

Haverhill Retirement Board
Tuesday, October 11, 2022 9:00AM
Haverhill City Hall, Room 303 and Zoom

David Van Dam is inviting you to a scheduled Zoom meeting.

Topic: Haverhill Retirement Board Meeting
Time: Oct 11, 2022 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 857 3457 2660

Passcode: 982739

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The meeting was called to order at: 9:04AM

In attendance: Board Members: William Klueber, James Cleary, Angel Perkins, Richard MacDonald, Gus Aristizabal (Wainwright Investment Counsel), Laura Angus (Benefits Counselor/Records Access Officer), Attorney Christopher Collins (board attorney), Attorney Torrisi (attorney for Fred Simmons), Fred Simmons and David Van Dam, Administrator.

Absent: Lewis Poore

“Executive Session – the Board will convene in executive session pursuant to M.G.L. c. 30A, ss. 21(a)(1) and (3) to discuss medical issues pertaining to member disability applications,

evidentiary hearings, request for medical panels and conduct a strategy session for collective bargaining negotiations.”

A motion was made by Cleary to convene in executive session at 9:05AM for the purpose to discuss medical issues pertaining to member disability applications, evidentiary hearings, request for medical panels and to conduct a strategy session for collective bargaining negotiations, seconded by Perkins.

Roll call vote- 4 yes, Cleary, MacDonald, Perkins and Klueber, 1 absent (Poore).

Christopher Collins, board attorney- 9AM- Notice of Appeal, Nollie Parolisi

Fred Simmons- Disability Application- -Vote

Board Labor Attorney, David Jenkins Update

Investment Manager Presentation: PRIT

PRIT FUND OVERVIEW SUMMARY AS OF ANALYSIS JUNE 30, 2022

- The Haverhill Retirement System (“Haverhill”) had roughly 85% of their assets invested in the PRIT Capital Fund (“Capital Fund”). The remaining, invested in Private Equity (approximately 10%) and the segmentation sleeves.
- The Capital Fund’s asset allocation targets approved February 17, 2022 are as follows:

Asset Class	Approved 2022 Allocation	Approved 2021 Allocation
Global Equity (including hedged US Equity)	33-43%	34-44%
Core Fixed Income	12-18%	12-18%
Value-Added Fixed Income	5-11%	5-11%
Private Equity	11-17%	12-18%
Real Estate	7-13%	7-13%
Timber	1-7%	1-7%
Portfolio Completion Strategies	7-13%	7-13%

- Global Equity represent 37.3% of the Capital Fund. Passive managers account for 62% of the total allocation and the 38% remaining is to active managers. In terms of regional allocations: 46% is in U.S. Large-Cap, 8% in U.S. SMID-Cap and Micro Cap; 3% U.S. Domestic Enhanced; 31% to Developed International; and the remaining 12% to Emerging Markets Equity.
- Fixed Income represents 21.3% of the Capital Fund and includes Domestic Investment Grade and Inflation-Linked and Value-Added Fixed Income. Active managers represent 57% of the investments and 43% are passive. Domestic Investment Grade and Inflation-

Linked represents 68.2% of the Haverhill fixed income assets and Value-Added Fixed Income represents the remaining. Domestic Investment Grade and Inflation-Linked gross annualized returns have been -11.5%, 0.0%, 1.9%, and 2.9% and Value-Added Fixed Income gross annualized returns have been -3.0%, 3.6%, 4.2%, and 4.7% for the trailing 1, 3, 5, and 10 years respectively as of June 30, 2022.

- Private Equity represents 18.4% of the Capital Fund. Sub-strategies for Private Equity include buyouts, venture capital, and growth equity. Private Equity gross annualized returns for the Capital Fund have been 27.3%, 31.9%, 27.1%, and 22.4% for the trailing 1, 3, 5, 10 years respectively as of June 30, 2022.
- Real Estate represents 10.6% of the Capital Fund. 81.0% is allocated to Core Real Estate; 5% Non-Core; and 14% to REITs. Gross annualized returns for the Real Estate portfolio have been 25.5%, 14.1%, 11.5%, and 11.5% for the trailing 1, 3, 5, 10 years respectively as of June 30, 2022.
- Timberland represents 3.2% of the Capital Fund. The regional allocation is 34.6% in U.S. Northwest, 40.9% U.S. South, 3% U.S. Northeast, and the remaining 21.4% to international. Gross annualized returns for the Timberland portfolio have been 11.4%, 5.8%, 5.4%, and 6.4% for the trailing 1, 3, 5, 10 years respectively as of June 30, 2022.
- Portfolio Completion strategies represent 8.6% of the Capital Fund. Portfolio Completion Strategies include Direct Hedge Funds, Hedge Fund-of-Funds, and Real Assets. Gross annualized returns for the Portfolio Completion Strategies portfolio have been -0.8%, 2.9%, 3.5%, and 4.6% for the trailing 1, 3, 5, 10 years respectively as of June 30, 2022.
- The remaining 0.6% is held in a small allocation of cash in the Capital Fund.

