



## CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, May 30, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

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1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**
7. **UTILITY HEARING(S) AND RELATED ORDER(S)**
  - 7.1 Document 66; Petition from National Grid requesting Pole & Wire location on South Webster st; Plan 24053307
  - 7.1.1 Document 66-B; Order-grant Pole & Wire location on South Webster st  
Attachments
8. **HEARINGS AND RELATED ORDERS**
9. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
10. **APPOINTMENTS:**
  - 10.1. Confirming Appointments
  - 10.2. **Bradford Common Historic District Commission**  
10.2.1 Kristen Hart expires May 31 2018  
**Haverhill Cultural Council**  
10.2.2 Victoria Pham  
Bianca Mercado both expire May 31 2018  
To Be Confirmed
  - 10.3. Non-Confirming Appointments:  
**Haverhill Conservation Commission**  
10.3.1 Ralph Basiliere expires May 31 2018  
Attachments
  - 10.4. Resignations
11. **PETITIONS:**
  - 11.1. Applications
    - 11.1.1 Application from *Crescent Yacht Club*, 30 Ferry st, for 39<sup>th</sup> Annual Lou Marcel Canoe Race; Saturday, June 3<sup>rd</sup>, 8:30 am to 4:00 pm; to benefit the *Veterans Outreach Center* located at 10 Reed st; and also requests fees waived  
*pending fire approval & insurance*  
Attachment
  - 11.2. Applications/Handicap Parking Signs:
  - 11.3. Tag Days:
    - 11.3.1 Boys & Girls Club of Greater Haverhill July 8<sup>th</sup>  
Attachment



## CITY OF HAVERHILL CITY COUNCIL AGENDA

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### **11.4. Annual License Renewals:**

11.4.1. **Hawker Peddlers License Renewals 2017**

11.4.2. **Coin-Op License Renewals 2017**

11.4.3. **Sunday Coin-Op License Renewals 2017**

11.4.4. **Drainlayer License 2017:**

11.4.5. **Taxi Driver License**

11.4.6. **Taxi License**

11.4.7. **Junk Dealer License:**

Haverhill Steel Salvage                      81 Hale st

11.4.8. **Pool Tables:**

*The Tap*              100 Washington st      2 Pool Tables

*The Tap*              **Sunday Pool**              2 Sunday Pool Tables

11.4.9. *Smith's Tavern*              124 Essex st      1 Pool Table

*Smith's Tavern*              **Sunday Pool**      1 Pool Table

11.4.10. **Bowling:**

*Academy Lanes*              725 South Main st      48 Lanes

*Academy Lanes*              **Sunday Bowling**      48 Sunday Lanes

11.4.11. **Buy & Sell Second Hand Articles:**

*Shoppe at the Village*              1454 Broadway

Attachments

### **12. MOTIONS AND ORDERS**

12.1. Order – Authorize payment of bill as listed:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
Mass Quality Ride	\$1,500.00	School Department

12.2. Order – Transfer \$5,680.00 from Police Budget, Salaries & Wages to Police Budget, Other Municipal Bldgs. Maint.

Attachments

12.3. **ORDINANCES (FILE 10 DAYS)**

12.4. **MONTHLY REPORTS**

### **13. COMMUNICATIONS FROM COUNCILLORS**

13.1. Communication from Councillor Joseph Bevilacqua requesting to recognize the public service of City employees

13.2. Communication from Councillor Joseph Bevilacqua requesting a discussion regarding ReadyMass 100 – Commonwealth of Mass. Economic Development Comprehensive Marketing Program for existing building and land sites

Attachments



## CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, May 30, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

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**14. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

14.1 Document 69; Ordinance re: Vehicles and Traffic --Amend City Code, Chapter 240, section 240-85 Schedule B: Parking Restrictions and Prohibitions: Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by adding two Service Zones to the south side of Merrimack st, in front of #20 to #44 – *Harbor Place*

*Filed May 17 2017*

Attachment

**15. RESOLUTIONS AND PROCLAMATIONS**

**16. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**17. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**18. ADJOURN**

Hearing May 30  
2017

Questions contact – Merrill Harvey 781-907-3605

**PETITION FOR POLE AND WIRE LOCATIONS**

North Andover, Massachusetts

(7.1)

To the City Council  
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

S Webster St-National grid is relocating pole 6-84 approximately 20 feet northwest of current location.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – S Webster St-Haverhill Massachusetts

**24053307** May 4, 2017

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID  
BY Chris R. [Signature]  
Engineering Department

IN CITY COUNCIL: May 16 2017

VOTED: that COUNCIL HEARING BE HELD MAY 30 2017

Attest:

\_\_\_\_\_  
City Clerk

# national**grid**

May 4, 2017

City of Haverhill

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit please contact:

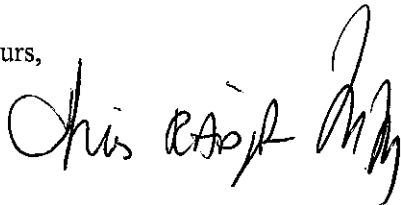
Merrill Harvey-781-907-3605

Please notify National Grid's Maureen Miloro of the hearing date / time 978 725 1418

If this petition meets with your approval, please return an executed copy to:

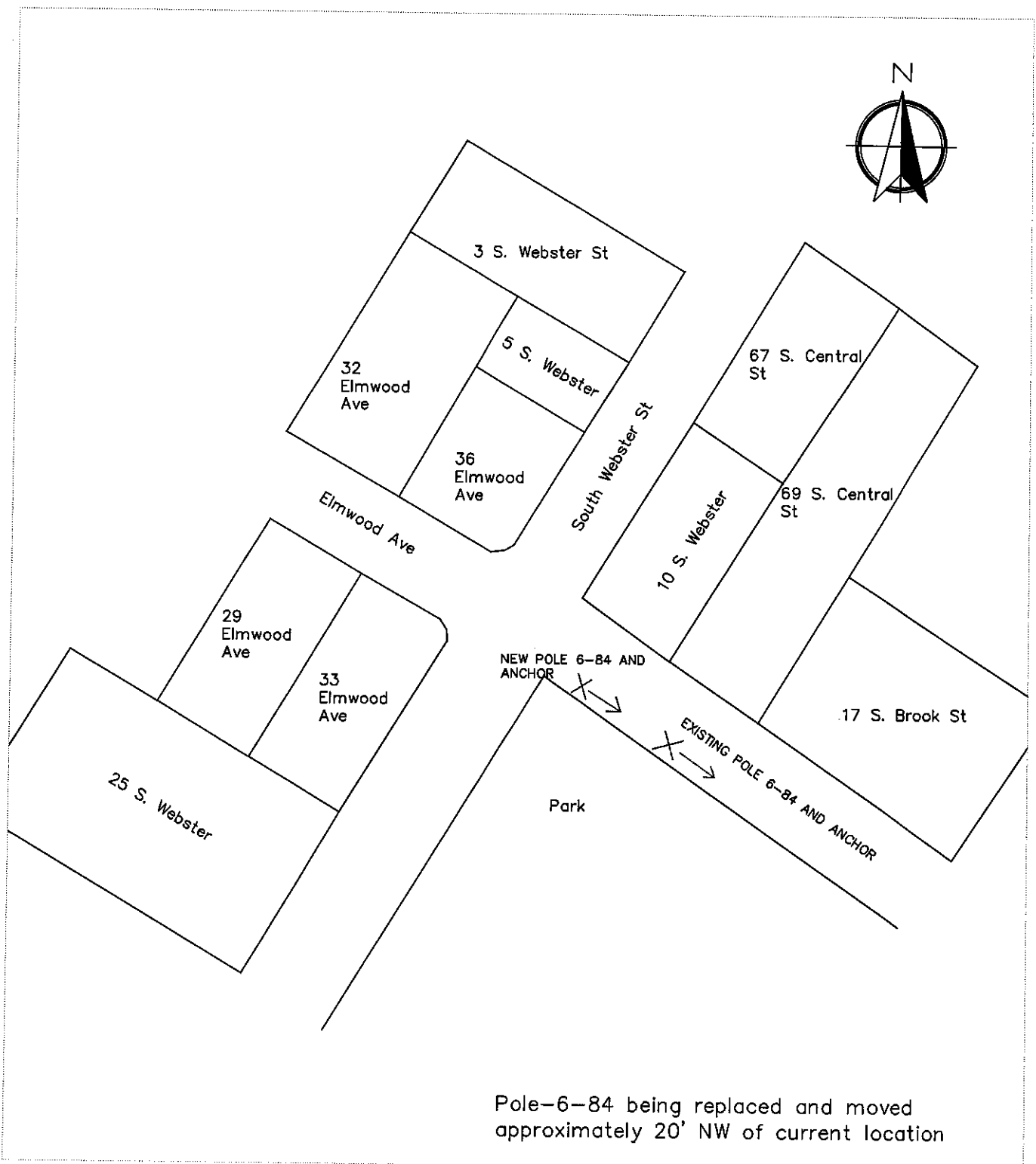
National Grid Contact: Maureen Miloro; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

A handwritten signature in black ink, appearing to read "Chris Radzik". The signature is fluid and cursive, with the first name "Chris" being more legible than the last name "Radzik".

