



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, June 13, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202

In-Person/Remote Meeting

Present – President Jordan, Councilors Barrett, Bevilacqua, Sullivan, Michitson, Lewandowski, McGonagle, Rogers, and Toohey
City Clerk – Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

Motion by Councilor Bevilacqua to approve May 23rd minutes, second Councilor Sullivan
PASSED All in Favor

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

Councilor Sullivan assigned the minutes.

5. COMMUNICATIONS FROM THE MAYOR:

Returning Budget Orders - submitted May 15, 2023 and Placed on File May 23rd meeting
See Unfinished Business #15

5.1 Order – The following changes be made to the FY 2024 Mayor’s Budget Proposal:

APPROPRIATION INCREASES	
	Mayor Recommended
Little River Dam Match	\$ 73,901
Fire Station Feasibility Study	\$ 50,000
Recreation Department Salaries	\$ 2,000
City Council Administrator	\$ 1,500
Library Salary Correction	\$ 1,400
Economic Development Salary Correction	\$ 19,619
Brightside	\$ 3,000
Full-Time IT Technician	\$ 25,000
Salary increase for Custodian	\$ 9,308
School Department	\$ 1,820,000
School Department	\$ 1,630,000
Fire Department Salary Reserve for additional Firefighters	\$ 305,000
Diversity Consultant	\$ 30,000
Redundant Internet Connection	\$ 18,000
Increase to Clerks Union	\$ 42,000
Increase to Dog Officers	\$ 5,000
Extra for Road Paving & Sidewalks	\$ 1,000,000
Funding for grant match on EV Charging Stations	\$ 200,000
Grant Writer Funding	\$ 121,000
Sub-Total	\$ 5,356,728



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APPROPRIATION DECREASES

Reduce Street Light Maintenance -Appropriation	\$	40,000
Reduce Funding for Capital Projects Manager-Appropriation	\$	75,000
Reduce Mayor Salary - Appropriation	\$	20,000
Reduce City Council Travel Expense - Appropriation	\$	1,500
Reallocate Retiring Hale Debt - Appropriation	\$	3,144,000
Pro-rate Health Inspector -Appropriation	\$	20,000
Pro-rate HR Technician - Appropriation	\$	10,000
Pro-rate DPW Head Clerk floater - Appropriation	\$	10,000
Reduce Tree Funding -Appropriation	\$	50,000
Reallocate Snow & Ice Reserves - Appropriation	\$	600,000
Sub-Total	\$	3,970,500

REVENUE INCREASES

Net increase in Senate Budget - Cherry Sheet Revenue	\$	173,449
Increase Medicaid - Revenue	\$	200,000
Use Free Cash - Other Available Revenue Source	\$	1,012,779
Sub-Total	\$	1,386,228

Adjusted Budget Surplus/(Deficit)

\$

Motion by Councilor Barrett to approve except for "Increase to Clerks Union", second Councilor Toohey

PASSED

Yeas 9, Nays 0

55-G

Motion by Councilor Barrett to approve "Increase to Clerks Union", second Councilor McGonagle

PASSED

Yeas 8, Nays 0, Abstain 1 (Bevilacqua)

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1.Kaitlin M Wright, *City Clerk* submits Order relating to Election business 10-N



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- 8.1.1. Order – Pursuant to MGL c.41 s. 110-A, the Office of City Clerk shall remain closed to the public for business and election purposes on all Saturdays, to the same extent as if such Saturday were a legal holiday.

Motion by Councilor Michitson, second Councilor Rogers

PASSED

Yeas 9, Nays 0

61

- 8.2. Robert E Ward, DPW Director submits proposed Order for Water and Wastewater User Rates 10-O

- 8.2.1. Order – proposed Water and Wastewater User Rates for approval with the FY24 budget

Councilor Bevilacqua was concerned about rates climbing and asked Mr. Ward if funds could be taken to lessen the burden.

Mr. Ward stated \$900K from the Water budget was already taken. Capital improvements need to be made in the next few years. Recommends strongly against, but on a positive note, lots of work has already been done including new water plant, sewer and water improvements. Heading in the right direction with upgrades.

