverhill Affordable Residence Trust or Designated Housing Entity, in lieu of providing one or more of the affordable units required under this Section. Calculation of payment in lieu of provision of affordable units shall follow the methodology below:
 - a. Payment-in-lieu is intended to approximate the difference between value of a market-rate rental or sale unit and a sale/rent-restricted affordable unit. The

21-B

table below establishes the initial payments for each affordable unit for which a payment-in-lieu of construction shall be made.

Type of Affordable Unit	Payment in Lieu
Rental	\$35,000
Ownership	\$50,000

For ownership units, the mayor and the city council may adjust the fees upon a finding that payment of the entire fee would make the project uneconomical and upon a finding that the project would allow for affordable home ownership.

- b. Annually, the Planning Board may by majority vote modify these per-unit fees to reflect current market conditions, following a duly noticed public hearing and consultation with the Haverhill Affordable Residence Trust or Designated Housing Entity. The schedule of fees shall be kept on file in the Planning Office.
 - c. Payment in Lieu shall follow the processes below.
 - i. Timing of payment. Payment shall be received by Haverhill Affordable Residence Trust or Designated Housing Entity prior to issuance of Certificate of Occupancy for each unit constructed.
 - ii. Use of Cash Payment in Lieu. Cash payments made to Haverhill Affordable Residence Trust or Designated Housing Entity in accordance with this Section shall be used exclusively for the purpose of promoting the City's affordable housing goals.
 - iii. Designated Housing Entity. If the Haverhill Affordable Residence Trust or its successor organization has been dissolved or is otherwise no longer in existence as of the time any application has been submitted, then cash payments received under the provisions of this Section shall be paid into a Designated Housing Entity, to be established by the City.
- 3. In addition to the above methods, if an applicant for a project which is to have 25% or more low and moderate income units wishes not to construct the units on site, then the

21-0

developer may build the same number of rental units off site at a location acceptable to the City Council.

8.3.5 Density Bonus. To facilitate the objectives of this Section, the following modification to the dimensional requirements in any zoning district may be authorized by special permit by the **Special Permit Granting Authority** for a development of ten or more units that provides affordable units **on-site** in accordance with Section 8.3.2 and 8.3.4 above.

1. For every affordable unit required by Section 8.3.2, above, the developer may build one additional unit in the development, regardless of the minimum lot area required for the additional unit or units. Except for the resulting reduction in the minimum lot area, all other dimensional and density regulations shall apply to the development.
2. The total number of additional units (bonus units) must not exceed 25% of the number of units otherwise permissible on the lot under lot area per dwelling unit requirements.
3. No density bonus shall be granted when the requirements of this Section are met with cash payment pursuant to Section 8.3.4(2).

8.3.6 Household Eligibility. An Inclusionary Development shall comply with the following regulations:

1. **Rental.** For rental Inclusionary Development Projects where one rental Inclusionary Unit is required, such unit shall be priced for households having incomes at 80% AMI (area median income of the Lawrence, MA-NH HUD Metro FMR Area published annually by the U.S. Department of Housing and Urban Development [HUD]).
2. **Homeownership.** For Inclusionary Developments with homeownership Affordable Housing Units, all required Affordable Housing Units shall be reserved for households earning not more than 80%AMI (area median income of the Lawrence, MA-NH HUD Metro FMR Area published annually by the U.S. Department of Housing and Urban Development [HUD]).
3. **Local Preference.** To the maximum extent permitted by law, including the regulations of HUD and/or the MA Department of Housing and Community Development (DHCD) or any successor agency, any special permit granted hereunder shall include a condition that a preference for Haverhill residents shall be included as part of any lottery and marketing plan for the Affordable Housing Units.

8.3.7 Standards for Construction and Occupancy of Affordable Units.

The following criteria shall apply:

1. **Siting of affordable units.** All affordable units constructed or rehabilitated under this Section shall be situated within the development so as not to be in less desirable locations than market-

21-B
rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, than the market-rate units.

2. Minimum design and construction standards for affordable units. Affordable housing units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of materials with other units. Interior features and mechanical systems of affordable units shall conform to the same specifications as apply to market-rate units.

3. Timing of construction or provision of affordable units or lots. Where feasible, affordable housing units shall be provided coincident to the development of market-rate units.

4. Occupancy. Affordable units shall serve eligible households of diverse sizes based on the number of bedrooms in each affordable unit.

- a. The number of persons occupying the affordable units shall be consistent with the state sanitary code and the applicable state and federal guidelines.
- b. The rental or ownership of affordable units shall mirror the project as a whole. For example, affordable units should be sold, not rented, where a majority of units will be offered for sale.

5. Lottery or Tenant Selection Agent. The applicant for an Inclusionary Project shall engage a DHCD and City of Haverhill Office of Economic Development and Planning-approved lottery agent for homeownership units who shall ensure affirmative marketing and compliance with income requirements as well as DHCD requirements for maximum housing purchase price for affordable housing units. If the affordable units will be rental units, the applicant shall engage an approved lottery agent qualified to prepare and implement a tenant selection plan consistent with these standards. For certain state and federally funded projects more restrictive requirements may supersede state requirements.

8.3.8 Affordability Standards. The maximum housing purchase price or rent for affordable housing units shall be consistent with the affordability guidelines established by the DHCD Local Initiative Program or as required by other state or federal programs. If multiple funding sources are used, the units must still be eligible for inclusion on DHCD's Subsidized Housing Inventory (SHI). As a condition for the granting of the special permit for an Inclusionary Development Project, all affordable housing units shall be subject to an Affordable Deed Restriction and Regulatory Agreement in a form as described below.

8.3.9 Preservation of Affordability; Restrictions on Resale. Each homeownership affordable housing unit created in accordance with this ordinance shall have limitations governing its resale through the use of a regulatory agreement. The purpose of these limitations is to preserve the long-term affordability of

21-B

the unit and to ensure its continued availability for affordable income households. The resale controls shall be established through a restriction on the property and shall be in force for **perpetuity**.

1. Resale price. Sales beyond the initial sale to a qualified affordable income purchaser shall comply with the requirements of the DHCD Local Initiative Program (LIP).