Chris Radzik  
Supervisor, Distribution Design

Enclosures



Pole-6-84 being replaced and moved approximately 20' NW of current location

LEGEND

- |                    |                   |
|--------------------|-------------------|
| ✕ PROPOSED SO POLE | ↓ PROPOSED ANCHOR |
| ✕ EXISTING SO POLE | ↓ EXISTING ANCHOR |

PETITION  
Pole relocation

5 South Webster St  
Haverhill, MA

Date: 05/4/2017  
Designer: Merrill Harvey  
Work Request: 24053307

**nationalgrid**

66:1-B

City

7.1.1

Questions contact – Merrill Harvey- 781-907-3605

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 4th day of May 2017.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – S Webster St-Haverhill Massachusetts.

**24053307** Dated: May 4, 2017. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

S Webster St-National grid is relocating pole 6-84 approximately 20 feet northwest of current location.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Massachusetts

City/Town Clerk.

20

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

Hearing May 30 2017

I hereby certify that on  
At

20 , at o'clock, M  
a public hearing was held on the petition of

NATIONAL GRID

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 and recorded with the records of location orders of the said City, Book , and Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

May 25, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

**RE: Bradford Common Historic District Commission**

Dear Council President and Members of the City Council:

I hereby appoint Kristen Hart of 51 South Chestnut Street, Bradford, MA to the Bradford Common Historic District Commission.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires May 31, 2018.

Very truly yours,

*James J. Fiorentini (dsvd)*

James J. Fiorentini  
Mayor

JJF/lyf

cc: Andrew Herlihy, Director of Community Development, City of Haverhill

**Kristen H. Hart**  
**51 S. Chestnut St.**  
**Bradford, MA 01835**  
**(978) 902-9522**  
**Email: KristenHH33@gmail.com**

## **Summary Statement**

I am a Realtor and Residential Staging Consultant with over twenty-five years experience in the sales and services industries. My focus in recent years has been Corporate & Professional Athlete Relocation, High-End Property Sales & Leases in the Greater Boston Area; New Construction, Condominiums, Historical Properties, Short Sale Lender Negotiations & Foreclosures in the Merrimack Valley area. I enjoy working with, and helping people. I am a single mother of two children, ages 4 and 14 years old; a former avid cyclist turned SPIN enthusiast. I enjoy skiing, golfing, gardening, gourmet cooking/grilling, painting/drawing, home projects/renovations, business networking, politics, researching state and federal law, and historical architecture.

## **Professional Experience**

2014 - Present - Realtor/Staging Consultant, William Raveis Real Estate Andover, MA  
2007 - 2014 – Realtor/Staging Consultant, Coldwell Banker Andover, MA  
2004 – 2006 - Executive District Manager, Arbonne International  
1996 – 2003 - Global Program Manager, PictureTel Corporation/1414C  
1994 – 1996 - Customer Relations, Services Group, IBM Waltham, MA  
1992 – 1994 - Customer Relations, Hewlett Packard Andover, MA

## **Education & Certifications**

Harvard, Boston University & Boston College, Psychology Major, 1997  
North Andover High School, 1993  
National Who's Who Artist, 1993  
Andover Artists' Guild Scholarship, 1993  
Certified Home Marketing Specialist, Staging Consultant (CHMS)  
Certified Relocation Professional (CRP)  
Certified Video, ISDN, & VoIP Engineer  
Certified SPIN Instructor

## **Achievements**

Chairman's Elite Club, Top 5% Company Sales Volume & Sides  
Northeast Association of Realtors (NEAR) Top Producer Awards  
NEAR "Rookie of the Year" Honors Society, 2008  
PictureTel Customer Service Excellence Awards  
National Who's Who Artist, 1993  
Andover Artists' Guild Scholarship, 1993□

## **Professional Associations**

Member Massachusetts Association of Realtors  
Member Northeast Association of Realtors  
Member National Association of Realtors  
Allied Athlete Group Real Estate Partner  
William Raveis Real Estate, Mortgage & Insurance Chairman's Elite Club

## **Community Involvement**

Donor/Participant Angel Flight Northeast "Ride for Angels" Century Ride  
Donor/Participant Emmaus, Inc. "Cycle for Shelter" Century Ride  
Chair/Co-Chair Parade & Auctions for Haverhill's former Merrimack Montessori School  
Involved Parent of Students attending Sacred Hearts & Central Catholic High School  
Volunteer Aid for Disabled due to Multiple Sclerosis, Cerebral Palsy & Parkinson's  
Member - South Church, Andover  
Volunteer Big Brother/Big Sister, Lawrence

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2.2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

May 25, 2017

City Council President John Michitson & Members of the City Council

**RE: Cultural Council Appointment**

Dear Mr. President and City Council Members:

I hereby am appointing the following people to the Haverhill Cultural Council:

- Victoria Pham, 38 Arthur Street, Haverhill, MA 01832
- Bianca Mercado, 43 6<sup>th</sup> Avenue, Haverhill, MA 01830

These are confirming appointments and I recommend your approval. These appointments take effect upon confirmation and expire on May 31, 2018.

Very truly yours,

*James J. Fiorentini (dmd)*

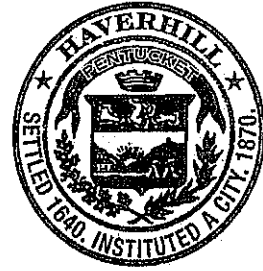
**James J. Fiorentini, Mayor**

JJF/lyf

cc: Ruby Lyons  
Karren McCabe, Chair, Haverhill Cultural Council

# City of Haverhill

## Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

### APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name VICTORIA PHAM

Home address 35 ARTHUR ST HAVERHILL MA 01832

Phone number 978-809-8915

Business number /

Email hello@victorapham.me

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- |  |  |
|--|--|
| <input type="checkbox"/> Bike Haverhill                            | <input type="checkbox"/> Council on Aging                      |
| <input type="checkbox"/> Board of Assessors                        | <input type="checkbox"/> Council on youth Needs                |
| <input type="checkbox"/> Board of Health                           | <input checked="" type="checkbox"/> Cultural Council           |
| <input type="checkbox"/> Board of Registrars                       | <input type="checkbox"/> Development and Industrial Commission |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Downtown Parking Commission           |
| <input type="checkbox"/> Brightside Committee                      | <input type="checkbox"/> Energy Taskforce                      |
| <input type="checkbox"/> Brownfields Committee                     | <input type="checkbox"/> Forestry Management Committee         |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB)       | <input type="checkbox"/> Friends of the Bradford Rail Trail    |
| <input type="checkbox"/> Commission on Disability                  | <input type="checkbox"/> Harbor Commission                     |
| <input type="checkbox"/> Community Action Commission               | <input type="checkbox"/> Haverhill Historic Commission         |
| <input type="checkbox"/> Conservation Commission                   | <input type="checkbox"/> Haverhill Housing Authority           |

☐ Park and Recreation Commission

☐ Planning board

☐ Public Private Partnerships Committee

☐ Recycling Adv. Committee

☐ Rte. 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Storm Water Adv. Committee

☐ Technology Adv. Task Force

☐ Veterans Memorial Ice Rink Adv. Comm.

☐ Vision Committee

☐ Washington St. Historic Dist. Comm.

☐ Water/ Wastewater Rating Board

☐ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

(SEE RESUME)

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

(SEE RESUME)

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☒ 1 hour/ week ☒ 2-4 hours/week ☐ 4-6 hours/week \_\_\_\_\_ other; specify

Additionally, please indicate your availability \_\_\_\_\_ AM \_\_\_\_\_ AFTERNOON ☒ PM

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How did you hear about the vacancy on this City Board, Committee or Commission?

