



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, July 8, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett submits an Order for City Council to accept a \$150.00 gift as follows:

5.1.1. Order – that City Council on behalf of the City votes to accept a gift of \$150.00 for the Ice Cream Social at the *Citizens Center* from Wingate Residences at Haverhill, to be used by the *Council on Aging Department*

5.2. Mayor Barrett submits for approval an Order to Declare Certain Real Property available for Disposition pertaining to the room in City Hall currently occupied by the HTM Credit Union

5.2.1. Order – declare certain real property available for disposition, known as 4 Summer st, Haverhill City Hall, Room 3



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5.3. Mayor Barrett and Councillor Basiliere request to discuss the completion of the upgrades to the *Vietnam Veterans Memorial at Millbrook Place*

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Council Vice President Jordan Requests to introduce Katie Cook and Nomsa Ncube from the *Greater Haverhill Chamber of Commerce* to talk about their upcoming golf tournament being held on September 8th at the *Bradford Country Club*

6.2. Councillor Basiliere and Ferreira request to introduce Matt Webel to share information about the *Book Buddies* program

6.3. Councillor Lewandowski requests to introduce Nick Santos who is requesting a Home Rule Age Waiver petition for the position of Police Officer in the City of Haverhill

6.3.1. Home Rule Petition – Authorizing Nick Santos to take the Civil Service Exam for the position of Police Officer in the City of Haverhill notwithstanding the maximum age requirement

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. EROM 25-4; City Engineer, John Pettis requests approval to open the roadway at 29 Washington st, to install a 4” Fire Service and a 2” Water Service

8.1.1. Order- approve request to excavate at 29 Washington st

8.2. EROM 25-7; City Engineer, John Pettis requests approval to open the roadway at 235 Essex st, to repair a grade 1 gas leak

8.2.1. Order- approve request to excavate at 235 Essex st

8.3. EROM 25-6; City Engineer, John Pettis requests approval to open 151 Brook st to repair a grade 2 gas leak

8.3.1. Order - approve request to excavate at 151 Brook st



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9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 44-B; Petition from National Grid & Verizon for joint pole location at Vine and Winter st

9.1.1. Document 44 -BB; Order-grant approval for joint pole location at Vine and Winter st

10. HEARINGS AND RELATED ORDERS:

10.1. Document 5; William Pillsbury, Economic Development and Planning Director, requests Zoning Amendment – Battery Energy Storage Systems *continued from June 3, 2025*

10.1.1. Document 5-B; Ordinance re: Zoning – Add a new section 7.9 Battery Energy Storage Systems *filed Jan 9, 2025*
Communication to continue the Hearing until August 5, 2025

10.2. Document 74; Zoning Hearing request from Christine Kwitchoff for the Citizens to Keep Amesbury rd a Residential Neighborhood, requesting to reassign the zoning of the following 3 contiguous parcels of land/properties from their current zoning of Commercial Highway to **Residential Medium**:

230 Amesbury rd, Parcel #465-4-1

240 Amesbury rd, Parcel 465-4-4

250 Amesbury rd, Parcel 465-4-3

William Pillsbury, Economic Development Planner and Director concurs with actions of the Planning Board and recommends approval of the rezoning amendment as presented

11. APPOINTMENTS:

11.1. Confirming Appointments

11.2. Non-Confirming Appointments:

11.3. Constables

11.4. Resignations:



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12. PETITIONS:

- 12.1. Petition from National Grid and Verizon NE, #31121049
requesting joint pole location on Broadway Hearing July 22nd
- 12.2. CCSC 25-1; Ryan Walsh requests Hearing to grant permission
to have 2 storage containers on his property for longer than 6 months at
558 Amesbury rd Hearing July 22nd
- 12.3. Applications Handicap Parking Sign: *with Police approval*
- 12.4. Amusement/Event Application: *with Police approval*
 - 12.4.1. Document 26-W; EVNT 25-21; Anthony Pepe for *Food
Truck Festivals of America, LLC*; requesting to hold a food truck
and craft beverage Festival, October 25th at *Kimball Farm*, 791
East Broadway from 11 am to 6 pm *continued from June 24, 2025*
- 12.5. Auctioneer License:
- 12.6. Tag Days: *with Police approval*
 - 12.6.1. *Haverhill Elite Cheer, July 25, 26, 27*
 - 12.6.2. *Riverside Bradford Cooperstown Team Dirty Birds, July
11,12,13*
- 12.7. One Day Liquor License – *with License Commission & HPD
approval*
- 12.8. ANNUAL LICENSE RENEWALS:
 - 12.8.1. **Hawker Peddlers License- Fixed location** – *w/Police
approval*
 - 12.8.2. **Coin-Op License Renewals** – *with Police approval*
 - 12.8.3. **Christmas Tree Vendor** – *with Police approval*
 - 12.8.4. **Taxi Driver Licenses for 2024:** *with Police approval*
 - 12.8.5. **Taxi/Limousine License** *with Police approval*



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12.8.6. Junk Dealer /Collector License - *with Police approval*

**12.8.6.1. JUNK 25-4; Michael Malvers for *Haverhill Steel*
at 114 Hale st**

12.8.7. Pool/Billiard

12.8.8. Bowling

12.8.9. Sunday Bowling

12.8.10. Buy & Sell Second Hand Articles *with Police approval*

12.8.11. Buy & Sell Second Hand Clothing *with Police approval*

12.8.12. Pawnbroker license - *with police approval*

12.8.13. Fortune Teller *with - Police approval*

12.8.14. Buy & Sell Old Gold – *with Police approval*

12.8.15. Roller Skating Rink

12.8.16. Sunday Skating

**12.8.17. Exterior Vending Machines/Redbox Automated
Retail, LLC**

12.8.18. Limousine/Livery License/Chair Cars *with Police approval*

13.MOTIONS AND ORDERS:

**13.1. Order – Amended Loan Order - \$15,500,000 for Phase 1 Locke
Street CSO Separation and Water System Improvements
related communication from Robert E Ward, DPW Director File 10 days**



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- 13.2 Order – Transfer \$1,486,650.00 from various general fund appropriations to fund FY 2025 operating expenses as listed:

Transfer to: (Budget Deficits)		Transfer from: (Budget Surplus)	
Mayor Salaries	\$ 12,500.00	Mayor Expenses	\$ 79,800.00
Assessor Salaries	\$ 6,800.00	Auditor's Office Salaries	\$ 25,000.00
Treasurer/Collector Salaries	\$ 33,500.00	Human Resources Salaries	\$ 15,000.00
Purchasing Salaries	\$ 2,000.00	MIS Expenses	\$ 160,000.00
Purchasing Expenses	\$ 6,000.00	Police Salaries	\$ 403,500.00
Legal Salaries	\$ 1,000.00	Public Works Highway Salaries	\$ 200,000.00
Legal Expenses	\$ 30,000.00	Public Works Waste Recycling Expenses	\$ 290,000.00
Human Resources Expenses	\$ 1,500.00	Public Works Fleet Maint Salaries	\$ 30,000.00
MIS Salaries	\$ 12,300.00	Public Works Park Dept Salaries	\$ 80,000.00
Public Health Salaries	\$ 27,800.00	Public Works Street Lighting	\$ 80,000.00
North Shore Tech Assessment	\$ 38,100.00	Veterans Benefits	\$ 90,000.00
Public Works Admin Salaries	\$ 750.00	Public Library Salaries	\$ 30,000.00
Public Works Parking Salaries	\$ 100.00	Workers Compensation	\$ 3,350.00
Public Works Snow & Ice Salaries	\$ 38,300.00		
Public Works Snow & Ice Expenses	\$ 962,000.00		
Citizen Center Salaries	\$ 12,000.00		
Veterans Services Salaries	\$ 3,600.00		
Recreation Salaries	\$ 21,600.00		
Payroll Taxes	\$ 149,000.00		
Sick Leave Bank	\$ 5,800.00		
Retiree Medical Claims	\$ 32,000.00		
General Liability Insurance	\$ 90,000.00		
	\$ 1,486,650.00		\$ 1,486,650.00

14. ORDINANCES (FILE 10 DAYS):

15. COMMUNICATIONS FROM COUNCILORS:



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16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

Mayor Barrett submits Orders for Salaries and Longevity for
Administrative/Professional Positions and Non-union Employees for FY 2026:

16.1.1. Document 82; Order-Longevity -
Administrative/Professional Positions and Non-union Employees

16.1.2. Document 82-B; Ordinance-Salaries -
Administrative/Professional

16.1.3. Document 82-C; Ordinance–Salaries - Non-Union
Positions *All filed June 26, 2025*

17. Mayor Barrett submits Orders for Salaries and MOA between City and Fire
Dept Union Group:

17.1.1. Document 31-E; MOA between City & Fire Dept Union
Group IAFF Local 1011

17.1.2. Document 31-EE; Ordinance – Salaries – Fire Dept
Union Group IAFF, Local 1011 *All filed June 19, 2025*

18. RESOLUTIONS AND PROCLAMATIONS:

19. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19.1. Councillor Michitson submits the Minutes and
Recommendations of the *Planning and Development Committee*
meeting held on June 16, 2025 for acceptance and approval

20. DOCUMENTS REFERRED TO COMMITTEE STUDY

21. LONG TERM MATTERS STUDY LIST

22. ADJOURN:

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

511

July 2, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Order Authorizing City Council to Accept \$150.00 Gift from Wingate Residences at Haverhill for the Ice Cream Social to Council on Aging Department.

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order authorizing the City Council to accept a gift of \$150.00 dollars for the Ice Cream Social at the Citizen's Center from Wingate Residences at Haverhill to the Council on Aging Department.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

RECEIVED
JUL 24 10:50 AM
CITY CLERK

5,1,1

Ordered:

GIFT ACCEPTANCE

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 8th day of July 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to accept a gift of one hundred fifty dollars (\$150.00) for the Ice Cream Social at the Citizens Center. Consistent with the purpose of the donation, as stated in the letter from Wingate Residences at Haverhill addressed to the City of Haverhill dated June 2025, the Gift shall be used by the Council on Aging Department.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

6-13-25

To Whom it May Concern:

Wingate Residences at Haverhill has donated \$150 to the Haverhill Council on Aging for the use of the Ice Cream Social to be held on 6-13-25. We enjoy being included in your programming and look forward to more opportunities to work together.

Kind Regards,

Stacey Blakeslee

Director of Community Relations

Wingate Residences at Haverhill

WSL Haverhill AL LLC
10 Residences Way
Haverhill, MA 01830

Needham Bank
1063 Great Plain Ave
Needham, MA 02462
63-7393/2113

06/19/2025

Pay ***** ONE HUNDRED FIFTY AND 00/100 DOLLARS

\$150.00

Pay to the
Order of
HAVERHILL COUNCIL ON AGING
10 WELCOME ST
HAVERHILL, MA 01830

(AUTHORIZED SIGNATURE)

DATE:06/19/2025 CK#:4418 TOTAL:\$150.00 BANK:129 Demand Deposit Account(129_op)
PAYEE:HAVERHILL COUNCIL ON AGING(v0001609)

Property	Account	Invoice - Date	Description	Amount
129				150.00
				150.00

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

5,2
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

July 3, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: An Order to Declare Certain Real Property Available for
Disposition

Dear Mr. President and Members of the City Council:

I respectfully submit for your approval An Order to Declare Certain Real
Property Available for Disposition pertaining to the room in City Hall
currently occupied by HTM Credit Union.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor



DOCUMENT

CITY OF HAVERHILL

In Municipal Council



51211

ORDERED: - That

In City Council: _____

AN ORDER TO DECLARE CERTAIN REAL PROPERTY AVAILABLE FOR DISPOSITION.

Be it ordained by the City Council of the City of Haverhill as follows:

THAT the City Council of the City of Haverhill, by virtue of and in accordance with the authority of the provisions of General Laws Chapter 30B, § 16(a), as may be amended, and of any and every other power and authority which is hereunto in any way enabling, hereby declares that certain real property, known as 4 Summer Street, Haverhill City Hall, room 3, Haverhill, Massachusetts, 01830, is available for disposition.

THAT, the Mayor is authorized to take any other action necessary or convenient to carry out this vote.

Adopted _____, 2025

City of Haverhill

Passed

Yeas: _____

Nays: _____

Attest:

_____, City Clerk

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

RECEIVED
JUL 3 AM 8:58
CITY CLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

53

July 3, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Vietnam Veterans Memorial at Millbrook Park

Dear Mr. President and Members of the City Council:

Councilor Ralph Basiliere and I wish to discuss the completion of the upgrades to the Vietnam Veterans Memorial at Millbrook Park.

The City assisted the Vietnam Veterans Association with the processing and administration of a Fiscal Year 2025 State earmark, which included funding for tree work, shrubbery, lawn repair, loaming, seeding, invasive plant removal, purchase of maintenance supplies and cleaning of the memorial itself.

Very truly yours,

Melinda E. Barrett
Mayor

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere

RECEIVED
JUL 1 2025
CITY CLERK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

611

June 26, 2025

To: President and Members of the City Council

Vice President Jordan to introduce Katie Cook and Nomsa Ncube from the Greater Haverhill Chamber of Commerce to talk about their upcoming golf tournament being held on September 8th at Bradford Country Club.

Timothy J. Jordan
Vice President Timothy J. Jordan

(Meeting: 7.8.25)

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
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FACSIMILE: 978-374-2329

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CITYCOUNCIL@HAVERHILLMA.GOV



June 26, 2025

To: President and Members of the City Council

Councilor Basiliere and Ferreira wish to introduce Matt Webel to share information about the Book Buddies program.

Ralph T. Basiliere
Councilor Ralph T. Basiliere

Devon Ferreira
Councilor Devon Ferreira

(Meeting: 7.8.25)

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



6-3
CITY HALL, ROOM 204

4 SUMMER STREET

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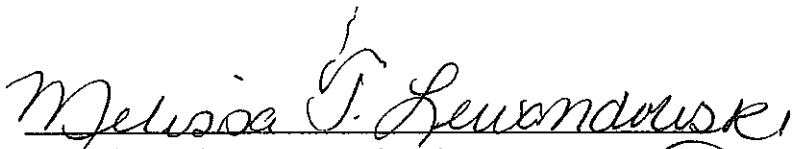
CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

June 23, 2025

To: President and Members of the City Council:

Councilor Lewandowski wishes to introduce Nick Santos who is seeking a home rule age waiver petition for the position of police officer in the City of Haverhill.


Councilor Melissa J. Lewandowski

(LRL)

(meeting 7.8.2025)

Nick Santos

011 01820

June 20, 2025

To the City Council,

I am writing to respectfully request an exemption from the standard age requirements for police officer candidates at the Haverhill Police Department. While I understand the importance of age requirements in ensuring officers can meet the physical and professional demands of law enforcement, I believe my unique background and qualifications merit consideration for an exemption.

My professional experience has equipped me with skills directly applicable to law enforcement work. As a Tile Setter with Allegheny Contracting, I've maintained strict OSHA compliance while developing precision and attention to detail. Previously, as a Ramp Operator at Delta Airlines, I worked in high-security environments following FAA and TSA regulations and participated in emergency response drills. Throughout both roles, I've demonstrated clear communication during high-pressure situations and leadership by training new team members.

Despite not meeting the standard age requirement, I:

- Have maintained excellent physical fitness and can meet or exceed all physical testing standards
- Possess relevant experience in high-security environments and emergency response
- Demonstrate maturity and sound judgment developed through years of professional experience
- As a trilingual individual fluent in three languages, I possess a unique ability to bridge cultural divides and establish meaningful connections with Haverhill's diverse population
- Have a clean background with no criminal history or disciplinary issues
- Am committed to serving the community with integrity and dedication

I understand that exemptions are granted selectively, but I believe my combination of experience, skills, and dedication would make me a valuable addition to your department. I am willing to undergo any additional testing or evaluation to demonstrate my capabilities.

I would welcome the opportunity to discuss my qualifications further in person. Thank you for your consideration of this request.

Sincerely,
Nick Santos

Nick Santos

With 9+ years in demanding roles, I offer skills directly applicable to law enforcement. As a Tile Setter with Allegheny Contracting, I've maintained strict OSHA compliance while developing precision and attention to detail through technical work. My previous position as a Ramp Operator at Delta Airlines equipped me with experience in high-security environments, following FAA and TSA regulations, and participating in emergency response drills. I excel in clear communication during high-pressure situations and have demonstrated leadership by training new team members. Throughout my career, I've consistently shown reliability, adaptability, and commitment to safety standards, qualities that would make me a valuable addition to your police department.

Contact

Education

SCHOOL FOR ALLIED CRAFTSMAN
TRADE SCHOOL
2019-2021

CLOVIS SALGADO
HIGH SCHOOL
2006

Skills & Certifications

Trilingual

- English
- Portuguese
- Spanish

OSHA 30 Construction

MA FID Conceal Carry License

Experience

TILE SETTER | ALLEGHENY CONTRACTING | BRICKLAYER & ALLIED CRAFTSMAN UNION (LOCAL 3)
Jan 2019 - Present

- Adhere to all safety regulations and standards according to OSHA guidance's while operating tools and handling materials
- Work alongside contractors, architects, and other tradespeople to complete projects on time and within budget
- Inspect finished work to ensure it meets quality standards and client expectations
- Accurately measure and mark surfaces to determine tile layout, ensuring proper alignment and uniformity
- Prepare work surfaces by cleaning, leveling, and applying adhesives, mortar, or other materials
- Cut, shape, and install tiles using hand and power tools, ensuring precision and adherence to design specifications
- Apply grout between tiles, remove excess, and polish surfaces to achieve a finished appearance
- Select and transport tiles, adhesives, and other materials to job sites
- Interpret blueprints, sketches, and specifications to execute designs accurately
- Repair or replace damaged tiles and maintain existing installations as required

RAMP OPERATOR | DELTA AIRLINES | LOGAN INT'L AIRPORT
Oct 2015 - Jan 2019

- Adhered to all FAA, TSA, and company safety regulations in a high-security environment
- Maintained Foreign Object Debris (FOD) awareness through regular ramp inspections and cleanup
- Participated in regular safety training and emergency response drills
- Skilled in reading and interpreting load plans and cargo documentation
- Collaborated effectively with cross-functional teams including gate agents, flight crews, and maintenance personnel
- Maintained clear communication during high-pressure situations to ensure on-time departure



DOCUMENT



CITY OF HAVERHILL

In Municipal Council

6, 3, 1

ORDERED:

THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE CITY COUNCIL AND FORWARDED TO THE GENERAL COURT

HOME RULE PETITION

AN ACT AUTHORIZING NICK SANTOS TO TAKE THE CIVIL SERVICE EXAMINATION FOR THE POSITION OF POLICE OFFICER IN THE CITY OF HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE REQUIREMENT.

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as police officer, Nick Santos of the City of Haverhill, shall be eligible for appointment to the position of police officer in the City if he meets all other requirements, in which case he shall be eligible for certification and appointment to the police department of the City of Haverhill.

Section 2. This act shall take effect upon its passage.



811
Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

June 27, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 29 Washington St, EROM-25-4

As the subject street was paved within the last 5 years, Council approval is required to open the roadway to install a 4" Fire Service and a 2" Water Service. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Mead

JUN 27 PM12:11
HAVCITYCLERK



DOCUMENT

8,111

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following location for the install of a 2" water service and a 4" fire service: Washington St #29

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

JUN 27 PM12:12
HAVCITYCLERK



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

8.2

June 27, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 235 Essex St, EROM-25-7

As the subject street was paved within the last 5 years, Council approval is required to open the roadway to repair a grade 1 gas leak. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Mead

JUN 27 PM12:11
HAUCITYCLERK



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.2.1

ORDERED:

That the City Council approve the requests to excavate at the following location for the repair of a grade 1 gas leak:
Essex St #235

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

JUN 27 PM 12:11
HAVCITYCLERK



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

8,3

June 26, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 151 Brook St, EROM-25-6

As the subject street was paved within the last 5 years, Council approval is required to open the roadway to repair grade 2 gas leak. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Mead

JUN 26 AM 11:56
HAVCITYCLERK



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.3.11

ORDERED:

That the City Council approve the requests to excavate at the following location for the repair of a grade 2 gas leak:
Brook St #151

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

JUN 26 AM 11:56
HAVERHILL CITY CLERK

Handy July 8, 2025

WR# 31129285 – Vine St

9,1

Questions contact - Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

JUN 5 AM 11:07
H01011VCLERK

Vine Street - National Grid to install 1 JO pole on Vine Street beginning at a point approximately 165 feet Northeast of the centerline of the intersection of Winter Street and Vine Street and continuing approximately 20 feet in a Westerly direction. National Grid proposes to install pole 1-50 +/- 160 feet Northeast and +/- 20 feet West from the centerline of the intersection of Vine Street and Winter Street, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Vine Street - Haverhill, Massachusetts.

No.# 31129285

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

IN CITY COUNCIL: JUNE 10, 2025
VOTED: council hearing BE HELD
JULY 8TH

ATTEST: *Kaitlin M. Wright* City clerk

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

44

JUN 5 AM 11:07
HAVCITYCLERK

911

nationalgrid

May 22, 2025

WR# 31129285 – Vine Street

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31129285 –Vine Street
Install 1 JO pole # 1-50
Vine and Winter Street, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Veasna Eang (978) 995-4819 or Veasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

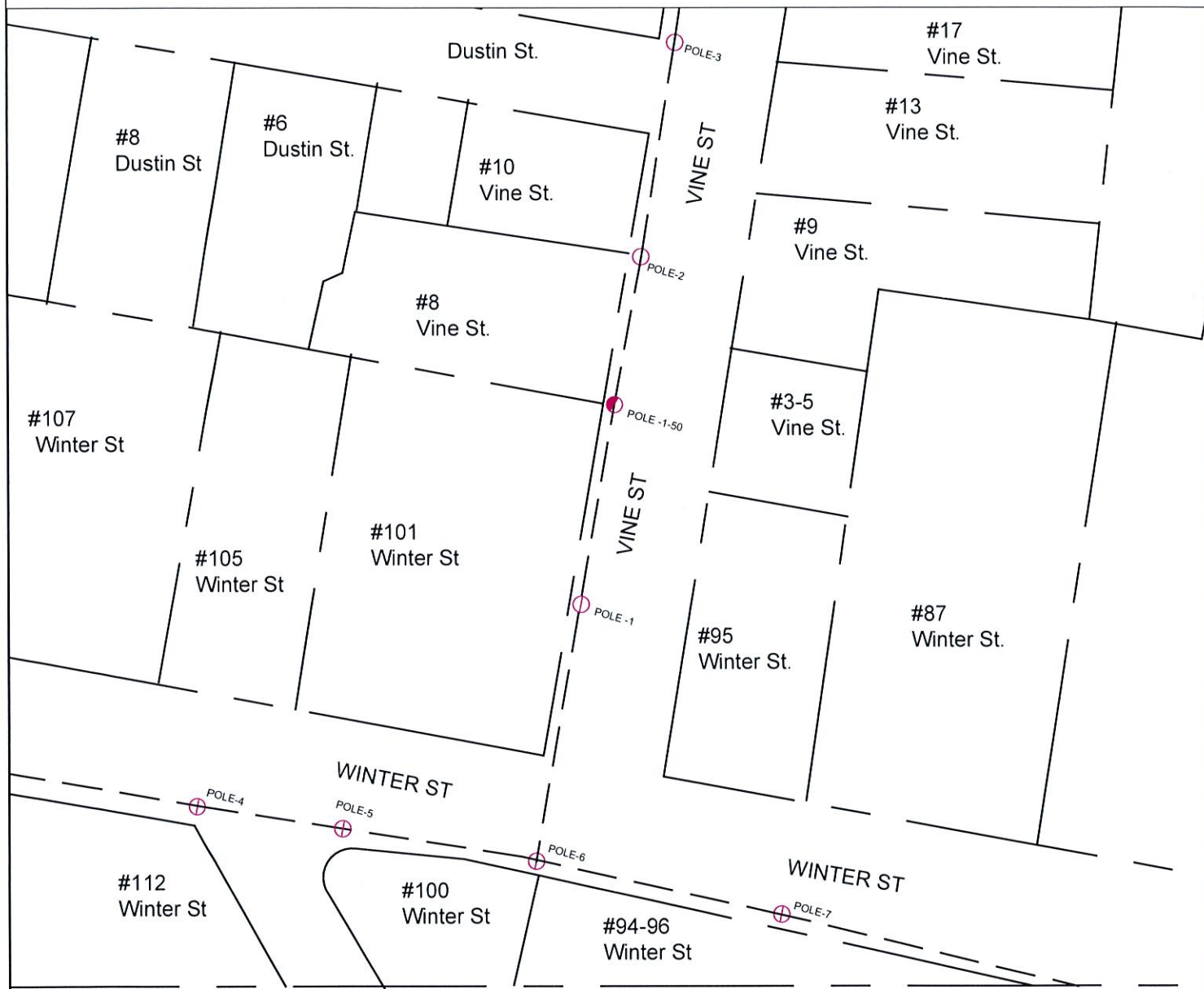
National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures



JOINT OWNED POLE PETITION

● Proposed J.O. Pole Locations

○ Existing J.O. Pole Locations

— — — Property Line

— — — Existing Overhead Utilities

Nationalgrid to install jointly owned pole 1-50 in the public way. Pole 1-50 to be located +/- 165' northeast and +/- 20' west from the centerline of the intersection at Winter St and Vine St.

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 4/16/2025

Work Request Number: 31129285

To Accompany Petition Dated:

To The: City Of Haverhill, MA

For Proposed: Pole:1-50 Location: Vine St.

CITY OF HAVERHILL



City Clerk's Office

Date: June 23 2025

To: "Abutters/Interested Party" Public Hearing 978-374-2312

Pole Location: Vine & Winter st - WR # 31129285

Notice is hereby given under Ch 166 of MGL and amendments thereto, of the application to the City Council of

Applicant: National Grid & Verizon

for a location and its poles and wires thereon, and the necessary supporting and strengthening fixtures and wires in

Location: Vine & Winter st - Joint pole location

Plan: Questions: Veasna Eang 978-995-4819

and the Room 202 of the City Council, City Hall, and the

Date: July 8 2025

Time: 7:00 pm

are the place and time fixed for hearing said company and all parties interested in said applications.

By order of the City Council

Kaitlin M. Wright

City Clerk

44-BB

9.1
9.1.1

WR# 31129285 – Vine Street

April 18, 2025

Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

JUN 5 AM 11:08
HAVERHILL CLERK

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 15th day of April, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Vine Street - Haverhill, Massachusetts.

No.# 31129285

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Vine Street - National Grid to install 1 JO pole on Vine Street beginning at a point approximately 165 feet Northeast of the centerline of the intersection of Winter Street and Vine Street and continuing approximately 20 feet in a Westerly direction. National Grid proposes to install pole 1-50 +/- 160 feet Northeast and +/- 20 feet West from the centerline of the intersection of Vine Street and Winter Street, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

For Hearing July 8, 2025

9, 1, 1

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.