2. Right of first refusal to purchase. The purchaser of an affordable housing unit developed as a result of this article shall agree to execute a condition in its deed restriction to be approved by the City and DHCD, granting, among other things, the municipality's and DHCD's right of first refusal to purchase the property in the event that a subsequent qualified purchaser cannot be located.

3. Affordable Deed Restriction. The SPGA shall require, as a condition for special permit under this Section, that the applicant comply with the mandatory set-asides and accompanying restrictions on affordability, including the execution of an Affordable Deed Restriction in a form consistent with LIP or any other applicable guidelines issued by DHCD, and that ensures affordable units can be counted toward Haverhill's Subsidized Housing Inventory (SHI). The Building Commissioner shall not issue a Certificate of Occupancy permit for any affordable unit without evidence of the recording of the Affordable Deed Restriction.

4. Regulatory Agreement. The applicant shall use the DHCD Local Initiative Program Regulatory Agreement for all Inclusionary Development Projects. No building permit shall be issued until an approved regulatory agreement is recorded at the Registry of Deeds and the Building Commissioner is notified by the Director of the Office of Economic Development and Planning or his/her representative that the project is progressing in a satisfactory manner in fulfilling its affordable housing requirement.

8.3.10 Administration. Applicants creating new affordable units under this Section are required to select qualified homebuyers or renters via lottery or a tenant selection plan under an Affirmative Fair Housing Marketing Plan prepared and submitted by the applicant and approved by the **Haverhill Affordable Residence Trust or Designated Housing Entity** and DHCD. The marketing plan shall comply with federal and state fair housing laws and guidelines in effect on the date of filing of the special permit or other permit application(s) with the **City of Haverhill**. The plan must describe the household selection process, set forth a plan for affirmative fair marketing to protected groups underrepresented in the municipality, describe outreach efforts and include provisions for a lottery. No building permit for an Inclusionary Project shall be issued unless the Director of the Office of Economic Development and Planning has determined that the applicant's affirmative marketing plan satisfies these requirements. The affirmative marketing costs for the affordable housing units shall be the responsibility of the applicant.

1. Preparation of Lottery or Tenant Selection Plan. The applicant is responsible for the application process and lottery or tenant selection plan to establish buyers or tenants for the

21-3

affordable housing units. The affordable housing lottery or tenant selection plan shall take place prior to the Building Commissioner issuing Certificates of Occupancy for the affordable housing units.

2. Submittal to DHCD. The applicant shall provide the City with required information to submit application to DHCD for inclusion of the Affordable Housing Units on the City's Subsidized Housing Inventory before the issuance of the Certificates of Occupancy for the Affordable Housing Units (SHI).

3. Local Action Units. The Affordable Housing Units shall qualify as local action units in compliance with the provisions of 760 CMR for inclusion on the Subsidized Housing Inventory (SHI) or any successor inventory. Failure to gain approval to maintain compliance with the criteria for inclusion on the SHI, or removal of an Affordable Housing Unit from the SHI for any reason, shall be deemed to be noncompliance with this Ordinance.

8.3.11 Compliance and Monitoring.

1. Rental. Developers/owners of Inclusionary Projects with rental Affordable Housing Units shall be required to submit to the **City of Haverhill** an annual statement of rent level, rental income, verification of tenant income, and any other information necessary to confirm compliance with the requirements of this Ordinance.

2. Homeownership. If the owner shall desire to sell, dispose of, or otherwise convey a homeownership Affordable Housing Unit, the owner shall notify the **City of Haverhill** prior to listing the property for-sale to ensure compliance with the requirements of this Ordinance.

3. Rules and Regulations. The City of Haverhill shall have the authority to develop rules and regulations appropriate to and consistent with the compliance and monitoring provisions of this Ordinance.

8.3.12 Outside Consultants. The SPGA may hire and employ an outside consultant to assist the SPGA in its review of the application, any study and supporting documentation submitted in conjunction with a petition for a special permit, including conducting a peer review and analysis of any study or documentation, and the fees for the employment of said consultant shall be reasonable and paid to the City by the petitioner or applicant in advance of the consultant services being performed, and in accordance with G.L. c. 44, Section 53G.

8.3.14 Conflict with Other Ordinances. The provisions of this Section shall be considered supplemental of existing zoning ordinances. To the extent that a conflict exists between this Section and others, the more restrictive ordinance, or provisions therein, shall apply.

21-B

ADD TO SECTION 11.0:

INCLUSIONARY ZONING: The following definitions shall apply for the purposes of Section 8.3:

AFFORDABLE HOUSING RESTRICTION: A right, either in perpetuity or for the longest period permitted by law, whether or not stated in the form of a restriction, easement, covenant or condition in any deed, mortgage, will, agreement, or other instrument executed by or on behalf of the owner of the land appropriate to (a) limiting the use of all or part of the land to occupancy by persons, or families of low-to-moderate income in either rental housing or other housing, (b) restricting the resale price of all or part of the property in order to assure its affordability by future low-to-moderate income purchasers or (c) in any way limiting or restricting the use of enjoyment of all or any portion of the land for the purpose of encouraging or assuring creation or retention of rental and other housing for occupancy by low-to-moderate income persons and families.

AFFORDABLE HOUSING UNIT (or AFFORDABLE UNIT): Any residential dwelling unit constructed as part of an inclusionary project (a) for which the rent, including utilities, or monthly mortgage payment, including insurance, taxes and fees, does not exceed *30% of gross household income* (the maximum allowable percentage of household's income), (b) is affordable to and occupied by a low-to-moderate income household, and (c) meets the requirements of this article and the Local Initiative Program (LIP) for the inclusion in the Chapter 40B Subsidized Housing Inventory (SHI).

AREA MEDIAN INCOME (AMI): The median family income, adjusted for household size, for the metropolitan area that includes the **City of Haverhill**, as determined annually by the U.S. Department of Housing and Urban Development (HUD).

CHAPTER 40B SUBSIDIZED HOUSING INVENTORY: The official listing of low-to-moderate income housing in the **City of Haverhill**, as determined by the Department of Housing and Community Development (DHCD) under G.L. c. 40B, §§ 20—23.