☐ City Hall Information Board

☐ Council, Board, Committee or Commission Meeting

☐ Newspaper

☐ City Website

☐ Word of Mouth

☒ Other; specify MAYOR JAMES FIORENTINO

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X *Victoria P...*

Date 22 May 2017



# Victoria Anh Thu Pham



c +1.978.809.8915  
e [hello@victoriapham.me/](mailto:hello@victoriapham.me/)  
w <http://linkedin.com/in/phamv>

## EXPERIENCE

Editorial Board Member, AIAS CRIT Journal, Remote — Sept 2015 – Dec 2016  
Team Member, AIAS National Advocacy Advisory Team, Remote — Sept 2015 – Jul 2016  
Chapter President, AIAS University of Massachusetts Amherst, Amherst, MA — Jul 2015 – May 2016  
Student Volunteer, Nacul Center for Ecological Architecture, Amherst, MA — Sept – Dec 2013  
Student Extern, Antinozzi Associates PC, Bridgeport, CT — Jan 2011

## EDUCATION

University of Massachusetts Amherst, Amherst, MA — Bachelor of Fine Arts in Architecture, May 2016  
Northern Essex Community College, Haverhill, MA — Associate of Arts in Liberal Art, 2013

## INDEPENDENT COURSES

Building Performance Analysis Certificate Program — Autodesk, Inc., present  
Leadership in Energy Efficient Design (LEED) Workshop — Roger Williams University, 2011

## SKILLS & SOFTWARES

Adobe Acrobat, Photoshop, Illustrator, Indesign, Dreamweaver (7+ years)  
Autodesk Revit, AutoCAD, Maya (4+ years)  
Rhino3D 5 (3+ years)  
Technical Writing (3+ years)  
Microsoft Office (10+ years)

## HONORS & AWARDS

American Institute of Architects National SpeakUp Event — Full Scholarship Recipient, 2016  
UMass Design Center Tactical Urbanism 72hr Parklet Charrette — Student Design Finalist, 2016  
Society of College and University Planning Northatlantic Conference — Scholarship Recipient, 2016  
Common Boston Common Build 72hr Design Build Competition — Design Finalist, 2014  
Roger Williams University SAAHP — Selected Studio Projects for NAAB visit, 2010, 2011  
Scholastic Arts and Writing Awards Program — Art Silver Key Medalist, 2006

## PUBLICATION

"How do you Architecture Competition" — Infographic, AIAS CRIT Journal, Oct 2016  
"Studio Culture: Stories and Interpretations" — Informational packet, AIAS, Jul 2016  
"Rosa Sheng" — Profile Interview, AIAS CRIT Journal, Dec 2015  
"Harvesting Light: The Future of Urbanism" — Honors Physics Research Project. NECC, May 2013

## ORGANIZATIONS

American Institute of Architecture Students (AIAS)  
United States Green Building Council (USGBC)  
Phi Theta Kappa Honors Society (PTK)

## SERVICE

American Institute of Architects — Volunteer Coordinator, Hilltown SDAT Charrette, Oct 2016  
American Institute of Architecture Students — Selected Honors Awards Jury Member, Apr – Jul 2016  
Girls, Inc. — Co-coordinator and Volunteer Guide for UMass Department of Architecture, Apr 2015  
Boy Scouts of America — Merit Badge University Counselor teaching sustainability and art, Feb 2014  
Habitat for Humanity of Greater Newburgh — Project Rebuild Volunteer Builder, Apr 2010

# **Hello I'm Bianca L. Mercado**

43 6th Ave.  
Haverhill, MA 01830  
[Bianca13@yahoo.com](mailto:Bianca13@yahoo.com)

## **Skills**

Fluent in English and Spanish. Computer -literate performer with extensive software proficiency covering wide variety of applications. Flexible team player who thrives in environment requiring ability to effectively prioritize and juggle multiple concurrent projects. Proven relationship builder with unsurpassed interpersonal skills. Communicator who effectively conveys information verbally and in writing. Resourceful team player who excels at building trusting relationships with customers and colleagues.

## **Experience**

July 2014- 2015

### **Community Affairs Advisory Board of the City of Haverhill, Haverhill - *Board Member***

- Represented my underrepresented neighborhood, the Acre on a nine seat board.
- Reviewed dozens of applications from organizations requesting monetary assistance from the Community Development Block Grant. (CDBG)
- Interviewed Haverhill organizations with 501 (3) tax exempt designation for assignment of CDBG funds.
- Deliberated along with fellow board members which organizations would receive funds from the United States Department of Housing and Development
- Mayoral Appointee .

April 2015 - August 2015

### **Cornerstone Adult Behavioral Learning Center , Haverhill- *Peer Leader***

- Lead a class of 15 to 20 peers in a writing group that I constructed the curriculum for.
- Encouraged and supported peers when needed.
- Used my weekly 45 minute block to the best of my ability.
- My writing curriculum was adopted and continues to be used.

August 2008- November 2012

### **Dunkin Donuts Cafua Inc., N. Andover- *Assistant Manager***

- Responsible for problem solving, decision making and delegation.
- Communicated clearly and positively with coworkers and upper management.
- Assisted management with inventory control , stock ordering and food ordering.
- Cross trained and coordinated scheduling with team to ensure seamless service.
- Resolved complaints promptly and professionally.

## **Education**

May 2010

**Northern Essex Community College - *G.E.D***

Class of 2019

**Northern Essex Community College**

**Currently perusing an Associates in Human Services and an Associates in Political Science.**



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

10.3.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

May 25, 2017

City Council President John Michitson & Members of the City Council

**RE: Ralph Basiliere, Conservation Commission**

Dear Council President and Members of the City Council:

Please be advised that I hereby appoint Ralph Basiliere, 22 York Street, #2, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires May 31, 2018.

Very truly yours,

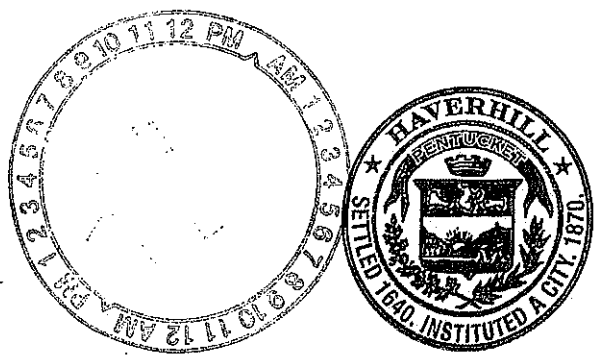
James J. Fiorentini  
Mayor

JJF/lyf

cc: Robert Moore, Jr., Environmental Health Technician  
Ralph Basiliere

# City of Haverhill

## Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

### APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Ralph Basiliere  
Home address 22 York St #2  
Phone number 978-891-2281  
Business number " "  
Email basiliere18.rb@gmail.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- |  |   |
|--|---|
| <input type="checkbox"/> Bike Haverhill                            | <input type="checkbox"/> Council on Aging                       |
| <input checked="" type="checkbox"/> Board of Assessors             | <input type="checkbox"/> Council on youth Needs                 |
| <input checked="" type="checkbox"/> Board of Health                | <input type="checkbox"/> Cultural Council                       |
| <input checked="" type="checkbox"/> Board of Registrars            | <input type="checkbox"/> Development and Industrial Commission  |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input checked="" type="checkbox"/> Downtown Parking Commission |
| <input type="checkbox"/> Brightside Committee                      | <input type="checkbox"/> Energy Taskforce                       |
| <input type="checkbox"/> Brownfields Committee                     | <input type="checkbox"/> Forestry Management Committee          |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB)       | <input type="checkbox"/> Friends of the Bradford Rail Trail     |
| <input type="checkbox"/> Commission on Disability                  | <input type="checkbox"/> Harbor Commission                      |
| <input type="checkbox"/> Community Action Commission               | <input type="checkbox"/> Haverhill Historic Commission          |
| <input checked="" type="checkbox"/> Conservation Commission        | <input type="checkbox"/> Haverhill Housing Authority            |

☐ Park and Recreation Commission

☒ Planning board

☐ Public Private Partnerships Committee

☐ Recycling Adv. Committee

☐ Rte. 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Storm Water Adv. Committee

☐ Technology Adv. Task Force

☐ Veterans Memorial Ice Rink Adv. Comm.

☐ Vision Committee

☐ Washington St. Historic Dist. Comm.

