



CITY OF HAVERHILL
CITY COUNCIL MINUTES

Tuesday, February 4, 2025 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

Present: President Sullivan, Councilors Basiliere, Ferreira, Hobbs Everett, Jordan, Michitson, Toohey, McGonagle, Lewandowski and Rogers

Remote: None

Absent: Councilor LePage

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

COUNCILOR LEWANDOWSKI STATED SHE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR LEWANDOWSKI TO PLACE ON FILE, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

PRESIDENT SULLIVAN ASSIGNED THE MINUTES TO COUNCILOR MCGONAGLE

12.4.1 EVNT 24-29; Jennifer Matthews, "Executive Director of *L'Arche Boston North, Inc* requests to partner with *Ski Bradford*, to host their first ever "Longest Run" Ski-A-Thon and Apre's Party at 60 South Cross rd on February 22nd, with a rain date of March 1 and requests to waive any additional fees

26

Jennifer Matthews of L'Arche addressed the council. She stated on February 22nd we are partnering with Ski Bradford for their 75th Anniversary. A fundraising event for L'Arche, a community for adults with or without intellectual disabilities. The Special Olympics ski team will participate. There are 10 spots left for the ski-athon registration; registration ends this weekend. There will be an apres ski party in the evening outdoor event with food, live music, and a cash bar. Ski-athon registrants will have access to the apres-ski party. Registration for the ski-athon is available on L'Arche Boston North's website: larchebostonnorth.org.

MOTION BY COUNCILOR MCGONAGLE TO APPROVE AND WAIVE FEES, SECOND BY COUNCILOR ROGERS
PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett submits the following Orders:

5.1.1. Order - Authorizing Mayor to accept a \$200.00 gift for the *St. Patrick's Day Party* at the *Citizen Center* from *Wingate Residences at Haverhill* to the *Council on Aging Department*

23

Mayor Barrett addressed the council and thanked Wingate Residences for their donation. She stated it would be used wisely by the Council on Aging to host a party.



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PASSED

YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

5.1.2. Order - Authorizing Mayor to accept a \$250.00 gift from the
Breakfast Exchange Club of Greater Haverhill for the *St. Patrick's
Day Party at the Citizen's Center to the Council on Aging
Department* **23-B**

Mayor Barrett addressed the council and thanked the Breakfast Exchange Club of Greater Haverhill for their donation.

MOTION BY COUNCILOR MCGONAGLE, SECOND BY COUNCILOR ROGERS

PASSED

YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

5.1.3. Order – Authorizing Mayor to accept a \$1,500.00 gift from the
Breakfast Exchange Club for the “*Happy Rides*” initiative, to be
used to provide taxi vouchers for the older population of Haverhill,
with the gift to be used by the *Council on Aging* **23-C**

Mayor Barrett addressed the council and thanked the Breakfast Exchange Club for their donation. Happy Rides help our older adults that no longer drive and need to get to appointments.

MOTION BY COUNCILOR MICHITSON, SECOND BY VICE PRESIDENT JORDAN

Mayor Barrett stated these groups have donated in previous years. We are complying with our gift-giving standards, and you will see more of this in future.

MOTION BY COUNCILOR MICHITSON, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO
ADDRESS THE COUNCIL:**

6.1. Councillor Michitson requests to introduce *Haverhill Public
Partnership (HP3)* Director, Allison Heartquist, to give an update
about HP3 and their workforce development program **13-C**

Allision Heartquist of HP3 addressed the council. She discussed her workforce development program, aimed at helping students connect learning with career exploration. The program is in partnership with the Boys and Girls Club and is called the Bridge Club. It offers a 16-week course for students in grades 8-12, where they meet once a week for an hour and a half to explore career opportunities, financial literacy, and professional development. The program focuses on practical skills like understanding paychecks, taxes, financial responsibility, and interviewing techniques. In the final weeks, students create resumes, participate in mock interviews, and learn about networking. The program is expanding with partnerships with the Y and Gateway Academy, offering internships, business tours, and more.



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Councilor Michitson commended Allison for her work, emphasizing the importance of the program in shaping students' futures. Vice President Jordan praised the program's financial literacy aspect and its impact on students' understanding of their future lifestyles. Councilor Lewandowski thanked Allison for incorporating practical skills into the program, mentioning her own experience speaking to a cohort about the legal profession. Allison highlighted the importance of career speakers, as they offer valuable insights. President Sullivan also expressed gratitude for Allison's efforts.

