



# CITY OF HAVERHILL

## CITY COUNCIL MINUTES

Tuesday, February 7, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202

### In-Person/Remote Meeting

Present – President Jordan, Councillors Barrett, Bevilacqua, Sullivan, Lewandowski, McGonagle, Rogers, and Toohey

Attending Remotely– Councillor Michitson

City Clerk – Kaitlin Wright

#### 1. OPENING PRAYER

#### 2. PLEDGE OF ALLEGIANCE

#### 3. APPROVAL OF MINUTES OF PRIOR MEETING

Minutes from January 23 and 31, 2023 to be approved next meeting.

#### 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

Councillor Lewandowski assigned minutes.

President Jordan asked for a moment of silence in remembrance of Bob DesMarais.

#### 5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Fiorentini submits an Order naming the Crystal Point Conservation Area on Crystal Street in Haverhill to be dedicated to and named for James A Rurak 9-C

5.1.1. Order – 10 acres on the south side of Crystal Street, along the northern shore of Crystal Lake, located opposite 650 Crystal Street shall henceforth be known as the *Mayor James A Rurak Conservation Area* and a proper sign shall be erected and maintained providing notice of the designation

Mayor Fiorentini spoke on how Mayor Rurak's was instrumental in preserving Crystal Lake and his many accomplishments remaining informally known "crystal point" to Mayor James A. Rurak Conservation Area.

*Motion by Councillor Bevilacqua, second Councillor Barrett*

*PASSED*

*Yeas 9, Nays 0*

9-CC

#### 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councillor Lewandowski requests to introduce Matthew Juros, formerly *Fishbrook Design Studio* on Wingate st, about changes in his design studio and maintaining connection to the Merrimack Valley

*Motion by Councillor Lewandowski to postpone, second Councillor Barrett*

*PASSED to be heard February 28, 2023 Yeas 9, Nays 0*

19-D

#### 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

#### 8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. City Clerk Kaitlin Wright, requests to address the City Council to announce the 2<sup>nd</sup> *Annual Haverhill Top Dog Contest* 10-C



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Clerk Wright announced 2<sup>nd</sup> annual Top Dog Contest to incentivize people to register their dogs on time. Register between now and February 28, 2023 email a photo to [cityclerk@cityohaverhill.com](mailto:cityclerk@cityohaverhill.com) or in clerk's office. Winner receives license #1, 2 and 3. Dogs must be licensed between March 1 and May 31, after that time will incur a late fee.

8.2. Andrew K Herlihy, Historic Preservation Officer and Peter Carbone, Chairman of the *Haverhill Historic Commission*, request for the Commission the City's support for submitting the *Haverhill Powder House* at 91 Powder House av for formal listing on the National Register of Historic Places

*Motion by Councillor Michitson, second Councillor McGonagle*

*PASSED*

*Yeas 9, Nays 0*

10-D

8.3. City Assessor Christine Webb, submits Abatement Report for the month of January 2023

*Motion by Councillor Bevilacqua, second Councillor Rogers*

*PASSED Placed on File*

*Yeas 9, Nays 0*

11-B

#### 9. UTILITY HEARING(S) AND RELATED ORDER(S):

#### 10. HEARINGS AND RELATED ORDERS:

10.1. Document 110/2022; Attorney Paul Magliocchetti requests Eagle av (F.K.A.) Edward st and a portion of Willow st be DISCONTINUED as a Public Way *continued from October 25<sup>th</sup>*

10.1.1. Document 110-B/2022 #95788; Order – Eagle av (F.K.A) Edward Street & a portion of Willow st be Discontinued as a Public Way  
*Favorable recommendation from Planning Board & Director*

President Jordan opened the hearing.

President Jordan confirmed with Clerk Wright notice to postpone to next week received.

*Motion by Councillor Sullivan, second Councillor McGonagle*

*PASSED to be heard February 14, 2023 Yeas 9, Nays 0*

#### 11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.2. **Non-Confirming:**

#### **Youth Activities & Mental Health Program Review Committee Appointments:**

- Allison Heartquist, Chair and Director of HP3 Mentorship Program
- Megan Arivella, HPS District Coach of Health and Wellness
- Carol Ireland, Program Director, Violence, Intervention and Prevention (VIP)
- Helen Sheehan, Eammon's Heart Foundation
- Jenniffer Cabrera, HHS Student Support Coordinator, Grades 10 & 12
- Elise Espinal, 217 Franklin Street, #2, Haverhill