INCLUSIONARY DEVELOPMENT PROJECT: Any development containing ten or more residential dwelling units in a **multiple-family or mixed-use creating ten or more dwelling units**. An Inclusionary Development Project shall include projects that are incrementally divided or phased within a five-year period.

LOCAL INITIATIVE PROGRAM: A program administered by the Massachusetts Department of Housing and Community Development (DHCD) pursuant to 760 CMR 45.00 (760 CMR 56) to develop and implement local initiatives that produce affordable housing for low-to-moderate income households.

21-B
LOW-TO-MODERATE INCOME HOUSEHOLD: A household whose income is at or below 80 percent of the Lawrence Metropolitan Area Median Income (AMI) as defined by the U.S. Department of Housing and Urban Development (HUD), adjusted for household size.

MARKET-RATE HOUSING: Residential dwelling units for which prices are captured based on market conditions, without rent or income restrictions. In a development with affordable housing, market-rate housing means all units other than the affordable housing units as defined in this section.

MAXIMUM AFFORDABLE PURCHASE PRICE OR RENT: A maximum purchase price or monthly rent that complies with the regulations and guidelines of the Local Initiative Program as published by the Department of Housing and Community Development (DHCD) pursuant to 760 CMR 56 and G.L. c. 40B guidance, other subsidized funding programs whose regulations are consistent with state guidelines, or where no such regulations or guidelines exist, the regulations of the **Haverhill Affordable Residence Trust or Designated Housing Entity**.

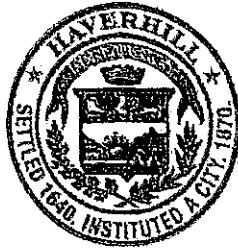
SEGMENTED: A inclusionary project that has incrementally divided or phased one or more large tract(s), parcel(s), division(s) of land or project(s) linked in common ownership, control or purpose for which special permits are sought within a five-year period so as to appear unrelated, but such that the division(s) would cumulatively result in ten or more dwelling units. The Special Permit Granting Authority shall determine if there is any shared impact amongst any segmented component(s) or if one or more component(s) relate to other identifiable phases. Segmented components need not be contiguous to relate to a larger, discernable plan or project.

SPECIAL PERMIT GRANTING AUTHORITY: The **City Council** shall be the Special Permit Granting Authority (SPGA) for an inclusionary zoning special permit.

PLACED ON FILE for at least 10 days

Attest:

_____ City Clerk



*Related
communication*

10.2

WILLIAM PILLSBURY, JR.,
DIRECTOR
TELEPHONE: 978-374-2344 V/TDD
FAX: 978-374-2332

**CITY OF HAVERHILL
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309
FOUR SUMMER STREET
HAVERHILL, MA 01830-5843

March 3, 2023

Haverhill City Council,, Timothy J. Jordan, President
4 Summer Street
Haverhill, MA 01830

Dear Mr. President and Members of Haverhill City Council:

I am pleased to be able to offer our support for the Inclusionary Zoning (IZ) Ordinance as another tool to combat the housing crisis that represents one of the great challenges of our times.

With the release of the 2020 Census housing numbers, the City sits precariously above its 10% affordable/subsidized housing threshold under MGL 40B, at less than 10.05%. The City does not have 'too much' or 'a great deal' of affordable housing. That's a cold, hard, mathematical reality for far too many residents. We need developers to build more affordable housing with their market-rate projects, without pushing too hard so as to prevent any housing being built. We need market rate units to be constructed as well during this crisis.

Furthermore, the only funds that the City can currently offer for public housing often come from federal or state programs with myriad regulations and stipulations that are cumbersome or in some cases impractical or unworkable (i.e. HUD's HOME program). Having the ability for developers to 'buy out' of their obligation to build affordable units would enable the City to accumulate non-taxpayer funds for housing needs that the City could control and deploy (through a Trust) in a more flexible manner without all the federal/state 'red tape.'

This IZ proposal strikes, I believe, a sensible balance between the needs of developers and the need to create more affordable housing.

Thank you for your consideration.

Sincerely,

Andrew K. Herlihy, Division Director
Community Development Department

HAVERHILL CITY CLERK MAR 3 2023 AM 10:42



Haverhill

10.2

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315

March 3, 2023

TO: City Council President Timothy J. Jordan and members of the Haverhill City Council
FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Zoning Amendment- Inclusionary Housing

I recommend approval of the revised inclusionary Zoning Amendment with the revisions brought forward in the newest version. I believe a proper inclusionary ordinance is an important component in the city's overall housing strategy which seeks to meet the needs of our community throughout the full spectrum of the housing market.

Recommendation: Approve the inclusionary Zoning ordinance as proposed.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11,111
CITY HALL ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 3, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Central District Parking Commission Appointment - Salvatore Defranco

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Salvatore Defranco, 7 Kimball Hill Drive, Haverhill to the Central District Parking Commission. He is replacing Karl Brunelle whose term has expired. This is a confirming appointment which will expire on March 7, 2026. I recommend approval.

Respectfully submitted,

James J. Fiorentini
Mayor

Cc: William Macek
Nicholas Aylward, Haverhill Solid Waste & Recycling Manager

JJF/lyf

non-confirming

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11,201
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544

MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

September 9, 2022


City Council President Timothy J. Jordan & Members of the City Council

RE: Merrimack Valley Planning Commission Appointment

Dear Mr. President and City Council Members:

I am hereby appointing Ms. Christine Lindberg, Mayor's Chief of Staff, 4 Summer Street, Room 100, Haverhill, as Commissioner representing the City of Haverhill on the Merrimack Valley Planning Commission. She is replacing my former Chief of Staff, Christopher Sicuranza. This appointment takes effect immediately.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf

cc:

William Pillsbury, Director of Economic Development, City of Haverhill

12.2.1

Event Permit · Add to a project



Expiration Date

Active



EVNT-23-6

HAV CITY CLERK MAR 2 2023 PM 3:41

**Details**

Submitted on Feb 13, 2023 at 1:59 pm

**Attachments**

5 files

**Activity Feed**

Latest activity on Mar 2, 2023

**Applicant**

Erin Padilla

0

**Location**

351 SOUTH MAIN ST, Bradford, MA 1835

**Timeline**

Add New ▾

Event Permit Payment

Paid Feb 13, 2023 at 2:20 pm

City Clerk Approval

Completed Feb 16, 2023 at 11:38 am

**Police Department Approval**

Completed Feb 22, 2023 at 9:23 am

**Fire Chief Approval**

Completed Feb 28, 2023 at 7:38 am

**Building Inspector Approval**

In Progress

**Health Inspector Approval**

In Progress

**Public Works Director Approval**

In Progress





HAV CITY CLERK MAR 23 PM 3:40

February 13, 2023

City of Haverhill
4 Summer St
Haverhill, MA 01830

I am the Executive Director for the arts non-profit organization Creative Haverhill and the organizer for this event. This letter is meant to inform you that all agreements, leases, and contracts are still in process but will be uploaded as they're confirmed.