Motion by Councilor Barrett, second Councilor Sullivan

PASSED

Yeas 7, Nays 2 (Bevilacqua, Toohey)

62

- 8.3. The *Haverhill License Commission* has voted to adopt an additional class of liquor license and submits the appropriate Order 10-P

- 8.3.1. Order – That the City of Haverhill hereby accepts the following provisions of G.L. Chapter Section 12, relative to the sale of liqueurs and cordials by those licensed to sell wines and malt beverages:

“ In any city or town which votes to accept the provisions of this paragraph, a common victualler, who holds a license under this section to sell wines and malt beverages may, upon written approval, also sell liqueurs and cordials pursuant to said license, subject, however, to all other licensing provisions of this chapter.”

Motion by Councilor McGonagle, second Councilor Lewandowski

PASSED

Yeas 9, Nays 0

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8.4. Andrew K Herlihy, Division Director, Community Development submits proposed Loan Order for completing South Elm st/Comeau Bridge Roadway Improvements 10-Q

8.4.1. Loan Order - \$900,000.00 to complete the South Elm-Comeau Bridge Roadway Improvement Project File 10 days

Motion by Councilor McGonagle, second Councilor Toohey
PASSED Placed on File All in Favor

12-D

8.5. Robert E Ward, DPW Director, submits proposed Loan Order and Authority to File to fund cost of engineering & construction improvements to four of the City's pumping stations 10-R

8.5.1. Loan Order - \$2,100,000.00 for improvements to Coffin av, Daniele dr, Alvanos dr and Hanover st Sewer Pumping Stations File 10 days 12-E

8.5.1.1. Authority to File – Mayor is authorized to file applications and execute agreements regarding this Loan Order 57-D

Motion by Councilor Barrett, second Councilor Rogers
PASSED All in Favor

8.6. Andrew K Herlihy, Division Director, Community Development submits recommendation of *Haverhill Historic Commission* to create a park as park of Beck development by Procopio Companies at the intersection of Railroad av, South Elm st and the Comeau Bridge in Bradford and Dan Speers Task Force Chair will be addressing the Council on this decision 10-S

8.6.1. Order – that the new public park to be created at 236 South Elm st – Map 711, Block 4, Lot 1 be hereby named *First Nations Park* 64

Motion by Councilor Sullivan to delete original language and replace with amended order, second Councilor Barrett
PASSED Yeas 9, Nays 0

Motion by Councilor Barrett, second Councilor Toohey
PASSED Yeas 9, Nays 0

8.7. Abatement report for month of May 2023 filed by Christine Webb, *City Assessor*

Motion by Councilor Sullivan, second Councilor Barrett
PASSED All in Favor

11-F



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9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Petition from Mass Electric Co d/b/a National Grid requesting underground electric conduits for Lamoille av/Winchester st: Plan 30763299

Hearing June 27 2023

Motion by Councilor Michitson, second Councilor Rogers

PASSED to be heard June 27th All in Favor

65

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.2. **Non-Confirming:**

11.2.1. *Water-Wastewater Abatement Board; Lisa DeMeo, 15 Lakewood ter,
To expire June 13 2026*

Motion by Councilor Bevilacqua, second Councilor Barrett

PASSED All in Favor

1-H

11.2.2. *Central District Parking Commission – Kayla Rennie, 67 Washington st,
To expire June 13 2026*

Motion by Councilor Bevilacqua, second Councilor Rogers

PASSED All in Favor

1-I

11.3. **Resignations:**

11.4. **PETITIONS:**

11.4.1. Paul A Bergman, PE representing *Fantini Bakery* – submits application for a Zoning Amendment for their parcels located at 375 Washington with most of their land in the CN (Commercial Neighborhood) zone and requests due to expansion, to convert the RU (Residential Urban Density) portion of the lot to CN

Refer to Planning Board &
Council Hearing: August 22 2023

Motion by Councilor Sullivan, second Councilor McGonagle

PASSED to be heard August 22nd All in Favor

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11.5. **Applications Handicap Parking Sign:** *with Police approval*