Massachusetts 20 ____
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 __, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

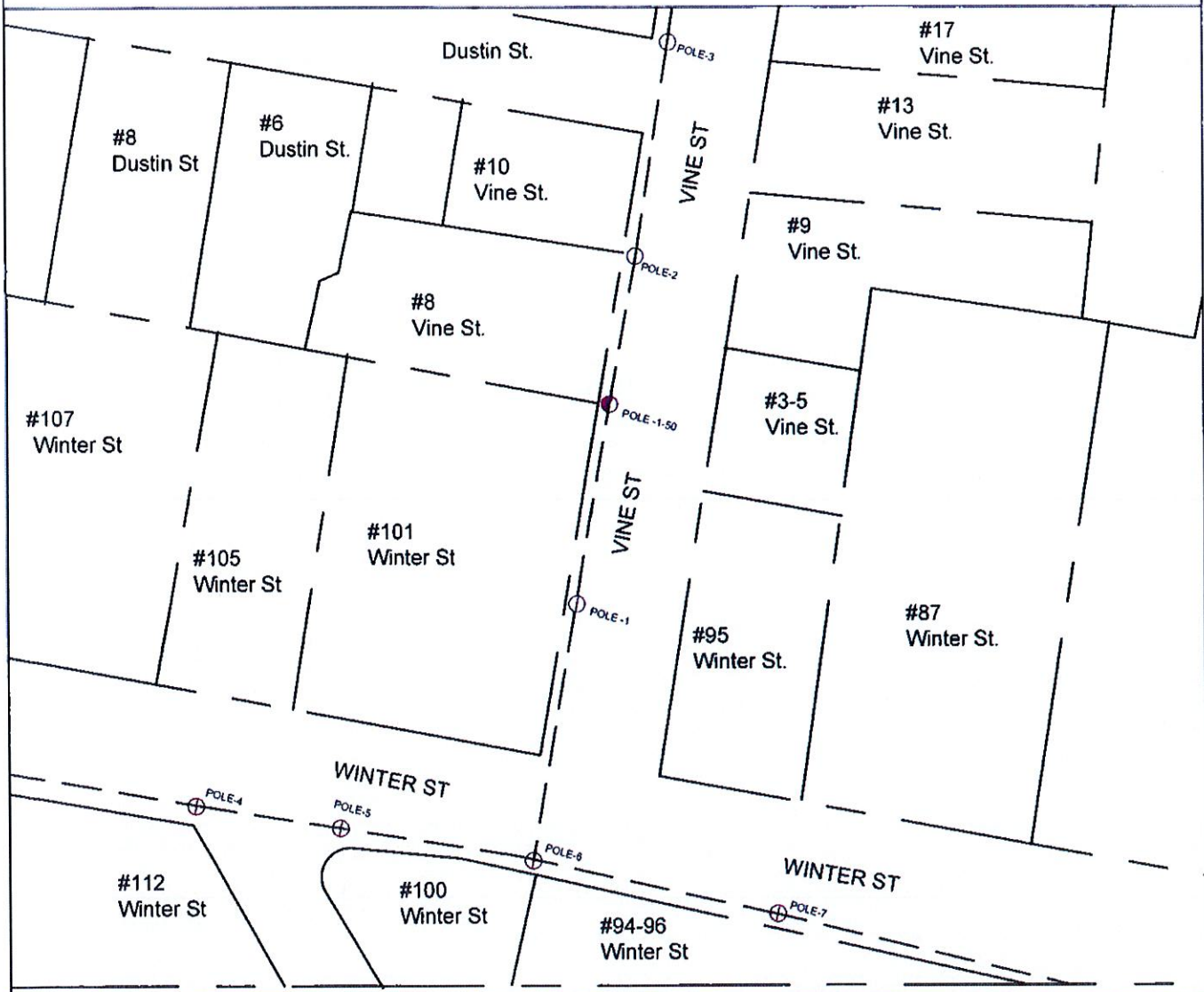
.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



JOINT OWNED POLE PETITION

① Proposed J.O. Pole Locations

② Existing J.O. Pole Locations

— — — — — Property Line

— — — — — Existing Overhead Utilities

Nationalgrid to install jointly owned pole 1-50 in the public way. Pole 1-50 to be located +/- 165' northeast and +/- 20' west from the centerline of the intersection at Winter St and Vine St.

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 4/16/2025

Work Request Number: 31129285

To Accompany Petition Dated:

To The: City Of Haverhill, MA

For Proposed: Pole:1-50 Location: Vine St.



Hearing March 18, 2025
Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@HaverhillMA.gov

DATE: January 7, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Battery Energy Storage Systems

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendment creates a regulatory framework and necessary tools for detailed and thorough review of any applications filed to create Battery storage facilities.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hearing on the city council agenda shortly thereafter.

IN CITY COUNCIL: January 7 2025
REFER TO PLANNING BOARD AND VOTED THAT
COUNCIL HEARING BE HELD MARCH 18 2025
Attest:

City Clerk

IN CITY COUNCIL: March 18 2025
HEARING CONTINUED TO APRIL 29 2025
Attest:

City Clerk

IN CITY COUNCIL: April 29 2025
HEARING CONTINUED TO JUNE 3 2025
Attest:

City Clerk

IN CITY COUNCIL: June 3 2025
REQUEST TO CONTINUE BY CITY SOLICITOR TO JULY 8 2025

4 Summer Street—Room 201, Haverhill, MA 01830 www.cityofhaverhill.com

Attest:

City Clerk

5-B

Ordinance re: zoning - Add a new section
7.9 Battery Energy Storage Systems

2.10.2025 *filed*
IN CITY COUNCIL: January 7 2025
PLACED ON FILE for at least 10 days

(10.11)
(all filed)
(2.20)
IN CITY COUNCIL: March 18 2025
CONTINUED TO APRIL 29 2025
(with hearing)

IN CITY COUNCIL: April 29 2025
CONTINUED TO JUNE 3 2025
(with Hearing)

IN CITY COUNCIL: June 3 2025
REQUEST BY CITY SOLICITOR TO CONTINUE
TO JULY 8 2025

Kaitlin Wright

10.1

From: Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>
Sent: Thursday, July 3, 2025 11:29 AM
To: Lisa Mead; Kaitlin Wright; William Pillsbury
Cc: Mayor; Lori Robertson
Subject: RE: BESS Zoning Hearing

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Hi,

Let's continue until the first meeting in August please.

TY!

August 5, 2025

Tom

Thomas J. Sullivan, Esq.
Downey Law Group, LLC
tsullivan@dlgclosing.com

Main Office and Mailing Address:
462 Boston Street
Topsfield, MA 01983
Phone: (978) 887-1000
Fax: (978) 887-1021



Satellite Office:
345 Main Street
Haverhill, MA 01830
Phone: 978-373-2200

From: Lisa Mead <lisa@mtclawyers.com>
Sent: Thursday, July 3, 2025 11:25 AM
To: Kaitlin Wright <kwright@haverhillma.gov>; Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>; William Pillsbury <wpillsbury@haverhillma.gov>
Cc: Mayor <mayor@haverhillma.gov>; Lori Robertson <lrobertson@haverhillma.gov>
Subject: RE: BESS Zoning Hearing

Please continue it again, we are waiting to hear from the developer. I would take it out a month.

Lisa L. Mead

[she/her/hers]

City of Haverhill
 City Clerk, Kaitlin Wright
 4 Summer Street
 Haverhill, MA 01830

Hearing July 8, 2025

May 12, 2025

10.2

We, the undersigned Haverhill residents, respectfully request that the City of Haverhill reassign the zoning of the following three contiguous parcels of land/properties from their current zoning of Commercial Highway to **Residential Medium**:

230 Amesbury Road, Parcel # 465-4-1 contains 2.55 AC of land mainly classified as ONE FAM with an OLD-STYLE building built about 1870, having primarily WOOD SHINGLE Exterior and 1,058 Square Feet, with 1 Residential Unit, 5 Rooms, and 2 Bedrooms.

240 Amesbury Road, Parcel # 465-4-4 contains .46 AC of land mainly classified as ONE FAM with a RANCH building built about 1950, having primarily VINYL Exterior and 2,319 Square Feet, with 1 Residential Unit, 2 Baths, 6 Rooms, and 3 Bedrooms.

250 Amesbury Road, Parcel # 465-4-3 contains 1.7 AC of land mainly classified as ONE FAM with a COLONIAL building built about 1930, having primarily VINYL Exterior and 1,843.20 Square Feet, with 1 Residential Unit, 1 Bath, 7 Rooms and 3 Bedrooms.

The three parcels are currently, and have always been, used residentially. They form a part of the surrounding stable neighborhood community that includes residents who have lived in this neighborhood for more than 60 years. All three of the homes on these parcels were built as residential dwellings in keeping with the surrounding homes in the neighborhood.

The property at 230 Amesbury Road is currently for sale. We want to keep our residential neighborhood intact and we want to see the property used for much-needed housing.

We respectfully request that this matter be submitted to the Planning Board for discussion at their June 11, 2025 meeting, and referred to the City Council for discussion at their June 17, 2025 meeting.

Sincerely,

Citizens United to Keep Amesbury Road a Residential Neighborhood

Enclosures: Plot Plans and Property Record Cards

230 Amesbury Road, Parcel # 465-4-1

240 Amesbury Road, Parcel # 465-4-4

250 Amesbury Road, Parcel # 465-4-3

IN CITY COUNCIL: May 20 2025 Refer to Planning Board and
 COUNCIL HEARING JULY 8, 2025

Attest:

 City Clerk

Kaitlin Wright

From: christinekwitchoff@comcast.net
Sent: Sunday, May 11, 2025 1:50 PM
To: William Pillsbury; Kaitlin Wright
Cc: Melissa Lewandowski; Linda; 'bearcamp29'
Subject: Zoning Change Request 230, 240 & 250 Amesbury Rd
Attachments: Zoning Amesbury Road 5.12.25.docx; 230 Amesbury Rd - Plot Plan.pdf; 240 Amesbury Rd - Plot Plan.pdf; 250 Amesbury Rd - Plot Plan.pdf; 230.pdf; 240.pdf; 250.pdf

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Dear Mr. Pillsbury & Ms. Wright,

We, the undersigned Haverhill residents, respectfully request that the City of Haverhill reassign the zoning of the following three contiguous parcels of land/properties from their current zoning of Commercial Highway to **Residential Medium**:

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The property at 230 Amesbury Road is currently for sale. We want to keep our residential neighborhood intact, and we want to see the property used for much-needed housing.

We respectfully request that this matter be submitted to the Planning Board for discussion at their June 11, 2025 meeting, and referred to the City Council for discussion at their June 17, 2025 meeting.

Further, we are gathering signatures of Haverhill residents in support of this zoning change. Please advise if we can file the signed petition as an addendum on Monday, May 19, 2025. Alternatively, please advise the latest date to submit this addendum to ensure it's part of the June 11, 2025 Planning Board agenda packet.

Sincerely,

Christine Kwitchoff

On behalf of Citizens United to Keep Amesbury Road a Residential Neighborhood

cc:

Linda Sanchez, 240 Amesbury Rd

Lynn & Scott Kochakian, 205 Amesbury Rd

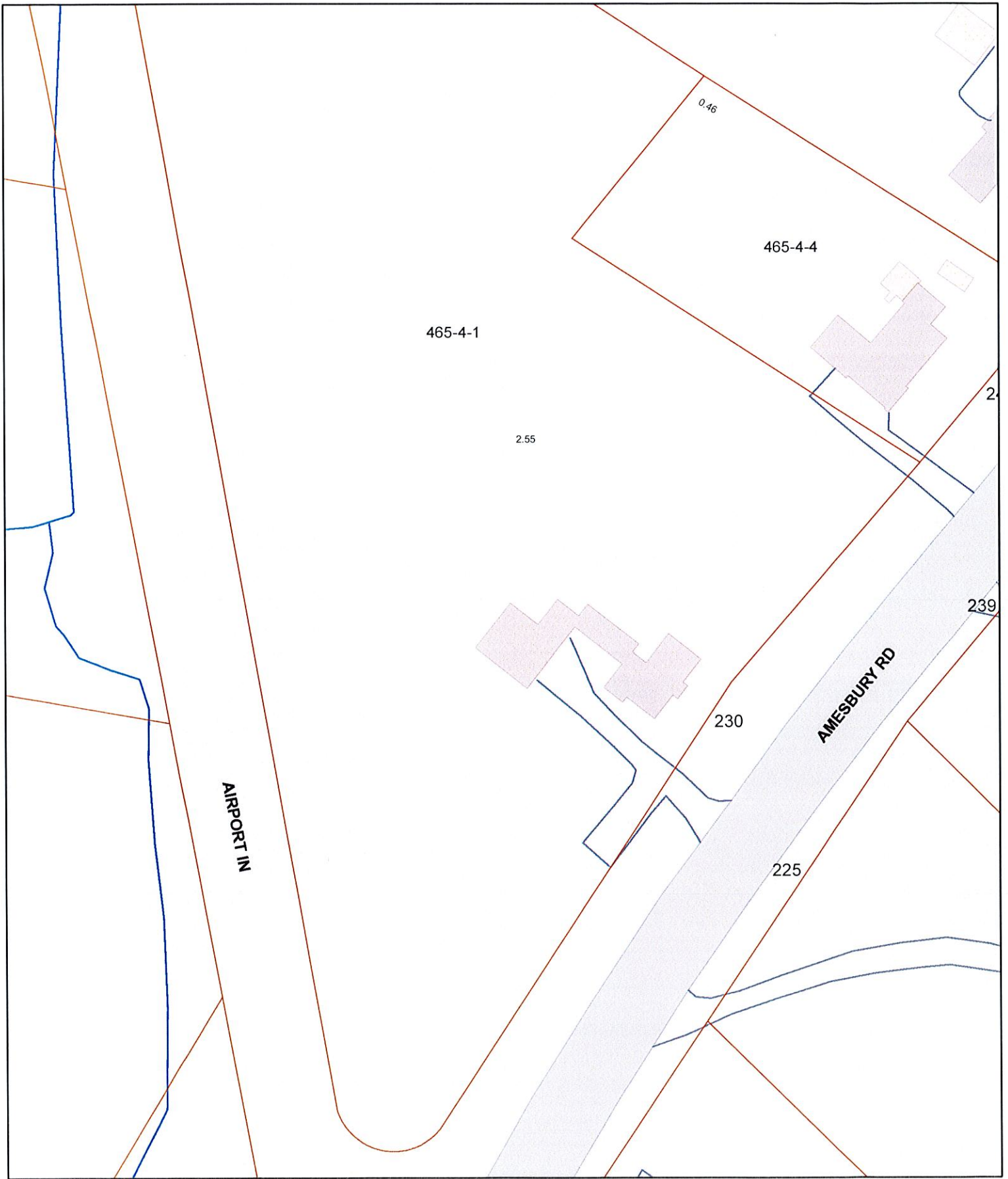
Enclosures:

Plot Plans & Property Record Cards

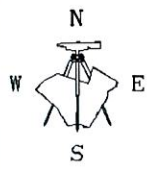
230 Amesbury Road, Parcel # 465-4-1

240 Amesbury Road, Parcel # 465-4-4

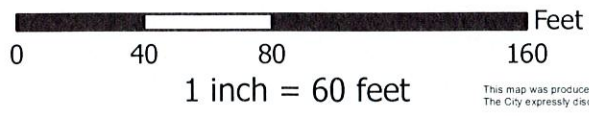
250 Amesbury Road, Parcel # 465-4-3



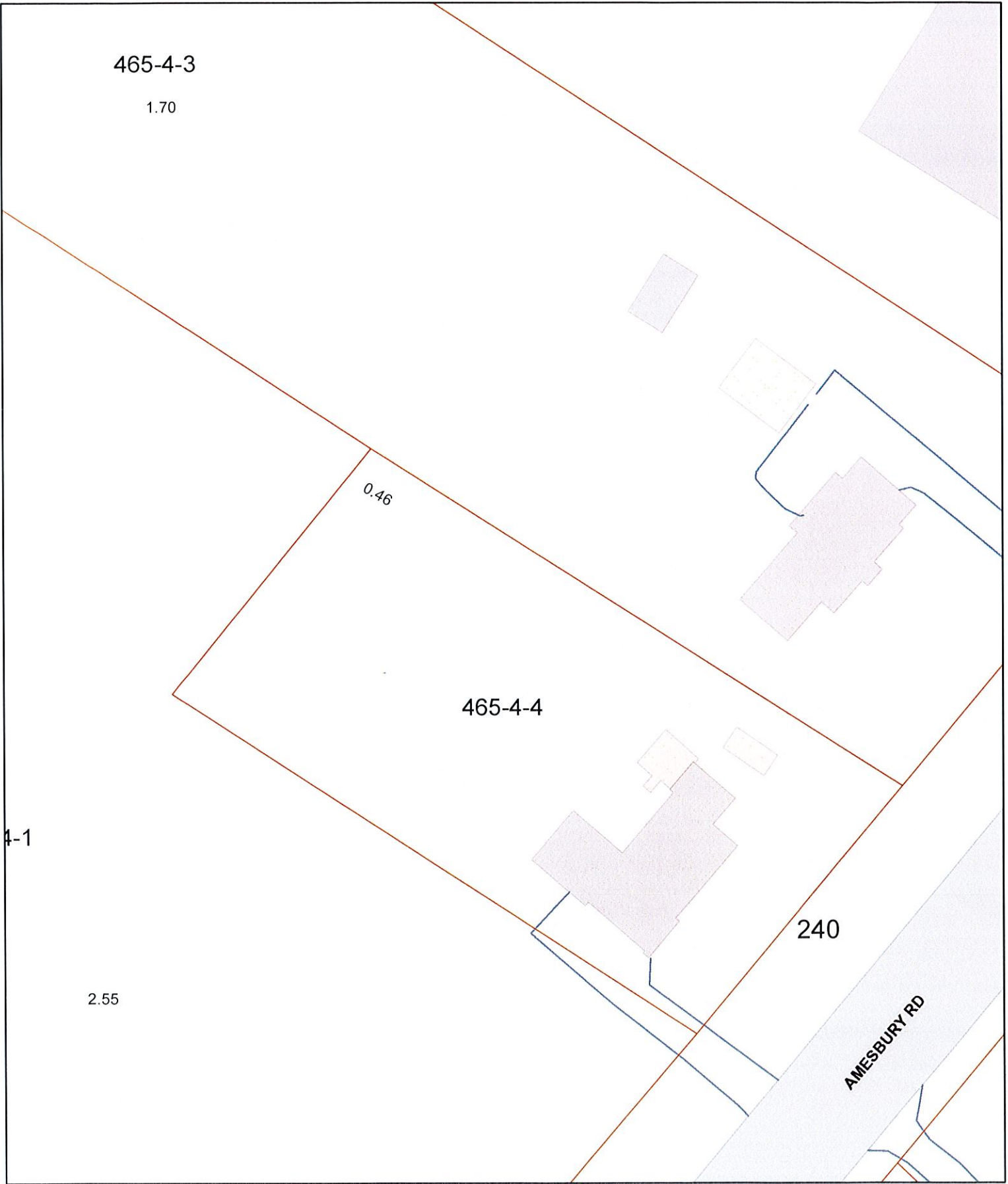
230 Amesbury Rd - Plot Plan



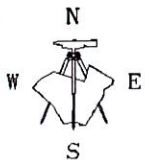
City Of Haverhill, MA
Engineering --- Division
Date produced: 5/9/2025



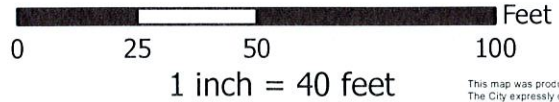
This map was produced from the City Of Haverhill's Geographic Information System.
The City expressly disclaims any liability that may result from use of this map.



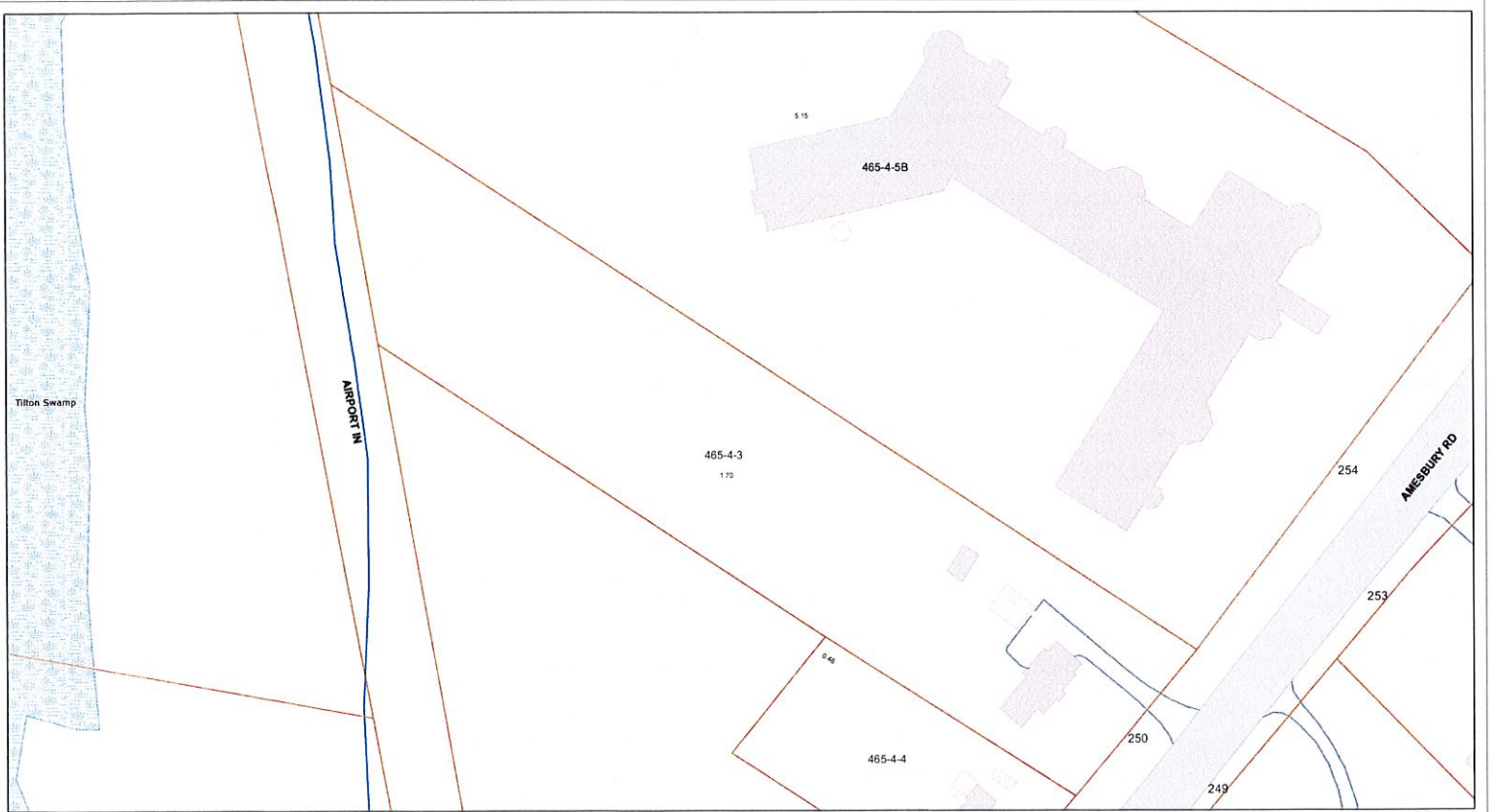
240 Amesbury Rd - Plot Plan



City Of Haverhill, MA
Engineering --- Division
Date produced: 5/9/2025



This map was produced from the City Of Haverhill's Geographic Information System.
The City expressly disclaims any liability that may result from use of this map.



City Of Haverhill, MA
Engineering --- Division
Date produced: 5/9/2025

250 Amesbury Rd - Plot Plan

0 40 80 160 Feet

1 inch = 60 feet

This map was produced from the City Of Haverhill's Geographic Information System.
The City expressly disclaims any liability that may result from use of this map.



PriorD1a
PriorD2a
PriorD3a
PriorD1b
PriorD2b
PriorD3b
PriorD1c
PriorD2c
PriorD3c
Assessor Map

Exterior Information

Type	15 - OLD STYLE
Stry Hght	1H
(Liv) Units	1 Tot 1
Found	3 - BRICKSTONE
Frame	1 - WOOD
P. Wall	1 - WOOD SHING
Sec Wall	0
Roof Str	1 - GABLE
Roof Cvr	1 - ASPHALT
Color	WHITE
View	
Shape	
Bld Name	

General Information

Grade	C - AVERAGE		
Year Blt	1870	Eff Yr	
Alt LUC			
Juris			
Con Mod			

Interior Information

Avg Ht / FI		
P. Int Wall	2 - PLASTER	
Sec Int Wall		
Partition	T - TYPICAL	
P. Floor	3 - HARDWOOD	
Sec Floor		
Bmt Floors		
Sub Floors		
Bmt Garage	0	
Electric	4 - BELOW AVG	
Insulation	5 - MINIMAL	
Int Vs Ext	S	
Heat Fuel	5 - NONE	
Heat		
# Heat Sys	0	
Heated %		AC %
Sol HW %		Ctrl Vac %
Comm Wal %		Sprink %

Special Features / Yard Items

Code	Desc	A	Y/S	Qty	Size	Qual	Con	Year	Unit Prc	D/S	Depr %	LUC	Ft	NBC	Ft	Juris	Ft	Appr Val	Assessed
32	BARN/LFT	M	Y	1	672.00	D	VP	1920	16.00	T	95%	101	1	MA	1		1	400	400
	Building Totals				Yard Item Appr				400			Special Feature Appr						400	400
	Parcel Totals				Yard Item Appr				400			Special Feature Appr						400	400

Condo Information

Location	
Tot Units	
Floor	1 - 1ST FLOOR
% Own	
Name	

Bath Features

Full Bath	0	Rtng
Add Full	0	Rtng
3/4 Bath	0	Rtng
Add 3/4	0	Rtng
1/2 Bath	0	Rtng
Add 1/2	0	Rtng
Other Fix	0	Rtng

Other Features

Kitchens	1	Rtng	D - DILAPITA
Add Kit.	0	Rtng	
Fireplaces	0	Rtng	
WS Flues	0	Rtng	

Depreciation

Phys Con	DL - Delapitated	90
Functional		
Economic		
Special	NC - NEWCON	0
Override		
Total		90%

Comparable Sales

Rtng	Parcel ID	Type	Sale Date	Price
Avg Rtng	Ind Val			

Comments

NC=CK FOR BOA APPR FOR A COMM STORAGE FACILITY
7/25.

