

City of Haverhill City Council Minutes Tuesday, May 19, 2020 Virtual Meeting

Present – President Barrett, Councillors LePage, Bevilacqua, Michitson, Sullivan, Jordan, McGonagle, Daly O'Brien and Macek.

City Clerk – Linda L. Koutoulas

President Barrett, Vice President LePage and City Clerk Koutoulas participated from the City Council office.

President Barrett read the following statement: This meeting of the Haverhill City Council is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus".

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not feature public comment.

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

- 1. Opening Prayer
- 2. Pledge of Allegiance
- 3. Approval of minutes of prior meeting

The minutes were approved

Yeas 9, Nays 0

- **4.** Assignment of the minutes review for the next Meeting Councillor Jordan was assigned the minutes
- **5.** Communications from the Mayor:

Communication from Mayor Fiorentini requesting to address the Council to give an update on Haverhill's efforts regarding the Coronavirus (COVID-19) crisis

Mayor Fiorentini informed there are over 1,000 cases in Haverhill with 14 new cases and 49 deaths. Two-thirds have recovered. Starting today 3 groups can reopen – essential businesses, manufacturing and construction, and churches that will have to follow a detailed set of guidelines and then go thru checklist and self-certifying process. The city will inspect later. Starting the week of May 25 lab and office space, limited personal service, hair salons and pet grooming, retail – curbside pick up. This will be for a minimum of 3 weeks if all goes well. The Mayor will be making a presentation to Council in 2 weeks that will address reopening of restaurants.

6. Communications from Councillors to introduce an individual(s) to address the Council:

Communication from Council President Barrett requesting to introduce Dougan Sherwood, President & CEO, Greater Haverhill Chamber of Commerce to discuss the Haverhill One Fund MR. SHERWOOD INFORMED THAT THE HAVERHILL ONE FUND HAS RAISED \$30K IN PARTNERSHIP WITH REPS. VARGAS & MINICUCCI, THE UNITED WAY AND THE GR. HAVERHILL CHAMBER OF COMMERCE TO ASSIST WITH FOOD PANTRIES AND HOUSING. 100% OF MONIES RAISED GOES TO THE UNITED WAY WHICH IS THEN DISTRIBUTED LOCALLY. DONATIONS CAN BE MADE ON-LINE OR BY MAILING CHECK TO THE CHAMBER 63F

- 7. Public Participation- Requests under Council Rule 28
- 8. Communications and Reports from City Officers and Employees:

 Communication from William Cox, City Solicitor submitting 2 ballot measures City Council recently requested for consideration as follows:
 6B

Document items 6-C, 6-D, 21-J and 27-E were discussed together COUNCILLORS FELT THAT MORE TIME WAS NEEDED TO REVIEW THE BALLOT QUESTIONS AND THAT IT WAS IMPORTANT TO HAVE COMMUNITY INVOLVEMENT AND REPRESENTATION ON THESE INITIATIVES. THE MAYOR ADVOCATED TO MOVE AHEAD WITH THE BALLOT QUESTION CONCERNING THE ELECTION OF AT LARGE AND WARD COUNCILLORS.

ORDERED

Pursuant to the provisions of §C-43 of the Charter of the City of Haverhill the following question shall be submitted to a vote of the registered voters of the City for adoption or rejection at a Special City Election to be held on Tuesday, November 3 2020:

"Shall the City Council submit to a vote of the registered voters of the City at the 2021 biennial City election a question providing for the creation of a charter commission and, should the vote be in the affirmative, the election of members to such a charter commission?

 Yes
No'

On motion of Councillor Macek with second from Councillor Michitson that all Local Ballot Questions brought before the Haverhill City Council, during the COVID-19 Pandemic and its ongoing restriction phases, shall be postponed (tabled) until a date to be determined, but not before unrestricted public assembly is permitted, in order to assure that open and thorough discussions and input from the general public can be made to the City Council prior to any voting on any Ballot Question(s) and such voting shall only be for the inclusion of Local Ballot Question(s) on the November 2021 or later Local Election Ballot. Further, on motion of Councillor Michitson with second from Councillor Macek that the City Council's Citizens Outreach Committee meet when people can attend in person to re-engage with the community to develop a plan to properly inform citizens of all the charter change options – pros and cons of each.