18.1 Councilor Michitson submits the minutes and summary of the Minutes and recommendations of the Planning and Development Committee meeting that was held on January 21, 2025 for acceptance and approval 27

Councilor Michitson stated that AI (ChatGPT) was used to come up with a summary of the 13 pages of minutes. He read the summary of the minutes into the record.

MOTION BY COUNCILOR MICHITSON, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. Confirming Appointments

11.1.1. Planning Board Re-Appointments:

April DerBoghosian, 825 Hilldale av, expires 8/31/2028

Paul Howard, 127 Seven Sister rd " "

Nate Robinson, 54 Highland av, expires 8/31/2027

William Evans, 35 15th av " "

Michael Morales, 37 Coachman's Lane, expires 8/31/2026

Carmen Garcia, 433 Washington st " "

Ismael Matias, 253 Farrwood dr, expires 8/31/2025

Bobby Brown, 44 Laurel av

All To Be Confirmed

7D

MOTION BY COUNCILOR MCGONAGLE, SECOND BY VICE PRESIDENT JORDAN
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11.1.2 Community Affairs Advisory Board:

Penelope Guerrero, 89-93 Washington st, expires 1/31/2026 7E

MOTION BY COUNCILOR MICHITSON, SECOND BY COUNCILOR TOOHEY

PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

11.1.3 Washington Street Historic Shoe District Commission:

Penelope Guerrero, expires 1/31/2026 To Be Confirmed 7F

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR MCGONANGLE

PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

11.2. Non-Confirming Appointments

11.3. Constables

11.4. Resignations:

11.4.1. Haverhill Housing Authority, Kalister Green-Byrd 24

Mayor Barrett, Councilors Michitson, Hobbs Everett, Vice President Jordan and President Sullivan thanked her for her volunteerism, years of work, kindness and integrity. She is quite a treasure for the City of Haverhill.

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR MICHITSON

PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

12. PETITIONS:

12.1.1. SPFL 25-1; Hearing Application from Robert Coluccio for Merrimack Valley Regional Transit Authority requesting an amendment to their original flammable licenses granted in 1925 and 1926, to store 20,000 gallons of diesel fuel aboveground and 20,000 gallons of gasoline underground at 123 Railroad av
Hearing March 11th 25

MOTION BY COUNCILOR MCGONAGLE, SECOND BY COUNCILOR TOOHEY

PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

12.2. Applications Handicap Parking Sign: with Police approval

12.3. Amusement/Event Application: with Police approval

12.3.1 – moved to beginning of agenda

12.4. Auctioneer License:

12.5. Tag Days: with Police approval



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12.6. **One Day Liquor License** – *with License Commission & HPD approval*

12.7. **ANNUAL LICENSE RENEWALS:**

12.7.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.7.2. **Coin-Op License Renewals** – *with Police approval*

12.7.3. **Christmas Tree Vendor** – *with Police approval*

12.7.4. **Taxi Driver Licenses for 2024:** *with Police approval*

12.7.5. **Taxi/Limousine License** *with Police approval*

12.7.6. **Junk Dealer /Collector License** *with Police approval*

12.7.7. **Pool/Billiard**

12.7.8. **Bowling**

12.7.9. **Sunday Bowling**

12.7.10. **Buy & Sell Second Hand Articles** *with Police approval*

12.7.11. **Buy & Sell Second Hand Clothing**

12.7.12. **Pawnbroker license** - *with police approval*

12.7.13. **Fortune Teller** *with - Police approval*

12.7.14. **Buy & Sell Old Gold** – *with Police approval*

12.7.15. **Roller Skating Rink**

12.7.16. **Sunday Skating**

12.7.17. **Exterior Vending Machines/Redbox Automated**

Retail, LLC

12.7.18. **Limousine/Livery License/Chair Cars** *with Police approval*

13.MOTIONS AND ORDERS:

14.ORDINANCES (FILE 10 DAYS)

15.COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

18.1 Moved to the middle of the agenda.

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:

MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR LEWANDOWSKI

PASSED

YEAS 10, NAYS 0, ABSENT 1 (LEPAGE) ADJOURNED: 19:38