☒ Water/ Wastewater Rating Board

☒ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

To work towards the practical implementation of policy pursuant to the vision that the Mayor Compeined on

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

- Associates General Studies (Health); Northern Essex Community College.
- Certificate Personal Computer Applications; Northern Essex Community College.
- Former Operator, Treatment of Public Water Supply Glade IV
- Former Steam Engineer
- Former Operations Manager Potts Construction
- Former Member Whitaker Regional Advisory Board
- Member of Haverhill Democratic City Committee; Strategic Planning Sub-Committee.
- Member Open Space Committee
- Life Member Haverhill District Chapter of Disabled American Veterans
- Honorable Discharge United States Marine Corps.

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

<u>11/14</u>		

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

1 hour/ week 2-4 hours/week 4-6 hours/week other; specify

Additionally, please indicate your availability AM AFTERNOON PM


5. How did you hear about the vacancy on this City Board, Committee or Commission?

City Hall Information Board  
Council, Board, Committee or Commission Meeting  
Newspaper  
City Website  
Word of Mouth  
Other; specify

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X

Date 03/06/2017



11.1.1

City of Haverhill  
Application for Permit for  
Amusements, Public Shows and Exhibitions

Name of Organization: CRESCENT YACHT CLUB

Address of Organization: 30 Ferry St BRADFORD, MA 01835

Is the Organization a Non-Profit? Yes ☒ No ☐ (If yes, must provide evidence of non-profit status)

TIN 04-24499718 501 C-7 benefit to N.E. Veterans OUTREACH

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

**EVENT INFORMATION**

Requesting permit for (List type of event):

LOU MARCEL CANOE RACE

Date of Event: 6/3/17 Time of Event: 1100-1600

Location of Event: CRESCENT YACHT CLUB ☒

Indoor:

Outdoor:

Name and Address of the Owner of the Property: SAME

*If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.*

Number of Anticipated Attendees: 400

Number of Parking Spaces available on Site: 50+

**Linda Koutoulas**

---

**From:** Diane Ogara <diane@interstaterenovations.com>  
**Sent:** Thursday, May 25, 2017 11:22 AM  
**To:** cityclerk@cityofhaverhill.com  
**Subject:** att'n: Linda Koutoulas

# Crescent Yacht Club, Inc.

## Event: 39<sup>TH</sup> Annual Lou Marcel Canoe Race

Dear Officials,

---

We would like a permit for our 39<sup>th</sup> annual Lou Marcel Canoe Race this year at:

The Crescent Yacht Club

30 Ferry Street

Bradford, MA 01830

Commodore: Rick Leblanc

Tel (978) 374-9683

Date and time: Saturday June 3, 2017 8:30 am – 4:00 pm

This event will benefit the Veterans in the Merrimack Valley through the beneficiary we chose this year.

Please contact Randy Carter at The Veterans Outreach Center located at 10 Reed Street Haverhill, MA 01830 with any questions concerning this event.

I'm writing a brief description of this event so that you understand what it entails.

On Saturday June 3<sup>rd</sup> at the Essex County Correctional Facility located at 165 Marston Street Lawrence, we drop about 100 canoes and kayaks in to the Merrimack River for a non-competitive race to the Crescent Yacht Club in Bradford where we will host an awards ceremony. A cook out will follow at the CYC for the participants, we have our own Umbrella Insurance through Fred C. Church, Insurance Agency, and a binder will be following.

The band is Flash Drive and we have an agreement that they will donate the \$500.00 fee for the event for playing 4 hours on our lawn, police detail is hired for the event. There will be enough volunteers and members from the Crescent Yacht Club and NE Veterans Outreach Center at the event for extra safety and security needed.

We have river safety in place and have a safety meeting Scheduled next week June 30<sup>th</sup> with all personal and security involved. I had a conversation with Mike Vets, the Harbormaster and have informed Trinity EMS of the event. They will be monitoring the event along with our safety patrol.

With regards to insurance, a binder will follow from Fred C. Church.

I am including with this description of the canoe race all the necessary contacts involved in this event so if you have any questions, you can contact any of the people below.

Thank you for considering our application for the permit for the Lou Marcel Canoe Race.

Regards,

*Diane OGara*

Canoe Race Chairperson, Crescent Yacht Club

Diane OGara, ,Chairperson 603-421-7518

Kevin Dorr, Treasurer of CYC Bradford, 978-374-9683

Rick Leblanc, Commodore Crescent Yacht Club, 978-374-9683

Randy Carter, Veterans Northeast Outreach Center, 978-372-3626

Regards,

Diane OGara

Operations Manager

Interstate Renovations, LLC

cell 603-421-7518

Have arrangements been made for offsite parking? Yes ☒ No ☐

If yes, please give details of the offsite parking: SHUTTLE VAN  
AVAILABLE IF NEEDED

Are there charges or fees for parking? Yes ☐ No ☒ If yes, list charges/fees \_\_\_\_\_

Please identify the plans for solid waste disposal and recycling: Put A POTTIES  
delivered to site and picked up by  
CONTRACTOR

Number of public restrooms available: Permanent 2+2 Portable 4

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):  
\_\_\_\_\_  
\_\_\_\_\_

Are you requesting that the fees be waived? Yes ☒ No ☐  
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: KEVIN J DORR

Address of Authorized Person: 116 LAKE ST HAVERHILL MA 01832

Telephone #/Cell #/Pager # (Indicate if Pager): 928 821 8808

Social Security Number of Authorized Person: 013-56-1107

**Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.**

## APPROVALS:

Fire Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

Recreational Director: Required for all recreational facilities:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

Police Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

Health Inspector/Board of Health:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

Building Inspector:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

Public Works Director:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

## General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized

Agent of Organization: Kemp

Date: 05/16/17

Signature Witnessed By: [Signature]

Date: 05/16/17

City Council will hear this request for application on:

\_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

Applicant must attend: Yes \_\_\_\_\_ No \_\_\_\_\_

*Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.*

*Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.*

**IRS** Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248205661  
Jan. 23, 2017 LTR 4168C 0  
04-2499718 000000 00  
00013486  
BODC: TE

CRESCENT YACHT CLUB OF HAVERHILL  
INC  
PO BOX 5006  
BRADFORD MA 01835



004952

Employer ID Number: 04-2499718  
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Jan. 12, 2017, regarding your tax-exempt status.

We issued you a determination letter in June 1974, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(7).

Because you're not an organization described in IRC Section 170(c), donors cannot deduct contributions they make to you. You should advise your contributors that their contributions to you are not deductible.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Kim A. Billups, Operations Manager  
Accounts Management Operations 1



**MaritimeProgramGroup**  
coverage in motion

## Marine Insurance Program

### General Information

**Named Insured:** Crescent Yacht Club, Inc.

**Insured Address:** PO Box 5006, Bradford, MA 01835

**Proposed to:** Susan Merriam  
Fred C. Church, Inc.

**From:** Maura King  
Underwriting Technician

We are pleased to offer the following Marine Insurance Program shown by the **Quotation Summary** below. These quotations are subject to all **Subjectivities** and **Other Conditions**. Refer to the individual policy quotations included in this package for the terms and conditions of each quoted coverage.

### Quotation Summary

Policy Type	Company	Premium	Commission
Commercial Package	North American Specialty Insurance Company	\$ 5,778	10.0%
Marine Package	North American Specialty Insurance Company	\$ 2,768	10.0%
Umbrella	North American Specialty Insurance Company	\$ -	
Bumbershoot	Navigators Insurance Company	\$ -	
Total Premium		\$ 8,546.00	
OPTION 1 - TRIPRA Coverage Excluded			
Mandatory State Fire Charge (if applicable)		\$ 4.00	
Additional Taxes/Fees		\$ -	
Total Premium plus applicable Taxes/Fees		\$ 8,550.00	
OPTION 2 - TRIPRA Coverage Included			
TRIPRA Premium		\$ 166.00	
Additional Taxes/Fees		\$ -	
Total Premium with Optional TRIPRA and applicable Taxes/Fees		\$ 8,712.00	

### Billing Specifics

**Billing Type(s) Available:** Agency Bill

**Installment Options:**

Account Premium	Available Installments
Any	Annual, Full Payment
\$5,000 +	40/30/30 - 40% down, 30% 3 months after / 30% 3 months after
\$15,000 +	20% & 8 - 20% down & 8 Monthly installments

When coverage is bound with our office, payment is due within 15 days of receipt of the next broker statement. All earned premiums are the responsibility of the broker.