MOTION PASSED Yeas 9, Nays 0 6C

ORDER POSTPONED TO A DATE TO BE DETERMINED

ORDERED

Pursuant to the provisions of §C-43 of the Charter of the City of Haverhill the following question shall be submitted to a vote of the registered voters of the City for adoption or rejection at a Special City Election to be held on Tuesday, November 3 2020:

"Shall the following Home Rule Petition providing for the election of at large and ward Councillors be adopted and forwarded to the General Court for enactment?

_____Yes _____No

HOME RULE PETITION

AN ACT PROVIDING FOR THE ELECTION OF AT LARGE AND WARD SCHOOL COMMITTEE MEMBERS IN THE CITY OF HAVERHILL

(see document for complete text)

On motion of Councillor Bevilacqua with second from Councillor LePage to amend the document as follows by deleting the word "Councillors in the second paragraph and inserting in place thereof the words "School Committee members

PASSED Yeas 9, Nays 0

On motion of Councillor Macek with second from Councillor Michitson that all Local Ballot Questions brought before the Haverhill City Council, during the COVID-19 Pandemic and its ongoing restriction phases, shall be postponed (tabled) until a date to be determined, but not before unrestricted public assembly is permitted, in order to assure that open and thorough discussions and input from the general public can be made to the City Council prior to any voting on any Ballot Question(s) and such voting shall only be for the inclusion of Local Ballot Question(s) on the November 2021 or later Local Election Ballot. Further, on motion of Councillor Michitson with second from Councillor Macek that the City Council's Citizens Outreach Committee meet when people can attend in person to re-engage with the community to develop a plan to properly inform citizens of all the charter change options – pros and cons of each.

MOTION PASSED AS AMENDED

Yeas 9, Nays 0

6D

Preliminary financial report from Charles Benevento, City Auditor, for the month of April 2020
PLACED ON FILE Yeas 9, Nays 0 19E

Communication from City Engineer, John Pettis, requesting that the City Accept as Public the

following 3 ways: Ahern Circle, Masys Way and Piper Glen Lane

REFERRED TO PLANNING BOARD

COUNCIL HEARINGS JULY 28 2020 Yeas 9, Nays 0 49

9. Utility Hearing(s) and Related Order(s)

10. Hearings and Related Orders:

11. Appointments:

<u>Confirming Appointments</u> <u>Non-Confirming Appointments</u>

- **12.** Petitions:
- 13. Motions and Orders
- 14. Ordinances (File 10 days

MUNICIPAL ORDINANCE CHAPTER 240

An Ordinance Relating to Parking

25 Vine Street - Delete Handicapped Parking

Be it Ordained by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by Deleting the following:

LocationRegulationHours/Days25 Vine StreetNo PARKING24 Hours

In front of No. 25 Vine Street Except for 1-24 Hour handicapped Parking space at No. 25

PLACED ON FILE for at least 10 days

Yeas 9, Nays 0

9E

MUNICIPAL ORDINANCE CHAPTER 240

An Ordinance Relating to Parking

30 Bellevue Avenue - Establish Handicapped Parking

Be it Ordained by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by Establishing the following:

LocationRegulationHours/Days30 Bellevue AvenueNo PARKING24 Hours

In front of No. 30 Bellevue Avenue Except for 1-24 Hour handicap Parking space at No. 30 Bellevue Avenue

Parking space at No. 50 Denevue Avenue

PLACED ON FILE for at least 10 days

Yeas 9, Nays 0

9F

MUNICIPAL ORDINANCE CHAPTER 240

An Ordinance Relating to Parking

24 Arch Street - Establish Handicapped Parking

Be it Ordained by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by Establishing the following:

LocationRegulationHours/Days24 Arch StreetNo PARKING24 Hours

In front of No. 24 Arch Street Except for 1-24 Hour handicap Parking space at No. 24 Arch Street

PLACED ON FILE for at least 10 days

Yeas 9, Nays 0

9G

MUNICIPAL ORDINANCE CHAPTER 240

An Ordinance Relating to Vehicles and Traffic

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to Section 240-85 Schedule B: Parking Restrictions and Prohibitions:

How Street Two Temporary ADA only 24 Hrs.

West side, south of crosswalk Parking Spaces

At Winter Street

CLERK KOUTOULAS READ THE FOLLOWING EMERGENCY PREAMBLE INTO THE RECORD:

Emergency Preamble:

WHEREAS, a special emergency involving the health and/or safety of the people exists within the City of Haverhill as a result of the grave threat that the spread of COVID-19 presents to the public health;

WHEREAS, on March 19, 2020 the Mayor of the City of Haverhill and in conjunction with the Haverhill Board of Health declared a State of Emergency to respond to the spread of COVID-19;

WHEREAS, on March 23, 2020 Governor Charles D. Baker issued an Order entitled "Assuring Continued Operation of Essential Services in the Commonwealth Closing Certain Workplaces and Prohibiting Gatherings of More than 10 People."; as well as additional supplemental orders;

WHEREAS, Emmaus, Inc. provides housing and support services to people in need – the homeless, disadvantaged, disabled, unemployed, and oppressed in the City of Haverhill;

WHEREAS, Emmaus and the City of Haverhill, working in partnership with the Massachusetts Emergency Management Agency (MEMA), have installed a temporary emergency tent at Emmaus, Inc. which will serve as a place to isolate and screen individuals for COVID-19 seeking emergency shelter.;

WHERAS, the installation of the temporary emergency tent has caused the loss of two handicap parking spots, which parking is necessary to the efficient operation of regular and emergency services provided to Emmaus' clients; therefore,"

Yeas 8, Nays 0, Absent 1(Michitson)

ON MOTION OF COUNCILLOR BEVILACQUA WITH SECOND FROM COUNCILLOR LEPAGE TO ENACT THE ORDINANCE THIS EVENING

PASSED

ON MOTION OF COUNCILLOR MACEK WITH SECOND FROM COUNCILLOR SULLIVAN TO AMEND ORDINANCE BY DELETING THE WORDS "TEMPORARY ADA ONLY PARKING SPACES AND INSERT IN PLACE THEREOF THE WORDS "HANDICAP SPACES" AND ADD THE FOLLOWING AT THE END OF THE ORDINANCE "EFFECTIVE UNTIL SUCH TIME AS THE AVAILABILITY OF TWO HANDICAP SPACES ARE RESTORED IN THE PARKING LOT ADJACENT TO EMMAUS HOLDINGS, INC. ACROSS THE STREET FROM THESE SPACES."

PASSED AS AMENDED Yeas 8, Nays 0, Absent 1(Michitson) 8B

Councillor Michitson re-joined the meeting

MUNICIPAL ORDINANCE CHAPTER 240 An Ordinance Relating to Vehicles and Traffic

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to Section 240-85 Schedule B: Parking Restrictions and Prohibitions:

Avco Road No Parking 24 hrs.