Res Breakdown

Floor	No. Unit	Rooms	Bdrms	Exterior
U	1	5	2	Interior
				Add
				Kitchen
				Bath
				Plumb
Bld Total	1	5	2	Electric
Prcd Total	1	5	2	Heating

Calc Ladder

Base Rate	145.00	Depr	211,758
Size Adj	1.35000	Depr'd Total	23,529
Con Adj	0.89367	Juris Ft	1.0000
Adj Prc	\$ 174.94	Spec. Features	\$ 0
Grade Ft	1.00000	Lump Sum	
Other Feat	\$ 16,875	Final Total	\$ 23,500
NBH Mod	1.0000	Override Val	
NBC Infl	1.0000	Assmnt Ft.	1.0000
LUC Ft	1.0000	Assessed Val	\$ 23,500
Adj Tot <small>(RCM)</small>	235,287	Total \$/F	\$ 22.21
Depr %	90%	Underp \$/F	174,940.00

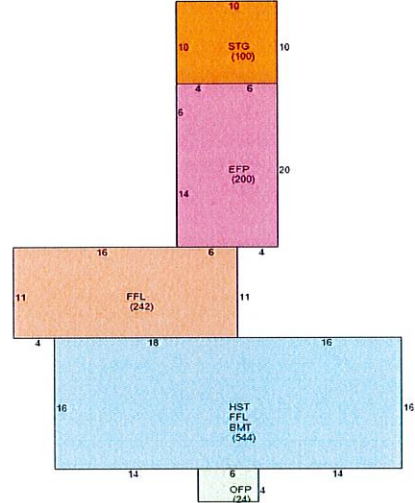
Sub Areas

Code	Desc	Net Area	Gross A.	F. Area	Sz Adj A.	Rate AV	Undepr Val
FFL	1ST FLOOR	786	786	786	786	174.94	137,503
HST	HALF STORY	272	544	272	272	174.94	47,584
OPF	OPEN PORCH	24	24	0	0	42.92	1,030
STG	STORAGE	100	100	0	0	7.86	786
BMT	BASEMENT	544	544	0	0	43.73	23,789
EFP	ENCL PORCH	200	200	0	0	38.61	7,722
	Building Totals	1,926	2,198	1,058	1,058		218,414
	Parcel Totals	1,926	2,198	1,058	1,058		218,414

Alt Areas

[illegible]

Sketch



Mobile Home

Make	Model	Serial	Year	Color
------	-------	--------	------	-------

Image



Disclaimer: This Information is believed to be correct but is subject to change and is not guaranteed

Property: 3951 | Bld: 3935 | Seq: 1 | Year: 2026 | Data As Of Date: 05/09/2025 | User: h160 | DB: Assess50HaverhillMA

Exterior Information

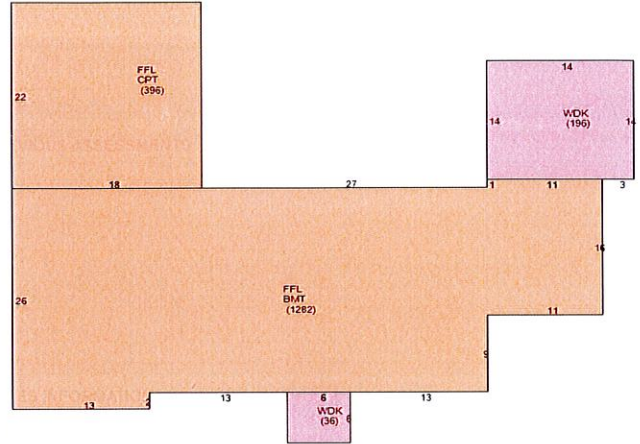
Type	19 - RANCH	
Stry Hght	1	
(Liv) Units	1	Tot 1
Found	1 - CONCRETE	
Frame	1 - WOOD	
P. Wall	4 - VINYL	
Sec Wall		0
Roof Str	1 - GABLE	
Roof Cvr	1 - ASPHALT	
Color	GREEN	
View		
Shape		
Bld Name		

Condo Information

Location	
Tot Units	
Floor	1 - 1ST FLOOR
% Own	
Name	

Comments

Sketch



General Information

Grade	C - AVERAGE	
Year Blt	1950	Eff Yr
Alt LUC		
Juris		
Con Mod		

Bath Features

Full Bath	2	Rtnng	G - GOOD
Add Full	0	Rtnng	
3/4 Bath	0	Rtnng	
Add 3/4	0	Rtnng	
1/2 Bath	0	Rtnng	
Add 1/2	0	Rtnng	
Other Fix	0	Rtnng	

Res Breakdown

Floor	No. Unit	Rooms	Bdrms
U	1	6	3
Bld Total	1	6	3
Prd Total	1	6	3

Remodeling

Exterior	
Interior	
Add	
Kitchen	
Bath	
Plumb	
Electric	
Heating	
General	

Other Features

Kitchens	1	Rtnng	G - GOOD
Add Kit.	0	Rtnng	
Fireplaces	0	Rtnng	
WS Flues	1	Rtnng	A - AVERAG

Calc Ladder

Base Rate	140.00	Depr	60,528
Size Adj	1.07676	Depr'd Total	359,804
Con Adj	1.00750	Juris Ft	1.0000
Adj Prc	\$ 151.88	Spec. Features	\$ 0
Grade Ft	1.00000	Lump Sum	
Other Feat	\$ 82,442	Final Total	\$ 359,800
NBH Mod	1.0000	Override Val	
NBC Infl	1.0000	Assmnt Ft	1.0000
LUC Ft	1.0000	Assessed Val	\$ 359,800
Adj Tot (RCN)	420,332	Total \$/SF	\$ 155.15
Depr %	14.4%	Undepr \$/SF	151.88000

Interior Information

Avgt Ht / Fl		
P. Int Wall	1 - DRYWALL	
Sec Int Wall		
Partition	T - TYPICAL	
P. Floor	3 - HARDWOOD	
Sec Floor	4 - CARPET	2
Bmt Floors	12 - CONCRETE	
Sub Floors		
Bmt Garage	2	
Electric	3 - TYPICAL	
Insulation	2 - TYPICAL	
Int Vs Ext	S	
Heat Fuel	2 - GAS	
Heat	1 - FORCED H/A	
# Heat Sys	1	
Heated %	100	AC %
Sol HW %		Ctlf Vac %
Com Wall %		Sprink %

Depreciation

Phys Con	GV - Good-VG	14.4
Functional		
Economic		
Special		
Override		
Total		14.4%

Mobile Home

Make	Model	Serial	Year	Color
------	-------	--------	------	-------

Comparable Sales

Rtnng	Parcel ID	Type	Sale Date	Price
Avg Rtnng			Ind Val	

Sub Areas

[illegible]

Alt Areas

[illegible]

Special Features / Yard Items

[illegible]

d Image

Disclaimer: This Information is believed to be correct but is subject to change and is not guaranteed

Property: 3953 | Bld: 3937 | Seq: 1 | Year: 2026 | Data As Of Date: 05/09/2025 | User: h160 | DB: Assess50HaverhillMA

PriorID1a
PriorID2a
PriorID3a
PriorID1b
PriorID2b
PriorID3b
PriorID1c
PriorID2c
PriorID3c
Assessor Map



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Doc
94

10.2

JUN 30 AM 11:33
HAVCITYCLERK

DATE: June 30, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Rezone 3 parcels of land on Amesbury Road from Commercial Highway (CH) to Residential Medium (RM)

On June 11, 2025, the Haverhill Planning Board met and held a hearing for the proposed rezoning of 3 parcels of Land on Amesbury Road.

The public hearing on these matters were opened, and the public was offered the opportunity to speak. Several members of the public spoke.

The hearings were closed. and the planning board voted unanimously to send a favorable recommendation to the City Council recommending approval of the rezoning of the 3 parcels.

This petition which received is to rezone three parcels of land on Amesbury Road from Commercial Highway (CH) to Residential Medium (RM). Approval by the city council would result in a revision to the city's zoning map reflecting the change.

The parcels are contiguous to existing RM zoned property. All of the parcels suggested for rezoning are single family residential homes and the surrounding residential properties are single family homes.

This being the case, proper zoning practice would dictate in fact these three properties should have been zoned RM previously and this action requested by the property owners is corrective in that these 3 existing single-family homes should in fact not have been nor currently be zoned commercial as they have been non-conforming uses. This rezoning correctly renders these 3 homes to be conforming uses in the RM zone. I recommend that the city council approve the rezoning as proposed.



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The minutes for the hearing have been filed with the city clerk and are contained in your packages.

During the course of the hearing as you will see in the planning board minutes and in a separate communication the owner of the 230 Amesbury Road property, who objects to the rezoning of his parcel, had asserted that the parcel is no longer residential. That is not the position of the building inspector on this matter, and he has made no ruling to that effect.

Additionally, the owner has filed a Form A Plan (ANR) for the property which was approved as required by law by the planning board. The net effect of the filing and approval of this plan is that the owner is provided under state law with 3 years of zoning protection preserving the commercial uses allowed in the commercial highway zone for that period. If the rezoning is passed and three years pass without a commercial project being approved at the site the protection is removed.

As Planning Director, I concur with the action of the Planning Board and recommend approval of the rezoning amendment as presented.

Recommendation: Approve the rezoning amendment as proposed.



for July 8

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June 12, 2025

City Council President Thomas Sullivan
& City Councilors
City Hall Haverhill

Members Present: Michale Morales
Ismael Matias
Bill Evans
April DerBoghossian
Boby Brown
Paul Howard

JUN 23 AM 11:36
HAVCITYCLERK

Members Absent: Carmen Morales

Also Present: William Pillsbury Jr. Director of Economic Development and Planning
Melanie Sloan, Head Clerk

RE: ZONING AMENDMENT FOR 230 AMESBURY ROAD

Paul Howard: Next hearing is a zoning amendment for 230 Amesbury Road. Parcels 465-4-1, 465-4-4, and 465-4-3

Hello everyone, my name is Chritine Kwitchoff and I live at 14 Colbys Lane. I am here representing over 160 Haverhill residences, actually 170 with the petition that was just got passed to me this evening that I'd like to pass into the record. These Haverhill residents have signed a petition to keep 230, 240, and 250 of Amesbury Road, the residential neighborhood that it currently is. Planning Board Member I hope that prior to tonight's meeting you've had the opportunity to visit these 3 sites and that having seen them I believe you would agree that our desire to rezone from commercial highway to residential media is a logical request that reflects what exists there today. Those that sign the petition have the commonsense belief that rezoning will support housing in our community. I'm going to keep it at that and thank you for your consideration.

Paul Howard: Is there anyone that wishes to speak in favor of it?

Good evening, my name is Scott Kochakian. I live at 205 Amesbury Rd Haverhill with my wife Lynn. We've been there 47 years. We live diagonally across from 230 Amesbury Rd and there's my other neighbor Linda 240 and another neighbor down the street, Stan. We would like to change those parcels of land, to change to zoning there. I'm going to read this small little paper



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that I wrote up. We have lived in 205 Amesbury Rd for 47 years and despite living on a very busy road of rt 110 we have always enjoyed our home and neighborhood. All the homes are single family homes and there is a sense of community with our neighbors. We have enjoyed seeing many forms of wildlife over the many years from deer, blue heron, swans and many other species of birds, turtles, ducks, and black bear along with bobcats. Many of the folks living in the homes in our neighborhood have been here for many years. There is something special about the neighborhood, and we feel it is critical to preserve the residential identity of our neighborhood. They are all single-family homes. We feel that at anytime other than single family homes at 230 Amesbury Rd. or at the other 2 lots being considered for zoning changes severely change the character of our neighborhood. I have a couple of pictures if you'd like to see, if not that's quite alright. I have pictures of swans. I also have pictures of the bobcat.

Bill: If you'd like to leave them with the clerk that would be fine.

Scott: All right I will. I also think it's very critical to consider the wetlands in that area. They are also the nature and beauty of the area, not just my area but also the area of Haverhill. Paul

Howard: Is there anyone else wish to speak in favor?

Thank you, my name is Meredith Wear, I'm not a Haverhill resident. I work at Hable Crossing Assistant Living community at 254 Amesbury Rd. I've been asked to speak on behalf of many residents who are quite concerned about what is happening. They couldn't be here today for obvious reasons, but they have a strong presence on the petitions that were signed. They're concerned about increasing traffic in the area. They're concerned about just an overall change to the whole feel of the neighborhood. They're concerned about the sensitive wildlife in that area that they enjoy watching so much from our patio. They are also concerned about, I don't know if there's room to discuss this here today or not, but they have heard that there's a proposed access road that's going in between us and what's now but potentially hopefully not become a diesel refueling station.

Bill: Yeah, that particular proposal is no longer being considered by the city as far as a business park

Meredith Wear: That would be great.

Bill: But that doesn't mean at some point just for the record, it doesn't mean at some point in the future the owner of that land is not the city, may come forward with a project., but that would be a completely new set of reviews and process and all that. But as far as the City's role in that particular project, I presented that to City Council recently and that project in the business park is not moving forward.

Meredith Wear: Excellent. Thank you for your consideration.



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Bill: Just so I can understand your point, you said your residents are opposed?

Paul: I think you were in favor. You are in favor of making the zoning change?

Meredith Wear: Absolutely. We are in favor of changing it too residential.

Paul: You're in favor not opposed

Meredith Wear: You are correct. We want to definitely keep the residential feel to the neighborhood.

Paul: Thank you for that.

Paul: Anyone else wish to speak in favor?

Melinda Sanchez: I'm Melinda Sanchez, I live at 240 Amesbury Road with my husband James Anderson. We've been there 11 years. I don't have too much to add to what my neighbor Scott said, and what Meredith said who works in the neighborhood other than to say we've been here 11 years it's our home, it's our neighborhood. I look across the street and I see Jan and Brians house. I see Hollis and Jim. I walk down the street to hang out with Dave and his dog Sam. This is our neighborhood. I walk around benchmark with my dog and talk to all the residents who are out there that day when's it a nice day, so um I'm very much in favor of turning this land into residential

Paul: Does anyone else that wish to talk in favor?

I have a question, for someone who's never been here before are we talking about changing an area that seems to be closely residential. It seems to be zoned as a highway or something into a residential is that is what is essentially happening?

Bill: The 3 blocks that are in question that have been proposed by the applicant to be changed, are currently zoned CH, which is a commercial highway. Commercial highway zone runs in that area and then runs back towards the highway back down to the landscaping guys further near the highway in that direction.

Is this essential a name change?

Bill: I'm sorry?

Brandon Fox: Essentially a name change.

Bill: Well, no changing the zoning to be consistent with the request is to make it to be consistent with the neighborhood which is currently zoned um the joining parcels on it are zoned as residential medium density. The request is to change this from a CH commercial highway to residential medium density. Which does not allow multifamily housing it's a single basic single family.

Brandon Fox: That makes sense. Thank you.



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Bill: Could you give your name and address or the record.

My name is Brandon Fox I live at 42 Christian circle.

Bill: Thank you

Brandon Fox: I don't know if there are proposals online, I tried to look up plans you know.

Bill: The zoning petitions plan are all in our office. We have them available to the public. Some of our plans are coming out of the dinosaur age and we're putting them online, but that this particular zoning amendment process, plans and layout are not online.

So, we have old school and have them available in our office for people to come into our office for people to come in and look at. I know that's an inconvenience for most people but it's the way that it is right now.

Paul: Anyone else wish to talk in favor? Is there anyone that wishes to talk in the opposition?

Good evening, my name is Brian Corso. I own a plumbing and heating HVAC Company out of Haverhill. Here we've been in town for 14 years. We currently have an offer on the property pending on weather or not we can build on it. We are simply trying to build a 7600 square foot stand alone facility. It's going to house our plumbing operation. Currently we're at 100 Hale Street. We've currently outgrown in that area. What we're trying to build is a training facility office staff shop warehouse and that's about it. I mean we're trying to just build a stand-alone facility for our plumbing business. We'd be owner-occupied. We wouldn't be building anything that is high traffic or really disruptive to the neighborhood we think. We currently have 40 employees. All the employees are dispatched to the job site and 8 in office staff, so that is who will be on the property. Definitely sensitive to all the neighbors and understand where they're coming from, but I think you can still have an aspect of community with a small business in town. We plan on building a facility that meets the esthetics in the neighborhood, If you've been on Hale Street you know what that street's like. So, we are trying to get away from the hustle and bustle not to say Hale Street hasn't suited us well, it's a very blue-collar street right there. We get along with our neighbors, it's just that we've outgrown that area. We're looking to grow our business here in Haverhill like I said we've been here for 14 years, and I think Haverhill is lacking that in commercial space for business like myself. I think warehouse phase are a dime a dozen, but you can't bring the students from woodier tech and train them in a garage bay. We need the facility to help our business grow. We've been looking and this land came for sale. What drew us to the land is everything that the residents have mentioned the aspect of nature. The you know the location of our business we need to be close to the highway. Our next step is going to be Newton NH, which is 20 mins from that location, so that If my employee says he has to pop in the shop to grab a set of blueprints or a tool, they're getting off the highway, and they're traveling 20 mins upward hill Ward hill is spoken for all the commercial spaces. Just there's not enough commercial space for small businesses to grow. I



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feel like there's big footprint facilities that are outsized for us and then there's contractor base. So, what we're looking to do there is going to be, I'm not looking to build a retail plaza we're not looking to do a 40 contractor bays we are just looking to build a standalone facility for our business. We're going to be owner-occupied, which is, I think, good. For the community and I think once the project is complete that I think the city would think that it's good for the city and I think the residents would also say that you know this is good. I mean, we can be good neighbors, we will be good neighbors, we're owner occupied, and I think it's going to have a low impact on the neighborhood. Low traffic. That's really all I'm going to say about that. I mean I'm hoping Haverhill keeps this, there not much commercial I'm hoping we can stay. That's all I got.

Paul: Anyone else wish to speak on the opposition?

I just have a question.

Bill: Name and address for the record.

My name is Marley Chen and I'm a Haverhill resident. I'm concerned about traffic. I think it's a as it is it's a very high traffic highway and it's going to be more with a commercial business. I know whenever I am visiting my friend taking a left turn on 110, there is a limited sight distance. It's a real concern. So, I'm worried about the traffic. The increase in traffic and I don't want any accidents there. Thank you.

Prescott White: Hi, my name is Prescott White. I currently own 230 Amesbury Road here in Haverhill. Just to clarify Brian is the one that has it under agreement from me. He would be building there were 2 previous proposals that were put forward among the project plumber project review, is not what's being brought before. Brians proposal was the most recent preliminary project really that was before the city of Haverhill which he just spoke on. Again, I own parcel at 230 Amesbury Road. I have a brief statement I'd like to read that my attorney and I put together.

I'm firmly against the rezoning of the commercial highway to residential median, I did not ask for my parcel to be rezoned, I was not included in the petition for the rezoning, and therefore I'm here tonight to formally request that my parcel 465-4-1 at 230 Amesbury Rd be removed from the petition tonight, The single family home at 230 Amesbury Road has been abandoned for over a decade. Per Haverhill code section 255-5.0-5.6 and I'll quote that a nonconforming user structure which has been abandoned or not used for a period of 2 years shall lose his protected status and be subjected to all provisions of the current zone bylaws. As such my parcel lost its ability to be used for residential purposes long ago. My parcel is no longer legally considered for single family use, and therefore there's no need to rezone my lot to make it conforming, which was the reason for the rezoning given in Mr. Pillsbury memo that was put forward to the board. The land has been zoned commercial highway since I purchased the land



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in 2023 in purchasing the land that relied upon the zoning, incur significant expense to evaluate consists of options with that zoning. And before 3 proposals for allowed use in each zone as such the city has indicated their acquiescence for media if you use this parcel as CH and only upon evaluating the newest plan to use the property through allowed use by right, the rezoning expert emerged and completely targeted my parcel. The rezoning from CH to RM can be considered one detrimental reliance or equitable supple and 2 taking as a citizen as he introduces my property's economic value and prevent its intended use, potentially triggering legal plans for compensation. Lastly, I'd like to point to the City of Haverhill's master plan of 2035 which calls the parcels in question to be rezoned as business park, not RM on page 27 of that master plan which I understand this board helped to author. Rezoning this as RM would go against this master plan that you all put forward, I recognize the support from the neighbors tonight, however rezoning should only be considered if it's in the best interest of all Haverhill residents not just the immediate neighbors. Given the city's master plan rezoning this proposed zoning can consider a form of unlawful spot zoning, and we lead a slippery slope whereby residents can submit rezoning proposals simply because they do not like the current landowners. I ask for you to not support this rezoning position as it goes against the Haverhill 2035 Master plan. Presents legal questions that should be first vetted by the city solicitor before any rulings are made. I again request you remove my parcel at 230 Amesbury Road from the rezoning petition as my lot currently conforms the CH given the abandonment law mentioned. Thank you very much.

Paul: Anyone else that wishes to speak?

My name is Sandra Devallis and I live here in Haverhill; I've lived here for the past 50 years. I taught at northern Essex, so I was involved in that area of traffic every day until I retired. I'm a small business owner in Georgetown for 53 years. Had just closed this week. So, I feel I can be sensitive to how hard it is to find a place for your business and have neighbors happy with you. I support this change because I think it's a slippery slope in the other direction. Once we allow once we keep the zoning as it is even though a very reputable business needs that space may work in there, we're opening ourselves up to completely change in that neighborhood over time. I live in another section of Haverhill but I'm here all the time. I use northern Essex, I know the students and I'm concerned about traffic. I'm concerned about the significant change that will occur over time may not look like it today, but I think in the future it's a real mistake. Thank you.

Christine Kwitchoff 14 Colby Lane, So I can't help but with the comments that were just made about spot zoning too revisit a comment that was made by the city engineer when this was originally going before the board of appeals for a different project that had been proposed and the engineer's comment was while the property is located within the CH zone several lots to each side of this lot as well as lots across the street are residential. Therefore, approving the proposed use has the feel of a spot zoned parcel. I just felt like it was important to read that for



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the record, given that and frankly, in the opposite direction of what's been said about spot zoning. Thank you

Paul: Anyone else wishing to speak?

Scott Kochakian: I kind of got a lot to say.

Bill: It would have to be new information. Anything new, is that new? Come on up if you want to speak new information that's what we're here for is to open and transparent.

Scott Kochakian: What about the wildlife? What about the endangered species? What about these endangered turtles. What about the runoff of all the water going into the tilt and swamped, what about all those sewer lines? Does anyone realize what the process is to give to have that done properly?? Does anyone have any questions for me? I'm a plumber and pipe fitter.

Bill: Any project that would go forward if there was a project whether it's a residential single-family house, or whether it's a commercial project, all have to go through development review. None of the projects that have come forward so far, but have gone far to go to the development review and that involves all of the city departments, including the city engineer, conversation, connections to the state agencies like the natural heritage group which is involved with endangered species, we've been very much involved with them as the city and we've spent a lot of time working on the business park on the proposed business park which is not going forward what has trumped the business party is the environmental consideration to that site. So, the very thing you're raising is environmental issues have been you know been very much in the forefront of conversations by the city. Very much aware of it and any projects that go in there are going to have to improve you know comply with all the regulations. We can't even comply with the regulations because of the nature of land external and other thing we've been turned back on that whole property of it.

Scott Kochakian Also the artifacts that have been found from the indigenous.

Bill: The historic artifacts.

Scott Kochakian: Exactly, I just wanted to bring it to your attention.

Bill: I'm very familiar with all that, I mean we really started off with very good intention of trying to put a business park out there and we said 2 things. We really want to do it but we are going to be highly sensitive to the environmental considerations. We said to the City Council that's what we are going to do and we did it, and as it turns out, the environmental considerations have carried the day.

Scott Kochakian: I love Whitter Voke tech. I've worked on many projects as a volunteer, and I've used both carpentry and electrician department on my projects, so I think highly of them



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so and I've gone to school there nights for different projects. My wife got her paralegal there. So, we think highly of Whitter Voke Tech and its students. So, if anybody has questions of me, I'd be more than free to answer. I'm trying to, I'm sorry I just want you to think of the wildlife that's involved. It's not just wildlife but our neighborhood as well, like for the entire town of Haverhill.

Bill: Thank you very much.

Paul: Anyone else that wishes to speak

Brian Corso: Can I speak to what the gentlemen said.

Bill: No, but would you mind going back to the podium Thank you

Brian Corso: to your point about wildlife, we have a sense of that from we're we coming from a plumbing shop on Hall Street we're trying to get away from that, so we are extremely sensitive. That's why our building is going to be up by the street, it's not going to push back to the wildlife, we are not going to disrupt anything near wildlife places so as far as sewer and well, we spoke to them to come up towards 110 and as far as the watershed that's all. It all goes through the planning board, but our building is going to be towards the front we are not pushing back into the wildlife into the woods. We're not going to probably take many trees.

Paul: But we're talking about the underlying zone here that is that and that doesn't assume you're going to own that property forever.

Brian Corso: Well, I hope I am, I can't retire yet.

Paul: So, it goes what the property not what goes to what goes to what goes to something that is being proposed that hasn't gone forward yet

Brian Corso: I mean that is what we are pitching on yeah.

Bill: The point is to what you're saying is all you know which way you're going to pump and all that that has to be developed, you know in planning form and submit it and there will be public hearings about that.

Brian Corso: But I just think that what's in the residence head might be what was initially proposed which was 3 building with 37 or 40 bays high traffic? Not esthetically pleasing, what we're going to build will be esthetically pleasing and it's going to be 7000 square feet footprint. Owner-occupied one tenant. I'm hoping it goes through obviously.

Paul: I think like what the neighborhood is afraid of is that the underlying zone will stay there and a year from now you may say I'm going to move my business it's grown exponentially, I'm moving on to another place and then the next person comes in can propose anything that's allowed in that zone.



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Brandon Fox: I just want to ask a couple of questions. I was just taking a look at this place. I don't know this area very well, and I honestly don't live there, but it sounds like this I'd really close to NECC, and I was just thinking to myself like there aren't many business in that area existing right now but I know NECC is a school that is growing, and they may need more territory. They may need more like off-campus housing. They may need all kinds of other things and keep in mind there's a lot of money that that brings into community as well by having a college there so just a thought was, if we did change this to like purely a medium residential, you know that may not allow for the school to have a little office here or maybe next to the HVAC guys or anything else. It's also not like a really off street, either it's kind of busier street and I'm like, I'm just thinking about all these things you know how those impact because with a busier street with a for the more commercialized residential area, sorry commercial are rather. There is at least opportunity to improve the street and make it more drivable make it more livable, make it look good you know maybe expand the school. Maybe expand you know the school, maybe expand apartment housing in the area. Understand there's opportunities there but if we shut it down there certainly isn't any opportunity to get any business there or any growth. Just throwing a thought out there.

Paul: Does anyone else that wishes to speak

Melinda Sanchez: I just want to maybe clarify. I guess I'm a little confused.

Brian Corso: Me too.

Melinda Sanchez: Just in terms of um last week Mr. White came to our neighborhood and spoke with Jan and her husband and Leonard Scott and myself and my husband and asked about our H, residential high right and explained that he wanted to put 3 um double duplexes houses yeah I think it was 3 single family houses which would certainly help Haverhill housing shortage that we have. However, this is completely new, a plumbing place. So, I'm not sure how a potential purchaser of these properties? How much that impacts the board I guess I'm concerned or a question about that.