11.6. **Amusement/Event Application** *- with Police approval*



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11.6.1. EVNT 23-22: Devon Allen for *Vintage Bazaar New England* requests to hold a crafts & antique show with food and music at Kimball Farm, 725 East Broadway; 8:30 am to 4 pm; June 24 & 25

Motion by Councilor Sullivan, second Councilor Rogers

PASSED

All in Favor

29-U

11.6.2. EVNT 23-21: Carol Ireland for *UTEC Haverhill*, requesting to have Salsa Dancing on the Boardwalk, behind 76 Merrimack st, Saturday, July 8th, 4 pm to 7 pm and requests any additional fees be waived

Motion by Councilor Barrett, second Councilor Rogers

PASSED

Yeas 9, Nays 0

29-V

11.6.3. EVNT 23-23: Maria Syrniotis for *Hellenic Orthodox Church*, requesting to hold a dinner fundraiser at the Church 154 Winter st; on June 24th, 6 pm to 12 am and also requests any additional fees be waived

Motion by Councilor Michitson, second Councilor Sullivan

PASSED

Yeas 9, Nays 0

29-W

11.7. **Auctioneer License:**

11.8. **Tag Days:** *with Police approval*

11.8.1. *Haverhill Lions Club, September 23rd*

Motion by Councilor Bevilacqua, second Councilor Barrett

PASSED

All in Favor

3-J

11.9. **One Day Liquor License – with Police approval**

11.9.1. LCDL 23-13: Ismael West for a *Beer & Wine license* for his Wedding at the *Citizen Center* on 10 Welcome st; August 19th, from 5 pm to 11 pm
Related comment from License Commission to table request to their July meeting and place on Council Agenda in the interim

Motion by Councilor Barrett pending License Commission approval, second Councilor Toohey

PASSED

Yeas 9, Nays 0

32-B

11.10. **Annual License Renewals:**

11.10.1. **Hawker Peddlers License 2023 - Fixed location – with approvals**



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11.10.2. **Coin-Op License Renewals** – *with Police approval*

11.10.3. **Christmas Tree Vendor** – *with Police approval*

11.10.4. **Taxi Driver Licenses for 2023:** *with Police approval*

11.10.5. **Taxi/Limousine License** *with Police approval:*

11.10.5.1. TLLB 23-4: Taxi business, *New England Health Transportation Inc*; 143 Essex st suite 721; 5 Vehicles

Motion by Councilor McGonagle, second Councilor Lewandowski

PASSED

All in Favor

50-B

11.10.6. **Junk Dealer License** *with Police approval*

11.10.6.1. JUNK 23-1: Jarrod Billingsley; *Winfield Alloy Inc*; 81 Hale st

Motion by Councilor Toohey, second Councilor Rogers

PASSED

All in Favor

67

11.10.6.2. JUNK 23-3: Michael Malvers; *Haverhill Steel*; 115 Hale st

Motion by Councilor Barrett, second Councilor McGonagle

PASSED

All in Favor

67-B

11.10.7. **Pool Tables**

11.10.7.1. PBYD 23-1: *Haverhill Brewery Inc*, 1 Pool Table, 100 Washington st

Motion by Councilor Barrett, second Councilor McGonagle

PASSED

All in Favor

68

11.10.8. **Sunday Pool**

11.10.9. **Bowling**

11.10.10. **Sunday Bowling**

11.10.11. **Buy & Sell Second Hand Articles** *with Police approval*

11.10.11.1. 106056: *All Saints Parish*; 120 Bellevue av

Motion by Councilor McGonagle, second Councilor Rogers

PASSED

All in Favor

36-B

11.10.12. **Buy & Sell Second Hand Clothing**

11.10.13. **Pawnbroker license** - *with police approval*

11.10.14. **Fortune Teller** *with - Police approval*



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- 11.10.15. Buy & Sell Old Gold – with Police approval
 - 11.10.16. Roller Skating Rink
 - 11.10.17. Sunday Skating
 - 11.10.18. Exterior Vending Machines/Redbox Automated Retail, LLC
 - 11.10.19. Limousine/Livery License/Chair Cars with Police approval