Date: 05/09/17  
 To: Colleen ~ Number One Insurance  
 From: Michele Nealand ~ Commercial Line Underwriter

We are pleased to offer a Liquor Liability quote with Hospitality Mutual Insurance Company as follows:

Insured:	Crescent Yacht Club	Term:	Annual
Mailing:	PO Box 5006, Haverhill, MA 01835	Policy #	Quote
Location:	30 Ferry Street, Haverhill, MA 01835	Effective:	05/24/17
Description:	Social Club		

Liquor Liability Insurance		FORM #LL - 100 (10 08)	
Per Person Occurrence	\$ 1,000,000	Optional Coverages:	
Per Occurrence	\$ 1,000,000	GL Assault & Battery	Excl
Aggregate	\$ 2,000,000	Property Damage	Excl

Liquor Classification	Code	Prem Basis	Premium
Social Club	32	\$406,403	\$ 10,089
TOTAL:			\$ 10,089
Liquor Liability Premium:		\$ 10,089	
Total***:		\$ 10,089	

20% Deposit for monthly installment payment option: \$2,018

Company: Hospitality Mutual Insurance Company

Required: Signed GL A&B Statement, updated application and copy of premium/deposit check

Forms:

Note:

This quote is valid for 30 days from quotation date. Please read this quote carefully.

A one time finance charge of 5% of the unpaid premium is applied among installments.

In order to bind coverage the following must be submitted:

Signed GL A&B Statement

Updated application (sales should reflect \$406,403)

Down Payment payable to Hospitality Mutual Insurance Company (all billing is direct bill).

Michele Nealand

106 Southville Road, Southborough, MA 01772  
 Tel. 508-366-1140 Fax 508-836-4940 Toll Free 877 366-1140  
[www.hospitality-mutual.com](http://www.hospitality-mutual.com)

## MUNICIPAL ORDINANCE

AN ORDINANCE RELATING TO AMUSEMENTS -  
PUBLIC SHOWS AND EXHIBITIONS

That the ordinance as proposed be amended by deleting it in its entirety and inserting the following in place thereof:

**"ARTICLE IV. Public Shows, Exhibitions and Events**

**§ 104-25. License required.**

Except as otherwise permitted or excluded elsewhere in Chapter 104, Article IV, No person shall set up, promote, exhibit or maintain any theatrical exhibition, public show, public amusement or exhibition of any description to which admission is obtained by the payment of money, or by the delivery of any ticket or voucher obtained for money or by the delivery of any other valuable thing without first obtaining a license therefor from the City Council. Regardless of whether a fee is charged, no person shall set up, promote, exhibit or maintain a public event, which is defined as any event open to the public, such as a carnival, festival, fair, or other outdoor event at which the public will gather, without first obtaining a license therefor from the City Council.

**§ 104-26. Application.**

The application for such a license shall be in writing at least thirty days prior to the scheduled date(s) and shall fully and specifically describe the conditions of the proposed public event, exhibition, show, or amusement and the premises upon which the proposed public event, exhibition, show, or amusement is to take place, to the extent that such conditions or premises would affect the public safety, health or order. The application shall include written proof of permission from the owner of the property where the event will take place (including documentation pursuant to § 104-27(d)), copies of any event agreements, including leases and contracts for entertainers, performers, sound, stage, cleaning, security, vendor, catering or food services, and, proof of adequate insurance coverage. The application shall also include the number of anticipated attendee's total parking spaces available on site or arrangements for offsite parking, any charges or fees for parking, plans for solid waste disposal and recycling collection, and the number of public restrooms available, permanent or portable.

Upon request of any City official reviewing the application or the City Council, the applicant shall in addition furnish reasonable information concerning the conditions of the premises and actions to be taken in order to prevent danger to the public safety, health, or order. The application shall be submitted to the Police Chief, Fire Chief, Health Inspector or Board of Health, Building Inspector and Public Works Director for review and comment prior to the City Council hearing.

For those applications where the anticipated persons attending is 1,000 or more, the City Clerk's office shall notify all direct abutters as determined by the City Assessor, no less than 48 hours before the scheduled hearing date of the nature of the hearing along with the

49-14  
Anticipated Persons Attending (Single Event) Fee

Less than 500	\$50
Less than 1,000	\$100
Less than 2,500	\$150
Less than 5,000	\$300
More than 5,000	\$500

For reoccurring, substantially similar events of four (4) or more held by a single registered non-profit group in a calendar year on property owned by the non-profit group, public property or a religious society, the single non-refundable application fee for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows:

<u>Anticipated Persons Attending (Multiple Events)</u>	<u>Fee</u>
Less than 500	\$100
Less than 1,000	\$200
Less than 2,500	\$300
Less than 5,000	\$400
More than 5,000	\$500

The City Council may increase the above fee for any application for which the actual expenses of a review and hearing process exceed those fees stated above.

The City Council may waive the above fees for any City sponsored event or for registered non-profit groups who are conducting the public events, theatrical exhibitions, public shows, public amusements and exhibitions for a wholly charitable purpose.

In any calendar year, the City Council may grant a maximum of three (3) public event licenses, with a minimum of 60 days between events on any privately owned land parcel(s) throughout the City.

19-A  
§ 104-33. Applicability.

The provisions of §§ 104-25 to 104-32 shall apply to dance halls, skating rinks, picnic groves and other places of public amusement in which the public may take an active part, but to which admission is obtained by the payment of money or some other valuable consideration.

§ 104-34. Exemptions.

The provision of Article IV shall not apply to public events, theatrical exhibitions, public shows, public amusements and exhibitions by religious societies conducted on property owned by them, or to public shows and exhibitions given in school buildings by or for the benefit of the pupils thereof, or to any events on public property properly permitted and approved by the appropriate permit granting authority, or to enterprises holding appropriate entertainment licenses from the License Commission or to road races licensed pursuant to § 185-4.

§ 104-35. Hobby shops.

A. An annual fee of \$50 shall be charged for a license to operate a hobby shop, under which license toy car races and similar amusements may be conducted. Said license shall run for a period of one year beginning May 1 and ending April 30.

B. A license for the operation of said hobby shop on Sunday may be granted upon the payment of a license fee of \$2 for each Sunday in accordance with General Laws, Chapter 136, § 4."

PASSED  
Attest:

  
\_\_\_\_\_  
Assistant City Clerk

APPROVED:

  
\_\_\_\_\_  
Mayor

\*This document replaces Doc 49/14

## **Linda Koutoulas**

---

**From:** Mike Stankovich <mstankovich@cityofhaverhill.com>  
**Sent:** Wednesday, May 17, 2017 10:51 AM  
**To:** Linda Koutoulas  
**Subject:** RE: event permit application from Crescent Yacht for Lou Marcel canoe race

Linda, ok with dpw

Mike

-----Original Message-----

From: Linda Koutoulas [mailto:LKoutoulas@cityofhaverhill.com]  
Sent: Wednesday, May 17, 2017 10:43 AM  
To: Bill Laliberty; Detective William O'Connell; Mike Stankovich; Richard Osborne; Debra Stewart  
Subject: event permit application from Crescent Yacht for Lou Marcel canoe race

All - please review and advise - thank you - Linda

-----Original Message-----

From: room118 [mailto:scanner@cityofhaverhill.com]  
Sent: Wednesday, May 17, 2017 1:36 PM  
To: Linda Koutoulas  
Subject: Send data from MFP11714227 05/17/2017 10:36

Scanned from MFP11714227

Date:05/17/2017 10:36

Pages:10

Resolution:200x200 DPI

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# Haverhill

11.3.1

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: MAY 15 2017

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**  
pursuant to Chapter 227 of Haverhill City Code

Organization: Boys & Girls Club of Greater Haverhill Applicant's Name: Kathleen Pruett  
Applicant's Residence (must be Haverhill resident): 21 Diana Drive  
Applicant's Signature: Kathleen Pruett

**(3 CONSECUTIVE DAYS ONLY)**

Date of Tag Day Request(s): July 8 - Saturday  
Canister: ☒ Tag: \_\_\_\_\_ Fee: \$ 10.00

**ON STREET LOCATIONS ARE NO LONGER PERMITTED - SEE DOC. 47 OF 2017**

**OFF STREET LOCATIONS - PLEASE SPECIFY**

3 Market Baskets  
Denkin Donuts  
Heavenly Donuts

**\*A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR  
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the  
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