Sincerely,

Erin Padilla
Executive Director
Creative Haverhill

Event Permit · Add to a project



Expiration Date

Active



EVNT-23-6

☒ Approval

☐ Denied



Details

Submitted on Feb 13, 2023 at 1:59 pm



Attachments

4 files



Activity Feed

Latest activity on Feb 13, 2023

[Signature] 2/14/23
Chief of Police



Applicant

Erin Padilla

0



Location

351 SOUTH MAIN ST, Bradford, MA 1835



Timeline

Add New ▾

Event Permit Payment

Paid Feb 13, 2023 at 2:20 pm

City Clerk Approval

Completed Feb 13, 2023 at 2:31 pm

Building Inspector Approval

In Progress

Fire Chief Approval

In Progress

Health Inspector Approval

In Progress

Police Department Approval

In Progress

Public Works Director Approval

In Progress



Recreational Director Approval

In Progress

**City Council Approval**

In Progress

**Event Permit Issued**

Document

Fire Chief Approval● **Complete** ▾

Complete

Assignee

Eric Tarpy

Due date

None

**Eric Tarpy**

Remove Comment • Feb 28, 2023 at 7:38 am

outdoor event, 100 attending

This step was assigned to Robert O'Brien - Feb 13, 2023 at 2:31 pm
Tom Bridgewater assigned this step to Eric Tarpy - Feb 26, 2023 at 5:13 pm
Eric Tarpy approved this step - Feb 28, 2023 at 7:38 am

Recreational Director Approval

In Progress

City Council Approval

In Progress

Event Permit Issued

Document



Organization Information

Organization *

Creative Haverhill

Organization Phone *

5034764339

Organization Address *

351 S Main St

Organization City *

Haverhill

Organization State *

MA

Organization Zip *

01835

Is the Organization Tax Exempt? *

Yes

Is the Organization Non-Profit? *

Yes

Is the Organization a House of Worship? *

No

Contact Information

This should be the key person responsible for the event.

Contact Name *

Erin Padilla

Contact Title *

Director

Contact Phone *

5034764339

Contact Email *

erin.cogswellarts@gmail.com

Contact Address *

1 Elmwood Ave Unit 1

Contact City *

Haverhill

Contact State *

MA

Contact Zip *

01835

Property Owner Information

Property Owner Name *

Creative Haverhill

Property Owner Phone *

5034764339

Property Owner Address *

351 S Main St

Property Owner City *

Haverhill

Property Owner State *

MA

Property Owner Zip *

01835

Is the Applicant the Property Owner? ?

Yes

Event Information

Type of Event *

Other

IF OTHER, Please Specify *

Art Community Gathering with Music, Art, and Refreshments

Event Date *

05/11/2023

Event Location *

Cogswell ArtSpace, 351 S Main St, Haverhill, MA 01835

is the Event on Bradford Common? * ?

No

Is the Event on City Property? *

No

Event Venue *

Outdoor

Number of Anticipated Attendees *

100

Are You Requesting Fees Be Waived? *

Yes

Event End Time *

9:00 PM

Event Start Time *

6:00 PM

Special Considerations (i.e. fireworks) * ?

N/A

Description of event * ?

This is a fundraising event celebrating local artists and musicians with chalk art, light food and drinks, and music.

Parking Information

Number of Parking Spaces Onsite *

10

Have Off-site Parking Arrangements Been Made? *

Yes

IF YES, Please Provide Details of Offsite Arrangements *

The Driscoll Funeral Home has kindly offered their parking lot as overflow parking for events at Cogswell ArtSpace.

Are There Charges/Fees for Parking? *

No

Sanitation Information

Number of Public Restrooms Available *

2

Type of Toilets *

Portable

Please Describe Plans for Solid Waste Disposal & Recycling *

We will have garbage bins at the event and will dispose of garbage bin contents on the night of the event.

General Release & Indemnity Agreement

In consideration of a permit granted by the Haverhill City Council as requested herein, hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Yes *

**Terms of Understanding**

As licensee, I understand that it is my sole responsibility for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. As Licensee, I also understand the I am responsible for the cost of any police or fire official(s) required by the Haverhill City Council to be in attendance at the event.