12. MOTIONS AND ORDERS:

- 12.1. Order – transfer \$15,000 from Refuse Salaries and Wages Account to the Refuse-Recycling Account

Motion by Councilor McGonagle, second Councilor Barrett

PASSED

Yeas 9, Nays 0

7-W

- 12.2. Order – transfer \$1,000,000.00 from Free Cash to the Stabilization Fund

Motion by Councilor Rogers, second Councilor Barrett

PASSED

Yeas 9, Nays 0

7-X

13. ORDINANCES (FILE 10 DAYS)

14. COMMUNICATIONS FROM COUNCILLORS:

15. UNFINISHED BUSINESS OF PRECEDING MEETING:

Returning Budget Orders - all submitted May 15, 2023 and Placed on File May 23, 2023

- 15.1. Document 55: Mayor Fiorentini submits Orders concerning Appropriations for the Fiscal Year Beginning July 1, 2023:

- 15.1.1. Document 55-B: Order – City Council in accordance with the City Ordinance Chapter 83, set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran's Memorial Skating Rink	456,000
Citizens Center Rental	25,000
Council on Aging Activities	50,000
Wood School Daycare	100,000
Municipal Open Space Management	100,000

Motion by Councilor Barrett, second Councilor McGonagle

PASSED

Yeas 9, Nays 0



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15.1.2. Document 55-C: Order – City Council vote to transfer \$732,304, in accordance with MGL c.44s.63, Sale of Real Estate Proceeds other than by tax-title, to the capital projects account to fund the following fiscal 2024 capital projects:

Highway: Facilities & Other Improvements

Park Barn Rehabilitation	\$15,000
Infrastructure- Parking Lots-Washington st/Wingate st	50,000
Replace bricks in downtown sidewalks	10,000
Winter & White sts Sidewalk repair	250,000
Lan & Land Improvement-Shade trees for Parks	25,000

Highway Total: **\$350,000**

Inspections: Equipment – Cell phones & I-Pads 20,000

Inspections Total: **\$ 20,000**

IT: Equipment-Data transformation-IT \$63,880

Microsoft Tenant Consolidation-IT 83,564

Hardware Based Multi-Factor 30,820

Authentication – IT

GIS Rework-IT 104,200

Wifi Overhaul – IT 31,120

Computer Software – Active Directory Overhaul-IT \$48,720

IT Total: 362,304

Grand Total: **\$732,304**

Motion by Councilor McGonagle, second Councilor Barrett

PASSED

Yeas 9, Nays 0

15.1.3 Document 55-D: Order – As part of the fiscal year 2024 annual budget the sum of \$14,029,287 be appropriated to operate the Wastewater Department for items marked as appropriated on the attached

And that \$14,681,925 come from Wastewater Revenue

And that \$ 0 come from available Retained Earnings

And that \$ 652,638 be appropriated in the General Fund and funded from Wastewater receipts

Motion by Councilor McGonagle, second Councilor Barrett

PASSED

Yeas 9, Nays 0



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15.1.4 Document 55-E: Order-that as part of the fiscal year 2024 annual budget the sum of \$13,116,358 be appropriated to operate the Water Department for items marked as appropriated on the attached:

And that	\$ 12,429,755	come from Water Revenue
And that	\$ 906,766	come from Available Retained Earnings
And that	\$ 220,163	be appropriated in the General Fund & funded from Water Receipts

Motion by Councilor McGonagle, second Councilor Toohey

PASSED Yeas 9, Nays 0

15.1.5 Document 55-F: Order-Sum of \$235,706,663 be appropriated as designated and funded in the following manner:

\$5,180,341	Free Cash
220,163	Water Receipts
652,638	Wastewater Receipts
100,000	Transfer from Other Available Funds
\$229,553,521	Taxation and Other Receipts

Motion by Councilor McGonagle, second Councilor Barrett

PASSED Yeas 9, Nays 0

15.2. Doc 10-M; Robert E Ward, DPW Director, submits Proposed Loan Order for Asset Management Plan Grant – Phase II

15.2.1. Doc 57-B; Authorize Mayor to File applications and execute agreements

15.2.2. Doc 12-C; Loan Order-\$250,000 to fund Phase II of Asset Management Plan for City's water, sewer, and stormwater assets *filed May 24th*