Bill: I think the manner that's before us tonight is simple. Is that the request has been made under Massachusetts General law to have zoning change to change commercial highway to residential medium. That's all the board is looking at: at this time, we're not modifying it we're not amending it. We're not deleting anything. We are not adding anything. This board recommends this and the role is to make a recommendation of the city council on what has been presented period. That's it. We're not changing it, but we're not, you know, discussions about it. Commercial plumbing businesses are relevant at this point; that's something that may or may not happen in the future depending on whatever the City Council does. But we're not looking at that tonight. What we're looking at is basically the matter that's before us is to change that zone. The City Council has to decide by 2/3 vote to change the zone from CH to RM if that's their will. It's also their option to modify. They can amend on the floor. They can



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amend the item before them that's on the report and we can't do that so that is not what we're doing. So tonight, whether it's plumbing or you know I heard some rumble and discussion about RH as well. That allows multifamily housing in that zone, which I don't believe is from the city's perspective, is not in our interest on these 3 lots area. It's a very small area. Very much to be consistent with single family homes. So, we wouldn't, the city's perspective would not be see multifamily housing. That would be going in the wrong direction. Yes, we have a housing crisis. Yes, we need to add housing, but it needs to be in the right place and that's where we are struggling. We have a big meeting on Monday night with the City Council to talk about this very topic, where should the housing go? And this is not one of those locations where dense housing should go. Northern Essex is not likely to go there. They've got enough space out there in their campus to add things, there talking about adding whither Voke tech to campus so there's a lot of this discussion about northern Essex. This is also about place, the place we are talking about is 3 single lots.

Prescott White: Sorry I just can I clarify one thing? The RH zone does not allow multifamily without City Council.

Bill: We have filed a special permit. I didn't say it didn't require a special permit.

Prescott White: I just wanted to clarify because I did go and ask them if there would be room for compromise which she was referring to. And I didn't want them to confuse them that RH would allow us to.

Bill: It doesn't allow for it right, but it certainly allows them to come forward and bring a special permit to City Council.

Prescott White: I just wanted to clarify that. Thank you.

Paul: Anyone else wish to speak?

My name is Chris Dino 35 Shattuck Street Haverhill and I just want to maybe remind folk that we're probably in the situation that we're in right now because Mr. Hicks, who was the previous owner of this property before he sold it to the current owner decided upon his you know decision that his wife who owned the family home had was no longer in the ability to you know be the custodian of the home take advantage of this CH zoning and try to get the biggest bang as he could for his buck that he could in selling it. And if he had actually sold it as residential home and not sold it to someone who wanted to develop a storage unit or whatever other incantation, we probably wouldn't be sitting here sweating our butts off Thank you.

Paul: Is there anyone else who wishes to speak? Seeing none I'm going to close the public portion of the hearing and turn it over to the planning Director.



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Phone: 978-374-2330

wpillsbury@HaverhillMA.gov

Bill: Thank you, Mr. Chairman, As I mentioned the petition has been received to rezone several parcels of land in Haverhill from commercial highway through residential medium. I want to clarify something that was said about the master plan. The Master plan very clearly, indicated that we planned to rezone, and we did that. We did rezone and it was never to envision these parcels. The rezoning was to envision the parcel of land at the intersection of Elliot Street to make access way possible to the business park that we intended to do. It was never the intention in the mast plan. I lived every word of that document very familiar with it, that was never the intention to take these 3 parcels, or the Haverhill crossing parcel and have that be included in the rezoning that was discussed, and I can give you assurance of that from having lived through it. So again, we did comply with the maps with them. We're not in violation of any master plan, because we did exactly what we said we were going to do which is rezone the entrance way to the business park and it still is, it's still there. That's why when we say there is going to be a business park there it's not going to be the city, or it happened to be somebody else that would come in and envision that. That's a different process, different animal altogether. So, I want to be clear about the master plan for when it goes before City Council, I'll be very clear to indicate this one. There's no violation here or an attempt to not accomplish the master plan, we are in fact I feel that we would be relying on the master plan in its direction, as it relates to housing being where it's supposed to be with the recommendation I'm about to make. These parcels are continuous to existing RM zone property, generally the rule of thumb of zoning is to connect zones to contiguous zones that to mean spot zoning. If you were to put a RH there where there is no RH that literally is spot zoning. So again, where people need to understand is that zoning is before they start throwing terms around in this particular care the RM the property is zoned RM by adjacent to this all the parcel suggested for rezoning are single family residential homes and this question about nonconforming and whether it's conforming or not is a matter for the lawyers to decide. I don't believe our building inspector has made that ruling by this time regarding that it's no longer a residential use. That's something that will be taken up, I'm sure. We've been threatened with ligation so that it goes in the direction we're very prepared to ligate and because the city solicitors' office has been involved in this conversation we don't go blindly without getting the lawyers involved. And so, we are very much aware of what's going on and what's going forward. So there have been residential homes that surrounded residential properties are all single-family homes to speak of. This being the case proper zoning practice would dictate in fact that these 3 residential properties should have been zoned RM previously. I believe this is an error in an earlier master plan. I think there was a situation where, if you look at those 3 parcels of land. Many people have said to me why in the world are they CH. Anyways they shouldn't be there. Single family housing. They were made nonconforming by an allusion of them being in a CH zone. In this action requested by the property is corrective in nature and that these 3 existing single-family homes should in fact perhaps should not have now currently been zoned commercial as they have been nonconforming uses. The rezoning correctly renders these 3 homes to be conforming uses in



Haverhill

Economic Development and Planning

Phone: 978-374-2330

wpillsbury@HaverhillMA.gov

the RM zone. I recommend sending favorable recommendation to the City Council on the rezoning as proposed.

After board consideration, member Bill Evans motioned to forward a favorable recommendation to the City Council as recommended by the Planning Director William Pillsbury, Jr. Ismael Matias seconded the motion.

Mike Morales: I have a couple of questions for Mr. White. I'm looking at your email between the councilman Lewandowski, the third bullet you mentioned that neighbors have expressed that they would like to see the barn stay. If it is RM zoning, I would divide this into 2 residential lots but the line would need to go right through the barn. Can you expand on that I'm a little confused by how are you saying that if you were, if this were to be rezoned with RM that you would divide the lot?

Prescott White: Well, that's yes, that would be one of my options would be to divide the lot. If the frontage

Bill: That's more than an option; you filed a form A plan 4 days before the board tonight so we're acting on a form A plan that does subdivide the lot.

Prescott White: Yes, and that lot line is through the barn that is correct.

Bill: But that doesn't mean that it doesn't create compliance but again we approve the Form A later tonight if we should. That form A plan there's a clear note on it does not indicate that the signing of the plan indicates performance with the zone, it does not. It just means that the 2 lots would have additional to have adequate frontage area and access to be considered a form A lot and we know why they're doing it that the reality of this is it. That's you know whether it goes through the barn or not, it doesn't really matter at this point because they would have to deal with the development

Mike Morales: My second question, when did you purchase this property?

Prescott White: it was about 2023.

Mike Morales: And I'm assuming it was zoned as commercial at that time, correct??

Prescott white: Correct.

Mike Morales: Did you have any issues with any finance companies or mortgages companies at that time? Has anyone had any issues with their insurance companies regarding zoning?

Prescott White: No.

Mike Morales: Thank you.



Haverhill

Economic Development and Planning

Phone: 978-374-2330

wpillsbury@HaverhillMA.gov

Members Nate Robertson – Absent

Member Bobby Brown – Yes

Member Carmen Garcia – Absent

Member William Evans – Yes

Member April DerBoghosian – Yes

Member Mike Morales – Yes

Member Ismael Matias – Yes

Chairman Paul Howard – Yes

Motion Passed

Bill: I'm sending favorable recommendation to the City Council.

230 Amesbury Road owner

July 1, 2025

JUL 2 PM 12:02
HAVCITYCLERK

10.2

TO: Haverhill City Council

RE: Rezoning of 230 Amesbury Road, Haverhill, MA

I ask you NOT to approve the zoning change put before you. As the current land owner of 230 Amesbury Road, I am adamantly opposed to the proposed rezoning of my parcel of land from Commercial Highway (CH) to Residential Medium (RM). My positions are set forth below.

1. The single family home at 230 Amesbury Rd has been abandoned since October 25, 2011 (see attached Haverhill Water Dept shut off work order). Per Haverhill Code section 255-5.0-5.6 "A nonconforming use or structure which has been abandoned, or not used for a period of two years, shall lose its protected status and be subject to all of the provisions of this zoning by-law." As such, 230 Amesbury Road lost its ability to be used for residential purposes. The parcel is no longer legally considered a single family use, therefore there is no need to rezone the lot to make the parcel conforming, which was the reason for support given by Mr. Pillsbury in his memo to the Planning Board on June 11, 2025. The code does not require the building inspector to make a ruling on the abandonment status for it to take effect.
2. The land has been zoned as Commercial Highway since I purchased it in 2023. In purchasing the land, I relied upon that zoning, incurred significant expense to evaluate options consistent with that zoning, and put forth 3 separate proposals for allowed uses in the CH zone. As such, the City has indicated their acquiescence for me to use this parcel as CH and only upon evaluating new plans to use the property for a use allowed by right, did a rezoning effort emerge, clearly targeting my land parcel. The rezoning from CH to RM can be considered 1) detrimental reliance or equitable estoppel, 2) a taking, as it significantly reduces my property's economic value and prevents its intended use.
3. Upon review of The City of Haverhill Master Plan 2035, page 27 of the Master Plan (attached) calls for the entire CH and OP zones - outlined by the dotted line - to be rezoned Business Park (BP). This includes the 3 parcels in this rezoning petition. To date, only the OP zone and one lot in CH (parcel 465-4-581) have been rezoned BP. Rezoning 230 Amesbury Road as RM will go against the Master Plan put forward by the city. I recognize the support from abutters, however, rezoning should only be considered if it is in the best interest of all residents, not just the immediate neighbors.
The master plan clearly outlines that all parcels in the CH zone south of I-495, including the 3 parcels being discussed, to be rezoned BP, not RM.

I ask that you rule against the RM rezoning of 230 Amesbury Road for the reasons listed above.

Sincerely,
Prescott White
230 Amesbury Road Owner

Haverhill Water Dept Shut Off work order 069183

230 Amesbury Road completed 10/25/2011

000000083397

WTR A

COMMONWEALTH INVEST, LLC

B3843610

230 AMESBURY ROAD, HAVERHILL

Executive Reporting

BUSA Report Builder

Account Balances

BUSA Report Builder

General Ledger Explorer

Cash Explorer

Field Search

Work Order

Create Work Order

Print

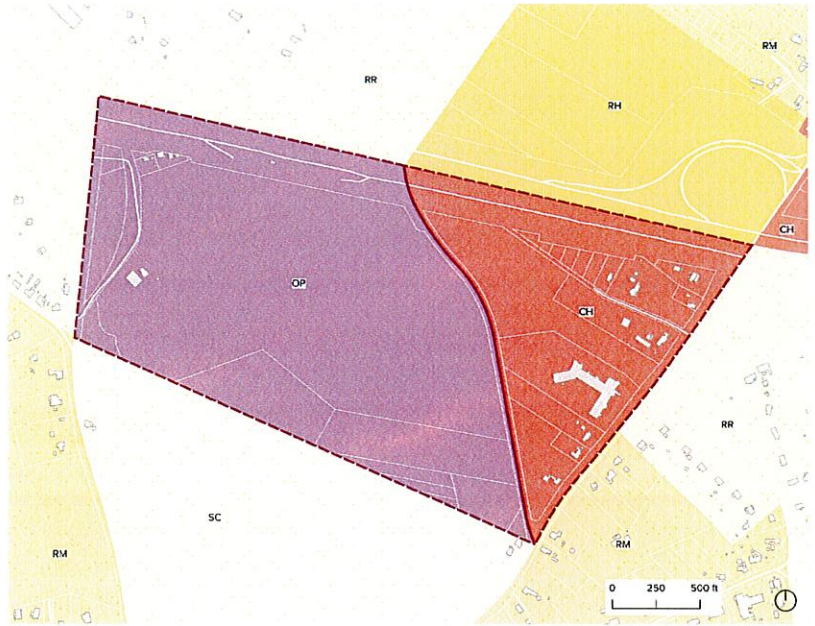
Drag a column header here to group by that column.

Work Order	Customer	Inventory	Location	Status	Started	Completed	Description	Technician
186714	000000020376 HICKS, CATHERINE	0.00	B3843610 230 AMESBURY ROAD	Deleted	06/29/2023		Transfer Read R30-	_30 - Final Reading
069183	000000020376 HICKS, CATHERINE	0.00	B3843610 230 AMESBURY ROAD	Completed	10/25/2011	10/25/2011	2011-14265 Turn Off Non Seasonal	MAC - Anthony Capachietti

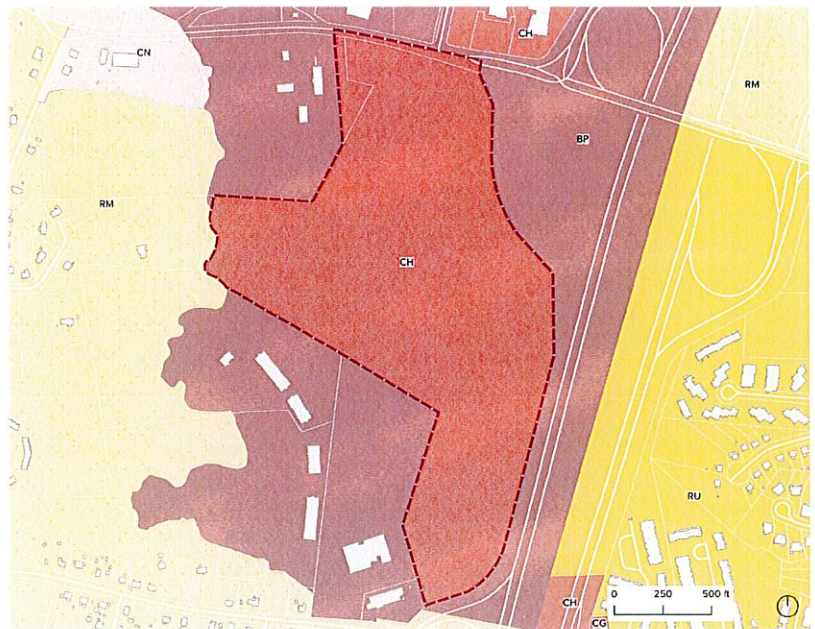
these changes in zoning and parking requirements should be codified as-of-right instead of through special permits. Due to the more rapid turnaround in construction time demanded by modern industrial tenants, requiring a full permitting process for these requirements to change each time delays the development of projects and discourages tenants from pursuing these projects in Haverhill. Moreover, by making this changes as-of-right, Haverhill is effectively sending a message to the industrial marketplace that it both wants new facilities and that it is interested in helping them meet their needs in an increasingly competitive landscape.

Zoning changes required to improve the usage of industrial areas

- Allow for mixed use industrial and commercial in BP district
- Rezone the CH district opposite Computer Drive along Broadway to BP district
- Rezone OP and CH districts between Newton Road and Amesbury Road south of I-495 to BP districts
- Change parking ratio to 1 space/1600 GSF for industrial use in BP district
- Change parking ratio to 1 space/500 GSF for commercial use in BP district
- Change maximum building height from 50' to 85'
- Change minimum green space requirement from 20% to 10-15% (to accommodate parking for commercial uses)
- Change front setback from 40' minimum to 10' maximum



This master plan recommends rezoning the OP (Office Park) and CH (Commercial Highway) districts between Newton Road and Amesbury Road south of I-495 to be BP (Business Park), to be able to take advantage of the new zoning changes also recommended for the BP zone.



This master plan also recommends rezoning the CH (Commercial Highway) district opposite Computer Drive to be BP (Business Park).

Hearing July 22, 2025

WR# 31121049 – Broadway

12.1

Questions contact – Joseph Prah – 508-482-1053 or joseph.prah@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Broadway - National Grid to install 1 JO pole on Broadway beginning at a point approximately 50 feet West of the centerline of the intersection of Broadway & liberty Street. National Grid will install 45FT class H1 pole between P150 and P151 Broadway, Haverhill. Pole will be located on town property and be labeled 150-50.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Broadway - Haverhill, Massachusetts.

No.# 31121049

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

Hearing July 22, 2025

nationalgrid

May 9, 2025

WR# 31121049 - Broadway

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31121049 – Broadway
Install 1 JO pole # 150-50
Broadway, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

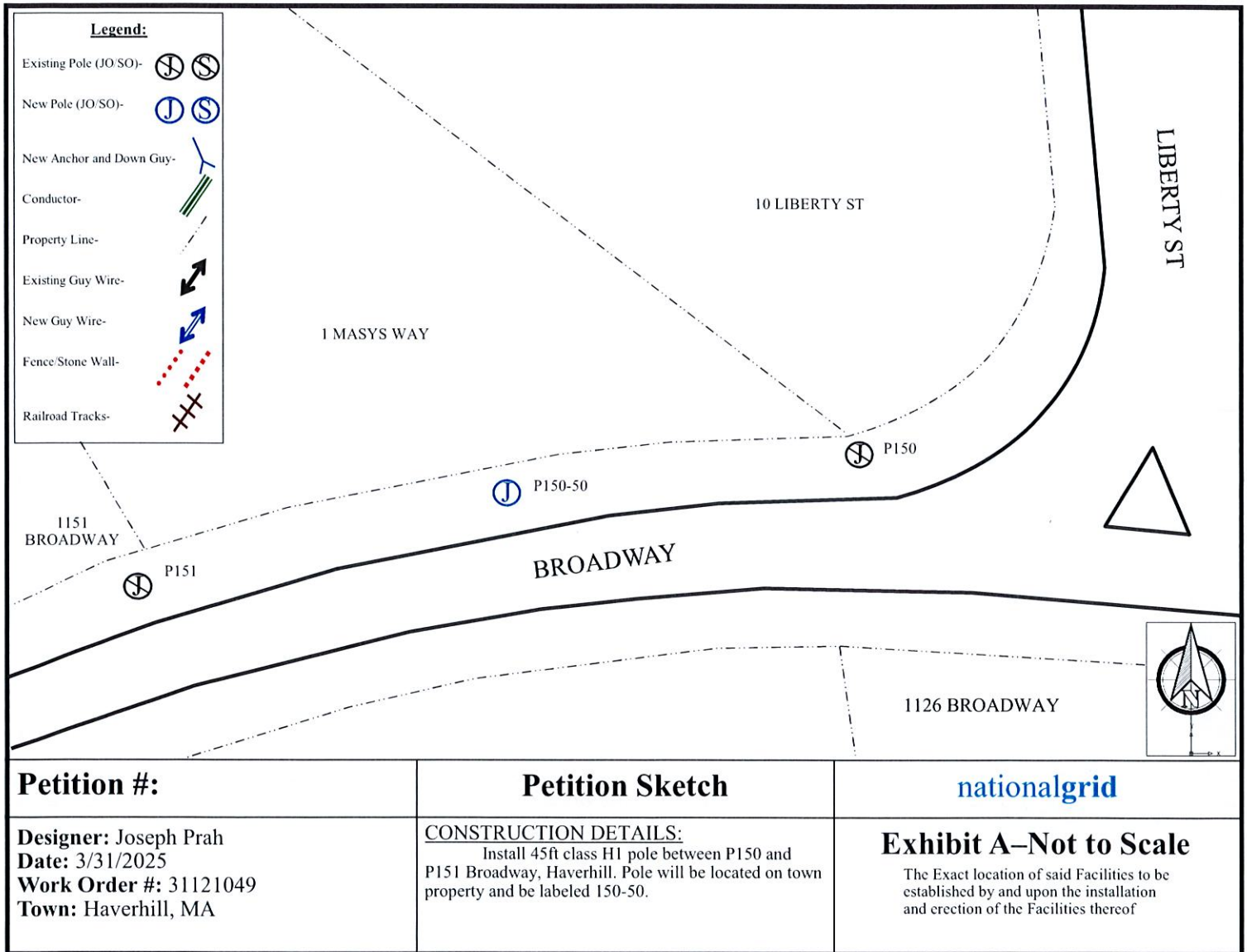
National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures



City Council Permit - Storage Containers

CCSC-25-1

Submitted On: May 21, 2025

Applicant

 Ryan Walsh
 9786414336
@ ryanwalsh346@gmail.com

Primary Location

558 AMESBURY RD
Haverhill, MA 01830

Heany *July 22*

2025

12.2

Project Information

Estimated Cost - Do Not Use Dollar Symbol (\$)

0

Who is Filling Out the Application?

Property Owner

Brief Description of Proposed Work

Two storage containers on property for longer than 6 months

Proposed Use

Household items, tractor.

Have you applied for a storage container permit in Inspectional and exhausted the allotted time period?

Yes

Property Type

Residential

How long do you anticipate having the container on site?

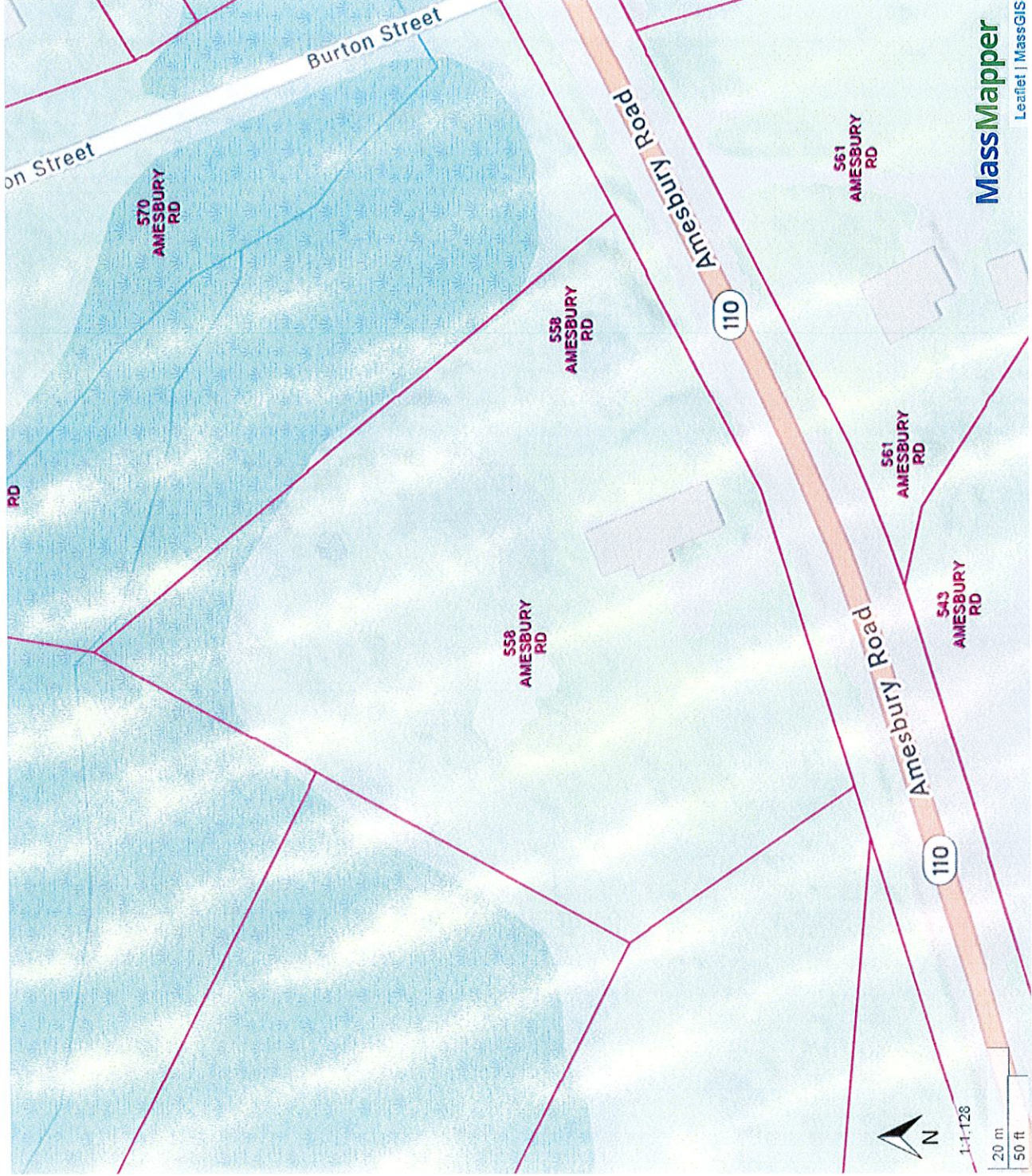
12 months

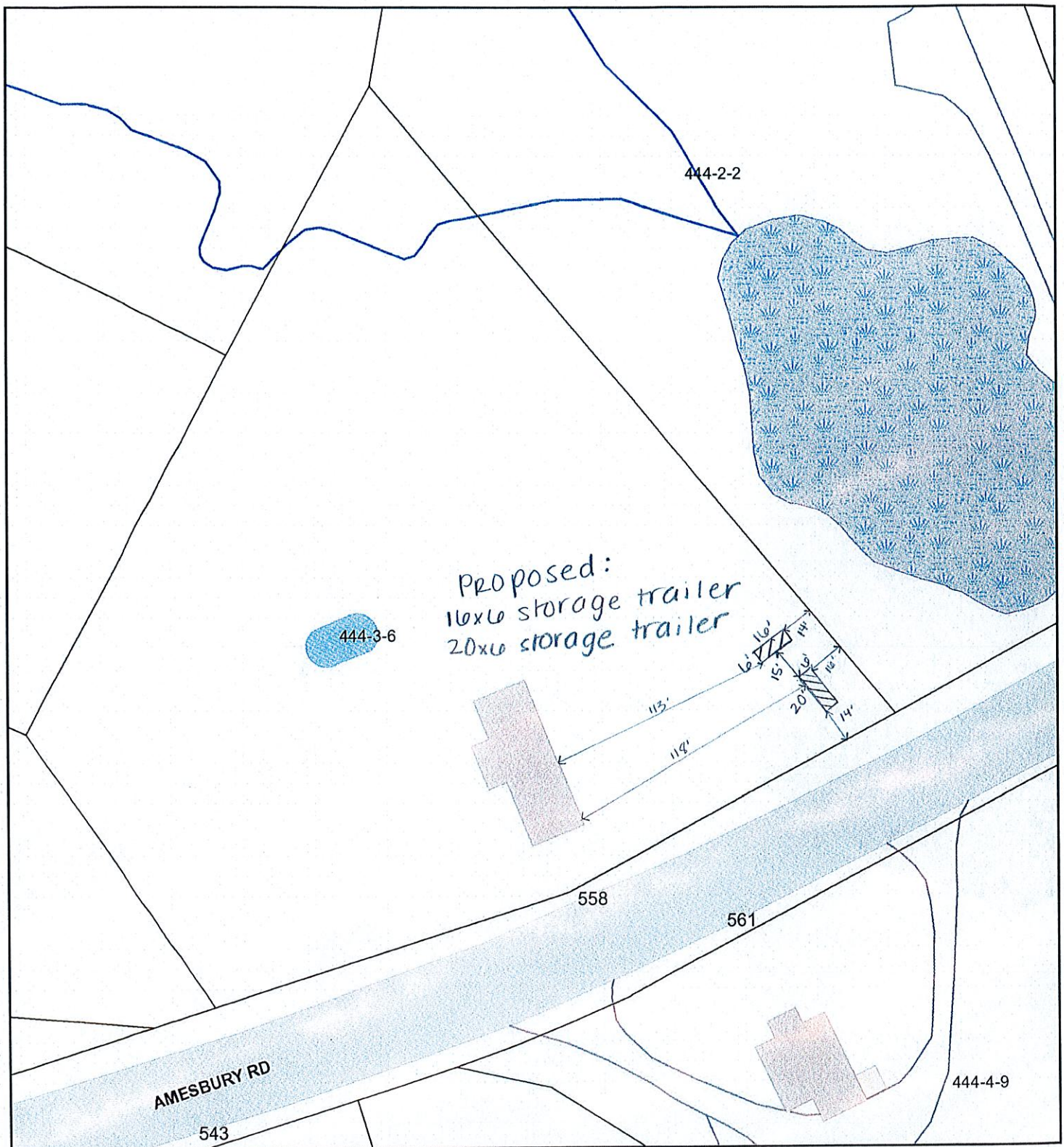
Signature

I do hereby certify, under the pains and penalties of perjury, that the information provided above is true and correct.

true

JUN 24 PM 12:35
HAVCITYCLERK





BUILDING PERMIT PLOT PLAN #123274

Address 558 Amesbury Rd.