Yes *



Recreational Director Approval

In Progress

**City Council Approval**

In Progress

**Event Permit Issued**

Document

Location

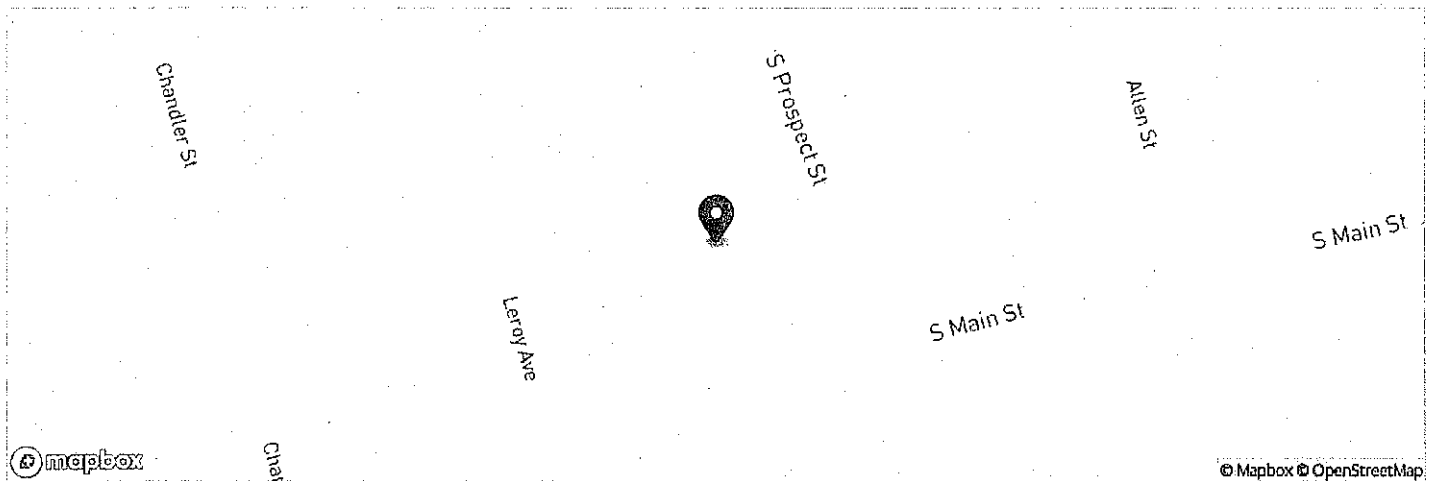
PRIMARY LOCATION

The main location associated with this record.

351 SOUTH MAIN ST

Bradford, MA 1835

719-666-9

[View Location](#)**HISTORIC****Property Owner Information (for this record)**

Name

CREATIVE HAVERHILL, INC

Email Address

--

Phone Number

--

Address

351 SOUTH MAIN ST
BRADFORD, MA 1835



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CoverWallet, Inc. 25 W 45th Street, Floor 15 New York NY 10036	CONTACT NAME: Veronica Rodriguez		
	PHONE (A/C, No, Ext): (646) 844-9933 FAX (A/C, No):		
	E-MAIL ADDRESS: customer.service@coverwallet.com		
INSURED Rutherford food resources inc 65 East 4th Street New York City, NY, 10003	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hiscox Insurance Company Inc.		10200
	INSURER B: U.S. Underwriters Insurance Company		35416
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		P100.259.182.2	05/12/2022	05/12/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	OTHER:					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
	Liquor Liability		LQ 3003058	03/31/2022	03/31/2023	E.L. DISEASE - POLICY LIMIT \$
B						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER James Carbone 29 Rutherford Ave Haverhill, MA, 01830	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Margaret M. Reff</i>
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.



Approved by
License Commission
3/32/23

03/03/2023

LCDL-23-4

Alcohol - One-Day License

Status: Active

pending
updated
insurance

Date Created: Feb 17, 2023

12.5.1

HAV CITY CLERK MAR 30 2023

Applicant

JAMES CARBONE
jimmypotsandpans@gmail.com
29 Rutherford ave
Haverhill, MA 01830
9173868357

Primary Location

542 NORTH BROADWAY
Haverhill, MA 1832

Owner:

CITY OF HAVERHILL
4 SUMMER ST HAVERHILL, MA 1830

Applicant Information

Applicant Role in the Event

Event Host (i.e. bride, parent, relative)

Birth Date

08/17/1965

Is the Event Sponsored?

yes

Event Sponsor Information

Sponsor Business/Organization Name

Tattersall Farm

Sponsor Business/Organization Address

542 North Broadway

Sponsor Business/Organization City

Haverhill

Sponsor Business/Organization State

MA

Sponsor Business/Organization Zip

01832

Sponsor Business/Organization Phone

9173868357

Sponsor Financial Status

Business - Non-Profit

Sponsor Main Contact

James Carbone

Main Contact's Name

James Carbone

Main Contact's Social Security #

025425680

Main Contact's Address

29 Rutherford Ave

Main Contact's City

Haverhill

Main Contact's State

MA

Main Contact's Zip

01830

Main Contact's Phone

9173868357

Main Contact's Email

jimmypotsandpans@gmail.com

Event Information

Type of License Being Requested

Beer & Wine

Event Date

07/27/2023

Event Start Time

5pm

Event End Time

9pm

Event Location

542 North Broadway

Event Purpose

food and wine tasting event

Will there Be Music or Entertainment?

No

Will the Event be Catered?

Yes

Name of Caterer

G's, River street cafe, La Pizza Diforno

Will Food be Provided in Another Way?

No

Expected Number of Adults Attending

150

Expected Number of Children Attending

0

Is an Entrance Fee/Donation Required?

Yes

Type of Attendees

Public

Will the Event Be on City Property?

No

Liquor Information**Name of Liquor Wholesaler**

Ruby Wine Distributor

Name of Person Serving the Alcohol

James Carbone

Is This a Cash Bar?

No

Agreement & Signature

Yes

**Office Use Only****Expiration Date**

--

Conditions or Restrictions

--

Attachments

James Carbone tips cert.pdf

Uploaded by Jennifer Sanchez on Feb 17, 2023 at 8:54 am



c liquor liability.pdf

Uploaded by Jennifer Sanchez on Feb 17, 2023 at 8:54 am



Taterstall farm Letter.pdf

Uploaded by Jennifer Sanchez on Feb 17, 2023 at 9:00 am



July 27 2023 paper application.pdf

Uploaded by Jennifer Sanchez on Feb 17, 2023 at 9:00 am











One Day 7-27.pdf
 Uploaded by Kevin Lynch on Feb 22, 2023 at 9:16 am
 PDF NoticeofConditionalRenewalofInsurancePolicy-838376788156 (2).PDF
 Uploaded by Jennifer Sanchez on Feb 22, 2023 at 10:15 am