South side, from 10' before Mailbox for #110. For 80'

PLACED ON FILE for at least 10 days

Yeas 9, Nays 0

8C

15. Communications from Councillors:

Communication from Councillor Thomas Sullivan requesting a discussion regarding the use of drones to observe activities in public parks and public places

COUNCILLOR SULLIVAN INFORMED ABOUT THE ON-GOING SERIOUS PROBLEM AT WINNEKINNI PARK WITH HOMELESS SETTING UP TENTS/CAMPS DEEP INTO THE WODDS WITH MANY TRASH BAGS AND DEBRIS CLOSE TO PLUG POND. HE SENT PHOTOS TO MAYOR, POLICE AND PUBLIC WORKS. HE SUGGESTED THE USE OF DRONES FOR PERIODIC SURVEILLANCE TO MONITOR ACTIVITIES AROUND PARKS, LAKES AND FORESTS. ALSO, TO CONSIDER CONTRACTING WITH A COMPANY THAT PROVIDES THIS SERVICE IF CITY IS NOT ABLE TO DO THIS. COUNCILLOR BEVILACQUA RAISED ISSUE OF PRIVACY.

ON MOTION OF COUNCILLOR SULLIVAN TO SEND LETTER TO MAYOR Yeas 9, Nays 0 63G

Communication from Councillors Jordan and Michitson requesting an update from the Mayor and School Department on status of providing all students with sufficient COMCAST broadband services to participate in remote learning.

COUNCILLOR MICHITSON INFORMED THAT HE HAD HEARD FROM THE SUPERINTENDENT AND THERE ARE A NUMBER OF FAMILIES WITHOUT WI-FI WHICH IS A ROLLING PROBLEM. COMCAST HAS BEEN VERY RESPONSIVE AS THEY ARE PROVIDING ESSENTIAL SERVICES TO LOW-INCOME FAMILIES. HE REQUESTED THAT THE MAYOR LOOK AT BROADBAND TO BUILD LOCAL PARTNERSHIPS WITH NECC AND HOSPITALS

Communication from Councillors Jordan, McGonagle and Michitson requesting an update on the status of the budget.

COUNCILLORS EXPRESSED INTEREST IN SEEING THE CITY DEPARTMENT BUDGETS AS SUBMITTED TO THE MAYOR BEFORE HE PRESENTS THE BUDGET TO COUNCIL WITH HIS CUTS. MAYOR INFORMED THAT HIS BUDGET HAS TO BE SUBMITTED BY JUNE 24. SINCE STATE AID/CHAPTER 70 FUNDS ARE UNKNOWN HE WOULD LIKE TO WAIT TO SEE WHAT HAPPENS. SCHOOL DEPARTMENT DOESN'T KNOW IF THEY WILL CONTINUE WITH REMOTE LEARNING OR RETURN TO SCHOOL IN THE FALL AND THAT'S THE LARGEST PART OF THE BUDGET. COUNCILLORS PRESSED THE MAYOR TO START THE BUDGET PROCESS WITH USING DIFFERENT SCENARIOS INCLUDING 1/12 BUDGET. MAYOR AND COUNCIL AGREED TO SCHEDULE MAYOR/COUNCIL CONFERENCE ON MAY 26 AT 7PM TO DISCUSS REVENUES 631

16. Unfinished Business of Preceding Meeting:

<u>Document 11-N:</u> Communication from Councillor Colin LePage requesting a discussion regarding Central Business district Parking Program, including the financial solvency of the program, the existing and future parking space capacity and boundaries of the district and the disparate regulations regarding Merrimack st and Washington st

Councillors Bevilacqua and McGonagle recused themselves and left the meeting

COUNCILLOR LEPAGE INFORMED THAT THE PARKING CONTRACT ENDS ON 7/31/20 AND WAS CONCERNED ABOUT RENEWING A LONG-TERM CONTRACT AND QUESTIONED WHETHER A CONTRACT WAS NEEDED. MAYOR FIORENTINI STRESSED THE NEED FOR A CONTRACT TO HAVE A COMPANY MANAGE AND MAINTAIN THE MACHINES. THE POLICE DEPARTMENT ONLY ISSUES TICKETS. THE MAYOR COMMITTED TO MEETING WITH THE PARKING COMMISSION AND THE CONTRACTOR. HE WILL REPORT BACK TO COUNCIL IN TWO WEEKS.

Councillor Bevilacqua and McGonagle re-joined the meeting.