Map 444 Block 3 Lot 6

Date 11/19/24 Scale 1-IN. = 100 FT.

Rev. / / By C8

Email Ryan.walsh346@gmail.com

This sketch is based on information on file in the City Engineer's Office.

The applicant is responsible for all applicable information hereon and to obtain the Official Permit from the Building Inspector's Office.

This is NOT the Building Permit!









Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

July 9, 2025

NOTICE OF PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a public meeting (virtual/in person), on Tuesday, July 22, 2025 ; at 7:00 pm on a request from Ryan Walsh to keep 2 storage containers for longer than 6 months on his property at 558 Amesbury rd.

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Abutters notification

Kaitlin M Wright
City Clerk

Event Permit**EVNT-25-21**

Submitted On: May 14, 2025

Applicant

Anthony Pepe
781-956-3832
@ contact@ftfofamerica.com

26-W

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

12.411

Organization Information**Organization**

Food Truck Festivals of America LLC

Organization Address

247 Washington St, Suite 21

Organization State

MA

Is the Organization Tax Exempt?

No

Is the Organization a House of Worship?

No

Organization Phone

781-956-3832

Organization City

Stoughton

Organization Zip

02072

Is the Organization Non-Profit?

No

JUN 17 PM3:40
HAVCITYCLERK**Contact Information****Contact Name**

Anthony Pepe

Contact Phone

781-956-3832

Contact Address

247 Washington St, Suite 21

Contact State

MA

Contact Title

Owner

Contact Email

contact@ftfofamerica.com

Contact City

Stoughton

Contact Zip

02072

Property Owner Information**Property Owner Name**

Tyler Kimball

Property Owner Address

791 E Broadway

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

978-807-3214

Property Owner City

Haverhill

Property Owner Zip

01830

IN CITY COUNCIL: June 24 2025
CONTINUED TO JULY 8 2025

Attest:

City Clerk**Event Information****Description of event**

Family friendly food truck and craft beverage event with an artisan market

Type of Event

Festival

Event Date

10/25/2025

Event Location

Kiimball Farm

Is the Event on City Property?

No

Number of Anticipated Attendees

1500

Is this event open to the public? Or private?

Public

Event Start Time

11:00 am

Will Food Be Served/Sold at the Event?

Yes

IF YES To FOOD, How Will it be Cooked?

Truck Stoves/Grills

Any Helpful Comments about Food

All food will be cooked and served on the food trucks

Special Considerations (i.e. fireworks)

N/A

is the Event on Bradford Common?

No

Event Venue

Outdoor

Do attendees need to purchase a ticket to attend?

Yes

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event End Time

6:00 pm

IF YES TO FOOD, By What Means?

Food Trucks

Parking Information**Number of Parking Spaces Onsite**

400

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

10

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

We will have a trash team on site taking care of the trash all day

IF PORTABLE TOILETS, Who is the Vendor?

To Be Determined

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-25-21

Status Completed

Became Active May 14, 2025

Assignee Kaitlin Wright

Due Date None

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner

JUDITH KIMBALL FARM, LLC
NORTH EAST POND RD 272 MILTON, NH 03851

Applicant

 Anthony Pepe
 781-956-3832
 contact@ftfofamerica.com
 247 Washington St
Suite 21
Stoughton, MA 02072

Messages

Kaitlin Wright

May 15, 2025 at 12:25 pm

Insurance must list City of Haverhill as additionally insured. Further, please be sure to upload an updated insurance document once your current expires on June 1, 2025.

Further, a general release and indemnity document must be completed and uploaded to the portal, stating the following:

In consideration of a permit granted by the Haverhill City Council as requested herein, name of organization hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

This must be signed by an officer of your organization.

Kaitlin Wright

May 21, 2025 at 8:41 am

Anthony – following up:

Insurance must list City of Haverhill as additionally insured. Further, please be sure to upload an updated insurance document once your current expires on June 1, 2025.

Further, a general release and indemnity document must be completed and uploaded to the portal, stating the following:

In consideration of a permit granted by the Haverhill City Council as requested herein, name of organization hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

This must be signed by an officer of your organization.

Anthony Pepe

May 21, 2025 at 1:14 pm

Is there a general release and indemnity form that you can send to me to sign and upload? Or do you just need this wording on our letterhead? We haven't been asked for this before so I want to make sure we are getting you the right info. Thanks!

Kaitlin Wright

May 22, 2025 at 10:31 am

Yes, you can take the wording and place on your letterhead. Please make sure an officer from the organization signs.

Anthony Pepe

May 27, 2025 at 1:14 pm

Great just uploaded that - let us know if there is anything else you need. Thanks!

Step Activity

OpenGov system activated this step

05/14/2025 at 3:36 pm

OpenGov system assigned this step to Kaitlin Wright

05/14/2025 at 3:36 pm

Kaitlin Wright approved this step

05/27/2025 at 1:42 pm



Building Inspector Approval

Record No. EVNT-25-21

Status Completed

Became Active May 27, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner

JUDITH KIMBALL FARM, LLC
NORTH EAST POND RD 272 MILTON, NH 03851

Applicant

 Anthony Pepe
 781-956-3832
 contact@ftfofamerica.com
 247 Washington St
Suite 21
Stoughton, MA 02072

Step Activity

OpenGov system activated this step	05/27/2025 at 1:42 pm
OpenGov system assigned this step to Tom Bridgewater	05/27/2025 at 1:42 pm
Tom Bridgewater approved this step	05/29/2025 at 9:39 pm



Fire Inspector Approval

Record No. EVNT-25-21

Status Completed

Became Active May 27, 2025

Assignee Eric Tarpy

Due Date None

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner

JUDITH KIMBALL FARM, LLC
NORTH EAST POND RD 272 MILTON, NH 03851

Applicant

 Anthony Pepe
 781-956-3832
 contact@ftfofamerica.com
 247 Washington St
Suite 21
Stoughton, MA 02072

Step Activity

OpenGov system activated this step	05/27/2025 at 1:42 pm
OpenGov system assigned this step to Eric Tarpy	05/27/2025 at 1:42 pm
Eric Tarpy approved this step	05/27/2025 at 4:46 pm



Health Inspector Approval

Record No. EVNT-25-21

Status Completed

Became Active May 27, 2025

Assignee Mark Tolman

Due Date None

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner

JUDITH KIMBALL FARM, LLC
NORTH EAST POND RD 272 MILTON, NH 03851

Applicant

 Anthony Pepe
 781-956-3832
 contact@ftfofamerica.com
 247 Washington St
Suite 21
Stoughton, MA 02072

Messages

Mark Tolman

June 3, 2025 at 8:59 am

Hi Anthony, All food vendors will pull individual temporary food permits. (Make sure they pull them ahead of time and not wait until the last minute). How many Porta potties do you plan on having? Need at least one handicapped. If you are going to have more than 5 porta Potties you will need to have a separate standalone handwash station. A dumpster must be on site also. Upload a sketch of the event layout. Any other questions or comments let me know. Mark

Step Activity

OpenGov system activated this step

05/27/2025 at 1:42 pm

OpenGov system assigned this step to Mark Tolman

05/27/2025 at 1:42 pm

Mark Tolman approved this step

06/10/2025 at 8:18 am



Police Department Approval

Record No. EVNT-25-21

Status Completed

Became Active May 27, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner

JUDITH KIMBALL FARM, LLC
NORTH EAST POND RD 272 MILTON, NH 03851

Applicant

 Anthony Pepe
 781-956-3832
 contact@ftfofamerica.com
 247 Washington St
Suite 21
Stoughton, MA 02072

Step Activity

OpenGov system activated this step	05/27/2025 at 1:42 pm
OpenGov system assigned this step to Kevin Lynch	05/27/2025 at 1:42 pm
Kevin Lynch approved this step	06/17/2025 at 3:30 pm



Public Works Director Approval

Record No. EVNT-25-21

Status Completed

Became Active May 27, 2025

Assignee Robert Kimball

Due Date None

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner

JUDITH KIMBALL FARM, LLC
NORTH EAST POND RD 272 MILTON, NH 03851

Applicant

 Anthony Pepe
 781-956-3832
 contact@ftfofamerica.com
 247 Washington St
Suite 21
Stoughton, MA 02072

Step Activity

OpenGov system activated this step	05/27/2025 at 1:42 pm
OpenGov system assigned this step to Robert Kimball	05/27/2025 at 1:42 pm
Robert Kimball approved this step	05/29/2025 at 8:59 am



Kimball Farm
791 East Broadway
Haverhill, MA 01830

Date: 5/8/2025

To Whom It May Concern:

This letter confirms that Kimball Farm Haverhill grants permission to Food Truck Festivals of America (FTFA) to use our property for the entire day of the following event:

Event Name: 1st Annual Haverhill Food Truck & Craft Beverage Festival

Date: *Saturday, October 25, 2025*

Location: Kimball Farm, 791 East Broadway, Haverhill, MA 01830

We understand that the event will include food trucks, craft beverage vendors, and foot traffic throughout the day. Kimball Farm Haverhill supports this community event and is happy to provide space for its success. Should you require any additional information or formal documentation, please feel free to contact us directly.

Sincerely,

Tyler Kimball / Kimball Farm Haverhill



Food Truck Festivals of America, 247 Washington St, Ste 21, Stoughton, MA 02072

contact@ftfofamerica.com 781) 956-3832

In consideration of a permit granted by the Haverhill City Council as requested herein, name of organization hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Anthony Pepe, Owner



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dowling Insurance Agency, Inc 44 Adams Street P.O. Box 850962 Braintree MA 02185-0962	CONTACT NAME: Kevin McNamee PHONE (A/C, No, Ext): (781) 848-7652 FAX (A/C, No): (781) 380-8783 E-MAIL ADDRESS: kevin@dowlingins.com																					
INSURED Food Truck Festivals of America, LLC 247 Washington St Stoughton MA 02072	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Penn America Insurance Co.</td><td>32859</td></tr><tr><td>INSURER B:</td><td>Arbella Protection Insurance Co.</td><td>41360</td></tr><tr><td>INSURER C:</td><td>Scottsdale Insurance Co.</td><td>41297</td></tr><tr><td>INSURER D:</td><td>Mount Vernon Fire Insurance Co.</td><td>26522</td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Penn America Insurance Co.	32859	INSURER B:	Arbella Protection Insurance Co.	41360	INSURER C:	Scottsdale Insurance Co.	41297	INSURER D:	Mount Vernon Fire Insurance Co.	26522	INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Penn America Insurance Co.	32859																				
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INSURER C:	Scottsdale Insurance Co.	41297																				
INSURER D:	Mount Vernon Fire Insurance Co.	26522																				
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** Haverhill 05.29.25 KM**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			PAV0576177	06/01/2025	06/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1020116499	04/07/2025	04/07/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			CXS4052313	06/01/2025	06/01/2026	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	ISSUED BY CARRIER			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Liquor Liability			SE 2028566	04/26/2025	10/26/2025	Aggregate Limit \$2,000,000 Each Occurrence Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City Of Haverhill 4 Summer St Haverhill MA 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---


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Tag Day Permit

TAGD-25-14

Submitted On: Jun 18, 2025

Applicant

 Gianna DeVincent

 9788727770

@ giannadevincent@yahoo.com

12.6.1

Organization Information

Organization

Haverhill Elite Cheer

Organization Phone

(978) 382-9565

Organization Address

5 Towne Hill Rd.

Organization City

Haverhill

Organization State

Massachusetts

Organization Zip

01835

JUN 26 PM 12:33
HAVCITYCLERK

Is the Organization Tax Exempt?

No

Is the Organization Non-Profit?

Yes

Is your organization affiliated with the Haverhill Public School system?

No

Is the Applicant a Haverhill Resident

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?

3

Location 1

Market Basket

Location 2

Duffys

Location 3

Marks deli

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?

3

Date #1

07/25/2025

Date #2

07/26/2025

Date #3

07/27/2025

Tag Day Permit**TAGD-25-15**

Submitted On: Jun 24, 2025

Applicant

 Rosanna O'Connell
 978-382-1582
 roconnell1016@gmail.com

12.6.2

Organization Information**Organization**

Riverside Bradford Cooperstown Team-Dirty Birds

Organization Phone

781-266-7538

Organization Address

7 S Summer Street

Organization City

Haverhill

Organization State

MA

Organization Zip

01835

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

No

Is your organization affiliated with the Haverhill Public School system?

No

Is the Applicant a Haverhill Resident

Yes

JUL 2 PM3:55
HAVCITYCLERK

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]**How Many Locations Will You Cover?**

4

Location 1

Dunkin Donuts

Location 2

Heavenly Donuts

Location 3

Bradford Liquors

Location 4

Market Basket

Date Information -MAXIMUM 3 CONSECUTIVE DAYS**How Many Dates Will the Event Include?**

3

Date #1

07/11/2025

Date #2

07/12/2025

Date #3

07/13/2025

Junk Dealer/Collector License

JUNK-25-4

Submitted On: Jun 25, 2025

Applicant

 Michael Malvers
📞 978-314-6226
@ sr@michaelmalvers.com

Primary Location

114 HALE ST
Haverhill, MA 01830

12.8.6.1

Business Information

Applicant's Relationship to Owner

Owner

Name of Business

Haverhill Steel

Type of Business Structure

Limited Liability Corporation (LLC)

Business Owner Address

114 Hale Street

Type of Business

Junk Dealer

JUN 26 PM 12:05
HAYCITYCLERK

Application Information

Type of Application

Renewal



City of Haverhill, MA

June 27, 2025

Police Approval

Record No. JUNK-25-4

Status Completed

Became Active June 26, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

114 HALE ST
Haverhill, MA 01830

Owner

HALE STREET BRIDGE, LLC
P.O. BOX 134 HAVERHILL, MA 01831

Applicant

 Michael Malvers
 978-314-6226
 sr@michaelmalvers.com
 114 Hale Street
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

OpenGov system activated this step	06/26/2025 at 12:03 pm
OpenGov system assigned this step to Kevin Lynch	06/26/2025 at 12:03 pm
Kevin Lynch approved this step	06/26/2025 at 3:26 pm



DOCUMENT
CITY OF HAVERHILL
In Municipal Council

RECEIVED
CITY CLERK
JUL 10 2024

13.1

ORDERED:

That the order adopted by the City Council on June 18, 2024, which authorized \$3,380,000 for water distribution system improvements and \$9,000,000 for sewer system improvements be amended to increase the amount appropriated and authorized to be borrowed to a new aggregate total of \$15,500,000 and to authorize the Treasurer to file an application with the appropriate officials of The Commonwealth of Massachusetts to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by the order, so the amended loan order reads as follows:

That \$15,500,000 is appropriated for the purpose of financing the engineering and construction of improvements to the water distribution system and sewer system, and including the payment of costs incidental or related to such capital improvements, and including without limitation all costs thereof; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$15,500,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as amended; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as amended; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as amended; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project. The Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and accept any and all grants that may be available to pay the costs of this project.

Loan Order

File 10 DAYS

MELINDA E BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

July 3, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Amended Loan Order for \$ 15,500,000.00 for Phase 1 Locke Street CSO Separation and Water System Improvements.

Dear Mr. President and Members of the Haverhill City Council:

Please see attached amended loan order for \$15,500,000.00 for Phase 1 Locke Street CSO Separation and Water System Improvements. This item must be placed on file for 10 days.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



*Related
Communication*

Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillMA.gov

Date: July 3, 2024

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *R.W.*
DPW Director

Subject: Amended Loan Order – Locke Street Phase 1 CSO Separation and Water System Improvements

Attached for your review and approval is a proposed City Council order to amend the loan order for the Locke Street Phase 1 Combined Sewer Overflow (CSO) Separation and Water System Improvements Project adopted by the City Council on June 18, 2024. The amended loan order increases the loan authorization from \$12.38 million to \$15.5 million.

Construction bids were opened on June 26, 2025. The lowest bid exceeded the engineer's estimate by more than \$3 million, primarily due to the cost and complexity of jacking twin 60-inch pipe casings for the stormwater outfalls beneath the MBTA railroad tracks—one of the most challenging and expensive aspects of the project.

As is typical with SRF-funded projects, the City was required to establish a project budget and secure a loan order approximately one year before receiving actual bids, which makes accurately forecasting costs for such complex construction work particularly challenging.

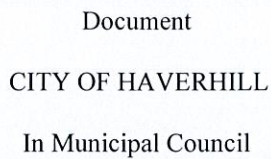
Approximately \$2.5 million of the work is for water system improvements, which are not eligible for SRF funding. The remaining amount covers sewer work, which remains eligible for low-interest SRF financing and principal forgiveness.

We are under a tight deadline to execute the construction contract to preserve SRF eligibility and associated financial benefits. To maintain SRF eligibility, the City must obtain MassDEP approval to award the contract and execute the construction contract by August 31st, making timely City Council approval critical. As discussed, this requires submitting the loan order to the City Council for the July 8th meeting and subsequent vote at the July 22nd meeting.

Please let me know if you need any additional information.

Attachment

Cc: Christine Lindberg, Mayor Chief of Staff, clindberg@haverhill.MA.gov
Angel A. Perkins, City Auditor/Finance Director, aperkins@haverhillMA.gov
Lisa Mead, Mead, Talerman & Costa LLC, lisa@mtclawyers.com
Allana J. McOsker, Chief Financial Admin Assistant, ajmcosker@haverhillMA.gov



CITY OF HAVERHILL

In Municipal Council

13.2



That \$1,486,650.00 will be transferred from various general fund appropriations to fund FY 2025 operating expenses.

[illegible]

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

July 3, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: FY25 General Fund Appropriation Transfers

Dear Mr. President and Members of the City Council:

Attached please find an Order for FY25 general fund appropriation transfers in the amount of \$1,486,650.00.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



Document 82

CITY OF HAVERHILL

In Municipal Council June 24 2025

16,1,1

Ordered:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ADMINISTRATIVE/PROFESSIONAL POSITIONS &
NON-UNION EMPLOYEES

BE IT ORDAINED by the City Council of the City of Haverhill that Document 99 of 2022 is hereby deleted and the following be inserted in its place thereof:

Effective 7/1/2025 longevity will be as follows:

\$1,400.00 for 5<10 years
\$1,450.00 for 10<15 years
\$1,500.00 for 15<20 years
\$1,550.00 for 20<25 years
\$1,800.00 for 25<30 years
\$2,750.00 for 30<40 years
\$3,000.00 for 40<50 years
\$4,000.00 for 50+ years

Approved as to legality:

City Solicitor

IN CITY COUNCIL: June 24 2025
PLACED ON FILE for at least 10 days
Attest:

City Clerk

82
MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

3-23
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

June 20, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Salary and Longevity Orders – FY2026

Dear Mr. President and Members of the City Council:

I respectfully submit for your approval orders regarding salary and longevity
for FY2026.

I recommend approval.

Thank you.

Sincerely,

Melinda E. Barrett
Mayor



Haverhill

Human Resources Department, Room 306


Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@haverhillma.gov

Christina Carrie, HR Technician – ccarrie@haverhillma.gov

John DelRosso, HR Technician – jdelrosso@haverhillma.gov

Bridget Panniello, Head Clerk/Floater – bpanniello@haverhillma.gov

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director 
DATE: June 18, 2025
RE: salary scale/longevity scale submissions

Attached are the salary ordinances for the Administrative/Professional positions and the Non-Union positions schedules as well as the longevity scale salary ordinance. Please submit these documents to the next City Council meeting for action.

dIm



Document 82-B

CITY OF HAVERHILL

In Municipal Council June 24 2025

16112

Ordered:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ADMINISTRATIVE & PROFESSIONAL POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 15-D of 2024 is hereby amended as follows:

EFFECTIVE 7/1/2025 2%

SEE ATTACHED PAGES

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

FY 26 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2025 2%						
DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MAYOR	MAYOR	\$ 150,000.00				
	CHIEF OF STAFF	\$ 110,837.27	\$ 114,716.58	\$ 118,731.66	\$ 122,887.27	\$ 125,345.01
311 CALL CENTER/CONSTITUENT SERVICES	MANAGER	\$ 81,183.10	\$ 82,248.10			
CITY CLERKS	CITY CLERK	\$ 97,594.86	\$ 101,496.84	\$ 105,556.85	\$ 109,779.53	\$ 114,170.71
	ASSISTANT CITY CLERK	\$ 70,358.09	\$ 72,820.62	\$ 75,369.35	\$ 78,007.27	\$ 80,737.53
	CLERK OF COUNCIL	\$ 4,000.00				
	CLERK OF BOARD OF REGISTERS VOTERS	\$ 5,000.00				
CITY COUNCIL	PRESIDENT	\$ 18,000.00				
	COUNCILORS (8)	\$ 15,000.00				
SCHOOL COMMITTEE	SCHOOL COMMITTEE MEMBER	\$ 12,000.00				
HUMAN RESOURCES	HR DIRECTOR	\$ 105,556.85	\$ 109,779.53	\$ 114,170.71	\$ 118,166.68	\$ 120,530.01
	HR TECHNICIAN	\$ 70,358.09	\$ 72,820.62	\$ 75,369.35	\$ 78,007.27	\$ 80,737.53
PUBLIC LIBRARY	LIBRARY DIRECTOR	\$ 121,232.40	\$ 125,475.54	\$ 127,985.05		
	ASSISTANT DIRECTOR	\$ 82,264.84	\$ 85,144.11	\$ 86,847.00		
	SYSTEMS ADMINISTRATOR	\$ 63,210.32	\$ 65,164.73	\$ 67,119.13	\$ 69,074.68	\$ 70,456.17
	LIBRARIAN I	\$ 64,705.76	\$ 68,835.92	\$ 72,966.08	\$ 77,096.23	\$ 78,638.16
AUDITORS	CHIEF FINANCIAL OFFICER	\$ 165,234.49				
	DEPUTY FINANCE DIRECTOR	\$ 90,573.27	\$ 93,743.33	\$ 97,024.35	\$ 100,420.20	\$ 103,934.91
	SR. ACCOUNTANT	\$ 70,358.09	\$ 72,820.62	\$ 75,369.35	\$ 78,007.27	\$ 80,737.53
RETIREMENT	AUDITOR	\$ 3,000.00				
	TREASURER/COLLECTOR	\$ 1,200.00				
INFORMATION TECHNOLOGY	NETWORK MANAGER	\$ 88,223.62	\$ 90,885.22	\$ 93,611.44	\$ 96,419.53	\$ 99,312.70
ASSESSORS	ASSESSOR	\$ 98,860.55	\$ 101,826.37	\$ 104,881.13	\$ 108,027.10	\$ 111,268.86
	ASSISTANT ASSESSOR	\$ 70,358.09	\$ 72,820.62	\$ 75,369.35	\$ 78,007.27	\$ 80,737.53
	CHAIRPERSON	\$ 3,500.00				
PURCHASING	PURCHASING AGENT	\$ 101,231.84				
TREASURER/COLLECTOR	TREASURER/COLLECTOR	\$ 117,823.08	\$ 121,357.89	\$ 124,997.60	\$ 128,747.91	\$ 132,608.83
	ASSISTANT TREASURER/COLLECTOR	\$ 74,567.31	\$ 77,674.52	\$ 80,907.16	\$ 84,145.50	\$ 87,511.54
	PARKING STIPEND	\$ 5,000.00				
HEALTH & INSPECTIONAL SERVICES	DIRECTOR	\$ 72,955.06	\$ 75,508.49	\$ 78,151.29	\$ 80,886.58	
	DEPUTY DIRECTOR	\$ 76,668.81	\$ 78,969.86	\$ 81,338.18	\$ 83,778.33	\$ 85,453.90
	BUILDING INSPECTOR	\$ 95,836.58	\$ 98,711.18	\$ 101,673.58	\$ 104,723.77	\$ 106,818.25
	PLUMBING AND GASFITTING INSPECTOR	\$ 79,298.98	\$ 82,074.44	\$ 84,947.05		
	WIRE INSPECTOR	\$ 79,298.98	\$ 82,074.44	\$ 84,947.05		

FY 26 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2025 2%						
DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
FIRE SAFETY SERVICES	FIRE CHIEF	\$ 243,517.00				
LAW	ASST CITY SOLICITOR	\$ 47,754.36				
LAW ENFORCEMENT	POLICE CHIEF	\$ 276,392.33				
	DEPUTY POLICE CHIEF	\$ 237,430.02				
	EMERGENCY MANAGEMENT STIPEND	\$ 8,000.00				
	5th/6th WEEK (CHIEF)	\$ 5,000.00				
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	\$ 116,630.37	\$ 120,517.51	\$ 125,377.30	\$ 129,137.88	\$ 133,012.48
	ASST. ECON DEV. DIRECTOR	\$ 68,415.61	\$ 71,152.11	\$ 73,998.06	\$ 76,958.56	\$ 80,036.90
	PLANNING DIRECTOR/GRANTS COORDINATOR	\$ 104,159.34	\$ 107,150.24	\$ 110,264.30	\$ 114,672.54	\$ 119,263.23
	CDBG STIPEND					
PUBLIC WORKS	DPW DIRECTOR	\$ 180,301.20				
	DEPUTY DPW DIRECTOR	\$ 133,868.82	\$ 137,884.82	\$ 142,021.68	\$ 146,282.83	\$ 150,670.55
	ASST. DPW DIRECTOR/CITY ENGINEER	\$ 127,705.50				
	ASST. DPW DIRECTOR/HIGHWAY-PARK	\$ 115,644.35				
	SOLID WASTE/RECYCLING COORDINATOR	\$ 85,524.07	\$ 88,944.82	\$ 95,807.49	\$ 96,202.88	\$ 100,051.08
	ENVIRONMENTAL HEALTH TECHNICIAN	\$ 80,222.19	\$ 83,563.48	\$ 86,909.98	\$ 90,384.19	\$ 93,547.63
	SNOW STIPEND	\$ 5,000.00				
PUBLIC HEALTH	PUBLIC HEALTH DIRECTOR	\$ 98,501.33	\$ 101,948.87	\$ 103,987.85		
HUMAN SERVICES	HUMAN SERVICES DIRECTOR	\$ 72,859.20	\$ 75,894.57	\$ 78,932.23	\$ 82,088.47	\$ 85,372.42
	WOOD SCHOOL STIPEND	\$ 1,500.00				
	COA STIPEND	\$ 10,000.00				
	VETERANS' MEM. RINK COORDINATOR	\$ 5,000.00				
	RECREATION DIRECTOR	\$ 57,013.01	\$ 60,575.61	\$ 66,082.48	\$ 71,589.36	
VETERANS SERVICES	DIRECTOR/AGENT	\$ 74,342.79	\$ 77,096.23			