History

Date	Activity
Feb 17, 2023 at 8:48 am	Jennifer Sanchez started a draft of Record LCDL-23-4
Feb 17, 2023 at 8:55 am	Jennifer Sanchez submitted Record LCDL-23-4
Feb 17, 2023 at 9:00 am	Jennifer Sanchez added attachment Taterstall farm Letter.pdf to Record LCDL-23-4
Feb 17, 2023 at 9:00 am	Jennifer Sanchez added attachment July 27 2023 paper application.pdf to Record LCDL-23-4
Feb 17, 2023 at 9:01 am	completed payment step 1-Day License Fee Payment on Record LCDL-23-4
Feb 17, 2023 at 9:01 am	approval step Licensing Clerk Review was assigned to Jennifer Sanchez on Record LCDL-23-4
Feb 17, 2023 at 9:01 am	Jennifer Sanchez assigned approval step Police Department Approval to Kevin Lynch on Record LCDL-23-4
Feb 17, 2023 at 9:01 am	Jennifer Sanchez assigned approval step License Commission Approval to Jennifer Sanchez on Record LCDL-23-4
Feb 17, 2023 at 9:01 am	Jennifer Sanchez assigned approval step License Commission Clerk Approval to Jennifer Sanchez on Record LCDL-23-4
Feb 21, 2023 at 3:57 pm	Jennifer Sanchez approved approval step Licensing Clerk Review on Record LCDL-23-4
Feb 22, 2023 at 9:16 am	Kevin Lynch added attachment One Day 7-27.pdf to Record LCDL-23-4
Feb 22, 2023 at 9:17 am	Kevin Lynch approved approval step Police Department Approval on Record LCDL-23-4
Feb 22, 2023 at 10:15 am	Jennifer Sanchez added attachment NoticeofConditionalRenewalofInsurancePolicy-838376788156 (2).PDF to Record LCDL-23-4
Feb 28, 2023 at 6:02 pm	Kaitlin Wright added approval step City Council Approval to Record LCDL-23-4
Feb 28, 2023 at 6:02 pm	Kaitlin Wright added approval step Mayor Approval to Record LCDL-23-4
Feb 28, 2023 at 6:02 pm	Kaitlin Wright altered approval step Mayor Approval, changed status from Active to Inactive on Record LCDL-23-4
Mar 3, 2023 at 9:06 am	Jennifer Sanchez approved approval step License Commission Approval on Record LCDL-23-4

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 1-Day License Fee Payment	Paid	Feb 17, 2023 at 8:55 am	Feb 17, 2023 at 9:01 am	-	-
 Licensing Clerk Review	Complete	Feb 17, 2023 at 9:01 am	Feb 21, 2023 at 3:57 pm	Jennifer Sanchez	-
 Police Department Approval	Complete	Feb 21, 2023 at 3:57 pm	Feb 22, 2023 at 9:17 am	Kevin Lynch	-
 License Commission Approval	Complete	Feb 22, 2023 at 9:17 am	Mar 3, 2023 at 9:06 am	Jennifer Sanchez	-
 City Council Approval	Active	Feb 28, 2023 at 6:02 pm	-	Maria Bevilacqua	-
 Mayor Approval	Active	Mar 3, 2023 at 9:06 am	-	-	-
 License Commission Clerk Approval	Inactive	-	-	Jennifer Sanchez	-
 1-Day Liquor License	Inactive	-	-	-	-



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CoverWallet, Inc. 25 W 45th Street, Floor 15 New York NY 10036	CONTACT NAME: Veronica Rodriguez PHONE (A/C, No, Ext): (646) 844-9933 FAX (A/C, No): E-MAIL ADDRESS: customer.service@coverwallet.com
INSURED Rutherford food resources inc 65 East 4th Street New York City, NY, 10003	INSURER(S) AFFORDING COVERAGE INSURER A: Hiscox Insurance Company Inc. NAIC # 10200 INSURER B: U.S. Underwriters Insurance Company 35416 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR / LTR	TYPE OF INSURANCE	ADDL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		P100.259.182.2	05/12/2022	05/12/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Liquor Liability		LQ 3003058	03/31/2022	03/31/2023	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

emailed for new 3/1

CERTIFICATE HOLDER

James Carbone
29 Rutherford Ave
Haverhill, MA, 01830

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Margaret M. Raff

Liquor Liability for Rutherford food resources inc

Thanks for choosing CoverWallet!

Hello james carbone,

I'm happy to present to you your insurance policy. The terms and coverage details are specified in the following pages, so please review them and maintain a copy for your records. If you have any questions about the language, your coverage or anything else, please let me know.

About CoverWallet:

CoverWallet was created with one goal: build an easy to use online solution to take the stress out of dealing with insurance. We're on a mission to help businesses deal with the complex, and often confusing, intricacies of commercial insurance. We will get the insurance coverages that fit your budget, and do it all in less time than you think. CoverWallet's customer centric features include automatic risk analysis, document management, benchmarking and data analytics, intelligent data driven risk and insurance assessments, coverage recommendations, peer risk comparisons and claims support. The online platform currently manages commercial insurance including, among others, general liability, commercial property, workers' compensation, professional liability, errors and omissions and cyber liability coverages and policies. The platform provides a better customer experience linked with online servicing options. Insurance experts are available to respond to any questions that might emerge from our analysis. CoverWallet will respond via email, phone, video or online chat, whatever the user finds most convenient, to talk as much or as little as a customer wants.

Type of policy	Start Date	Expiry Date	Type of Payment	Invoiced Amount
Liquor Liability	3/31/2023	3/31/2024	Downpayment	
			Premium	\$471.75
			Taxes	\$48.26
			Service Fee	\$154.50
			Initial Payment Processing fees	\$0.00
			Total Amount	\$674.51



RPS COWLES & CONNELL - BREWSTER (NY)
MAIL STOP: 072101 MER: MERIDEN
PO BOX 2819
CLINTON, IA 52733
Phone: (845) 279-4844
Fax: (845) 279-4860

To: CoverWallet

*** BINDER ***

02/08/2023

Attn:

Renewal Of: LQ 3003058

From: Nicole Mancini-Deuel
nicole_mancindeuel@rpsins.com/845 207 5529

Insured: **RUTHERFORD FOOD RESOURCES INC**

Mailing Address: **65 E. 4TH ST #34
NEW YORK , NY 10003**

Thank you for your order to bind. We appreciate your business! We have bound the below coverage. Policy to Follow Shortly

**THIS POLICY IS SUBJECT TO RECEIPT OF THE FOLLOWING INFORMATION WITHIN 21 DAYS OF THE INCEPTION
DATE OF COVERAGE**

- Our completed Confirmation of Material Information Form signed & dated by the Owner, Officer, Partner or Managing Member.