Recommendation by Police Chief: ☒ Approved  
\_\_\_\_\_ Denied

Alan R. [Signature]  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

City of Haverhill

11,47

MAY 1

License

RENEWAL

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Junk Dealer License

Place of business being: Haverhill Steel Salvage

Name of Business: 81 Hale St

Address:

Applicant: Paul Goldberg

Applicant phone number: 978 372-6900

Business Certificate # and expiration date:

Haverhill, \_\_\_\_\_, 20\_\_\_\_

Office use only

New/Renew (circle one)

Fee: \$50.00

In Municipal Council, \_\_\_\_\_, 20\_\_\_\_

Attest:

Approve ✓

Denied \_\_\_\_\_

\_\_\_\_\_  
City Clerk

AR Ph  
Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

11,48

MAY 1

License

RENEWAL

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Pool Table License

Place of business being:

2 Pool Tables

Name of Business:

The Tap

Address:

100 Washington St

Applicant:

Sharon Cohen

Applicant phone number:

617-680-1778

Business Certificate # and expiration date:

#1607 Exp 2-17-2019

Haverhill,

MAY 22 2017

Office use only

\$60 1st + \$30 each additional

New/Renew (circle one)

Fee:

90

In Municipal Council,

20

Attest:

City Clerk

Approve ☒

Denied ☐

*[Signature]*

Police Chief

(If needed, other Dept. Signoff)

Please complete back side of this application



City of Haverhill

11,418

SUNDAY

License

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a

Sunday Pool

License

Place of business being:

Name of Business:

The Tap

2 Sunday Pool

Address:

100 Washington St

Tables

Applicant:

Sharon Cohen

Applicant phone number:

617-620-1778

Business Certificate # and expiration date:

#11607

Exp: 2-17-2019

Haverhill,

MAY

22

, 2017

Office use only

New/Renew (circle one)

Fee:

100.00

In Municipal Council,

20

Attest:

Approve

Denied

City Clerk

Police Chief

(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

11,4,9

MAY 1

License

RENEWAL

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Pool Table License

Place of business being:

Name of Business:

Smith's Tavern

Address:

124 Essex St

Applicant:

Dan Langford

Applicant phone number:

978 994-9621

Business Certificate # and expiration date:

#

376

11/30/17

Haverhill, Mass

01832

2017

Office use only

# 60 1st + #30 each additional

New/Renew (circle one)

Fee:

60.00

In Municipal Council,

20

Attest:

City Clerk

Approve

Denied

Police Chief

(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

11, 4, 9

SUNDAY

License

Honorable President and Members of the Haverhill City Council:

Sunday  
Pool

The undersigned respectfully asks that he/she may receive a

License

Place of business being:

Name of Business:

Smith's Tavern

1 Pool Table

Address:

124 Essex St

Applicant:

Dan Lajoie

Applicant phone number: 978-994-9621

Business Certificate # and expiration date:

# 376

11/30/17

Haverhill,

Mass

01832

2017

Office use only

New/Renew (circle one)

Fee: 100.00 pd

In Municipal Council,

20

Attest:

City Clerk

Approve

Denied

Police Chief

(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

MAY 1

License

RENEWAL

11.4.10

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Bowling License

Place of business being: 725 SO MAIN ST.

Name of Business: ACADEMY LANES

Address: 725 SO MAIN ST.

Applicant: ERNIE DiBurro

Applicant phone number: 978 372 3102

Business Certificate # and expiration date: 131033

11/15/2020

Haverhill, MAY 18, 2017

Office use only

New/Renew (circle one)

Fee: 1470.00

\$60 1st & 30 each additional

In Municipal Council, \_\_\_\_\_, 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approve ☒

Denied ☐

MR. DiBurro  
Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

11.4.10

SUNDAY

License

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Sunday Bowling License

Place of business being: 725 SO. MAIN ST.

Name of Business: ACADEMY LANES

48 Lanes

Address: 725 SO. MAIN ST.

Applicant: ERNIE DiBURRO

(PO BOX 5068)

Applicant phone number: 978 3723102

Business Certificate # and expiration date: 131033 11/15/2020

Haverhill, MAY 18, 2017

Office use only

\$0.00 per alley

New/Renew (circle one)

Fee: 960.00

In Municipal Council, \_\_\_\_\_, 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approve ☒

Denied \_\_\_\_\_

[Signature]

Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

11.4.11

MAY 1

License

RENEWAL

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a RENEWAL License

Place of business being: BOY + SELL SECOND HAND ARTICLES

Name of Business: "SHOPPE AT THE VILLAGE"

Address: 1454 BROADWAY

Applicant: DIANE L. GURCIULLO

Applicant phone number: 978-914-6216

Business Certificate # and expiration date: # 131099

Haverhill 3-17 2021

Office use only

New/Renew (circle one)

Fee: \$30.00

In Municipal Council, \_\_\_\_\_, 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approve ☒

Denied \_\_\_\_\_

[Signature]  
Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application



Document

CITY OF HAVERHILL

In Municipal Council

12.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Mass Quality Ride	\$1,500.00	School Department

Mass Quality Ride  
8 Desmoines Rd  
Quincy, MA 02169

# Invoice

Invoice #: 49057  
Invoice Date: 4/12/2016  
Due Date: 5/12/2016  
Project:  
P.O. Number:

**Bill To:**

Haverhill Public Schools  
4 Summer St  
Haverhill, MA 01830

Description	Hours/Qty	Rate	Amount
March 2016 <del>Samal &amp; Kaniya from 41 Twin Brook Cle, Bradford to JFK</del> Somerville Cost share Somerville	15	100.00	1,500.00
Total			\$1,500.00
Payments/Credits			\$0.00
Balance Due			\$1,500.00

23  
5/2/16



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

May 25, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY 2016 Bills

Dear Mr. President and Members of the Haverhill City Council:

Enclosed, please find an order to pay a bill from the previous fiscal year for a total of \$1,500.00 for Mass Quality Ride for the transportation of Haverhill students.

I recommend approval.

Very truly yours,

*James J. Fiorentini (dub)*  
James J. Fiorentini, Mayor

JJF/lyf



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$5,680.00** be transferred from the Police Budget, *Salaries & Wages* to Police Budget, *Other Municipal Bldgs Maint.*

12.2



**HAVERHILL  
POLICE DEPARTMENT  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

**Alan R. DeNaro  
Chief of Police**

**TEL. (978) 722-1502  
FAX. (978) 373-3981**

May 24, 2017

Mayor James J. Fiorentini  
Office of the Mayor  
4 Summer Street – Room 102  
Haverhill, MA 01830

Re: Transfer of monies

Dear Mayor Fiorentini:

I am requesting to transfer \$5,680.00 from Police Salaries & Wages 1010000.1.0210.5110 to the following police account:

1010000.1.0210.5248 (Other Mun. Bldgs.Maint)	\$5,680.00
--	------------

This request is to pay Meadows Construction for Labor for cleaning and repairing gutters beneath newly installed solar panels on the roof of the Haverhill Police Station, along with an aerial man lift from March 2017. The Solar Panel Company was tasked with payment to Meadows Construction regarding this invoice and has yet to render payment. The City will seek legal action for reimbursement. Should you have any further questions please feel free to contact me.

Sincerely,

Alan R. DeNaro  
Chief of Police

## MEADOWS CONSTRUCTION

4 New Pasture Road  
Newburyport, MA 01950

**Invoice**

Date	Invoice #
3/27/2017	20168977

<b>Bill To</b>
Attn: Scott Ziminski Haverhill Police Station 40 Bailey Boulevard Haverhill, MA 01830

P.O. No.	Terms	Project
		Haverhill Police Dept

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
09 Roof ...	Labor for cleaning and repairing gutters beneath newly installed solar panels on roof of Haverhill Police Station	3,680.00			32	115.00	100.00%	100.00%	3,680.00
machine ...	Aerial Man Lift	2,000.00			1	2,000.00	100.00%	100.00%	2,000.00
<p>5248 Police Expense 1610000.1.0210</p>									
						<b>Total</b>			
						\$5,680.00			
						<b>Payments/Credits</b>			
						\$0.00			
						<b>Balance Due</b>			
						\$5,680.00			



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
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MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

May 25, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order for \$5,680 be transferred from Police Budget, Salaries and Wages to Police Budget, Other Municipal Buildings Maintenance

Dear Mr. President and Members of the Haverhill City Council:

Attached please find an order for \$5,680 be transferred from Police Budget, *Salaries and Wages* to Police Budget, *Other Municipal Buildings Maintenance*. Also attached is a letter from Police Chief Alan DeNaro detailing the cleaning and repairing the gutters at the Haverhill Police Department. This expense will be reimbursed to the city by the solar company.