DOCUMENT 15-D

CITY OF HAVERHILL

In Municipal Council June 18 2024

162.11

FOR BACK UP
REFERENCE ONLY

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

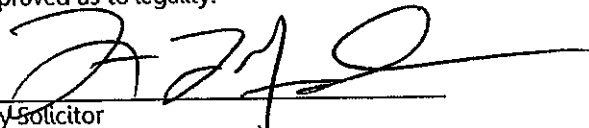
CHAPTER
ADMINISTRATIVE & PROFESSIONAL POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 35-G of 2024 is hereby amended as follows:

EFFECTIVE 7/1/2024 2%


SEE ATTACHED PAGES

Approved as to legality:


City Solicitor

PLACED ON FILE for at least 10 days

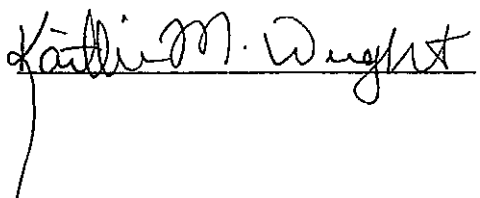
Attest:

 City Clerk

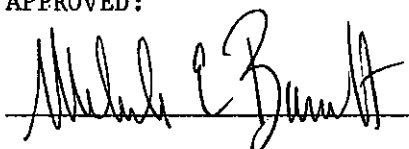
IN CITY COUNCIL: July 9, 2024

PASSED

ATTEST:

 City Clerk

APPROVED:

 Mayor

FOR BACK UP
REFERENCE ONLY

FY 25 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2024 2%									
DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5			
MAYOR	MAYOR	\$ 150,000							
	CHIEF OF STAFF	\$ 104,989	\$ 108,664	\$ 112,467	\$ 116,404	\$ 120,478			
311 CALL CENTER/CONSTITUENT SERVICES	MANAGER	\$ 79,591	\$ 80,635						
CITY CLERKS	CITY CLERK	\$ 95,681	\$ 99,507	\$ 103,487	\$ 107,627	\$ 111,932			
	ASSISTANT CITY CLERK	\$ 68,979	\$ 71,393	\$ 73,892	\$ 76,478	\$ 79,154			
	CLERK OF COUNCIL	\$ 4,000							
	CLERK OF BOARD OF REGISTERS VOTERS	\$ 5,000							
CITY COUNCIL	PRESIDENT	\$ 18,000							
	COUNCILLORS (8)	\$ 15,000							
SCHOOL COMMITTEE	SCHOOL COMMITTEE MEMBER	\$ 12,000							
HUMAN RESOURCES	HR DIRECTOR	\$ 99,507	\$ 103,487	\$ 107,627	\$ 111,932	\$ 115,850			
	HR TECHNICIAN	\$ 68,979	\$ 71,393	\$ 73,892	\$ 76,478	\$ 79,154			
PUBLIC LIBRARY	LIBRARY DIRECTOR	\$ 118,855	\$ 123,015						
	ASSISTANT DIRECTOR	\$ 80,652	\$ 83,475						
	SYSTEMS ADMINISTRATOR	\$ 60,054	\$ 61,971	\$ 63,887	\$ 65,803	\$ 67,720			
	LIBRARIAN I	\$ 59,388	\$ 63,437	\$ 67,486	\$ 71,535	\$ 75,585			
AUDITORS	CHIEF FINANCIAL OFFICER	\$ 157,276							
	DEPUTY FINANCE DIRECTOR	\$ 88,797	\$ 91,905	\$ 95,122	\$ 98,451	\$ 101,897			
	SR. ACCOUNTANT	\$ 68,979	\$ 71,393	\$ 73,892	\$ 76,478	\$ 79,154			
RETIREMENT	AUDITOR	\$ 3,000							
	TREASURER/COLLECTOR	\$ 1,200							
INFORMATION TECHNOLOGY	NETWORK MANAGER	\$ 86,494	\$ 89,103	\$ 91,776	\$ 94,529	\$ 97,365			
ASSESSORS	ASSESSOR	\$ 96,922	\$ 99,830	\$ 102,825	\$ 105,909	\$ 109,087			
	ASSISTANT ASSESSOR	\$ 68,979	\$ 71,393	\$ 73,892	\$ 76,478	\$ 79,154			
	CHAIRPERSON	\$ 3,500							
PURCHASING	PURCHASING AGENT	\$ 99,247							
TREASURER/COLLECTOR	TREASURER/COLLECTOR	\$ 115,513	\$ 118,978	\$ 122,547	\$ 126,223	\$ 130,009			
	ASSISTANT TREASURER/COLLECTOR	\$ 73,105	\$ 76,151	\$ 79,321	\$ 82,496	\$ 85,796			
	PARKING STIPEND	\$ 5,000							
HEALTH & INSPECTIONAL SERVICES	DIRECTOR	\$ 71,525	\$ 74,028	\$ 76,619	\$ 79,301				
	DEPUTY DIRECTOR	\$ 72,977	\$ 75,166	\$ 77,421	\$ 79,743	\$ 82,136			
	BUILDING INSPECTOR	\$ 91,221	\$ 93,957	\$ 96,776	\$ 99,680	\$ 102,670			
	PLUMBING AND GASFITTING INSPECTOR	\$ 77,744	\$ 80,465	\$ 83,281					
	WIRE INSPECTOR	\$ 77,744	\$ 80,465	\$ 83,281					

FY 25 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2024 2%						
DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
FIRE SAFETY SERVICES	FIRE CHIEF	\$ 229,560				
LAW	CITY SOLICITOR					
	ASST CITY SOLICITOR	\$ 46,818				
LAW ENFORCEMENT	POLICE CHIEF	\$ 270,973				
	DEPUTY POLICE CHIEF	\$ 232,775				
	EMERGENCY MANAGEMENT STIPEND	\$ 8,000				
	5th/6th WEEK (CHIEF)	\$ 5,000				
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	\$ 114,343	\$ 118,154	\$ 122,919	\$ 126,606	\$ 130,404
	ASST. ECON DEV. DIRECTOR	\$ 67,074	\$ 69,757	\$ 72,547	\$ 75,450	\$ 78,468
	PLANNING DIRECTOR/GRANTS COORDINATOR	\$ 102,117	\$ 105,049	\$ 108,102	\$ 112,424	\$ 116,925
	CDBG STIPEND					
	ENVIRONMENTAL HEALTH TECHNICIAN	\$ 78,649	\$ 81,925	\$ 85,206	\$ 88,612	\$ 91,713
PUBLIC WORKS	DPW DIRECTOR	\$ 176,766				
	DEPUTY DPW DIRECTOR	\$ 131,244	\$ 135,181	\$ 139,237	\$ 143,415	\$ 147,716
	ASST. DPW DIRECTOR/CITY ENGINEER	\$ 125,201				
	ASST. DPW DIRECTOR/HIGHWAY-PARK	\$ 113,377				
	SOLID WASTE/RECYCLING COORDINATOR	\$ 83,847	\$ 87,201	\$ 93,929	\$ 94,317	\$ 98,089
	SNOW STIPEND	\$ 5,000				
PUBLIC HEALTH	PUBLIC HEALTH DIRECTOR	\$ 96,570	\$ 99,950			
HUMAN SERVICES	HUMAN SERVICES DIRECTOR	\$ 71,431	\$ 74,406	\$ 77,385	\$ 80,479	\$ 83,698
	WOOD SCHOOL STIPEND	\$ 5,000				
	HUMAN SERVICES/COA STIPEND	\$ 2,250				
	VETERANS' MEM. RINK COORDINATOR	\$ 5,500				
	RECREATION DIRECTOR	\$ 55,895	\$ 59,388	\$ 64,787	\$ 70,186	
VETERANS SERVICES	DIRECTOR/AGENT	\$ 72,885	\$ 75,585			
	COA/VETERANS SERVICES STIPEND	\$ 2,250				



Document 82-C

CITY OF HAVERHILL

In Municipal Council

June 24 2025

16,1,3

gjc

Ordered:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
NON-UNION POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 15-E of 2024 is hereby amended as follows:

EFFECTIVE 7/1/2025 2%

SEE ATTACHED PAGES

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

FY 26 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2025 - 2%							
DEPARTMENT/DIVISION		POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MAYOR		ADMINISTRATIVE ASSISTANT	\$ 67,626.00	\$ 69,992.91	\$ 72,442.66	\$ 74,978.16	\$ 77,602.39
		DEPUTY CHIEF OF STAFF	\$ 80,110.80	\$ 82,914.68	\$ 85,816.69	\$ 88,820.28	\$ 91,928.99
CITY CLERK		WARDENS & CLERKS	\$ 275.00				
		INSPECTORS	\$ 245.00				
		Election Worker	\$ 17.00				
		Administrative Assistant	\$ 53,060.40	\$ 54,652.21	\$ 56,291.78		
		Election Administrator	\$ 70,358.09	\$ 72,820.72	\$ 75,369.70	\$ 78,007.11	\$ 80,737.12
CITY COUNCIL		EXECUTIVE SECRETARY/ADM. ASSISTANT	\$ 1,072.07	\$ 1,104.24	\$ 1,249.09	\$ 1,292.81	\$ 1,338.06
311 CALL CENTER/CONSTITUENT SERVICES		CALL OPERATOR/REPRESENTATIVE	\$ 47,336.76	\$ 49,341.34	\$ 51,314.99	\$ 53,367.59	\$ 54,434.94
PURCHASING		Administrative Assistant (PT)					
INFORMATION TECHNOLOGY		IT Consultant	\$ 44.00				
		Systems Analyst (PT)	\$ 35.15				
INSPECTIONS & HEALTH REG.		ANIMAL INSPECTOR	\$ 3,000.00				
PUBLIC HEALTH		PUBLIC HEALTH NURSE	\$ 68,950.93	\$ 71,019.46	\$ 72,439.85		
		SOCIAL WORKER	\$ 56,286.47	\$ 57,975.07	\$ 59,134.57		
		ADMINISTRATIVE ASST	\$ 49,250.66	\$ 50,728.18	\$ 51,742.75		
MUN. PARKING AREAS & DECK		GARAGE ATTENDANT	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
COUNCIL ON AGING		ELDER MEALS AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		MOW DRIVER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		BENEFITS AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		LEGAL AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		SENIOR AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		DATA TRANSCRIBER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		OUTREACH AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		SUBSTITUTE MOW DRIVER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
RECREATION/PARK COMMISSION		SITE DIRECTOR	\$ 28.00	\$ 29.00	\$ 30.00		
		ASST PROGRAM DIRECTOR	\$ 23.00				
		SECURITY GUARD	\$ 23.00				
		LIFEGUARD	\$ 20.00	\$ 21.00	\$ 22.00	\$ 23.00	
		PARK AMBASSADOR	\$ 16.00	\$ 17.00	\$ 18.00		
		ASSISTANT SUPERVISOR	\$ 16.00	\$ 17.00	\$ 18.00		
		TENNIS COURT ATTENDANT	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		TENNIS INSTRUCTOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		COMFORT STATION ATTENDANT	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
		SKILLED LABORER	\$ 914.58	\$ 951.16	\$ 989.21	\$ 1,023.83	\$ 1,059.67
		SKILLED LABORER (TEMP)	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
YOUTH ACTIVITIES		YOUTH ACTIVITIES SUPERVISOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	

FY 26 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2025 - 2%						
DEPARTMENT/DIVISION	POSITION	STEP 1				
V.M. SKATING RINK	LABORER	\$ 600.54	\$ 634.00	\$ 641.39		
	LABORER (PT)	\$ 16.82	\$ 17.76	\$ 18.65		
LIBRARY	LIBRARY PAGE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	LIBRARY CLERK (PT)					
POLICE	ASST. NETWORK SPECIALIST/CRIME ANALYST	\$ 63,165.25	\$ 65,060.55	\$ 67,013.13	\$ 69,022.97	\$ 71,092.92
	DIRECTOR OF OFFICER WELLNESS	\$ 62,621.46				
	DOMESTIC VIOLENCE ADVOCATE	\$ 24.26	\$ 26.53			
	RESERVE POLICE OFFICER	\$ 25.74				
	DETENTION ATTENDANT					
	WEBMASTER	\$ 7,500.00				
FIRE	CALL FIREFIGHTER	\$ 20.00				
	CALL SUPERIOR OFFICER	\$ 30.00				
	ASSISTANT HARBORMASTER	\$ 25.50				
ALL DEPARTMENTS	INTERN	\$ 18.00	\$ 19.00	\$ 20.00		
	SEASONAL EMPLOYEES	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	AMBASSADOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
ENGINEERING	ENGINEERING INTERN	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
PUBLIC WORKS	DPW SEASONAL WORKER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	WASTE REDUCTION COORDINATOR	\$ 26.44	\$ 27.64	\$ 28.84		
	RECYCLING ATTENDANT (PT)	\$ 18.00	\$ 19.00	\$ 20.00		
	IPP CONSULTANT					
WATER	TEMPORARY WATER METER READER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
PARK	SEASONAL GROUNDWORKER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	



DOCUMENT 15-E

CITY OF HAVERHILL

In Municipal Council June 18 2024

1612.2

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
NON-UNION POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 35-H of 2024 is hereby amended as follows:

EFFECTIVE 7/1/2024 2%

SEE ATTACHED PAGES

FOR BACK UP
REFERENCE ONLY

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

IN CITY COUNCIL: JULY 9, 2024

PASSED

Attest:

City Clerk

Approved:

Mayor

FPU CITY CLERK JUN 14 2024 PM 8:55

FOR BACK UP
REFERENCE ONLY

FY 25 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2024 - 2%									
DEPARTMENT/DIVISION	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5			
MAYOR	ADMINISTRATIVE ASSISTANT	\$ 66,300.00	\$ 68,620.50	\$ 71,022.22	\$ 73,508.00	\$ 76,080.77			
	DEPUTY CHIEF OF STAFF	\$ 78,540.00	\$ 81,288.90	\$ 84,134.01	\$ 87,078.70	\$ 90,126.46			
	ARPA PROJECT MANAGER	\$ 114,964.20							
CITY CLERK	WARDENS & CLERKS	\$ 275.00							
	INSPECTORS	\$ 245.00							
	Election Worker	\$ 17.00							
	Administrative Assistant	\$ 52,020.00	\$ 53,580.60	\$ 55,188.02					
	Election Administrator	\$ 68,978.52	\$ 71,392.86	\$ 73,891.86	\$ 76,477.56	\$ 79,154.04			
CITY COUNCIL	EXECUTIVE SECRETARY/ADM. ASSISTANT	\$ 1,051.05	\$ 1,082.59	\$ 1,224.60	\$ 1,267.46	\$ 1,311.83			
311 CALL CENTER/CONSTITUENT SERVICES	CALL OPERATOR/REPRESENTATIVE	\$ 46,408.59	\$ 48,373.86	\$ 50,308.81	\$ 52,321.17				
PURCHASING	Administrative Assistant (PT)								
INFORMATION TECHNOLOGY	IT Consultant	\$ 44.00							
	Systems Analyst (PT)	\$ 35.15							
INSPECTIONS & HEALTH REG.	ANIMAL INSPECTOR	\$ 3,000.00							
PUBLIC HEALTH	PUBLIC HEALTH NURSE	\$ 67,598.95	\$ 69,626.92						
	SOCIAL WORKER	\$ 55,182.82	\$ 56,838.30						
	ADMINISTRATIVE ASST	\$ 48,284.96	\$ 49,733.51						
MUN. PARKING AREAS & DECK	GARAGE ATTENDANT	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
COUNCIL ON AGING	ELDER MEALS AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	MOW DRIVER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	BENEFITS AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	LEGAL AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	SENIOR AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	DATA TRANSCRIBER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	OUTREACH AIDE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	SUBSTITUTE MOW DRIVER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
RECREATION	WATER FRONT DIRECTOR/HEAD LIFEGUARD	\$ 18.00	\$ 19.00	\$ 20.00	\$ 22.00				
	LIFEGUARD	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	CAMP DIRECTOR	\$ 23.00							
	DAY CAMP NURSE	\$ 23.00							
	WOOD SCHOOL SITE COORDINATOR	\$ 20.40							
	ASSISTANT SUPERVISOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	SPECIAL NEEDS DIRECTOR	\$ 20.00							
	TEACHER SUPPORT	\$ 20.00							
YOUTH ACTIVITIES	YOUTH ACTIVITIES SUPERVISOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				
	CUSTODIAN	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00				

HOV CITY CLK JUL 4/24 BY 855

FY 25 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2024 - 2%						
DEPARTMENT/DIVISION	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
V.M. SKATING RINK	LABORER SUPERVISOR	\$ 1,129.03				
	SUPERINTENDENT	\$ 1,002.51	\$ 1,062.67	\$ 1,126.42		
	LABORER	\$ 588.77	\$ 621.56	\$ 628.81		
	LABORER (PT)	\$ 16.82	\$ 17.76	\$ 18.65		
PARK COMMISSION	TENNIS COURT ATTENDANT	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	TENNIS INSTRUCTOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	TENNIS DIRECTOR	\$ 21.00				
	ASST. BOATING DIRECTOR	\$ 20.00				
	SR. BOATING INSTRUCTOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	BOATING INSTRUCTOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	DOCKMASTER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	COMFORT STATION ATTENDANT	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	SKILLED LABORER	\$ 896.65	\$ 932.51	\$ 969.82	\$ 1,003.76	\$ 1,038.89
	SKILLED LABORER (TEMP)	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
LIBRARY	LIBRARY PAGE	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	LIBRARY CLERK (PT)					
POLICE	ASST. NETWORK SPECIALIST/CRIME ANALYST	\$ 61,926.71	\$ 63,784.86	\$ 65,699.15	\$ 67,669.58	\$ 69,698.94
	DIRECTOR OF OFFICER WELLNESS	\$ 61,393.59				
	DOMESTIC VIOLENCE ADVOCATE	\$ 23.79	\$ 26.01			
	RESERVE POLICE OFFICER	\$ 25.74				
	DETENTION ATTENDANT					
	WEBMASTER	\$ 7.500				
FIRE	CALL FIREFIGHTER	\$ 19.00				
	CALL SUPERIOR OFFICER	\$ 25.00				
	ASSISTANT HARBORMASTER	\$ 25.00				
ALL DEPARTMENTS	INTERN	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	SEASONAL EMPLOYEES	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	AMBASSADOR	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
ENGINEERING	ENGINEERING INTERN	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
PUBLIC WORKS	DPW SEASONAL WORKER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
	WASTE REDUCTION COORDINATOR	\$ 44,157.13	\$ 45,481.85	\$ 46,846.30	\$ 48,251.69	\$ 49,699.24
	RECYCLING ATTENDANT (PT)					
	IPP CONSULTANT					
WATER	TEMPORARY WATER METER READER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	
PARK	SEASONAL GROUNDWORKER	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	

31-E

31-E

5.2 File 10 DAYS



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US

17.1.1

June 12, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: MOA- Fire Department Union Group (IAFF #1011)

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Memorandum of Agreement for the Fire Department Union Group (IAFF #1011). This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

INC CITY COUNCIL: June 17 2025
PLACED ON FILE for at least 10 days

Attest:

City Clerk

TO: MAYOR MELINDA BARRETT
FROM: Denise McClanahan, HR Director
DATE: 6/11/2025
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Fire Group
CONTRACT PERIOD: 7/1/2024 to 6/30/2025
7/1/2025 to 6/30/2028

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 2.25 % Year 1 2 % Year 2 2 % Year 3 2 %
+ WAGE ADJ (1%) + WAGE ADJ .75% (OFFICERS) YEAR 1 & 2 + WAGE ADJ. 2% OFFICERS (6/30/28)
ADD new 10 year step effective 7/1/26, new 20 year step effective 7/1/27, new 25 year step effective 6/30/28

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY 24	Cost amount	\$ 220,000
Year 1 – FY 25	Cost amount	\$ 245,000
Year 2 – FY 26	Cost amount	\$ 320,000
Year 3 – FY 27	Cost amount	\$ 229,000

ADDITIONAL COSTS:

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx Lead Operator % increase \$8,000 (FY26)
Approx Longevity increase \$27,000 (FY26)
Approx EMT certificate increase \$50,000 (for FY27 & FY28)
Approx OT cost \$200,000

What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: _____

Total salary budget for this department is: \$7,747,756

Percent increase in salary budget: 14.23% over 4 years

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated ☒ ☐


Where funds are located Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council ☐ ☒

Where funds to come from Account #: Click or tap here to enter text.


Auditors Office


HR Dept



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@haverhillma.gov

Christina Carrie, HR Technician – ccarrie@haverhillma.gov

John DelRosso, HR Technician – jdelrosso@haverhillma.gov

Bridget Panniello, Head Clerk/Floater – bpanniello@haverhillma.gov

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director
DATE: June 11, 2025
RE: MOA submissions

As a result of recent negotiations, attached please find the MOA for the Fire Department Union Group (IAFF #1011).

Please submit this document to the next City Council meeting for action.

dIm

File 10 DAYS

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
HAVERHILL FIREFIGHTERS LOCAL #1011 (FIRE GROUP)

17.1.1

(Note: The following Memorandum of Agreement is an "Off-the-Record" document unless and until approved and ratified by both parties. In the event either side rejects or fails to ratify the Agreement, both sides are free to return to their last "on-the-record" positions.)

This Memorandum of Agreement sets forth the agreements of the Haverhill Firefighters Local #1011 (the "Union") and the City of Haverhill (the "City"), for a new agreement, to supplement and supersede inconsistent terms of prior agreements in effect through June 30, 2024. The parties sign this MOA to reflect their agreements which will be integrated by the parties into the expired collective bargaining agreement.

The Agreement is subject to ratification by the membership of the Union and a funding vote by the City Council. Except as modified in this Memorandum, the terms and conditions of the old contract will be carried forward into the new contract. Unless otherwise stated, the effective date of all new language or benefits shall be following ratification and funding by the City Council. Failing such ratification, or funding, this MOA shall not be admissible in any proceeding between the parties, and both sides are free to return to their last "on-the-record" positions.

VACATION TIME CARRYOVER

Article VII Section 1: Vacations – add the following:

Increase the total available vacation hours to carry over to the next calendar year from 3 to 24 hours. Carried over hours must be used by June 30 of the following year.

GRIEVANCES

Article X – Section 2: First Step – change the following:

In Section 2: First Step - Delete "270" days and insert "30" days.

WAGES

Article XII Section 1: Salaries

2.25% salary increase effective 7-1-2024 + 1% wage adjustment (all ranks)

2% salary increase effective 7-1-2025 (all ranks) + .75% wage adjustment (officers)

2% salary increase effective 7-1-2026 (all ranks) + .75% wage adjustment (officers)

2% salary increase effective 7-1-2027 (all ranks)

2% wage adjustment (officers) effective 6-30-2028

Effective 7/1/26: add a new 10-year step @ 2.25% increase

Effective 7/1/27: add a new 20-year step @ 2.25% increase

Effective 6/30/28: add a new 25-year step @ 3% increase

Steps are based on years of service in rank. To be eligible for the respective step, a member must have not less than ten (10) years of service (including any civil service time calculated pursuant to MGL C. 31 Section 33) with the department and three

31-EK

years in the respective rank title. *Upon promotion, must progress to the step of the new rank which pays more than the step in previous rank.

LEAD OPERATOR

Article XII Section 1b. Lead Operator – add the following:

Effective 7/1/2024 increase the differential of 3% of top step private for all hours worked to 6% of year 5 step private for all hours worked. Effective 7/1/2026, an employee working as a Lead Operator will receive a differential of 6% for all hours worked based on the appropriate step available (minimum of year 5 step).

Effective 6/30/2028 increase the differential of 6% to 9% for all hours worked based on the appropriate step available (minimum of year 5 step).

LONGEVITY PAY

Article XII Section 7: Longevity Pay – replace with the following:

Effective 7/1/2024	
\$1,400	5 < 10 years
\$1,450	10 < 15 years
\$1,500	15 < 20 years
\$1,550	20 < 25 years
\$1,800	25 < 30 years
\$2,750	30 < 40 years

EMT CERTIFICATE HOLDERS

Article XII Section 9: Payment for Valid EMT Certificate Holders - change the following:

Effective 7/1/2026 change EMT-B and EMT-I stipends from flat rate of \$5,000 to \$5,250 annually and EMT-P stipend from flat rate \$6,000 to \$6,250 annually.

Effective 7/1/2027 change EMT-B and EMT-I stipends from flat rate of \$5,250 to \$5,500 annually and EMT-P stipend from flat rate of \$6,250 to \$6,500 annually.

LINE OF DUTY DEATH

Article XVI Section: Line of Duty Death – change the following:

Increase employer payment from \$50,000 to \$100,000.

CONTRACT INTEGRATION

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner.

All articles pertaining to wages shall receive retro back to July 1, 2024.

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

31-EE

Committee – re drug/alcohol policy

The parties agree to form a four-person committee to include: the union president, vice president, the Fire Chief, and the Human Resources Director to prepare an Alcohol and Drug policy to be presented to the bargaining teams at the next successor negotiations.