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- Michael Morales, 37 Coachmans Lane, Haverhill
  - Cassie Infante, 111 Summer Street, Unit # 4, Haverhill
  - Nomsa Ncube, 67 Washington Street, #102-P, Haverhill
  - Richard Rosa, Haverhill School Committee
  - Melinda Barrett, Haverhill City Councilor
  - Joseph Bevilacqua, Haverhill City Councilor
  - Nomsa Ncube, 67 Washington Street, #102-P, Haverhill
  - Vinny Ouellette, Director, Haverhill Social Services Department
  - Mary Connolly, Haverhill Community Health Department Director
  - Andrew Herlihy, Haverhill Community Development Division Director

These are non-confirming appointments which take effect immediately.

*Motion by Councillor Sullivan, second Councillor Toohey*

*PASSED Placed on File Yeas 7, Nays 0, Abstain 2 (Barrett, Bevilacqua)*

1-D

#### 11.3. Resignations:

#### 12. PETITIONS:

- 12.1. Petition from Attorney Martin J Murphy requesting on behalf of his client, JV Hostetter Family LLC, requesting to *postpone* his special permit hearing that is currently scheduled for February 14, 2023 for property located at 261 River st

President Jordan stated a postponement date must be scheduled: chose date of March 7<sup>th</sup>

*Motion by Councillor McGonagle, second Councillor Bevilacqua*

*PASSED to be heard March 7, 2023 Yeas 9, Nays 0*

2-B

- 12.2. Applications Handicap Parking Sign: *with Police approval*

- 12.3. Amusement/Event Application - *with Police approval*

- 12.4. Auctioneer License:

- 12.5. Tag Days: *with Police approval*

- 12.6. One Day Liquor License:

- 12.7. Annual License Renewals:

- 12.7.1. **Hawker Peddlers License 2023 - Fixed location** – *with approvals*

- 12.7.2. **Coin-Op License Renewals** - *pending Police approval*

- 12.7.3. **Drainlayer License Renewals** -*with City Engineer approval*

- 12.7.4. **Christmas Tree Vendor** – *with Police approval*

- 12.7.5. **Taxi Driver Licenses for 2022:** *with Police approval*

- 12.7.6. **Taxi/Limousine License** *with Police approval:*



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- 12.7.7. **Junk Dealer License** *with Police approval*
  - 12.7.8. **Pool Tables**
  - 12.7.9. **Sunday Pool**
  - 12.7.10. **Bowling**
  - 12.7.11. **Sunday Bowling**
  - 12.7.12. **Buy & Sell Second Hand Articles** *with Police approval*
  - 12.7.13. **Buy & Sell Second Hand Clothing**
  - 12.7.14. **Pawnbroker license**
  - 12.7.15. **Fortune Teller** - *pending Police approval*
  - 12.7.16. **Buy & Sell Old Gold**
  - 12.7.17. **Roller Skating Rink**
  - 12.7.18. **Sunday Skating**
  - 12.7.19. **Exterior Vending Machines/Redbox Automated Retail, LLC**
  - 12.7.20. **Limousine/Livery License/Chair Cars** *with Police approval*

#### 13. MOTIONS AND ORDERS:

- 13.1. Order – transfer \$100,000 from the Water Enterprise, Interest on Long Term Debt account to Water Supply Fee Capital in order to Fund ongoing engineering and permitting costs for the Merrimack River Water Supply Project  
*Related communication from Robert Ward, DPW Director*

*Motion by Councillor Sullivan, second Councillor Barrett*

**PASSED**

*Yeas 9, Nays 0*

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- 13.2. Order – Authorize payment of bills of previous years and to further authorize payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
North Mechanical Services	\$272.00	Police Department
Have a Heart Animal Hosp (9)	\$359.94	Insp/Hlth Services
Blatman, Bobrowski, Haverty LLC(15)	\$5,700.00	Law Office

*Motion by Councillor Sullivan, second Councillor Barrett*

**PASSED**

*Yeas 9, Nays 0*

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#### 14. ORDINANCES (FILE 10 DAYS)

#### 15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Council Vice President Michitson and Councillor Sullivan request to address traffic & safety issues for pedestrians at the intersection of Groveland Street and Lincoln av

Council Vice President Michitson stated this is a result of past agenda item on traffic and safety on Lincoln Ave and read a letter from a concerned citizen.

Councillor Sullivan stated when navigating crossing, there is no pedestrian signal for Lincoln Avenue. It doesn't meet current standards but needs to be looked into and corrected. Would like referred to Public Safety Committee.