Investment Consultant Review & Update Report

- Overview of Markets and Performance Report
 - Investment Rebalancing
 - Asset Allocation
1. Pension Reserves Investment Trust (PRIT) presented to the Board.
 2. Wainwright Investment Counsel (WIC) provided a market update as of October 3, 2022, and a performance update for the portfolio as of August 2022.
 3. Wainwright Investment Counsel (WIC) provided a rebalancing report as of October 3, 2022. WIC also updated the year-to-date net distributions from partnerships through the same period.
 4. Wainwright Investment Counsel (WIC) provided preliminary performance for Putnam Investments and Fisher Investments as of September 30, 2022.
 5. Wainwright Investment Counsel (WIC) reported a summary of all the partnerships as of March 31, 2022.

6. The Board discussed the cash needs for the month, and David Van Dam indicated that he would take the regularly scheduled withdrawal of \$2M this month.
7. Wainwright Investment Counsel (WIC) presented an updated IPS with the approved asset allocation. The Board will review it for the next meeting.
8. Wainwright Investment Counsel (WIC) reviewed the two Amendments from Globespan. The Board asked David Van Dam to send it to the legal team for review before the Chairman signs.
9. The Board will review next month the request from GTI8 to extend the partnership.

NEXT BOARD MEETING DATE:

November 8, 2022. The last two remaining managers will present to the Board.

Linda Bournival, Actuary- discussion to rescind prior schedule vote and new vote on new schedule- 11:30AM

Linda Bournival was not in attendance.

Warrants

Review and approve the warrants:

- September 2022 Warrant #09-2022: \$2,481,691.31 (approved to transfer up to \$2,000,000.00) and transferred \$2,000,000.00.

A motion was made by Cleary to accept the September 2022 Warrant as listed above for \$2,481,691.31, seconded by Perkins.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

- Estimated October 2022 Warrant: \$2,600,000.00. Up to \$2,000,000.00 for October 2022 month end warrant.

A motion was made by Perkins to accept the estimated October 2022 Warrant as listed above, \$2,600,000.00, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

New Member Enrollments- VOTE

Acknowledge new member enrollments:

- **City of Haverhill- Haverhill Public Schools:** Arwa Aljuboori, Laurie Salvi, Ashley S. Wilson, Cameron Colon, Margarita Tricoche, Caitlin Vinagro, Zoaine Tiburcio, Mary MacInnes, Ryan Gaudette, Ava Bonano, Liliana Dalmer, Marilyn Ramirez, Frances M. Pernillo, Emma J. Bianculli, Tracy David, Adelaide Martino,

Bethany Welch, Olivia Azzartio, Jessica Kallin, Christopher Linehan, Claudia Rodriguez Brito, Michelle Toth, Laura Devine, Wendy Rivera, Najia Oumsi, Ryan Ferris, Joseph Malone, Laura Murphy, Amya Ortiz, Tyler Roman and Guillermo Matinez-Bido. **City of Haverhill- Haverhill Public Library:** Becky Geller, Jane Lemuth and Abigail Walzer. **City of Haverhill- Assistant Solicitor:** Thomas Fallon. **Whittier Vo-Tech:** Jeffrey Fox, LeDondy Francois, Tara Mc Donald, Jill Monroe, Taylor Chance, Nurys Diaz and Carolyn Leverett. **City of Haverhill- Haverhill Police Department:** Andrew Terreo, Domenic Buccini and Kiefer Dalton. City of Haverhill- Health and Inspectional Services: Melissa Navichoque.

A motion was made by Perkins to accept the New Member Enrollments as listed above, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Buybacks/Makeups-

- None at this time.

There was no action needed by the board at this time.

Refunds-

- Martin Longo (\$12,679.71; 3 yrs., 1 month, City of Haverhill) and Anthony Barone (\$7,995.59; 5 yrs., 7 months, Haverhill Public Schools).