Date: 6-9-25

For the City:



Melinda Barrett, Mayor

For the Union:



Donald Minion, Haverhill Firefighters Local #1011

APPROVED AS TO FORM

By: 

Katherine McNamara Feodoroff
City Solicitor

IN CITY COUNCIL: June 17 2025
PLACED ON FILE for at least 10 days
Attest:

City Clerk

17,112

	7/1/2024	103.25%	2.25% COLA & 1% MA (ALL)		
	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
FIRE					
PRIVATE	\$1,009.53	\$1,077.28	\$1,151.43	\$1,225.71	\$1,267.08
F/P PRIVATE					\$1,267.08
MECHANIC	\$1,009.53	\$1,077.28	\$1,151.43	\$1,225.71	\$1,267.08
SIGNAL MAINTAINER	\$1,009.53	\$1,077.28	\$1,151.43	\$1,225.71	\$1,267.08
	START	6 MONTHS	YEAR 1		
LIEUTENANT	\$1,326.22	\$1,385.33	\$1,444.48		
F/P LIEUTENANT			\$1,444.48		
TRAINING/EDUCATION LIEUTENANT			\$1,444.48		
CAPTAIN	\$1,507.07	\$1,569.67	\$1,632.25		
DEPUTY CHIEF	\$1,697.54	\$1,762.82	\$1,828.12		
F/P DEPUTY CHIEF			\$1,828.12		
SR. DEPUTY CHIEF			\$1,828.12		
TRAINING/EDUCATION DEPUTY CHIEF			\$1,828.12		
F/A SUPERINTENDENT			\$1,632.25		
MASTER MECHANIC	\$1,393.79	\$1,457.16	\$1,520.52		

	7/1/2025	102.0%	102.75%	2% COLA & .75% MA (OFFICERS ONLY)	
	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
FIRE					
PRIVATE	\$1,029.72	\$1,098.83	\$1,174.46	\$1,250.23	\$1,292.43
F/P PRIVATE					\$1,292.43
MECHANIC	\$1,029.72	\$1,098.83	\$1,174.46	\$1,250.23	\$1,292.43
SIGNAL MAINTAINER	\$1,029.72	\$1,098.83	\$1,174.46	\$1,250.23	\$1,292.43
	START	6 MONTHS	YEAR 1		
LIEUTENANT	\$1,362.69	\$1,423.42	\$1,484.20		
F/P LIEUTENANT			\$1,484.20		
TRAINING/EDUCATION LIEUTENANT			\$1,484.20		
CAPTAIN	\$1,548.51	\$1,612.83	\$1,677.14		
DEPUTY CHIEF	\$1,744.23	\$1,811.30	\$1,878.40		
F/P DEPUTY CHIEF			\$1,878.40		
SR. DEPUTY CHIEF			\$1,878.40		
TRAINING/EDUCATION DEPUTY CHIEF			\$1,878.40		
F/A SUPERINTENDENT			\$1,677.14		
MASTER MECHANIC	\$1,432.12	\$1,497.23	\$1,562.34		

	7/1/2026	102.0%	102.75%	2% COLA & .75% MA (OFFICERS ONLY)	102.25%		
FIRE		START	YEAR 1	YEAR 2	YEAR 3	YEAR 5	YEAR 10
PRIVATE		\$1,050.31	\$1,120.80	\$1,197.95	\$1,275.23	\$1,318.27	\$1,347.94
F/P PRIVATE						\$1,318.27	\$1,347.94
MECHANIC		\$1,050.31	\$1,120.80	\$1,197.95	\$1,275.23	\$1,318.27	\$1,347.94
SIGNAL MAINTAINER		\$1,050.31	\$1,120.80	\$1,197.95	\$1,275.23	\$1,318.27	\$1,347.94
		START	6 MONTHS	YEAR 1			YEAR 10
LIEUTENANT		\$1,400.16	\$1,462.57	\$1,525.02			\$1,559.33
F/P LIEUTENANT				\$1,525.02			\$1,559.33
TRAINING/EDUCATION LIEUTENANT				\$1,525.02			\$1,559.33
CAPTAIN		\$1,591.10	\$1,657.19	\$1,723.26			\$1,762.03
DEPUTY CHIEF		\$1,792.19	\$1,861.11	\$1,930.05			\$1,973.48
F/P DEPUTY CHIEF				\$1,930.05			\$1,973.48
SR. DEPUTY CHIEF				\$1,930.05			\$1,973.48
TRAINING/EDUCATION DEPUTY CHIEF				\$1,930.05			\$1,973.48
F/A SUPERINTENDENT				\$1,723.26			\$1,762.03
MASTER MECHANIC		\$1,471.51	\$1,538.40	\$1,605.30			\$1,641.42

31-EE

	7/1/2027	102.0%	102% 2% COLA				102.25%	102.25%
		START	YEAR 1	YEAR 2	YEAR 3	YEAR 5	YEAR 10	YEAR 20
FIRE								
PRIVATE		\$1,071.32	\$1,143.22	\$1,221.91	\$1,300.74	\$1,344.64	\$1,374.89	\$1,405.83
F/P PRIVATE						\$1,344.64	\$1,374.89	\$1,405.83
MECHANIC		\$1,071.32	\$1,143.22	\$1,221.91	\$1,300.74	\$1,344.64	\$1,374.89	\$1,405.83
SIGNAL MAINTAINER		\$1,071.32	\$1,143.22	\$1,221.91	\$1,300.74	\$1,344.64	\$1,374.89	\$1,405.83
		START	6 MONTHS	YEAR 1			YEAR 10	YEAR 20
LIEUTENANT		\$1,428.16	\$1,491.82	\$1,555.52			\$1,590.52	\$1,626.30
F/P LIEUTENANT				\$1,555.52			\$1,590.52	\$1,626.30
TRAINING/EDUCATION LIEUTENANT				\$1,555.52			\$1,590.52	\$1,626.30
CAPTAIN		\$1,622.92	\$1,690.33	\$1,757.72			\$1,797.27	\$1,837.71
DEPUTY CHIEF		\$1,828.04	\$1,898.33	\$1,968.65			\$2,012.95	\$2,058.24
F/P DEPUTY CHIEF				\$1,968.65			\$2,012.95	\$2,058.24
SR. DEPUTY CHIEF				\$1,968.65			\$2,012.95	\$2,058.24
TRAINING/EDUCATION DEPUTY CHIEF				\$1,968.65			\$2,012.95	\$2,058.24
F/A SUPERINTENDENT				\$1,757.72			\$1,797.27	\$1,837.71
MASTER MECHANIC		\$1,500.94	\$1,569.17	\$1,637.41			\$1,674.25	\$1,711.92

	6/30/2028	100.0%	102% 2% MA (OFFICERS ONLY)						103.00%
FIRE		START	YEAR 1	YEAR 2	YEAR 3	YEAR 5	YEAR 10	YEAR 20	YEAR 25
PRIVATE		\$1,071.32	\$1,143.22	\$1,221.91	\$1,300.74	\$1,344.64	\$1,374.89	\$1,405.83	\$1,448.00
F/P PRIVATE						\$1,344.64	\$1,374.89	\$1,405.83	\$1,448.00
MECHANIC		\$1,071.32	\$1,143.22	\$1,221.91	\$1,300.74	\$1,344.64	\$1,374.89	\$1,405.83	\$1,448.00
SIGNAL MAINTAINER		\$1,071.32	\$1,143.22	\$1,221.91	\$1,300.74	\$1,344.64	\$1,374.89	\$1,405.83	\$1,448.00
		START	6 MONTHS	YEAR 1			YEAR 10	YEAR 20	YEAR 25
LIEUTENANT		\$1,456.73	\$1,521.65	\$1,586.63			\$1,622.33	\$1,658.83	\$1,708.59
F/P LIEUTENANT				\$1,586.63			\$1,622.33	\$1,658.83	\$1,708.59
TRAINING/EDUCATION LIEUTENANT				\$1,586.63			\$1,622.33	\$1,658.83	\$1,708.59
CAPTAIN		\$1,655.38	\$1,724.14	\$1,792.88			\$1,833.22	\$1,874.46	\$1,930.70
DEPUTY CHIEF		\$1,864.60	\$1,936.30	\$2,008.03			\$2,053.21	\$2,099.41	\$2,162.39
F/P DEPUTY CHIEF				\$2,008.03			\$2,053.21	\$2,099.41	\$2,162.39
SR. DEPUTY CHIEF				\$2,008.03			\$2,053.21	\$2,099.41	\$2,162.39
TRAINING/EDUCATION DEPUTY CHIEF				\$2,008.03			\$2,053.21	\$2,099.41	\$2,162.39
F/A SUPERINTENDENT				\$1,792.88			\$1,833.22	\$1,874.46	\$1,930.70
MASTER MECHANIC		\$1,530.95	\$1,600.55	\$1,670.15			\$1,707.73	\$1,746.16	\$1,798.54

IN CITY COUNCIL: June 17 2025

PLACED ON FILE for at least 10 days

Attest:

City Clerk

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19.1

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

July 1, 2025

To: President and Members of the City Council

Councilor John A. Michitson submits the minutes and recommendations of the Planning and Development Committee meeting held on June 16, 2025, for acceptance and approval.

John A. Michitson
Councilor John A. Michitson

(Meeting: 7.8.25)

JUL 2 PM 3:28
HAVERHILL
CITY CLERK

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MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING

June 16, 2025

An administration and Finance Committee Meeting was held on Monday, June 16, 2025 at 6:00 PM in the City Council Chambers, Room 202

Committee Members: Committee Chair, John Michitson, Councilor Catherine Rogers (online) and Councilor Katrina Hobbs Everett (online)

Council President Thomas Sullivan, Councilor Devan Ferreira, Councilor Timothy Jordan and Councilor Melissa Lewandowski (online)

The purpose of the meeting is to discuss and review Doc. 60 – Draft of the 2025-2030 Haverhill Housing Production Plan

Committee Chair Michitson: Because we may lose our quorum during the meeting, we actually have to have a motion upfront, which would be to send the plan that Ian is going to present and Mr. Pillsbury's recommendations that he will present to the full city council for discussion and possible vote.

Motion by Councilor Hobbs Everett, Second by Councilor Rogers
PASSED YEAS 3, NAYS 0

Committee Chair Michitson: We will be sending it to the city council. A very brief overview or a list of what we're going to do tonight so Ian Burns of the Merrimack Valley Planning Commission will present an overview of the Haverhill Housing Production Plan. I think I gave him five minutes to do that and so that will start things off and then we'll ask citizens that hopefully came tonight or somebody that represents them to discuss their housing needs and also if they wish to comment on the draft plan, and then developers and other stakeholders will be asked to comment on the draft plan and share any plans that they may have for Haverhill and then finally our Economic Development Director, Mr. Pillsbury will provide a set of recommendations for the proposed plan so in it right now are some draft recommendations after Mr. Pillsbury hears from everybody here tonight he'll update the

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recommendations and that'll be sent to the full city council so why don't we start with Mr. Ian Burns from the Merrimack Valley Planning Commission.

Ian Burns of MVPC addressed the committee. Thank you very much. For those that are unaware or unfamiliar with our organization, we are a public agency that supports the 15 towns of the Merrimack Valley region here in Haverhill west to Lawrence east of Newburyport and everywhere in-between. Over the past couple years we've been working with cities and towns across our region to update their housing production plans so not alone in this process we've been working with the 14 other city towns in our region update their housing production plans, so Haverhill is not alone in this process. We have been working with the other 14 cities and towns get local approval on their plans. (Next slide) I'm going to go through this very quickly. I did a more extended version of the full council a couple of weeks ago, but I'm going to be very quick. I'm happy to go back and answer questions if there are some afterwards,

Committee Chair Michitson: I think the recommendations are most important.

Ian Burns: We're going to get right to those as a reminder why we are here. Haverhill has a housing production plan that has to be updated every five years. The city's plan has expired recently. We are here to update that plan following state guidelines to make sure you have an updated and approved housing production plan on file with the state. The process we've been working through this like I said over the past couple years we've been working under both under the previous administration and currently with Mayor and her team to make sure the plan the administration would like to see if we had a little bit of a public engagement session actually in 2023 when we initially started drafting the plan and we're here to get some more feedback from both councillors and members of the public what they'd like to see in the plan itself. The plan is broken up into chapters there are several things that are required to be a part of a housing production plan per state guidelines, and each chapter has some really in-depth information in there. I won't go too deep into each, but just as a reminder chapter one this is the community overview section really just a summary of Haverhill and current conditions and talking about some of the highlights of data that we saw that's kind of gone into deeper later on in the plan but the summary of current conditions in Haverhill. Chapters 2 and 3 are the data heavy sections. This is what the state refers to as a housing needs assessment so we have a lot of charts in there about the current status of the demographic shifts happening in Haverhill. The

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current needs for housing from the population and the changes that are occurring. In my presentation a few weeks ago I showed a couple of those charts I won't do that here tonight just as a refresher a few the key points that we were looking at when we went through the plan number 1 you're projected increase in population which of course is a positive thing for the community to see you growing number two that population is growing we're seeing the H cohort change overtime where you're 65+ population is growing as a share of the overall population over the next 20 to 30 years at that same time your residence ages 20 and younger are becoming a decreasing smaller slice of pie of your overall population. We also saw that your public school enrollment has gone up slightly since around 2008 -2010. However, it's down from 2000 so it's kind of gone up and down fluctuating over the past 20 years. You're currently about 710 fewer students compared to what you had in 2000 and that was one of those notes that we were making of the presentation where in Haverhill and in every other community that we've looked at we don't see the same type of correlation between your housing units being built your school enrollment are going up. We've noticed a whole host of other factors that actually contribute to your school enrollment. (Next slide) The local housing conditions are a couple things to take away here number one your homeowner household incomes are over double that of renter household incomes, your homeowners, of course much wealthier and have higher income than renters. We see a significant increase in the cost of housing in terms of your rent and your home value compared to your income over the period from 2000-2020 so we're seeing that that's increasingly becoming out of reach. We're seeing that there may be a gap in one or two bedroom homes given the demographics in the actual household size that we see across the city, and we see high rates of cost burden in the community. Haverhill is not alone in this. We see that across the region over half of renters are cost burdened. Over a quarter of homeowners are and the rest of about a third of Haverhill is cost burden and cost burden is a term when you're spending more than 30% of your gross or pretax income towards housing cost. There is also a chapter dedicated to housing development considerations in the different infrastructure constraint policy constraints and zoning constraints that you have to keep in mind actually looking at your housing needs and your development pattern. All the things that are important to consider when you're deciding if and where you want to grow as a city. Finally the last chapter is the housing strategy production, which I think is the need of what you all are going to talk about tonight and a little bit that I'm sure Pillsbury's going to get it to a little bit later where we see a few strategies outlined as a way to tackle some of the challenges we mentioned earlier in the plan a lot of these are focused on a manageable growth about where the city wants to

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grow in looking at both your master plan in the past about what you identified his potential areas for growth and going forward about where you have grown and where some opportunities still reside in the city for growth, housing wise, looking at different opportunities for keeping people in their housing so there's a couple different ways to do that things like senior tax abatement programs, good-landlord tax credit strategy recommended offering ways to incentivize landlords to have lower rents and then a couple other areas in there really looking at developing affordable, housing and encouraging that partnership between the city and local nonprofit affordable housing developers to make sure that wherever it's available, you can encourage affordable housing developers to come in and build really deeply affordable units even below the 80% median income, but making those available that could be available to those that making 30% or 60% of the median income and that really goes back to some partnerships as well as identifying potential municipal sites. If there's any city, own land that could be reused as housing in figuring out places that could be strong opportunities partner with the housing developers. I think the final slide obviously you can't see it in detail, but I didn't want to highlight that in the plan itself. There's a full map of the city where we're required to identify potential areas for housing growth as part of the HPP guidelines what we did for the city when we looked at that map is number one we mapped the areas that we know housing is either under construction or has been permitted. You had a good amount of units permitted especially in 2023 that are under construction or recently completed construction, so we highlighted those in the plan. We also went back and looked at the master planner and mentioned earlier and saw that there was an identification of growth around the village nodes, and so we highlighted the commercial neighborhood zoning district across the city as potential areas for growth for future housing sites. I'm going to end there. I kept my five minutes and like I said I'll be around so happy to answer questions come up thank you.

Committee Chair Michitson: Thank you very much for that and I do want to mention the councilors online are Lewandowski, Hobbs Everett and Rogers are online, and we do have a developer whose time is short this evening so we're going to go to Mr. David Traggorth he's a developer. He's done some development that I am sure you will recognize.

David Traggorth Thank you. I am actually on the planning board for my hometown as well, so I appreciate the Housing Production Plan just really quickly for those of you that I don't know. My name is Dave Traggorth, Causeway Development. We developed JM Lofts at 37 Washington St in 2016 and 87 Washington in 2019. There are 42 residential apartments

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between the two of them. People may know them for the retail tenants that are on the ground floor, Time Machine, Battleground Coffee, Creative Haverhill and Hummingbird Café at 87 Washington, and we're super proud of those buildings that we completed several years ago and we've been involved in everything from very high-end market rate housing to affordable homeownership as well as rental. We just completed 45 units in Boston affordable homeownership and we're working on another homeownership project in Chelsea affordable there as well. I wanted to just commend you guys for taking the steps tonight for the housing production plan. I don't have anything in front of the City of Haverhill at the moment. I wish I did, but Haverhill has always been a really great place to do work and to build housing, but I also wanted to touch on some of the bigger things that are beyond Haverhill that are impacting the market from our perspective as developers. There's a ton going on sort of from the macroeconomic perspective. I think you know what I think back when we were developing in 2009 interest rates at this point for construction lending, but also trying to find trying to purchase a home are well over double where they were and the cost of capital not only on construction loans but on the equity that's required to build housing as well is much higher requirements. The construction cost are also more than double probably where they were when we were building if you can believe it couple reasons for that the labor markets continue to be tight building codes are more stringent than they've ever been and another more recent thing that's happened is the uncertainty of tariffs and material pricing seems to change on a daily basis, and obviously those are things that Haverhill can really do nothing about, but hopefully things will turn more in our direction as we move forward. The next sort of piece just to bring everyone up to speed at the state level as we all know demand is off the charts for housing and I think the other sort of challenge that we all have in the state is that land owners still think that their land is worth a gold mine and certainly we seen land prices go down by certain standards to make deals work and to make things happen, but it still continues to be a real challenge convincing maybe long time landowners, long time building owners that building may be worth a little bit less previously and we've also on the state level as it relates to affordable housing through a lot of the state has worked through ARPA funding, infrastructure funding that was put through in the previous administration some of that is still being spent in action which has been helpful in terms of things to keep moving, but that really has run out so we see some of the stress on the public side from the perspective of funding affordable housing that makes it difficult on that end as well and I think ultimately what this means is that doesn't mean that as a community we should not have goals right and I think continue to be a place where if housing is going to be built Haverhill

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is a great place to do it and continue to have that goal and to continue to use every tool that we have in the toolbox Historic tax credit, the housing development incentive program, and do anything we can so that when the bigger macroeconomic forces do work that Haverhill is in position to get there, I think the other piece from a local perspective is really thinking about parking. It's one of the most expensive components to put into projects. To keep that in mind as you continue to move forward, and I think if you can do all those things and continue to have these goals and continue to think thoughtfully and proactively going to continue to be a great place to live and to build more housing that really meets the diverse needs of the community which you've been doing for a long time and I'm sure will continue to do and happy to take any questions or anything. Thank you for the opportunity to speak.

Committee Chair Michitson: Thank you very much. Councilors do you have any questions?

Vice President Jordan: Thank you for your comments you touch on a lot there. I remember you speaking at the Haverhill Chamber of Commerce some years back, you touched one of the things that you've used the historic tax credits quite a bit in the work you've done downtown. You also mentioned that you were doing things yourself with affordable and even affordable ownership and that's one of the things that we heard at the Haverhill Housing Association Partnership. I can't remember the name. Haverhill Homes 4 All. A couple of people got up and shared their personal stories of trying to buy we thankfully heard a project last week at council and we approved a special permit for an individual who is going to do four condos at I would say today very reasonable pricing. I'm just curious to know if you have anything in the pipeline or are you looking at things in Haverhill? I think for a lot of us in the council and I believe the mayor as well, I won't speak for her, but we really like the idea of homeownership as opposed to more and more rentals not that there isn't a place for rental. We know they'll be more rentals, but the bulk about what has been approved over the last several years have been rentals and we hear about more people that want to own and we know the impact can have with someone treats their property feels about their neighborhood if they own versus renting. So, I'm begging you do you have anything in the pipeline.

David Traggorth: We don't have anything in the pipeline for Haverhill from an affordable home ownership prospective. We're building in Chelsea, we're building affordable homeownership. We just finished 45 minutes of homeownership in Boston you know in Boston there's a tremendous amount of additional subsidy for affordable home ownership

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beyond what the state can provide and I think as well the north suburban consortium in Chelsea contributed as well. I think there's got to be you know if you want to encourage affordable homeownership there's got to be a combination of city and state funding that comes to help to provide you know we're providing 100% AMI and below so that's somebody making almost \$100,000 a year so there's obviously as we all know different versions of affordability. There's 80% AMI a family earning \$80,000 a year and I think that's one thing to keep in mind. I will say you know great program that's been out there and should continue to advocate for with your state reps and state senator is the Commonwealth Builder Program, which is currently is the main mechanism for state funding, affordable homeownership, and I believe that that is being discussed as we speak regarding how much more funding that will get and I think the good news from Haverhill's perspective is that Gateway cities continue to be real plus from the perspective of awarding funding. I will say that historic tax credits don't really work very well with homeownership so just keep that in mind too, so I think there's going to be opportunity in the future. Those are the things that I would focus on.

Committee Chair Michitson: Thank you. Any other questions here are there any questions from the counselors online. Someone who needs affordable housing what are their needs and we have a lot of data in the report, but it would be nice to hear directly from people to know what their needs are and what the barriers are.

Mike Morales 37 Coachman Lane: I think a lot of people already know where I stand with the need for housing. I think we're pretty much already on the same page and to councilor Jordan's comment about condos being permitted that is absolutely one thing that I would love to see more of the city and I go back to seniors, allowing seniors to downsize into garden style condos, allowing first time buyers to get their foot in the door and establish wealth generate equity, so it all comes down to the conversation of how can we make this more approachable and affordable for developers such as the gentleman we saw here. I would say that developers in general are feeling restraint not just with material prices but also zoning without going into too much detail I would urge this body to look at the zoning recommendations and changes that might be available to alleviate some of the burdens that developers are feeling to build those condos specifically garden style condos. I'm a big fan of garden style condos. So, when this board does make the recommendation actually already has made the recommendation for the council I would just encourage you to look into the zoning changes of recommendations to help alleviate those burdens.

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Committee Chair Michitson: Thank you very much. Is there anybody else that would like to speak on behalf of citizens what their needs and barriers are. Is there anybody online?

Kenneth Quimby, Jr. 48 Goodale St., my issue with housing is we need more senior housing. I recently just got hired at Bethany Homes 4 to 5 year wait to move into those facilities. I want to see more of that in the city of Haverhill. I know recently you voted for addition of 62 units I believe at Bethany's. We need more of that in the city. A 4-to-5-year wait is not a good thing. I'm getting up there and a lot of people live a lot longer and I think we need to push more of that also in the City of Haverhill. Thank you very much.

Committee Chair Michitson: Is there anybody else that I would like to speak?

Christine Kwitchoff 14 Colby's Lane: So I've stood at this podium many times participating in public meetings pertaining to the master plan and to zoning related to the master plan and I've also participated in many public meetings pertaining to land use as it relates to water supply Conservation farming, passive recreation purposes, but I had a big aha this past winter and is actually with Tim, where I felt like I kind of got called out that I didn't want development anywhere and I thought man people don't understand where I've been coming from this whole time and to me these are just these are not mutually exclusive purposes looking at land conservation looking at land use, looking at housing it all goes together. I just thought that was really an important thing to look at, and I feel that the plan that's been put forth both the master plan and the draft plan are really thoughtful and in terms of entertaining both our beautiful urban and rural mix and I just wanted to impress upon everyone that I think that I'm a big believer in both the master plan and the draft and lastly I just wanted to say I think the strategies in the action plan matrix that are in the draft plan are terrific and I do hope that tonight that we get into the specific the seven specific plan ideas that come along and really dig into those and that's all I have to say for right now.

Keith Boucher 512 Washington Street: I would echo what Christine just said you know the master plan you know is a good plan and how your Haverhill Production Plan that Ian has worked so hard on working with the Mayor's Office and you folks is really important in those strategies are like the best. I think the issue is basically making sure that they happen that there's accountability and that there is acceleration of a time frame that are in those strategies. As far as developers I mean, we have Habitat for Humanity here tonight

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and hopefully will get a chance to talk about different things that are ongoing and yes, we just need to advocate for house ownership in addition to all the apartments that are currently being built, which are great you know help alleviate some of the demand there, but we also need to be able to build generational wealth for our immigrants that are coming into the city and then people that are already here and knowing as well as being able to downsize people to know that have these three bedroom, 4 bedroom houses like myself a place to go. I'm sure lots of conversation I'm not going to be able to stay. My grandson is in a playoff game now and going to go see him, but I want to say these words so thank you everybody appreciate everybody's time thank you very much.

Committee Chair Michitson: Thank you very much and I do want to say a couple of things before you leave. It looks like you're going to sit down for a minute anyway, I just wanted to recognize you for the work that you're doing at Makelt Haverhill and the reason this is not just about home production. This is about upward mobility, and I think what you're going to see, is that without doing that we're not going to be able to go very far so thank you for that and enjoy the evening. Is there anybody else I would like to speak.

Nate Robertson: I'm a resident at 174 Mill St. in the Highlands and with the group Haverhill Homes 4 All. Some of the numbers I mean the reason I'm here is some of the housing numbers scare me. The average rent is over \$2,000, and I read earlier today the average median home prices over \$600,000 which at this mortgage rate would be almost \$4,000 a month to pay for and that's impossible for most people that's those are wild numbers and I can say I'm an urban planner by trade. I can say those numbers aren't going to get better unless we take action as a city and that's why I took the time to be here. That's why I've taken the time to talk to my neighbors and organization leaders to make sure that we have an aspirational plan. I want to see Haverhill stay affordable. I want to see us build homes that everyone can stay here and age in place here and young people can move here and in the housing production plan is a great place to start that work. The housing production plan should be an aspirational document nonbinding if you don't do the housing production plan doesn't matter, but it doesn't mean we shouldn't have a vision for what we want to see in the city so I think it's a great place where we can take a look at the recommendations as they as they exist we can get a little more aggressive with our timelines. We can be bold with what we want to see for the city, and we can put an actual vision for what we want in the future and move towards that because when we're back here in five years with a new housing production plan and those numbers for rent and

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home prices are even worse. We can say we're doing something material and yeah that's all I got. Is there some time later that we can sort of dig into the recommendations?

Committee Chair Michitson: Mr. Pillsbury is going to state the recommendations, thank you very much. You know I've got one thing to do and then you are next. I want to read an email that I got from somebody which really says very clearly how big the problem is the person's name is Vicky. I'm not going to use her last name. I would like to buy a condo in Haverhill. However it's so hard to save additional money for a down payment when the cost to rent and what used to be affordable like in places like Haverhill have skyrocketed over the last nine years my rent has gone 57% over the last nine years however, my paycheck has not increased at the same rate to offset those costs, I am not sure what the solution is, but for those of us that make well above minimum wage and are on a single income household with no dependents we do not qualify for any assistance. In theory, we make way too much money, but yet we remain unable to afford an upgrade to our housing situation. It feels like housing is becoming a luxury versus a necessity. Unfortunately, with all the new housing that will be popping up in Haverhill over the next few years, most of us in the lower middle class income range will not be able to afford or live in those units only the very rich, and those on public assistance will be able to live there. Since I moved to Haverhill in 2015 the average one bedroom apartment went from \$825 to \$1700 a month. I would like to point out that there are a few units right now that are about \$1600 a month but many more well above 1700 for one bedroom I think it's even higher. This is an example of a one bedroom apartment listing requiring a renter net \$5100 a month net \$5100. I'd like to meet somebody that actually does that in order to be considered for this apartment an apartment, which is very basic and not upscale after payroll discussions, I don't net that income. In fact I fall \$700 short I just want to point out that this is a one bedroom apartment I've seen other apartments, they also require potential renters have a certain amount of net income, which is usually three times the rent. So that somebody you know who earns a good living and is stuck and I'm hoping that some of the recommendations may address that we'll have to see what we can do for that kind of a scenario.