Document items 6-C, 6-D, 21-J and 27-E were discussed together COUNCILLORS FELT THAT MORE TIME WAS NEEDED TO REVIEW THE BALLOT QUESTIONS AND THAT IT WAS IMPORTANT TO HAVE COMMUNITY INVOLVEMENT AND REPRESENTATION ON THESE INITIATIVES. THE MAYOR ADVOCATED TO MOVE AHEAD WITH THE BALLOT QUESTION CONCERNING THE ELECTION OF AT LARGE AND WARD COUNCILLORS.

<u>Document 21-J;</u> Communication from Mayor Fiorentini submitting proposed ballot question for Tuesday, November 3, 2020 Election as follows:

Document 27-E

ORDERED: Pursuant to the provisions of §C-43 of the Charter of the City of Haverhill the following question shall be submitted to a vote of the registered voters of the city for adoption or rejection at a special city election to be held on Tuesday, November 3, 2020:

"Shall the following Home Rule Petition providing for the election of at large and ward councilors be adopted and forwarded to the General Court for enactment?

_____Yes _____No

Home Rule Petition

An Act Providing for the Election of At Large and Ward Councilors in the City of Haverhill. (see document for complete text)

On motion of Councillor Macek with second from Councillor Michitson that all Local Ballot Questions brought before the Haverhill City Council, during the COVID-19 Pandemic and its ongoing restriction phases, shall be postponed (tabled) until a date to be determined, but not before unrestricted public assembly is permitted, in order to assure that open and thorough discussions and input from the general public can be made to the City Council prior to any voting on any Ballot Question(s) and such voting shall only be for the inclusion of Local Ballot Question(s) on the November 2021 or later Local Election Ballot. Further, on motion of Councillor Michitson with second from Councillor Macek that the City Council's Citizens Outreach Committee meet when people can attend in person to re-engage with the community to develop a plan to properly inform citizens of all the charter change options – pros and cons of each.

ORDER POSTPONED TO A DATE TO BE DETERMINED

Document 63; Communication from Councillor Colin LePage requesting a discussion regarding the communities' general mental health coping strategies and supports during the COVID-19 Pandemic COUNCILLOR LEPAGE GAVE A POWERPOINT MENTAL HEALTH PRESENTATION. MAY IS MENTAL HEALTH MONTH. HE PROVIDED TOOLS FOR ASSISTANCE ESPECIALLY DURING THIS TRYING TIME WITH COVID-19. FOR TELEHEALTH CALL 508 532-2255 OR TEXT C2T TO 741741; REP. VARGAS INFORMED THAT THE YMCA/BOYS CLUB HAS ACCESS; ANTHONY PAROLISI, PRESIDENT OF HAVERHILL EDUCATION ASSOCIATION, SPOKE ABOUT THE MUTUAL AID SOCIETY OF HAVERHILL AND THANKED THE CITY AND PARTNERS INVOLVED WITH THIS GROUP

PLACED ON FILE 63

17. RESOLUTIONS and PROCLAMATIONS:

18. Council Committee Reports and Announcements:

Councillor Thomas Sullivan presented the minutes and recommendations of the Natural Resources and Public Property Committee meeting held February 27 2020 regarding Document 11-S - request to purchase or lease City land abutting private property at 256 Whittier rd. Since the Health and Inspections/Conservation and Water Departments were opposed to leasing or selling the city land the petitioners withdrew their request. Updates were given on pending items Doc. 93-L/18-tree plantings; Doc. 38-J/19- RMV parking spaces at City Hall; and Doc. 79-F/19-Gale Park fountain.

On motion of Councillor Sullivan to accept the minutes and recommendations as presented.

MINUTES ACCEPTED AND PLACED ON FILE

Yeas 9, Nays 0

48C

27E

- 19. Documents referred to committee study
- **20.** Long term matters study list

Meeting adjourned 10:00 o'clock P.M.

Yeas 9, Nays 0

Attest: Linda Koutoulas

City Clerk