I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

13.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycndcl@cityofhaverhill.com](mailto:citycndcl@cityofhaverhill.com)

May 24, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to recognize the public service of City employees.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**CITY OF HAVERHILL**  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

May 24, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding ReadyMass100 –Commonwealth of Mass. Economic Development Comprehensive Marketing Program for existing building and land sites.

  
City Councillor Joseph Bevilacqua



DOCUMENT 69

## CITY OF HAVERHILL

In Municipal Council May 16 2017

14.12

ORDERED:

### MUNICIPAL ORDINANCE

### CHAPTER 240

#### AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by making the following change to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

**Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by adding two Service Zones to the south side of Merrimack Street, in front of #20 to #44.**

APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk





# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

May 12, 2017

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: *Merrimack Street – Add Two Service Zones along frontage  
Harbor Place***

As requested attached is an Ordinance to add two service zones on Merrimack Street. Also attached is an updated version of the Central Business District Parking Map showing these changes.

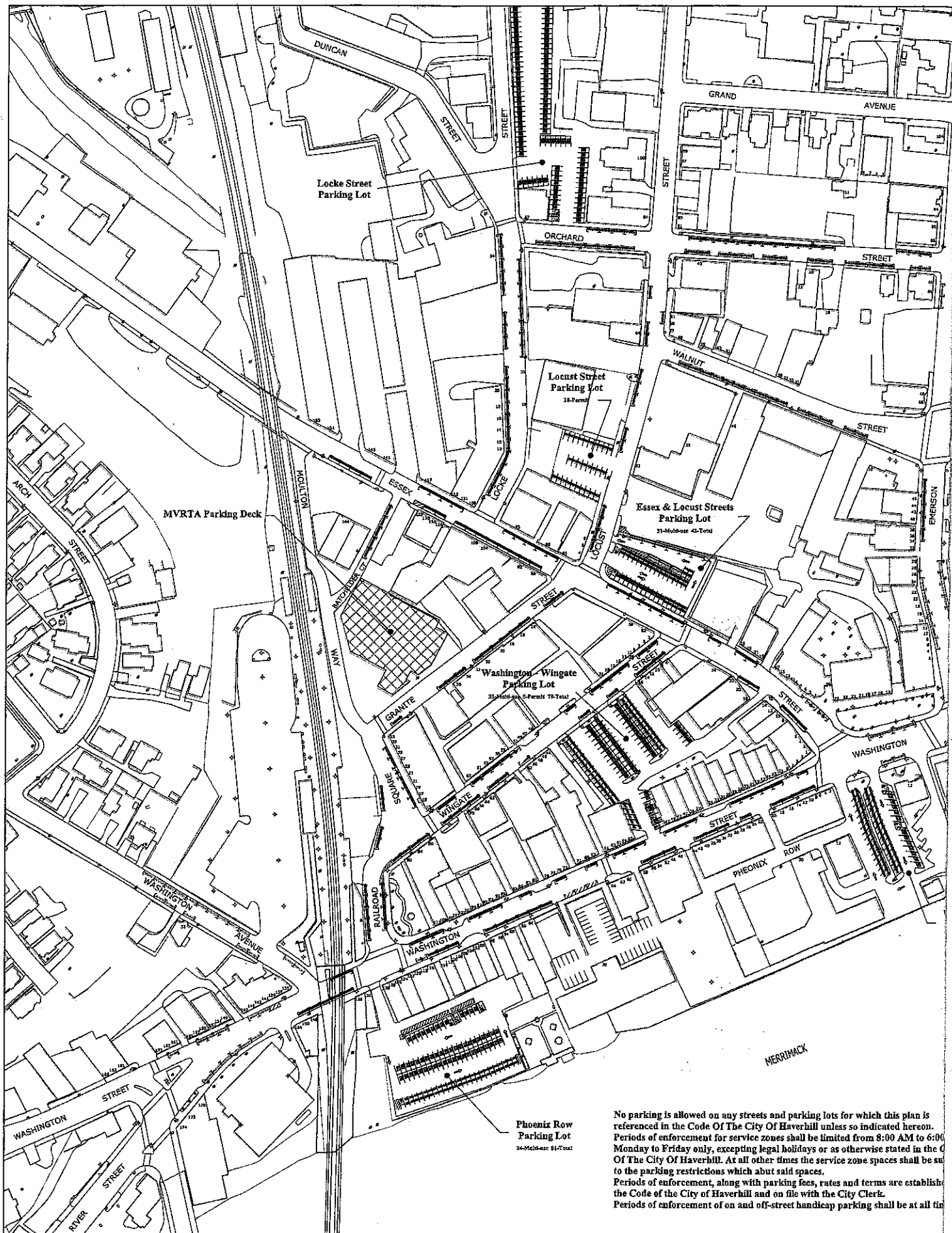
Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

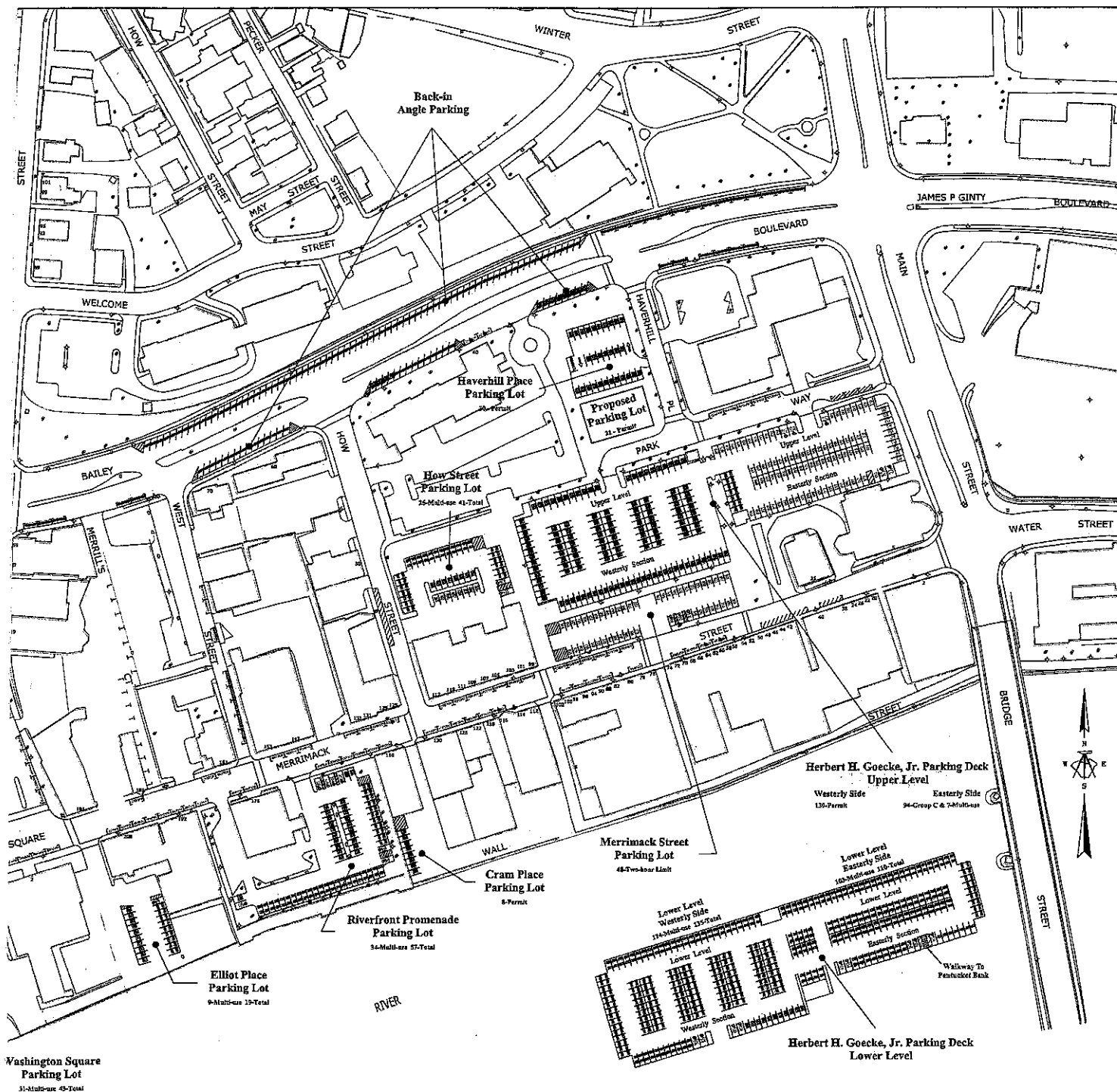
C: Mayor Fiorentini, Stankovich, Ward, Pillsbury, Cox

1 - TOP



No parking is allowed on any streets and parking lots for which this plan is referenced in the Code Of The City Of Haverhill unless so indicated hereon. Periods of enforcement for service zones shall be limited from 8:00 AM to 6:00 PM Monday to Friday only, excepting legal holidays or as otherwise stated in the Code Of The City Of Haverhill. At all other times the service zone spaces shall be subject to the parking restrictions which abut said spaces. Periods of enforcement, along with parking fees, rates and terms are established in the Code of the City of Haverhill and on file with the City Clerk. Periods of enforcement of on and off-street handicap parking shall be at all times.