Meeghan O'Neil, Essex Habitat for Humanity, Ipswich, MA: I will have to leave at some point cause we are voting on 3A yet again tonight. Essex County Habitat for Humanity is an affordable home ownership organization. We are happy to be building a duplex on Curtis Street right now and then we have a proposal to build at 512 Washington St. 7 homes. We are also building in Hamilton. We met with Mayor in Salem this morning. We're working on

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eight units there with friendly 40B. We're working on a project in Gloucester. We're working on a project in Wenham and we're working on a project in Ipswich, we are building all over Essex County because I believe that all of our communities have a responsibility to be building housing affordably for homeownership. So I won't repeat what the developer said earlier this evening those same challenges that are facing for profit developers are facing nonprofit developers we deal with the same economic reality that he's dealing with the difference is we're working at 60% AMI that means that we're selling our homes for \$230,000 so it's costing us about \$450,000 to build a home we are selling the home for \$230,000. There's a very basic math problem in our business model right now. The interest rates as he talked about so that influences the sales price on the homes and so that has been a challenge as interest rates have gone up. The sales price on our homes has gone down as the cost of construction has gone up as land prices have gone up this gap has grown. It used to be about \$100,000 gap five years ago. It's now a \$200,000 gap that is sustainability problem for us. The other big challenge for us going forward as an organization is one of the sources of funds we've used on every project in the seven years that I've been with habitat has been federal funding I don't know if you're reading the same news that I am right now, but that may pose a challenge for us going forward. So coming back to Haverhill as I mentioned, we look at all over Essex County where we're going to be able to build part of what determines for us where we're going to be able to build is what's the permitting going to be like? What's the funding going to be like how are we going to make this happen? I love building in Haverhill this is a great city to build and I have to commend the city on how much great work has been done here over the past number of years and increase in housing really good work is getting done in Haverhill but if you look at the state housing production plan the region that needs the most housing in the next 10 years is the Merrimack Valley. Haverhill cannot just say ourselves on the backward done, we've done a lot has a lot more work to do the most housing needed in the state is in the Merrimack Valley. There's some strategies in the plan that will and I know you're going to get there, but that will really help what habitat is looking for going forward The first time homebuyer program the down payment assistance things like that can be a huge help for us because we can layer some funding together so that's one of the things that really helps. Haverhill is one of the few cities that our communities that we work in that doesn't have affordable housing trust fund, and CPA funds that is making this very difficult for us because pretty much every community that I'm looking to build in now we're going to be able to tap those local funds without being able to tap those local funds in Haverhill it is going to be next to impossible fortunately gateway city, so that's going to be a help at the

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state level but without those local funds it's going to get real hard for us to be able to build here. I met with the mayor of Salem this morning. He said you know we really want some homes at 60% AMI for homeownership. I said great I would love to build them. What are you going to be able to do for affordable housing trust and for CPA funds? We would love to build these homes here but you need to come to the conversation with some funding to make this happen, this has to be a partnership. It's got to be a partnership for us to make this work, the second thing that's in your plan is looking at city owned properties. We cannot compete with private developers. They come to this with much deeper pockets than we do. They can build million-dollar homes I can build \$230,000 homes so looking at city owned properties in terms of what's possible and then putting them out for an RFP that specifies that it is for affordable housing not an RFP that says it's for the highest bidder or putting it out for auction is another way to create affordable housing if you want affordable housing, you need to put out an RFP that says this is for affordable homeownership. Decide what your surplus properties are and make that happen in that way getting your housing choice designation done as a city so that you can access some of those state funds is really important. Help anything that you can do so that we can access, or you can access some of those state funds also is a big help for us. I'm happy to answer questions too.

President Sullivan: The administration recently passed major legislation to create millions of more dollars of potential housing funds in the future, are you seeing anything yet?

Meeghan O'Neil: Not a penny of that is for small scale affordable homeownership. So, we are trying to find some solutions to that. Commonwealth Builder is 80 to 120 AMI it doesn't go as low as habitat builds so it's great for workforce housing and I'm a huge supporter of workforce housing that 80 to 120 AMI is really important but if we want to go lower, we need to find some other source of funding.

Committee Chair Michitson: Thank you very much. Trying to fill that gap of \$200,000 is probably what takes up all of your time I would imagine.

Meeghan O'Neil: I want to give a shout out there's a couple local employers who have just made a commitment to our next project. One is remaining anonymous but Cedars Hummus came in with \$100,000 gift towards our next project and yes, so you know some

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of the employers within the city are understanding that for their workforce housing is needed and we need those partnerships in order to make this happen.

Committee Chair Michitson: They need workers.

Meeghan O'Neil: So, if we want to have a vibrant workforce in this community, we need to solve the housing piece of it the two go together and I'm going to go vote in Ipswich.

Vice President Jordan: Thank you for your presentation. You did a great presentation at the Rotary Club as well about this. When you mention the Cedars and that donation to get the ones that you're building the seven you mentioned that's a lottery?

Meeghan O'Neil: Yes, it is. I think the indication is that we want to do 70% local preference.

Vice President Jordan: When Cedars says they're going to donate \$100,000. They don't get to target to one of their employees.

Meeghan O'Neil: No, I'm sure that they will distribute all the information on it to their employees without a doubt.

William Pillsbury, Economic Development Director: I think it's important that we're here in this context because I think it's been very important over the last couple of months so I really since we brought this to the planning board that we've had the opportunity to have a lot of public input, and I think that's vital. Just for the record we've been listening. The Mayor has been listening and Community Development team has been listening. Inspectors have been listening and we're not unaware of the issues in front of us, I think the thing that's most important about this plan. Ian's group has done a fantastic job. I mean they've laid the groundwork for a good solid relationship with us and putting the recommendations together. The fact that we listen to means we're going to make some suggestions and bring some things forward. At the same time it's really important for us to understand some of the things that you've heard about the role that the city can or can't play and some of these issues. We can't affect the market directly in terms of closing that gap for \$200,000. There's no way to do that but all we can do is we can prepare the battlefield if you will, for the opportunities that will come before us, and I think that's really

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where the city could play the role and we've done a lot. We're one of the few communities that's already we didn't have to do anything, and we were already approved for the MBTA. She's going to vote on for the 27th. We were approved without any without any action needed because we had laid the foundation, we prepared the battlefield of zoning to be able to allow by right multifamily housing in our city because of the good work of the Mayor and the council over the last several years. Our waterfront zones the fact that we have inclusionary zoning and we have a lot of projects that have gone forward before that but now any project that comes in that groundwork is prepared to include that 10% requirement. Village centers are in the master plan. We changed all the zoning. We need to make that projects have not been coming forward for a variety of reasons it's not because we don't have the right tools in place for zoning. Can we do better with some of our tools we can look at it. We can talk about some of the zoning tools. We really need to understand the role in the city and some things we can't change and certain things that you know the cost of building materials, the cost of the requirements of the codes that I've gone up so have you talked to the building inspector and every day he is telling people hey you've got to comply with the stretch code, you going to comply with the sprinkler requirement, and those are all requirements of the state. I'll talk about that in a couple minutes but let me jump into some of the I'm referring to him and we've had a lot of discussion with the mayor. The Mayor had us in the office where we've been talking about these things with the city departments. We've been having a lot of discussion with City Dept to make some of these recommendations come forward. The first one I'm going to talk about is housing production goals. The annual numerical goals for production of housing currently contain in the plan required. Those numbers are substantial at 139 units of housing every year have to be created affordable housing in the first tier that's 139 unit goal so for the idea that you know we've heard a lot of discussion. We need to be more aggressive in terms of goals.

Councilor Ferreira: Just to clarify you said the goal is 139 units of affordable housing or of housing.

William Pillsbury: Affordable. To comply with the number of the housing production plan but it again therefore I mean the idea of coming up with additional numerical goals we could come here and say well it shouldn't be 139 it should be 179. Those numbers are very difficult to achieve whether we were likely to achieve 139 units. I'm not bullish on this in on June 16 of 2025. We don't have that many projects before us to accomplish that between now in the end of year so we have to be realistic about numerical goals. I'm comfortable

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and recommendation at this point is to stick with the numerical goals that are in the plan that are required and leave that numerical goal. Hopefully, we can achieve it, and we can blow it away and we can make the goals higher in the next few years. We are recommending accessory dwellings. We did some good work on that we passed some ordinances.

Councilor Ferreira: Are you going through the strategies right now as presented strategy 1, 2.

William Pillsbury: I am giving you a set of recommendations. The strategies that are in there are solid. In some areas they need to be expanded and more aggressive in some areas and try to put some more meat on the bones of some of those recommendations in terms of immediate action or quick action so let me start with accessory dwelling units again we determined that our accessory dwelling unit program is very interesting. The building inspector is getting a lot of people coming in. They want to talk about how do I do an ADU? We want to know how to do it but they're running in some issues. They're running into some fact that many of them if they didn't expect this if it's a detached unit they have to sprinkle because of the fire or some of the other requirements that come along with that. So we get a working group of city departments is meeting to work on continually streamlining the process for approval of ADUs. We're going to reach out to the good offices of the Lieutenant Governor to talk about some changes and should be made at the state level to make things easier. They always ask us if there anything impeding development. What's the development constraint that you might be facing? We want to tell the state that some of these issues are causing us to lose some deals, causing us to lose the person who wants to put that you can't do it because they can't afford because they've got to put sprinklers in. They've got to do something else, it's a significant cost impact. We're talking with putting together a list of those recommendations from Dept putting together and Fire Dept and we're going to be recommending those to the lieutenant governor to have some immediate probably not. I think we really want to put it on the record that the state is advocating for ADUs. They want to make that a primary goal in their plan one of the primary tools there are things holding that back. We're going to be aggressive in terms of ADUs. The old term that we used to use regularly in housing development three deckers. We have a lot of them in town and two deckers. They are in especially in the city area. Some of them some of them are and they could potentially be a three decker. One of the things that we want to do is to have a suggestion that we would allow traditional vertical three deckers to

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be allowed by not requiring a special permit. That is a zoning change. That would be bringing a zoning change to the city Council redefining the definition of multifamily and changing that when it's involves a traditional three decker, we're not talking about triplexes. We are not talking a lot and spreading it across three units. We're talking about a vertical decker. There is a fire damaged building on Arlington Street right now that is a two decker. A developer could come in if you want to add a third level there make a traditional three decker out of it, but he would have to go for a special permit and you have to go through all the hoops that we just establish a special permits, which are not insignificant. The possibility there would be we would say if you came with a traditional, three deck or vertical configuration and we would you would be able to do that without a special permit through the city council. You would have to go through developmental reviews and pass all the muster that you would think that that there's some opportunities to look throughout the neighborhoods that we have and to try to create some of these opportunities. The developers are smart. They can add a floor. Those are the kind of things that we're hearing from the developers and inspectors that could be of interest to

Vice President Jordan: Quick question on that I can already hear objections from certain neighborhoods or whatever is the idea to allow that in the areas in town where they already exist as opposed to this whole neighborhood is all single families and now you would allow that.

William Pillsbury: There's no three deckers in Rocks Village. We are not talking about it. We are probably talking about the RH district to start. Maybe the RU district. The acre, the highlands those areas that could have three deckers. Maybe they were never developed the third floor because they need a special permit to do it. We've been very restrictive in our zoning calling anything over two units a multi family that's one of my pet peeves over the years, but it's very restrictive so that means anybody wanted to do a triplex had to come in here and get a special permit. Triplexes they will do but triplexes is not fit in the neighborhood so that's one suggestion. City owned property the Mayor has directed us very aggressively to look at City own property we are doing that Conservation group has been working on it. I know Christine has been involved with a group at the Conservation department taking a look at all the City own properties. Christine Webb has been fantastic in giving us the raw materials we've got the Charlie and engineering office produced a great map, comprehensive map of all the city properties. We know where they are not, they can tell you that there's a huge number of city properties that would be potential, but there are

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some. and I think that's what we're doing is taking a deep dive on those properties and taking a look at what could be conducive to a residential development and our friend from habitat mentioned it what we would propose is to develop an RFP process as opposed to an auction process and we actually put some conditions on it that would say the most affordability or the best of the best project to fit in the neighborhood of some criteria that we would have on that to maximize the appropriate and suitable development suitable to the neighborhood that we talking about and I think that's an important piece of what we would look out with City on property. Then that that opens the door to where those things might be going into homeownership piece, the starter home district. The 40Y piece, we have done everything else. I think that that's an important step that we want to talk about is the state has not approved those regulations yet. They're not available but what we want to do with them and we will immediately prepare the local regulations that are going to be necessary to comply with those regulations when they come out so we're not waiting I noticed a lot of some of the other recommendations with some concern with waiting two or three years to change zoning. It doesn't take that long to change zoning. Zoning changes move forward in this city very quickly. They go to the Planning Board and they come here we get things done. I don't think things in this particular case zoning changes don't have to take an inordinate amount of time. You just did three at the Planning Board and tomorrow night you have two of them. A Starter Home Districts will promulgate rules and be ready for that as soon as that's ready to come out so we don't have any delay in getting that request in. This maybe on city owned land or areas that we have identified in the meantime and are aggressively looking at. Those lists will be available to the public. We will come make a presentation to council we can show you where those areas are and then get neighborhood input. In all likelihood there's a single lot somewhere that's one thing but if there's an area that might be involved some type of development, we want to get the input of the neighborhood before we even think about project. Homeownership first time home piece of our suggestion here to implement local enhancement to the first time home by a program through the community development department. We have the opportunity to increase the amounts, we have the opportunity to do some things creatively and we will and we will also look to expand promotion of access to the state program. The state program for first time home buyers. We want try to find opportunities to reach out to first time home buyers people make those first time buyers opportunities a reality. But beyond that they still there needs to be economics need to work and that's something City cannot on a micro sense we cannot adjust those economics on a house by house basis we need to get to the place where the market changes some of those dynamics and then we can have

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some real change that can happen when rates get lower and people have the opportunity to not be in it as you stated in that email from Vicky that she can't afford it with a big income. How do we find ways to get her to be able to buy? Maybe it's tweaking some of the battlefield that we have in terms of first time homebuyer parameters in our programs and make that available to do that right away, good landlord program is something that can be discussed. A landlord can be afforded the opportunity if they choose to offer their rent at a lower level they can get a tax break. I can get a break of something and we would have to put that together with the requirements that go along with taxation, but we would have to do a Home Rule petition to do that and then the Mayor has indicated she would be willing take a look at that Home Rule Petition and look to implement that locally.

Vice President Jordan: Do you know many of our neighboring towns offer that now.

William Pillsbury: It has not been done but it has been talked about. You would be relying on the goodwill of the landlord. The landlord would have to be willing to do it to be able to get the benefit.

Vice President Jordan: Literally nowhere in the state that's being done yet.

Ian Burns: I just saw it through the city of Boston their council approved it and asked Mayor to draft a policy around it, but it hasn't been enacted and there is documentation that is done the city decide what you want the rent limits to be what you want the income limits to be if you were to adopt it and landlord has to provide all their documentation showing this is what I'm offering and this is my tenant income is.

Vice President Jordan: I'm just thinking obviously if there's a boiler plate to use, that would be great as opposed to us trying to.

William Pillsbury: There's not a lot out of evidence out there whether it practically working. Maybe we could be a cutting-edge community in that regard. Senior Housing, no question about it. In addition to the strategy in the plan City needs to work aggressively with the development of senior housing and explore new projects. I love our housing authority. I'd really like to get them more involved in doing some actual buildings and projects and things in Haverhill. They talk about constraints, but I push a little bit to take a look projects one on Groveland Street right now that I think if you could first step for them, they're looking at

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something on Hildale, but I think getting them involved working with Bethany to find locations. For the record at the moment not the administration, but I've been involved in numerous numerous without restriction meetings where the Mayor has welcomed development in the city. We have had many discussions with developers no developer has asked for a meeting and been denied. We meet with developers on a regular basis and have conversations around what can you do for the city? We're going to make an effort to try to have great projects and we want them to be one homeownership first things we talk about can we get home ownership? Can that be part of the project? I mean it is the idea that we're not open for business is not true because we are entertaining projects. We had a group in Dubai of all places that wants to look at a project so we got more money than the city has come in and just do a project from Dubai, but those are the kind of things that were open to and the discussions are going, and you can. I'm just telling you from my perspective what I've seen is if there's never a closed door to developer if they have a project. We're bringing them on whether there's a senior project or a homeownership project. We're open to opportunities. Elderly discount on taxes that something that's been discussed. Strategies such as a proposal 40% and we can go up to a higher number. You guys will have to decide that I think it can go up to 100% but she's drafting now. Village centers are in the master plan. We made the changes necessary to the zoning to allow villages to occur. We had one kind of like that and some people may not have seen it that way, the Joseph's project which is a project similar which is Joseph's is an example of the village center. We have the commercial neighborhood nodes in the city that are available commercial zones that can be brought forward for those types of things. That tool is already in place so people can come in with that type of recommendation with a plan. Many developers talk to some at my detriment about the one down in Riverside along the intersection of East Broadway and Groveland Street for a possibility of something down in that area has not developed yet. You could see a mixture of housing and commercial in a neighborhood be enabling them to do is add the housing. Maybe we could add a commercial strip. Housing Trust is established legislation is bringing names gets to discussion. Active discussion about names for that housing trust. We don't have any money right now. We don't have any capital Housing trust, but we will have people come in and buy out of inclusionary projects or whatever the battlefield is prepared. The tools are in place. We just have to have a market scenario where developers are coming in and bringing those projects. We talked to developers all the time about projects. Something on an ongoing basis whether it's Andrew in his group talking about affordable housing with those type developers or market rate developers that come in you know we haven't been

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talking that much about apartments lately we've been talking to them about apartments lately, we have been talking about homeownership and that's really in our discussion. The Housing Trust Board will be appointed and we're examining sources to capitalize that fund and then put money into to be able to like to community preservation. We've never gone there as a city in this whole conversation on another day and the plan enables us to go after the housing choice designation. That's why we need to have a plan in place. The plan as Nate said so wonderfully the plan is if it doesn't happen, it doesn't happen, but the reality of it does help us to get more tools available, and that's why we brought it. You know we're bringing it through the planning commission to the planning board and the city council and hopefully at the end of the conversation we can have a approval by the board in the council and then we'll have something there for file with the state get the housing choice designation. I'll stop right there.

Committee Chair Michitson: Would you like these recommendations actually incorporated.

William Pillsbury: Yes, the sense would be these enhancements to the recommendations would be incorporated into the plan. Would get us a revised plan and you get a revised set of recommendations in the plan that would incorporate these suggestions and recommendations and things that we've been talking about and others if others come up in the meantime,

Committee Chair Michitson: It sounds like to me that you know finding the funding for affordable housing is actually getting more difficult Whereas for market rate apartments you know there's a big market out there and they make a big profit as well so that's kind I mean it just seems to me that this is going to be a very tall mountain to climb to really make a difference

William Pillsbury: The affordable housing projects, and tools at the state has oriented towards the larger project when developers come and talk to me they said that their sweet spot start at a 100 units have something pencil out to be a real viable project. They need that number of units with the subsidy and reduction of percentage of lost income due to the reduction for affordable housing they can find that they can find that number to pencil out when you get over 100 units Dave Traggorth was on the small end of them and he was using tax credit to balance, but it is extremely difficult to get them to pencil out at the

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smaller levels, which is really what we would love to see and that's one of the things that you can get using the housing trust and the resources that may be available from that continuing to use Home funds as long as they're available funds and federal funds are kind of a scary proposition right now with Washington doing. We are hopeful those funds will continue to be available.

Councilor Ferreira: Thank you. Are these new updated recommendations or strategies typed anywhere for further review or will it come back to the council?

William Pillsbury: I can give you, my list. I can have that on your desk tomorrow.

Councilor Ferreira: From the notes that I just took some good details that I would love to see documented down so we could all review it prior to it coming back to council that would be great. Then if we are already kind of in motion on the affordable housing trust, can we shorten up the timelines on these too.

William Pillsbury: There is no timeline. It's already approved. You can put your appointments on the board, and it is operational.

Councilor Ferreira: The timeframe to complete is one to two years.

William Pillsbury: I don't know where that came from. There is no timeframe.

Councilor Ferreira: I guess I am asking tonight, can we get a shortened timeframe.

William Pillsbury: I think the Mayor will appoint people as soon as she is ready to the members of that board. The next operational step is to wait for money. I found it a little concerning about a statement of lengthy timeframes.

Councilor Ferreira: My proposal to you then is prior to coming back to City council with the other details that you offered tonight. Could those timeframes to complete also be updated?

William Pillsbury: Sure.

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Councilor Ferreira: Because this is the document that we have right here this draft housing production plan is what we will be voting on and what is also what the planning board will be voting on too.

William Pillsbury: So, it is still a draft and we're going to be changing it will be there won't be. I don't know where these two year timeline are coming from. It's not anything that is going to be in the plans as far as I am concerned.

Councilor Ferreira: Okay, great those will be updated prior to coming back again.

William Pillsbury: It may not be a draft the last one. It might be a proposed final.

Councilor Ferreira: That is what I am hoping that this is one of the last steps to getting back to this point. So, I would hope that after this meeting with whatever details still need to be flushed out that the heft of any changes or changes in this draft is handled tonight so that we can get details down on strategy so we don't have to bump it back when it comes to council for further questions for another round.

Committee Chair Michitson: It will be updated before it comes back.

William Pillsbury: It doesn't mean you won't still have questions.

Councilor Ferreira: Just a clarifying question for the housing choice designation. We have had that in the past as a city?

William Pillsbury: Yes, we did.

Councilor Ferreira: Is our Housing Production Plan required for that designation.

William Pillsbury: It is a condition of the approval. It actually enhances the city's ability to get the housing choice designation. A couple criteria that the city has to comply with.

Councilor Ferreira: When you apply for the housing choice grants but to get that designation we don't have to have a Housing Production Plan in place to apply for that designation.

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Ian Burns: So the way the housing designation is broken it essentially you need one from each of the following categories, for pro housing initiatives, and like five options under each category housing production plan is one of those under one of those options if you follow what I'm saying there so there's other boxes you can check in lieu of the housing production plan this is Haverhill's best option in that category so it's not necessary but it's your best option.

Vice President Jordan: Procedurally the planning board has to approve it and then the council has to? In that order?

William Pillsbury: I don't think it has an order. What I was projecting was we would try to bring it back to the planning board at the July meeting and sometime with the council around the same time they're not mutually exclusive. We can do one and then the other one doesn't go. Do you have a preference?

Vice President Jordan: Not really, I just I was thinking normally we get recommendations or whatever from the planning board recommendation approval.

William Pillsbury: Its an approval by the planning board.

Committee Chair Michitson: So, this plan supposedly puts us in a better position to get state funding.

William Pillsbury: As Ian has just said there are categories when you go for these grants, they want to know is the city MBTA compliant, does city inclusionary zoning, does the city have a production plan, those are the kind of things that they want every time you check those boxes your chances go up for a Massworks grant. They're all criteria that are part of the states growth planning packet.

Committee Chair Michitson: But it sounds like the biggest bill they have. It really isn't targeted at some of the things that we've been talking about tonight for affordable housing, let's say small let's say additional incremental additional units home type of things that will help you resources.

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William Pillsbury: The starter homes can work out for first time home buyers. There are resources out there and state programs for that. HDIP where that program is available and funded programs out there that smaller projects can qualify for that type of thing and we're always open to them. We have couple in the next few months, but we just changed the mixed use requirement and you have a couple of mixed use projects that are coming your way. You will be seeing those units coming along. That's why we try to create a zoning tool that enables developers to come along. I guess I am maybe a little bit proud of the fact when I hear developers like Dave Traggorth and Habitat say the city's doing a pretty good job. The city's doing pretty good job in terms of permanent process sometimes take forever to do things you know, sometimes I tend to disagree with that I think we got a pretty good process working with Richard McDonald and his group. I'm getting things pushed through a great job and holding our feet to the fire and making sure stuff is getting done, I assure you of that.

Christine Kwitchoff, 14 Colby's Lane: This might sound crazy, but I'm going to throw it out there so in the case of Rob Moore in the Conservation Department last year last January with him with the Mayors guidance and approval a group was created Conservation partners of which three people volunteer members of the community were put onto the Conservation partners role and with that we have a seven year action plan that is in place as part of the open space and recreation plan and we're doing every single week, we are doing work that goes against that plan as volunteers. I just don't know whether that would be something we might entertain in this kind of instance just to have help for you guys and obviously not seeking an answer right now, but I think it's been really effective in the case of Conservation, it's just an extra set of hands that are people that are really willing and able to do work to help lift up the city and I think I don't know maybe that's something to think about.

Nate Robertson, 174 Mill St: Yeah I'm encouraged by all the changes to the recommendations to reflect a commitment to building more homes in Haverhill reflects a seriousness of the issue and I think when we hear about the landscape of housing that can be could be tough particularly with affordable housing we're not a CPA community we don't have any money in affordable housing trust fund so we don't bring a whole lot of the table and then on the federal level on the state level it's a complicated world. We look out of the city and who really built the duplex and smaller development. A lot of those things were done just buy families building wealth and building more housing incrementally in

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their neighborhoods in the city getting denser overtime so I think one of the one of the things that I really look for is can people do that today and I think to Bill's point about allowing for triple decker and neighbors already have them. That's the kind of soft density in full development that doesn't require affordable housing trust funds it doesn't require some state incentive or some federal incentive that who knows what the statuses just requires debt equity and the zoning that allows it to happen without having to jump through hoops and higher land use lawyers, and go through a bunch of different hoops to make happen so I think that sort of view of taking a look at what neighborhoods have triple family homes and is that allowed today and I think if we went through it, we would find the a lot of neighborhoods just based on sort of my cursory after hours looking we got triple-decker in our RH RM RC zones they all require special permits today so some point we went we went the other way. I think we can allow for that sort of density that already exists that we're all comfortable with that. There's a long precedent for some of these neighborhoods and and maybe have that start with triple-deckers and then then from there, but you know the city was built over over a long period of time. We have a lot of different kinds of density and ensuring that people can continue to build that sort of density in neighborhoods. I already have it without having to go through special permits without having to apply for some obscure housing credit that might be there one year and then it'll disappear the next that's the best way to incentivize sort of long-term sustainable and small scale growth so love to see that sort of recommendation in the housing production plan and those are the kind of zoning changes we can put forth really quickly And not have to rely on state designation sort of things outside of our control to do so definitely encourage to see that sort of approach and looking forward to the future where we can institute those zoning changes so we can build incrementally in the neighborhood that I've already seen a scale of density.

Committee Chair Michitson: Very good. Thank you very much and I think we don't have a quorum for this planning development committee so I will say that the meeting is adjourned.

Respectfully submitted,

John A. Michitson

John A. Michitson
Chairperson /City Councilor

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DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25
60	Motion by Councilor Michitson to send the Haverhill Housing Production Plan to P&D for further discussion	Planning & Development	5/6/25
33-L	Motion by Councilor Lewandowski to send Bill 3360 (vacancy tax on residential properties) for review and also further review of MVSP (Massachusetts Vacant Storefront Program)	Planning & Development	6/24/25
33-M	Motion by Councilor Michitson to send for feedback on Cross-Cutting Career training event from various participants	Planning & Development	6/24/25