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*Motion by Councillor Sullivan, second Councillor Bevilacqua*

*PASSED refer to Public Safety Committee*

*Yeas 9, Nays 0*

19-E

15.2. Councillor Rogers requests an update on the formation of a committee to evaluate the salaries of the Mayor, City Council and School Committee. Councillor Rogers stated at past meeting asked Mayor to form a committee to review salaries of Mayor, Council and School Committee. Last done in 2016 and recommend being done every four years. Would like to look at before next election. Mayor stated he would like Council to form a committee to review.

*Motion by Councillor Rogers, second Councillor Toohey*

*PASSED*

*Yeas 8, Nays 0, Abstain 1 (Bevilacqua)*

8-F

President Jordan thanked for putting on and being diligent and he has already started reaching out to people for committee.

15.3. Councillor Bevilacqua requests to recognize *Black History Month* and the important contributions African Americans have made to our Country, State and City

Councillor Bevilacqua wanted to recognize the importance of Black History Month.  
Placed on File

8-G

#### 16. UNFINISHED BUSINESS OF PRECEDING MEETING:

16.1. Document 10; John Pettis, City Engineer requests City Ordinance be changed to simplify the approval and renewal of Drainlayers who do work with the City associated with sewer and drain; so that all approvals are handled by the City Engineer's Office *continued from January 24<sup>th</sup>*

16.1.1. Document 5-K; Ordinance Relating to Drainlayers – Amend Chapter 240-46

16.1.2. Document 5-L; Ordinance Relating to Building Sewers & Connections - Amend Chapter 208-14

16.1.3. Document 5-M; Ordinance Relating to Building Sewers & Connections - Amend Chapter 208-19

16.1.4. Document 5-N; Ordinance Relating to Excavations In Streets – Amend Chapter 222-12

16.1.5. Document 5-O; Ordinance Relating to Excavations In Streets - Amend Chapter 222-13 thru 18 *All Filed January 25 2023*



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John Pettis, City Engineer, stated current process now involves three offices in the City. Looking to simplify the process for both the city and the drain layers.

Motion by Councillor Sullivan, second Councillor Barrett

John Pettis recommendation to amend drainlayers fee to \$150.

*Motion by Councillor Sullivan to approve as amended, second Councillor McGonagle*

*PASSED*

*Yeas 9, Nays 0*

16.2. Document 10-B; Robert Ward, DPW Director submits Loan Order for purchase of land adjacent to Brandy Brow rd for Water Protection

16.2.1. Document 12; Loan Order - \$780,141.00 – Land Acquisition Bonds –

Purchase of Land Off of Brandy Brow rd *Filed January 25 2023*

Robert Ward, DPW Director, stated loan order to fund the purchase of the water shed protection property off Brandy Brow Rd. Actually purchase documents are being prepared by City Solicitor Cox and will submit for next weeks meeting.

This will appropriate the funds once land purchase is approved by the Council. It is a friendly taking been negotiating with property owner for over 2 years.

*Motion by Councillor Bevilacqua, second Councillor Rogers*

*PASSED*

*Yeas 9, Nays 0*

16.3. Document 15; Ordinance re: Vehicles & Traffic – Add Handicap parking at 56 Bellevue av *Filed January 25 2023*

*Motion by Councillor Barrett, second Councillor Rogers*

*PASSED*

*Yeas 9, Nays 0*

16.4. Document 16; Ordinance re: Playgrounds, Parks & Recreation Areas – Amend Chapter 193-17 *Filed January 25 2023*

*Motion by Councillor Sullivan, second Councillor Barrett*

*PASSED*

*Yeas 9, Nays 0*

## 17. RESOLUTIONS AND PROCLAMATIONS:

## 18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

18.1. Councillor Barrett submits recommendations of the *Administration and Finance Committee* meeting held on January 4 2023 for discussion and acceptance

Councillor Barrett summarized the minutes for the January 4, 2023 A&F meeting and announced follow-up meeting for Monday, February 13, 2023 at 6:00 PM.



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*Motion by Councillor Barrett to accept minutes, second Councillor Sullivan*

*PASSED Placed on File*

*Yeas 9, Nays 0*

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#### 19. DOCUMENTS REFERRED TO COMMITTEE STUDY

#### 20. LONG TERM MATTERS STUDY LIST

#### 21. ADJOURN :

*Motion by Councillor Sullivan, second Councillor Rogers*

*PASSED*

*Yeas 9, Nays 0*

*Adjourned 19:39*