POLICY INFORMATION

COMMERCIAL LIABILITY POLICY

Policy Number:	LQ 3003058A
Policy Period:	03/31/2023 to 03/31/2024
Carrier:	U. S. Underwriters Insurance Company
Status:	Non-Admitted
A.M. Best Rating:	A++ (Superior) - XII

COVERAGE PART

PREMIUM

Liquor Liability		\$1,287.00
Each Common Cause Limit	\$1,000,000	
Aggregate Limit	\$2,000,000	

POLICY PREMIUM (This premium may be subject to adjustment.)

\$1,287.00

COVERED LOCATION(S)

1 - 54 E. 4th St #34, New York , NY 10003

APPLICABLE FORMS & ENDORSEMENTS

The following forms apply to the Liquor Liability coverage part

2110 04/15	Service Of Suit	CG0033 12/07	Liquor Liability Coverage Form
CG2603 04/09	New York Changes - Liquor Liability Coverage Form	IL0017 11/98	Common Policy Conditions
IL0023 07/02	Nuclear Energy Liability Exclusion Endorsement	Jacket 07/19	Policy Jacket
L 590 10/16	Exclusion - New Entities	L 657 10/16	Absolute Pollution Exclusion - Liability
L 816 01/18	Amendment of Conditions - Insurance Under Two or	L-224 12/17	Punitive or Exemplary Damages Exclusion

More Coverage Forms

L-548 01/03	Contingent Liability Endorsement - Event Planner	L-584C 03/17	Policy Conditions Endorsement
L-610 11/04	Expanded Definition Of Bodily Injury	LLQ100 04/15	Who Is An Insured Clarification Endorsement
LLQ367 04/15	Minimum Earned Premium Endorsement	LLQ368 04/15	Separation Of Insureds Clarification Endorsement
LQ-202 04/15	Assault Or Battery Exclusion	LQ-428 10/16	Absolute Firearms Exclusion



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

Ordered:

Transfer \$35,600.00 from Refuse Collection & Disposal Salaries account to Refuse Collection and Disposal Equipment in order to fund the purchase of a replacement truck.



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

February 3, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *REW*
DPW Director

Subject: Request to Transfer Refuse Collection and Disposal Salaries

It is hereby requested that the amount of thirty five thousand six hundred dollars (\$35,600.00) be transferred from Refuse Collection & Disposal Salaries (10100000.1.0430.5110) to Refuse Collection and Disposal Equipment (101000001.0430.5271). Attached is an Order for City Council approval.

The funds will be used to pay for the replacement of a truck for the Refuse and Recycling Department.

If you need additional information, do not hesitate to call me at extension 2328 or via email at rward@haverhillwater.com.

cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@cityofhaverhill.com
Yenise Rozon, CMMC, Treasurer/Collector, yrozon@cityofhaverhill.com
Patricia J. Martel, Deputy Finance Director, pmartel@cityofhaverhill.com
Allana J. McOske, WWTP Finance/Project, ajmcosker@haverhillwater.com

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 2, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to transfer \$35,000.00 from Refuse Collection & Disposal Salaries to Refuse Collection & Disposal Equipment Account

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$35,000.00 from Refuse Collection & Disposal Salaries to Refuse Collection & Disposal Equipment Account to purchase a replacement truck for the Refuse and Recycling Department. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



13.2

Document

CITY OF HAVERHILL

In Municipal Council

ORDERED:

HAU CITY CLERK MAR 2'23 PM 1:57

HAU CITY CLERK MAR 2'23 PM 2:53

That the City appropriate \$110,000 from Comcast Capital Funds to Building Maintenance Capital for upgrades and improvements to the City Council Chambers.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 2, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to transfer \$110,000.00 from Comcast Capital Account to Building Maintenance Capital Account for City Council Chamber Renovations

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$110,000.00 from Comcast Capital Account to Building Maintenance Capital Account for to pay for City Council Chamber renovations. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Document
CITY OF HAVERHILL
In Municipal Council

133

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
AAT	\$2,235.00	Highway
Bobcat of Boston Inc (3)	\$1,214.19	Water Department



HAV21_12C

23994 - 616 Corporate Way
Valley Cottage, NY 10989
Phone (855) 692-4756 Fax (845) 459-8973

MAPC Contract # RFP # MAPC 2019
DATE: December 1, 2021
Invoice # HAV21_12C

Quote For: City of Haverhill Public Works Department

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	Due:
Martin	-				12/28/21

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
149	Monthly Wireless & System Access Fee Contractors Dec-21	\$ 15.00	\$ 2,235.00
			\$ -
TOTAL			\$ 2,235.00

If you have any questions concerning this quote, please contact info@aatracking.com

For seasonal Deactivations please contact us by the 24th day of the month in order not to incur billing for next period



Bobcat®

www.bobcatboston.com

Bobcat of Boston, Inc.

20 Concord Street
North Reading, MA 01864
978-664-3727
Fax: 978-664-5800
Parts Direct: 978-664-7895

SHIP
TO

IN STORE PICKUP

SOLD
TO

CITY OF HAVERHILL
PURCHASING DEPARTMENT
4 SUMMER ST, CITYHALL R105
HAVERHILL MA 01830

Branch BOSTON			*REPRINT*		
Date 04/07/22	Time 22:01:56 (B)	Page 01			
Account No 373703	Phone No 9783742309	Inv No S28753			
Ship Via		Purchase Order			
Tax ID No		Federal Exemption No			
		Salesperson CW			

Please Indicate Invoice Number On Your Remittance

TERMS: Payable Upon Receipt

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
32590	S185 BOBCAT LOADER	1150E	519032590		
	S185		2N0926		

THANKYOU FOR YOUR BUSINESS!!

PLEASE BRING PAYMENT WHEN PICKING UP PARTS OR EQUIPMENT

SEGMENT# 1 C 600 N/A 04/05/22 04/05/22
C/O hydraulic leak. 2.50 HRS

CORRECTION:

Removed rear wheel, removed side covers, found control valve is leaking hyd oil from the spools. Main deed hose is chaffing on the right rear axle. Found number 3 injector is leaking fuel externally.
Machine must go to shop.

