



# CITY OF HAVERHILL CONSERVATION COMMISSION MEETING MINUTES



**MEETING DATE: THURSDAY, October 9<sup>th</sup>, 2025, at 7:15 PM.**

“I hereby call this meeting of the Haverhill Conservation Commission to order under MGL Chapter 131 Section 40 under the City of Haverhill municipal ordinance Chapter 253 on this 9<sup>th</sup> day of October 2025. Role will be called for every vote this evening; will the clerk please call the role for attendance.”

Present: Evan Barman (EB), Jen Rubera (JR), Tom Wylie Ed. D. (TW), and Harmony Wilson (HW)

Partially Present: Lisa DeMeo (LD)

Absent: Oliver Aguilo (OA) and Fred Clark (FC)

Also Present: Robert E. Moore, Jr., Environmental Health Technician (RM) and McKayla Arsenault (MA)

“At this time the Commission wishes to inform you that should an item of business be acted upon in this meeting and you wish to be notified in writing that an appeal has been filed, you must give your name and address to the Conservation Dept. staff immediately following the action of that item of business so that you may follow the appeal process. You may submit your name and address via email to [conservation@haverhillmass.gov](mailto:conservation@haverhillmass.gov). Please identify your items of interest in the subject line. Thank you for your cooperation in implementing this policy. Please note that this meeting is being audio and video recorded, participants may join this meeting remotely using the passcode 759304. Note: if technological problems interrupt the virtual meeting, the meeting will continue in person. As always, the Conservation Dept. staff is available to answer any questions pertaining to all the Commission's actions.”

## PUBLIC HEARINGS

### 1. REQUEST FOR DETERMINATION OF APPLICABILITY

None currently

### 2. NOTICE OF INTENT

**2.1.#33-NOI New England Power Company for 1160 & 1200 Boston Road, 0 & 390 Farrwood Drive** (Parcel ID:771-779-66, 66A & 68; 770-779E-390; 770-779-74 & 74E) Maintenance and system improvements to a transmission line

#### Plans & Documents

(1) NOI Application Package, received 9.24.25, BSC Group

**Summary:** Teresa Partonteg gave a project overview. HW read comments/recommendations from RM.

**Action:** EB made a motion to issue an OOC to include all RM's comments read into the record. Seconded by JR. Clerk called role: EB-yes, JR-yes, TW-yes, HW-yes, LD-Abstain. Motion passed 4-1-2. Approved.

### 3. REQUEST TO AMEND A FINAL ORDER OF CONDITIONS

None currently

EB made a motion to move item **5.1 Enforcement Order** up in the agenda. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

## **OTHER BUSINESS (NON-HEARING ITEMS)**

### **4. EXTENSIONS AND CERTIFICATES**

#### **4.1. Certificate: #33-1051 Holy Archangels Armenian Church for 1280 Boston Road**

**Summary:** HW read comments/recommendations from RM.

**Action:** EB made a motion to issue a Complete Certification to include all comments read into the record from RM. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

### **5. ENFORCEMENT**

#### **5.1.Enforcement Order: Carina Kidd, 40 Craigie Avenue**

**Summary:** Representative from 9 Westminster Avenue was present. She gave a project overview. HW read comments from RM. EB asked if the plantings will go in this time of year. They will go in within 3 weeks. She asked what kind of post they should use. RM explained. She asked how many – he said one will be needed every 25'. HW read recommendations from RM. She asked what the protocol is if they want to plant additional shrubs, RM gave her approval as long as they are not invasive.

**Action:** EB made a motion to accept the restoration plan and issue an EO # 3 to include all comments read into the record from RM. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

#### **5.2.Enforcement Order: Guy DiStefano, 31 King Street**

**Summary:** Guy DiStefano gave a project update. RM went out and saw the status on Oct. 6th. HW read comments/recommendations from RM.

**Action:** EB made a motion to issue EO #5 with the action items read into the record tonight. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

#### **5.3. Enforcement Order: Judith Kimball Farm, LLC, Country Bridge Road**

**Summary:** HW read recommendation from RM.

**Action:** EB made a motion to move this item to the October 30<sup>th</sup> meeting. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

#### **5.4. Enforcement Order: Judith Kimball Farm, LLC, 791 East Broadway**

**Summary:** HW read recommendation from RM.

**Action:** EB made a motion to move this item to the October 30<sup>th</sup> meeting. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

#### **5.5.Enforcement Order: Nadia Don, 16 Danrich Court**

**Summary:** HW read recommendation from RM.

**Action:** EB made a motion to move this item to the October 30<sup>th</sup> meeting. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

### **6. MISCELLANEOUS**

### **7. ACCEPTANCE OF MINUTES**

**Summary:** HW read comments from RM.

**Action:** EB made a motion to accept the 09/18 meeting minutes. Seconded by JR. Clerk called role: EB-yes, LD-yes, JR-yes, TW-yes, and HW-yes. Motion passed 5-0-2. Approved.

**8. ADJOURN**