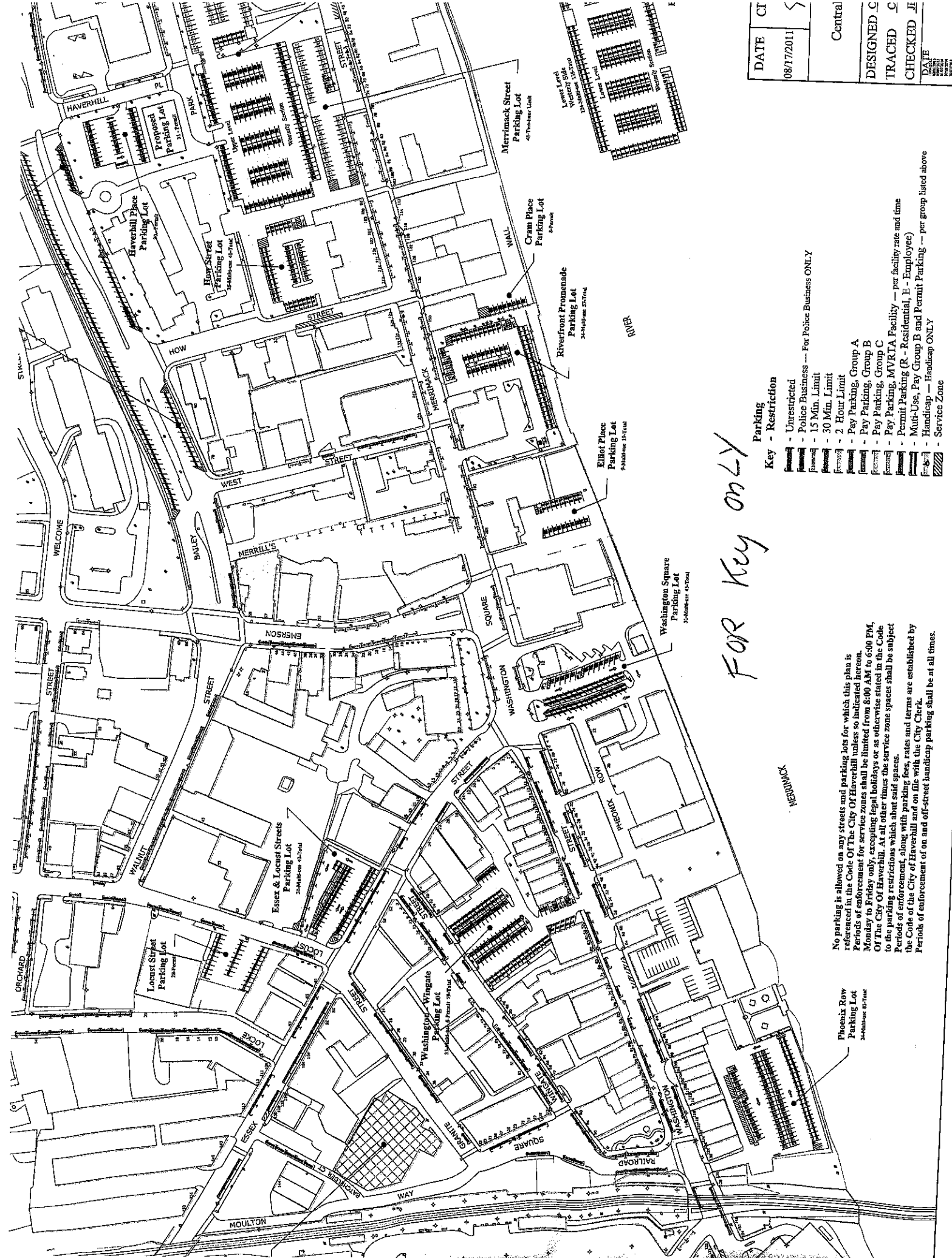
2- TOP



**Parking Key - Restriction**

- Unrestricted
- Police Business --- For Police Business ONLY
- 15 Min. Limit
- 30 Min. Limit
- 2 Hour Limit
- Pay Parking, Group A
- Pay Parking, Group B
- Pay Parking, Group C
- Pay Parking, MVRTA Facility --- per facility rate and time
- Permit Parking (R - Residential, E - Employee)
- Multi-Use, Pay Group B and Permit Parking --- per group listed above
- Handicap --- Handicap ONLY
- Service Zone

DATE 08/17/2011	CITY ENGINEERING DIVISION HAVERTHILL MA	SCALE 1" = 100'
Central Business District Parking Map		
DESIGNED <u>CEE</u>	TITLE <u>Central Business District Parking Map - 2012.rdw</u>	
TRACED <u>CEE</u>	SHEET <u>1</u> OF <u>1</u>	SHEET <b>1</b>
CHECKED <u>JHP</u>	APPROVED <u>City Council 08/07/2012</u>	
DATE 08/17/2011 08/17/2011 08/17/2011 08/17/2011 08/17/2011	REVISION 1 2 3 4 5 6 7	APPROVED  CITY ENGINEER



FOR KEY ONLY

DATE	08/17/2011
CITY	Central

DESIGNED BY	Central
TRACED BY	Central
CHECKED BY	Central
DATE	08/17/2011

- Parking Key - Restriction**
- Unrestricted
  - Police Business - For Police Business ONLY
  - 15 Min. Limit
  - 30 Min. Limit
  - 2 Hour Limit
  - Pay Parking, Group A
  - Pay Parking, Group B
  - Pay Parking, Group C
  - Pay Parking, MVRTA Facility - per facility rate and time
  - Permit Parking (R - Residential, E - Employee)
  - Multi-Use, Pay Group B and Permit Parking - per group listed above
  - Handicap - Handicap ONLY
  - Service Zone

No parking is allowed on any streets and parking lots for which this plan is referenced in the Code of The City of Haverhill unless so indicated hereon. Periods of enforcement for service zones shall be limited from 8:00 AM to 6:00 PM, Monday to Friday only, excepting legal holidays or as otherwise stated in the Code of The City of Haverhill. At all other times the service zone spaces shall be subject to the parking restrictions which shall be subject to the Code of The City of Haverhill. Periods of enforcement, along with parking fees, rates and terms are established by the Code of The City of Haverhill and on file with the City Clerk. Periods of enforcement of on and off-street handicap parking shall be at all times.

**CITY COUNCIL**

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**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/31/16, 1/17/17 5/11/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5, 11, 2017
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
41-I	Communication from Councillor Macek requesting discussion relative to possible time & usage changes for Downtown Business District Washington St. loading zone	Planning & Dev.	3/21/17
39	Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer’s office by removing current parking space just to west of Porter Place, Washington St., south side	Planning & Dev.	3/21/17
41-P	Communication from Councillor Daly O’Brien requesting discussion about managing Mayor’s State of the City address being held on the same night as a City Council meeting	A & F	4/4/17
58-D	Communication from Councillors Sullivan, Macek and Bevilacqua requesting to discuss ongoing tree problem on City property abutting & impacting Holland’s Flowers at 577 S. Main St	NRPP	4/25/17
58-G	Communication from President Michitson requesting to present an update on the meeting with Group Homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17
58-S	Communication from Councillor Bevilacqua regarding proposed uses on Rep. Dempsey Boardwalk	NRPP	5/16/17