12300	LABOR	287.50
	SEGMENT TOTAL==>	287.50

***** WORK ORDER TOTALS *****

LABOR	287.50
COUNTER CHARGE SALES	287.50

X

Customer Signature

THE SELLER REPRESENTS IT HAS FULLY COMPLIED WITH THE PROVISIONS OF THE FAIR LABOR STANDARDS ACT OF 1938, AS AMENDED, IN THE MANUFACTURE OF GOODS COVERED BY THIS INVOICE. SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH (18% PER ANNUM) WILL BE CHARGED.

Customer Print Name



www.bobcatboston.com

Bobcat of Boston, Inc.

20 Concord Street
North Reading, MA 01864
978-664-3727
Fax: 978-664-5800
Parts Direct: 978-664-7895

SHIP TO
IN STORE PICKUP

SOLD TO
CITY OF HAVERHILL
PURCHASING DEPARTMENT
4 SUMMER ST, CITYHALL R105
HAVERHILL MA 01830

Branch BOSTON			*REPRINT*		
Date 04/08/22	Time 22:01:58 (B)	Page 01			
Account No 373703	Phone No 9783742309	Inv No S28771			
Ship Via	Purchase Order				
Tax ID No	Federal Exemption No				
		Salesperson CW			

Please Indicate Invoice Number On Your Remittance

TERMS: Payable Upon Receipt

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
32590	S185 BOBCAT LOADER	1151E	519032590		
	S185		2N0926		

THANKYOU FOR YOUR BUSINESS!!

PLEASE BRING PAYMENT WHEN PICKING UP PARTS OR EQUIPMENT

SEGMENT# 1 C 600 N/A 04/06/22 04/06/22 7.00 HRS
C/O hydraulic leak.

CORRECTION:

Resealed the control valve.
Found the fuel line to injector three leaking.
Replaced the lining to the injector number 3.- no more leaks.
Washed the machine.
Worked machine to ensure all fixes took. - ok at this time.

ADDITIONAL DESCRIPTION:

C/O Hyd leak from the control valve.
C/O fuel leak from the injector.

E	ENVIRONMENT CHG	1	15.00	15.00
6816253	SEAL KIT	1	199.29	199.29
	PARTS			214.29
	LABOR			770.00
12300	SEGMENT TOTAL==>			984.29

***** WORK ORDER TOTALS *****

PARTS	214.29
LABOR	770.00
COUNTER CHARGE SALES	984.29

X

Customer Signature

THE SELLER REPRESENTS IT HAS FULLY COMPLIED WITH THE PROVISIONS OF THE FAIR LABOR STANDARDS ACT OF 1938, AS AMENDED, IN THE MANUFACTURE OF GOODS COVERED BY THIS INVOICE. SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH (18% PER ANNUM) WILL BE CHARGED.

Customer Print Name

**Bobcat®**

www.bobcatboston.com

Bobcat of Boston, Inc.

20 Concord Street
 North Reading, MA 01864
 978-664-3727
 Fax: 978-664-5800
 Parts Direct: 978-664-7895

SHIP TO

IN STORE PICKUP

SOLD TO

CITY OF HAVERHILL
 PURCHASING DEPARTMENT
 4 SUMMER ST, CITYHALL R105
 HAVERHILL MA 01830

Branch BOSTON			*REPRINT*		
Date 04/12/22	Time 22:02:08 (B)	Page 01			
Account No 373703	Phone No 9783742309	Inv No S28817			
Ship Via		Purchase Order			
Tax ID No		Federal Exemption No			
		Salesperson CW			

Please Indicate Invoice Number On Your Remittance

TERMS: Payable Upon Receipt

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
32590	S185 BOBCAT LOADER	1E	519032590		
	S185		2N0926		

THANKYOU FOR YOUR BUSINESS!!

PLEASE BRING PAYMENT WHEN PICKING UP PARTS OR EQUIPMENT

SEGMENT# 1 C 600	N/A	04/12/22	04/12/22		
Credit 2 1/2 gl Hyd fluid					
6903117		HYD 1/2 GALLON	5-	11.52	57.60-
				PARTS	57.60-
12300				SEGMENT TOTAL==>	57.60-

***** WORK ORDER TOTALS *****

PARTS	57.60-
COUNTER CHARGE SALES	57.60-

X

Customer Signature

THE SELLER REPRESENTS IT HAS FULLY COMPLIED WITH THE PROVISIONS OF THE FAIR LABOR STANDARDS ACT OF 1938, AS AMENDED, IN THE MANUFACTURE OF GOODS COVERED BY THIS INVOICE. SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH (18% PER ANNUM) WILL BE CHARGED.

Customer Print Name

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 2, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: FY2022 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
AAT	\$2,235.00	Highway Department
Bobcat of Boston, Inc. (3)	\$1,214.19	Information Technology
TOTAL	\$3,449.19	

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

January 27, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Center for Public Safety Management's (CPSM) Presentation regarding the
Fire/EMS Data Analysis Study**

Dear Mr. President and Members of the Haverhill City Council:

Mayor Fiorentini is requesting for the Center of Public Safety Management's Joe Pozzo to address the City Council at the Tuesday, March 7th City Council meeting. Mr. Pozzo will give an overview of the CPSM's Haverhill Fire/EMS Data Analysis Study.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

CITY COUNCIL**Timothy J. Jordan***President***John A. Michitson***Vice President***Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey**

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
91-P	Councillor Michitson requests city adjust its process on how it handles 61A process	Planning & Dev.	12/7/21

5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22
5-G	Councillor Michitson request adjusts process on how it handles 61, 61A, and 61B	Planning & Dev.	2/1/22
5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
119	Councillor Sullivan motion for ADU ordinance and zoning refer to A&F	A&F	12/6/22 1/4/23
8	Communication from Councillor Sullivan discussion regarding giving private contract snow Plow operators fuel allowance	A&F	1/10/23

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and
zoning regulations pertaining to smoke and/or vapor stores in Haverhill
A & F 7/23,19, 8/16/19