A motion was made by Cleary to accept the Refunds as listed above, seconded by Perkins.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Rollovers-

- Adriana O'Rorke (\$7,922.84; 3 yrs., 10 months, school) and Ellen Case (\$18,497.82; 4 yrs., 4 months, City).

A motion was made by Cleary to accept the rollovers as listed above, seconded by Perkins.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Transfers-

- **City of Haverhill- Solid Waste/Recycling:** Gunther Wellenstein (\$84,962.41; 15 yrs., 11 months- Lowell). **City of Haverhill- Haverhill Public Schools:** Forreste Lombard (\$4,966.30; 0 yrs., 8 months- MTRS) and Christian Cano (\$7,881.94; 2 yrs., 0 months- Lawrence). **Whittier Vo-Tech:** Kathleen Sheldon (\$10,821.20; 1 yr., 8 months- Middlesex).

A motion was made by Cleary to accept the Transfers as listed above, second by Perkins.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Retirements/Disabilities/Survivor Benefits- VOTE

Retirement Board Staff have verified that the necessary paperwork is in order and has determined applicants to be eligible for such benefits:

- Acknowledge Superannuation's: **City of Haverhill- Health Department:** Lisa Pallaria (Nurse) (09/30/2022; 10 yrs., 7 months). **Whittier Vo-Tech:** Debra Wersoski (10/31/2022; 26 yrs., 11 months).

A motion was made by Perkins to accept the Retirements/Disabilities/Survivor Benefits as listed above, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

PROSPER Update-

- No vote needed at this time, but please review disability cases.

No action needed by the board at this time.

Old Business- Motion for reconsideration related to the actuarial schedule vote- actuarial schedules and purchase of a FireKing File Drawer.

There was a motion made by Perkins to rescind the vote from the August 8, 2022 Haverhill Board Meeting related to the motion by Poore to adopt the A-7 Funding Schedule that was provided by the actuary and was seconded by Perkins. (the roll call vote was 4 yes, Poore, MacDonald, Perkins and Klueber and 1 absent Cleary, seconded by MacDonald).

Roll call vote- 3 yes, MacDonald, Perkins and Klueber, 1 abstain (Cleary) 1 absent, (Poore).

A motion was made by Perkins to accept the actuaries recommended Funding Schedule A-2 as presented, seconded by MacDonald.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

A motion was made by MacDonald to purchase the new FireKing File Drawer as requested, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Minutes

- Review and approve the September 13, 2022 executive session meeting minutes and the September 13, 2022 regular meeting minutes. VOTE

A motion was made by Cleary to accept the September 13, 2022 executive session meeting minutes, seconded by MacDonald.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

A motion was made by Cleary to accept the September 13, 2022 regular meeting minutes, seconded by MacDonald.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Correspondence to be reviewed

PERAC Memo #23	09/12/2022	Vacation Buybacks as Regular Compensation
PERAC Memo #24	09/26/2022	Mandatory Retirement Board Member Training-4Q2022
PERAC Memo #25	09/26/2022	Tobacco Company List
Scott + Scott	10/03/2022	Litigation Update
Eastern Bank	08/2022	Bank Reconciliation

All correspondence was provided to the board for their review.

New Business-

- Office supply purchase request of a FireKing Patriot Insulated Four-Drawer Fire File to store disability files, RFP agreements, promotion of Lannie Patel to Retirees' Retirement Assistant Clerk and posting of Members' Membership Clerk Position.

A motion was made by Cleary to send all chosen RFP agreements to the board attorney, Michael Sacco for his review, seconded by Perkins.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

A motion was made by Perkins to promote Lannie Patel to Retirees' Retirement Assistant Clerk and to have her keep her (current stipend until a period of up to two months after the new hire is in her previous position) and to follow the union agreement for wages, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

A motion was made by Cleary to post the open position of Members' Membership Clerk Position, seconded by Perkins.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

A motion was made by Perkins to continue to operate remotely for board meetings through December 31, 2022, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

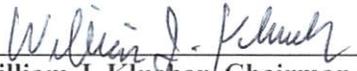
Matters and issues the Board would like to discuss at future meetings.

Adjourn- VOTE

A motion was made by Perkins to adjourn the meeting at 11:26AM, seconded by Cleary.

Roll call vote- 4 yes, MacDonald, Perkins, Cleary and Klueber, 1 absent, (Poore).

Date of next scheduled Retirement Board meeting is Tuesday, November 8, 2022 at



William J. Klueber, Chairman



Angel Perkins

Lewis F. Poore, Jr.



James P. Cleary, III



Richard MacDonald