Motion by Councilor Michitson, second Councilor Barrett

PASSED Yeas 9, Nays 0

15.3. Doc 10-L; Robert E Ward, DPW Director, submits Combined Sewer System and Water Distribution System Improvements Proposed Loan Order and Authority to File

15.3.1. Doc 57; Authorize Mayor to File applications and execute agreements

15.3.2. Doc 12-B; Loan Order - \$10,348,200.00 for Combined Sewer System & Water Distribution System Improvements *filed May 24th*

Motion by Councilor Barrett, second Councilor McGonagle

PASSED Yeas 9, Nays 0



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- 15.4. Doc 9-J; Mayor Fiorentini submits Memorandum of Agreement and Salary Ordinance between the City of Haverhill and the Dispatchers Group

15.4.1. Doc 34-D; Memorandum of Agreement between City of Haverhill and Dispatchers Group

15.4.2. Doc 35-C; Ordinance re: Salaries – Dispatchers Group *filed May 17th*

Motion by Councilor Bevilacqua, second Councilor Rogers

PASSED

Yeas 9, Nays 0

- 15.5. Doc 15-D; Ordinance re: Vehicles & Traffic – Add Handicap parking for 461 Washington st & Auburn st; adjacent to 29-31 Fourth av *filed May 17th*

Motion by Councilor Barrett, second Councilor McGonagle

PASSED

All in Favor

- 15.6 Doc 56; Ordinance – City Code Chapter 222, Streets & Sidewalks be amended by deleting “Article XII, Outdoor Dining” and inserting in place thereof: “Article XII Outdoor Dining as stated and be deleting “Article XVI, Outdoor Dining Addition”, in its entirety *filed May 24th*
Related communication from William Cox, City Solicitor

Amendment read into the record.

Motion by Councilor Michitson, second Councilor Barrett

PASSED

Yeas 9, Nays 0

16. RESOLUTIONS AND PROCLAMATIONS:

17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- 17.1. Councilor Melinda E Barrett submits the Minutes for the *Administration & Finance Committee* meetings held on March 29th, April 24th and May 8th for acceptance *24-C*

Councilor Barrett motion to accept and place on file, second Councilor Bevilacqua

PASSED

Yeas 9, Nays 0

Councilor Barrett reviewed May 8, 2023 A&F Meeting recommendations by Salary/Compensation Review Committee (Doc. 8-O) in which Mayor salary should be \$150K.



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Motion by Councilor Bevilacqua for Mayor salary \$125K, second Councilor Barrett

FAILED

Yeas 3 (Barrett, Bevilacqua, Rogers), Nays 6

Motion by Councilor McGonagle for Mayor salary \$150K, second Councilor Lewandowski

PASSED

Yeas 8, Nays 1 (Bevilacqua)

Councilor Barrett read recommendation by Salary/Compensation Review Committee in which they state School Committee salary should stay at \$8K.

Motion by Councilor Barrett to move salary to \$10K

Councilor Sullivan stated School Committee should make the same as the City Council
Councilor McGonagle stated he could support somewhere in the middle, example \$12K
Councilor Toohey stated he could support between \$12-15K, school committee works very hard.
President Jordan read the salary committee report, doesn't dispute that they work hard but study recommends staying.

Motion by Councilor McGonagle for School Committee salary \$12K, second Councilor Lewandowski

PASSED

Yeas 6, Nays 3 (Michitson, Barrett, Jordan)

Councilor Barrett read the recommendation by Salary/Compensation Review Committee to remove the benefits portion of the city council and school committee. The A&F committee did not have passed motion so no changed was proposed.

Motion by Councilor Sullivan to keep optional insurance for both, second Councilor McGonagle

PASSED

Yeas 8, Nays 1 (Jordan)

18. DOCUMENTS REFERRED TO COMMITTEE STUDY

19. LONG TERM MATTERS STUDY LIST

20. ADJOURN :

Motion by Councilor Sullivan, second Councilor Lewandowski

PASSED

All in Favor

Adjourned 20:49 PM